

**QUARTERLY PHYSICAL REPORT OF OPERATION**  
As of 2017 June 30

Department: Department of Foreign Affairs (DFA)  
 Appropriations: Current Year Appropriations  
 Agency: Office of the Secretary  
 Operating Unit: Home Office  
 Organization Code (UACS): 120011300085

Particulars	UACS CODE	Physical Targets					Physical Accomplishments					Variance as of June 30 2017	Remarks
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total		
1	2	3	4	5	6	7=(3+4+5+6)	8	9	10	11	12=(8+9+10+11)	13	14
Part A													
I. Operations													
MFO 1: FOREIGN POLICY SERVICES	3010000000												
Quantity													
No. of policies developed and issued or updated and disseminated		1746	1746	1746	1746	6,982	2852	1462			4314	2668	The increased target quantity is based on the inputs from MFC offices.
Quality													
Percentage of stakeholders who rate foreign policies as good or better		90%	90%	90%	90%	90%	100%	92%			96%	6	
Timeliness													
Percentage of policies that are reviewed, updated and disseminated in the last three years		90%	90%	90%	90%	90%	100%	93%			96%	6	
MFO 2: DIPLOMATIC AND CONSULAR SERVICES	3020000000												
Quantity													
No. of consular and legal documents issued		1072500	1072500	1072500	1072500	4,290,000	1194547	1127883			2322430	-1967570	
No. of overseas Filipinos assisted		5000	5000	5000	5000	20,000	3578	2731			6309	-13691	
Quality													
Percentage of clients that rate the services as good or better		90%	90%	90%	90%	90%	90%	90%			90%	0	
Percentage of Filipinos assisted who rate the DFA assistance as good or better		90%	90%	90%	90%	90%	90%	95%			93%	3	

Percentage of consular and legal documents issued within the prescribed period	100%	100%	100%	100%	100%	100%	100%	98%			99%	1	Delays were noted d to the increase in Automated Fingerpr Identification Syster (AFIS) hits.
Percentage of requests for assistance responded to within the prescribed period	100%	100%	100%	100%	100%	100%	100%	100%			100%	0	

Prepared By:



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Date: 27 July 2017

In coordination with:



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Assistant Secretary  
Office of Financial Management Services

Date: 03 August 2017

Approved By:



JOSE LUIS G. MONTALES

Undersecretary  
(By Authority of the Secretary of Foreign Affairs)

Date: 03 August 2017