



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

NOTICE TO PROCEED

14 December 2018

Madam:

Please be informed that pursuant to the Notice of Award dated 14 December 2018, signed by the Undersecretary for Policy and Head of the Procuring Entity, the ***Discovery Suites (Oakridge Properties Inc.)*** is hereby given this Notice to Proceed to provide the venue, inclusive of meals and accommodation, for the Team-building Activity of the officers and staff of the Office of the Undersecretary for Migrant Workers' Affairs (OUMWA) in the total amount of *Two Hundred Thirty-Five Thousand Six Hundred Pesos (PhP 235,600.00)* only, inclusive of all taxes and other lawful charges.

This Notice is issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act of 2003".

Very truly yours,

A handwritten signature in black ink, appearing to read "Enrique A. Manalo".

ENRIQUE A. MANALO
Undersecretary for Policy and
Head of the Procuring Entity

Ms. Hannah Katrina Soriano
Sales Manager
Discovery Suites (Oakridge Properties Inc.)
25 ADB Avenue Ortigas Center, Pasig City