



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

NOTICE TO PROCEED


28 February 2018

**Madam:**

Please be informed that pursuant to the Notice of Award dated 28 February 2018, signed by the Undersecretary for Administration and Head of the Procuring Entity, the **Better Steps Psychology, Inc.** is hereby given this Notice to Proceed to design, develop and conduct the Wellness and Reintegration Workshop for Recalled DFA Personnel for CY 2018 in the total amount of *Thirty-Seven Thousand Five Hundred Pesos* (PhP 37,500.00) only per session for four (4) sessions or *One Hundred Fifty Thousand Pesos* (PhP 150,000.00) only per annum, inclusive of all taxes and other lawful charges.

This Notice is issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act of 2003".

Very truly yours,

  
LINGLINGAY F. LACANLALE  
Undersecretary for Administration  
and Head of the Procuring Entity

**Ms. Maria Teodora S. Dizon**  
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