

PROCUREMENT OF METRO MANILA COURIER SERVICES FOR CY 2019

Pre-bid Conference

Bids and Awards Committee

Oct 17 2018, 2:00 pm

MINUTES:

Attendance:

BAC MEMBERS

IMELDA M. PANOLONG	- Chairperson
CHARMAINE A. SERNA-CHUA	- Member
FERDINAND P. FLORES	- Member
VICTORIO PALADO	- End-User Member
JAMES PATRICK SAMSON	- End-User Member
TEDDY PAVON	- Secretariat Head

The Pre-bid conference for the Department of Foreign Affairs procurement of **METRO MANILA COURIER SERVICES FOR CY 2019** with an Approved Budget for the Contract of Two Million One Hundred Fifty Thousand Pesos (PhP2,150,000.00) was held at the BAC Conference Room at 17 October 2018 and presided by BAC Chairperson Imelda M. Panolong. The pre-bid conference started at 2:30pm when a quorum was declared.

In attendance were representatives of the following prospective Bidders:

1. Air21
2. PremiereLogistics

For the information of the prospective bidders in attendance, the BAC Secretariat facilitated the discussion the requirements of the Technical Specifications for the project, as discussed in the Bidding Documents. Discussions on the specific requirements were provided by the End-user representatives and members of the BAC.

The bidder clarified what the extent of the liquidated damages was. The end user stated that it would be limited to the pouch which had incurred the delay and not the for the entire contract.

Reminders for the preparation of Bid Documents were also given to the bidders in attendance, in order to ensure that the prospective bidders can fully comply with the documentary requirements for the bid. A supplemental bulletin reflecting the changes discussed during the Pre-bid.

After the reminder on the dates for the Deadline and Opening of Bids, the Pre-Bid Conference was adjourned.