



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

**NOTICE TO PROCEED**

05 January 2018

**Madam:**

Please be informed that pursuant to the Notice of Award dated 05 January 2018, signed by the Undersecretary for Administration and Head of the Procuring Entity, you hereby given this Notice to Proceed to conduct yoga classes for DFA personnel for CY 2018 in the total amount of *Two Hundred Seventy Thousand Pesos* (PhP 270,000.00) or *Four Thousand Three Hundred Pesos* (PhP 4,300.00) per session only until consumption of the budget provided, inclusive of all taxes and other lawful charges.

This Notice is issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act of 2003".

Very truly yours,

A handwritten signature in black ink, appearing to read "Enrique A. Manalo".

**ENRIQUE A. MANALO**  
Undersecretary and Acting  
Head of the Procuring Entity

**Ms. Svetlana S. Lagman**  
Yoga Instructor  
Unit 11-T Tower 3, Avida Towers  
San Dionisio, Sucat  
Parañaque City