

DEPARTMENT OF FOREIGN AFFAIRS

BIDS AND AWARDS COMMITTEE
2330 Roxas Boulevard, Pasay City
Tel. Nos. 834-4823; Fax No. 831-9584
Email: bac.secretariat@dfa.gov.ph

SUPPLEMENTAL / BID BULLETIN No. 2

Project : Procurement of Supply and Installation of Split Type Air-Conditioning Units at DFA OCA- Aseana Building for CY 2018
Reference No. : PB-GS-11-2016
ABC : PhP 12,000,000.00
Date : 10 November 2017

This supplemental/bid bulletin is issued to provide information to the prospective proponents/bidders on the following changes to the Bidding Documents:

I. Invitation to Bid (Section I)

1. The DFA-BAC has scheduled the following activities for the said Project:

Deadline for Submission and Receipt of Bids	Bid Opening
20 22 November 2017, Monday Wednesday , 12:00 noon 10:00 a.m.	22 November 2017, Monday Wednesday , 2:00 p.m. 10:00 a.m.

II. Technical Specifications (Section VII)

The Technical Specifications (Section VII) of the Bidding Documents is superseded by **ANNEX A and ANNEX B** of this Supplemental/Bid Bulletin No. 1.

The Bidding Documents is amended accordingly.

For the information and guidance of all concerned.

(Sgd.)
MARIA TERESA C. LEPATAN
BAC Chairperson

ANNEX A

Technical Specifications

SUPPLY AND INSTALLATION OF SPLIT TYPE AIR-CONDITIONING UNITS AT THE DFA OCA ASEANA BUILDING CY 2018

ITEM NO.	SPECIFICATIONS							
I	<p>BACKGROUND</p> <p>The Office of Consular Affairs (OCA) Centralized AC System serves as the main air-conditioning system of the OCA Building consisting of five (5) 60TR and one (1) 50TR Hitachi Chillers serving 182 Fan Coil Units (FCU) strategically distributed inside the building. The system is currently not sufficient to provide cooling for the building due to overcrowding, the entrances being inevitably kept open, the heat from the afternoon sun, and reduced efficiency of the existing Fan Coil Units (FCUs).</p>							
II	<p>OBJECTIVE</p> <p>The Department intends to procure inverter type, split package floor mounted and split wall mounted units, independent of the existing centralized AC system, to complement the current inadequate cooling system.</p>							
III	<p>SCOPE OF WORKS The Contractor shall:</p> <ol style="list-style-type: none"> 1. Supply and install the following split inverter type Air Conditioning Units: <table style="margin-left: 40px;"> <tr> <td>5 TR Floor Mounted</td> <td>28 units</td> </tr> <tr> <td>3 TR Floor Mounted</td> <td>4 units</td> </tr> <tr> <td>2.5 HP Wall Mounted</td> <td>3 units</td> </tr> </table> 2. Supply labor and materials such as copper tubes, fittings, fasteners, mounting frames and brackets, rubber insulation, electrical controls and cables, circuit breaker platforms, PVC pipes for drain lines, refrigerant and other materials needed for the entire installation; 3. Supply labor and materials for leak testing, vacuuming and refrigerant charging; 4. Provide technical supervision and expertise for the installation works, start up, testing and commissioning; 	5 TR Floor Mounted	28 units	3 TR Floor Mounted	4 units	2.5 HP Wall Mounted	3 units	<p>STATEMENT OF COMPLIANCE</p>
5 TR Floor Mounted	28 units							
3 TR Floor Mounted	4 units							
2.5 HP Wall Mounted	3 units							

	<ol style="list-style-type: none"> 5. Provide complete technical data, write-ups, maintenance and operating manuals of the Air-conditioning unit that will be installed; 6. Be responsible for mounting the indoor (evaporating) units/air handlers; cut ducting holes in wall; install outdoor condensing units including fabrication of frames and brackets; lay out, connect to existing circuits and conceal electrical connections; connect, secure and conceal piping refrigerant and drain piping; planning, equipment and material acquisition and handling, area preparation and protection, setup and cleanup; 7. Ensure that the indoor and outdoor noise levels are compliant with international standards. Energy Efficiency Ratio (EER) must be at standard acceptable economical levels. 	
<p>IV</p>	<p>CONTRACTOR’S OBLIGATIONS</p> <p>The Contractor shall:</p> <ol style="list-style-type: none"> 1. Provide a company profile showing at least four (4) years of experience in the field of Air Conditioning Systems Particularly Split Inverter Type Units. Must have previous successful projects in the supply, installation and maintenance of Split AC Systems and must possess a good track record in providing such services to both government and private sectors; 2. Provide, at the contractor’s expense all the tools, and equipment and all the materials necessary for the Installation works needed on the project; 3. Provide the technicians to execute standard and proper installation procedures; 4. Provide its workers Personal Protective Equipment (PPE), company identification cards (IDs), and uniforms which should be worn at all times while in the premises by each worker; 5. Closely coordinate with OAMSS-Engineering and Maintenance Section all works to be done in connection with the project; 6. Secure all necessary permits, licenses, clearances and other documents as required by law and comply with related rules and regulations in conjunction with the project, bear all costs, duties, fees and other charges thereof; 7. Provide public liability insurance to cover third party liability and injury for the duration of the project; 	

	<p>8. Comply with and strictly observe all laws on workers' health and safety, welfare, compensation for injuries, minimum wages, working hours and other laws relative thereto;</p> <p>9. Provide OAMSS-EMS with lists containing the names of the personnel to be assigned to the project, and the inventory of equipment, tools and paraphernalia to be used in the performance of the installation works, upon receipt of Notice to Proceed;</p> <p>10. Warrant the availability and authenticity of all materials, equipment and machinery it will deliver, and shall replace any defective unit and correct installation errors at its own expense and account;</p> <p>11. Supply equipment that are brand new and in good working condition;</p> <p>12. Provide original operation and maintenance manual for each unit in English;</p> <p>13. Ensure that all works, labor, material and accessories needed for the installation and proper operation of the ACU's are included in their quotation. No variation orders will be accepted;</p> <p>14. Provide as-built plans and bill of materials for the installation;</p> <p>15. Warrant the system for three (3) years from any manufacturing and installation defects and provide a detailed statement of length of warranty on the equipment supplied;</p> <p>16. Warrant the availability of spare parts for the supplied Split Type Air-conditioning Units for three (3) years;</p> <p>17. Provide free emergency call back and Preventive Maintenance Service (PMS) for all the installed units for the duration of the warranty which includes, but not limited to, coil cleaning, leak testing and drain pipes de-clogging.</p> <p>18. Submit with their bid a price breakdown which shall include, but not limited to, cost of units and their accessories, labor, and materials needed for the completion of the project, as applicable.</p>	
<p>V</p>	<p>COMPLETION OF PROJECT</p> <p>The project shall be completed within ninety (90) calendar days from the date of receipt of the Notice to Proceed (NTP).</p>	

VI	<p>TERMS OF PAYMENT</p> <p>Payments shall be made thirty (30) working days upon the issuance of the Certificate of Completion and Acceptance and submission of the sales invoice and complete supporting documents through List of Due and Demandable Accounts Payable (LDDAP). The list of documentary requirements needed for the payment will be provided by the Office of Financial Management Services-Financial Resource Management Division (OFMS-FRMD) upon signing of the contract.</p> <p>All payments shall be inclusive of Value-Added Tax (VAT) and other lawful charges.</p>	
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Note:

Bidder must state compliance to each of the provisions in the Terms of Reference/Technical Specifications, as well as to the Schedule to Requirements. The **STATEMENT OF COMPLIANCE** must be signed by the authorized representative of the Bidder, with proof of authority to sign and submit the bid for and in behalf of the Bidder concerned. If the Bidder is a joint venture, the representative must have authority to sign for and in behalf of the partners to the joint venture.

Conformé:

[Signature/s]

[Name of Bidder's Authorized Representative/s]

[Position]

[Date]

ANNEX B

OCA Aseana AC Upgrade Ground Floor Lay Out Plan

(Please see next page.)