



Republic of the Philippines  
**DEPARTMENT OF FOREIGN AFFAIRS**  
 2330 Roxas Boulevard, Pasay City  
**BIDS AND AWARDS COMMITTEE**

**INVITATION TO BID**

The Department of Foreign Affairs - Bids and Awards Committee (DFA-BAC) is inviting interested bidders to bid for the:

**HEALTHCARE INSURANCE FOR HOME OFFICE PERSONNEL**

Interested bidders may acquire bid documents from **06 – 25 January 2010** at the BAC Secretariat, Office of Legal Affairs, 3<sup>rd</sup> Floor, DFA Bldg, 2330 Roxas Blvd. Pasay City, (tel nos. 834-4116 [Ms. Heidi Gardose], and fax no. 832-5339), upon submission of a Letter of Intent to Bid, Certificate of Registration with the Philippine Government Electronic Procurement System, DBM-Procurement Service, Company Profile and payment of a **non-refundable fee** of Philippine Currency of Sixty Thousand Pesos (Php 60,000,000.00) to the BAC Secretariat.

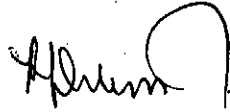
**Approved Budget for the Contract (ABC): Sixty Million Pesos (Php60,000,000.00)**

The Preliminary Examination of Bids shall use non-discretionary "pass/fail" criteria. Post-qualification of the lowest calculated and responsive bid shall be conducted.

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bidding Conference, Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of R.A. No. 9184 and its Implementing Rules and Regulations (IRR).

ACTIVITIES	DATE/TIME
Pre-bid Conference	11 January 2010, 2:30 pm at the OLA Conference Room, 3rd Floor, DFA Building
Last Day of Submission of Bid Requirements	25 January 2010, 2:00 P.M at the Office of Legal Affairs, 3rd Floor DFA Building
Opening of Technical and Financial Proposals	25 January 2010, 2:30 P.M. at the OLA Conference Room, 3 <sup>rd</sup> Floor DFA Building

DFA-BAC reserves the right to reject any or all bids without offering any reasons, and to waive any deficiencies and required formalities embodied therein. DFA-BAC assumes no obligations whatsoever to offset the expenses and/or losses the bidder may have incurred in the preparation of the bids. DFA-BAC further reserves the right to declare a failure of bid, and/or not to award the contract, and makes no assurances that a contract shall be entered into as a result of this invitation.

  
**CATALINO R. DILEM, JR.**  
 Chairman, DFA- BAC