21 December 2018

Madam:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Department of Foreign Affairs (BAC) as contained in its Resolution No. IMP - 399 -18, the Department is awarding the procurement of office furniture and fixtures to your firm, the *JECAMS Inc.*, in the total amount of *Three Hundred Thirty Thousand Pesos* (PhP 330,000.00) only, including taxes and other lawful charges, subject to the Department's accounting and auditing rules and regulations, and subject to the signing of the contract.

Very truly yours,

ENRIQUE A. MANALO Undersecretary for Policy and

Head of the Procuring Entity

Ms. Monnette Chavez

Sales Manager
JECAMS Inc.
3 Queens Street, Forest Hills, Novaliches
Quezon City