

**PROCUREMENT OF PURIFIED DRINKING WATER SUPPLY FOR
DFA MAIN OFFICE, DFA-ASEANA AND METRO MANILA CONSULAR OFFICER FOR CY 2019**

Pre-bid Conference Minutes
Bids and Awards Committee
October 1 2018, 2018 10:00 am

Attendance:

BAC MEMBERS

IMELDA M. PANOLONG	- Chairperson
MARY LUCK S. HICARTE	- Vice Chairperson/Member
GRACE ANNE G. BULOS	- Member
NENE G. ENANO	- End-User Member
ALLAN N. AGUILAR	- End-User Member
TEDDY PAVON	- Secretariat Head

The Pre-bid conference for the Department of Foreign Affairs' procurement of **PURIFIED DRINKING WATER SUPPLY FOR DFA MAIN OFFICE, DFA-ASEANA and METRO MANILA CONSULAR OFFICES FOR CY 2019** with an Approved Budget for the Contract of One Million Seven Hundred Thirty-One Thousand Pesos (PhP1,731,000.00) was held at the BAC Conference Room at 1 October 2018 and presided by BAC Chairperson Imelda M. Panolong. The pre-bid conference started at 10:18am when a quorum was declared.

In attendance were representatives of the following prospective Bidders:

1. HYDROCHEM PLUS

The prospective bidder asked if what was required is the bottles for water dispensers or if bottled water was sufficient. It was explained that the project required the supply of purified drinking water in the form of 5-gallon bottles which are placed in a water dispenser.

The prospective bidder also asked whether the contract required the supply of water dispenser as well, to which it was clarified that it was required since it was included in the Terms of Reference.

For the information of the prospective bidders in attendance, the BAC Secretariat facilitated the discussion the requirements of the Technical Specifications for the project, as discussed in the Bidding Documents. Discussions on the specific requirements were provided by the End-user representatives and members of the BAC.

Reminders for the preparation of Bid Documents were also given to the bidders in attendance, in order to ensure that the prospective bidders can fully comply with the documentary requirements for the bid.

After the reminder on the dates for the Deadline and Opening of Bids, the Pre-Bid Conference was adjourned.