



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

NOTICE OF AWARD


22 February 2019

Sir:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the DFA as contained in its Resolution No. IMP (PB) –35– 18 dated 22 February 2019, the Department is awarding the contract for the Procurement of Lease of Photocopying / Scanning Machine for FY 2019 in the amount of **Sixteen Million Eighty – One Thousand Pesos (PhP 16,081,000.00)** only, including taxes and other lawful charges.

You are hereby required to provide, within ten (10) calendar days from receipt of this Notice of Award, a **Performance Security** in the acceptable form and amount stated in the Bidding Documents of said procurement, as well as sign the Contract within the same period, pursuant to Sections 37 of the revised IRR of RA 9184. Failure to provide the Performance Security or to sign the contract within the prescribed period shall constitute sufficient ground for the cancellation of the award and forfeiture of the bid security, or bid securing declaration, as the case may be.

Very truly yours,

  
ENRIQUE A. MANALO  
Undersecretary and  
Head of the Procuring Entity

**MR. ERWIN C. MANARPIIS**  
Authorized Representative  
*Otus Copy Systems, Inc.*  
10F MG Tower No. 75 Shaw Blvd.,  
Mandaluyong City

FOR: 