

BIDS AND AWARDS COMMITTEE
2330 Roxas Boulevard, Pasay City
Tel. Nos.: 834-4823; Fax No.: 831-9584
Email: bac.secretariat@dfa.gov.ph

SUPPLEMENTAL / BID BULLETIN No. 1

Project : Procurement of Gang Chairs for CY 2019 (Lot 1) and Window Blinds for
CY 2019 (Lot 2)
Reference : PB-GS-OCA-04-2019
ABC : Lot 1: PhP 2,800,000.00
Lot 2: PhP 2,675,000.00
Date : 10 December 2019

This supplemental/bid bulletin is issued to provide information to the prospective proponents/bidders on the following changes to the Bidding Documents:

- I. **Technical Specifications (Section VII)** – The Technical Specifications (Section VII) of the Bidding Documents is superseded by ANNEX A of this Supplemental/Bid Bulletin No. 1 after considering inputs from the bidders and the Committee.

The Bidding Documents is amended accordingly.

For the information and guidance of all concerned.

Sgd.
RAUL H. DADO
OCA BAC Chairperson

Technical Specification

PROCUREMENT OF GANG CHAIRS FOR CY 2019 (Lot 1)

I.	BACKGROUND	
	The Department of Foreign Affairs (DFA), represented by the Office of Consular Affairs (OCA) intends to procure two hundred (200) gang chairs for the Office of Consular Affairs	
II.	OBJECTIVE	
	To supply the Department with the necessary office furniture to replace worn-out and defective chairs.	
III.	TECHNICAL SPECIFICATIONS	
	PARTICULARS	Statement of Compliance
	A. Gang Chairs (200 pcs.)	
	<ol style="list-style-type: none"> 1. 5 seater 2. Stainless steel (seat and back frame side cover, seat support, legs, armrest - including nuts and bolts) 3. Metal beam with rust-proof coating 4. Stainless steel adjustable footings 5. Seamless seat and back rest (i.e. must be molded/cut from a single piece of metal) 6. Perforated seat and back rest 7. Min. weight capacity: 100 kg per seat or 500 kg in total 8. Back rest width: 450mm 9. Total width (not including armrests): 2420mm 10. Seat length: 350mm 11. Back seat height (including seat support): 380mm 12. Total height: 750mm <p><i>*See Annex A for pictures</i></p>	
IV.	CONTRACTOR'S OBLIGATIONS	

	<p>The Contractor shall:</p> <ol style="list-style-type: none"> 1. Supply the items in conformity to the specifications provided 2. Bring/Deliver samples for inspection, testing, and approval during post-qualification conference. Stress test will be conducted during post-qualification and 3. Replace any item found to be defective by OFMS-FECD, End-user representative and Property officer 	
V.	CONTRACTOR'S QUALIFICATIONS	
	The Contractor shall have been engaged in the business of supplying office furniture for a minimum of five (5) years.	
VI.	WARRANTY	
	The Contractor shall provide a minimum of one (1) year warranty on parts and services	
VII.	DELIVERY	
	<p>The Contractor shall:</p> <ol style="list-style-type: none"> 1. Deliver the items on a staggered basis agreed upon with the Department. 2. Inform the End-user of the scheduled delivery date and time at least 24 hours before the actual delivery. Delivery shall be done after office hours and may be assembled on site. 3. Begin delivery within forty-five (45) working days upon receipt of Notice to Proceed for the first delivery 4. Deliver the items for inspection of OFMS-FECD, End-user representative and Property Officer at this address: Bradco Avenue corner Macapagal Boulevard, Aseana Business Park, Parañaque City 5. Any items found to be defective shall be replaced within seven (7) calendar days after inspection. 	
VIII.	PAYMENT	
	<ol style="list-style-type: none"> 1. The Contractor shall be paid within thirty (30) working days upon complete delivery and submission of the sales invoice and complete supporting documents through List of Due and Demandable Accounts Payable (LDDAP). 2. All payments shall be inclusive of all applicable taxes and other lawful charges 	

Note:

Bidder must state compliance to each of the provisions in the Terms of Reference/Technical Specifications, as well as to the Schedule to Requirements. The **STATEMENT OF COMPLIANCE** must be signed by the authorized representative of the Bidder, with proof of

authority to sign and submit the bid for and in behalf of the Bidder concerned. If the Bidder is a joint venture, the representative must have the authority to sign for and in behalf of the partners to the joint venture. All documentary requirements should be submitted on or before the deadline for the submission of bids.

Bidders must state here either “Comply” or “Not Comply” against each individual parameters of each specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of **ITB** Clause 3.1(a)(ii) and/or **GCC** Clause 2.1(a)(ii).

Conformé:

[Signature/s]

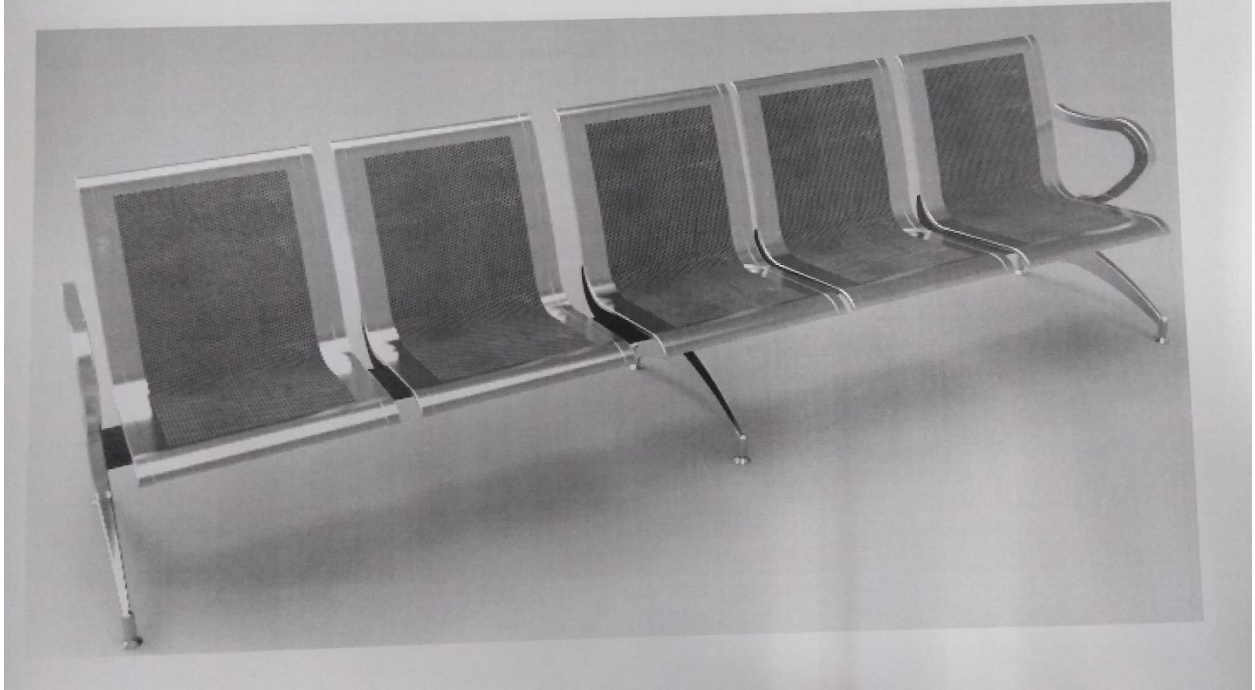
[Name of the Bidder/ Bidder’s Authorized Representative/s]

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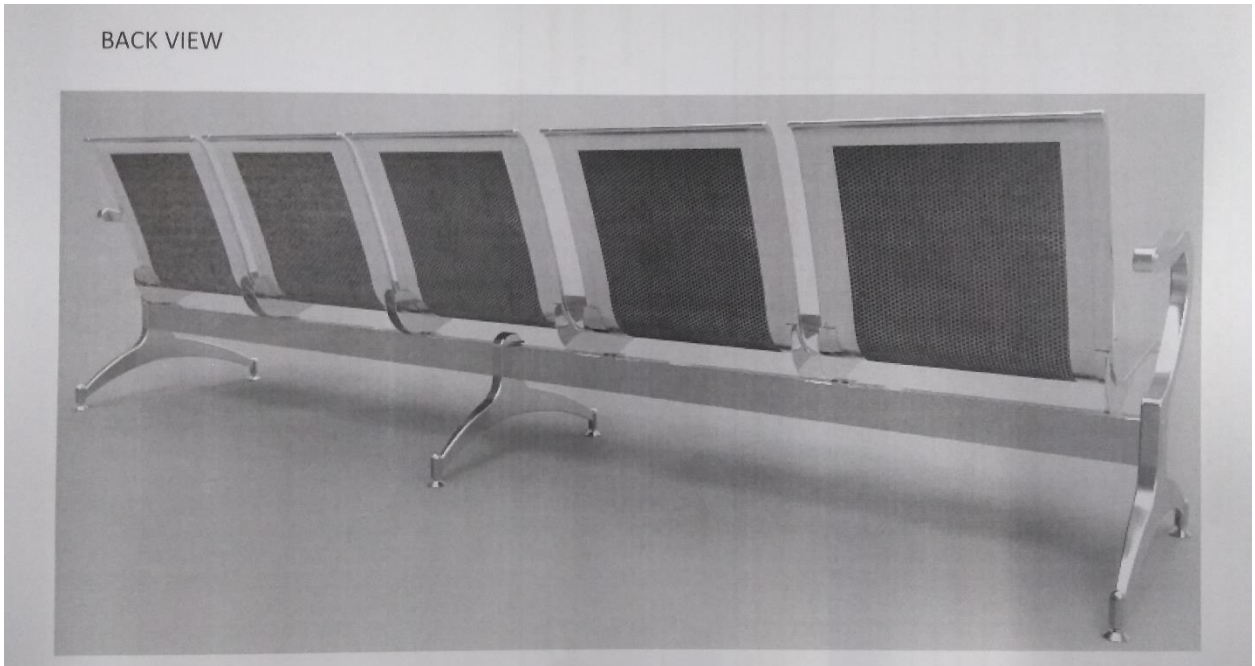
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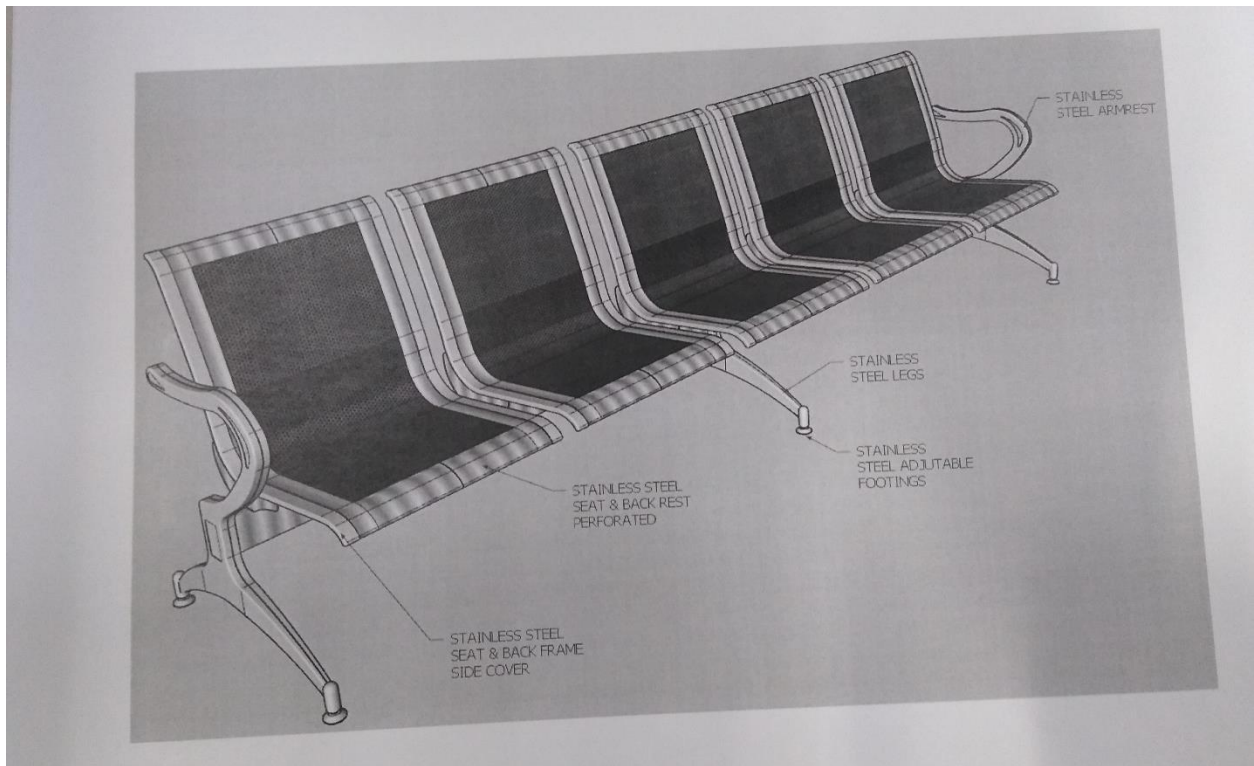
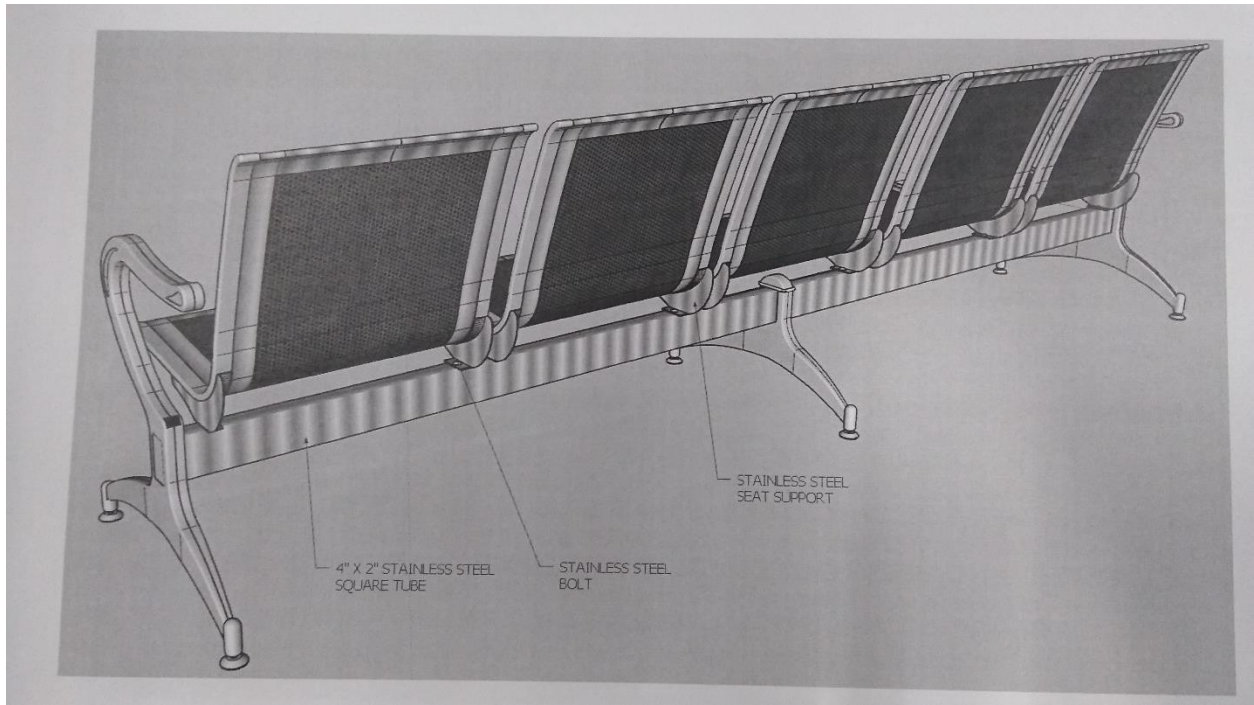
ANNEX A

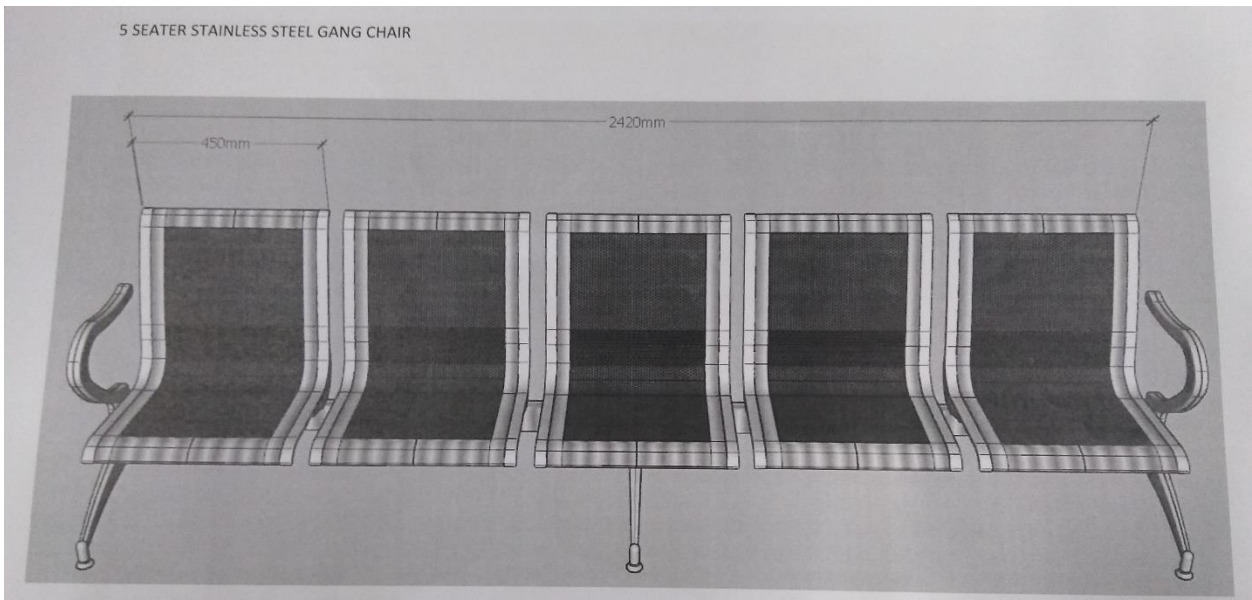
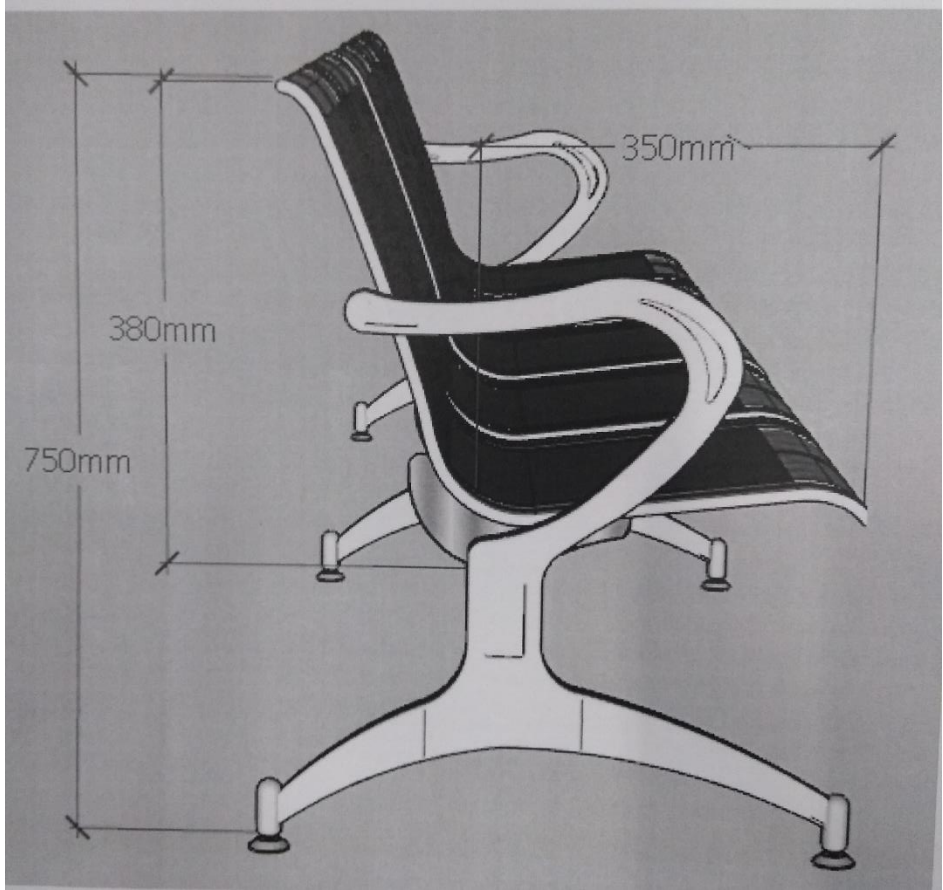
FRONT VIEW



BACK VIEW







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Bidders must state here either “Comply” or “Not Comply” against each individual parameters of each specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of **ITB** Clause 3.1(a)(ii) and/or **GCC** Clause 2.1(a)(ii).

Conformé:

[Signature/s]

[Name of the Bidder/ Bidder’s Authorized Representative/s]

[Position]

[Date]

Technical Specification

PROCUREMENT OF WINDOW BLINDS FOR CY 2019 (Lot 2)

I.	BACKGROUND	
	The Department of Foreign Affairs (DFA), represented by the Office of Consular Affairs (OCA) intends to procure 12,000.00 square feet of window blinds for the Office of Consular Affairs	
II.	OBJECTIVE	
	To supply the Department with the necessary office furniture to replace worn-out and defective window blinds.	
III.	TECHNICAL SPECIFICATIONS	
	PARTICULARS	Statement of Compliance
	B. Window Blinds (12,000.00 sq. ft.)	
	<ol style="list-style-type: none"> 1. Roller blinds 2. Two-tone/combi blackout 3. Blackout percentage: 70% 4. Manual system (using rotation chain) 5. Material: Polyester 100% 6. Color: Grey 7. Solar Reflectance: 70% 8. Ultra-Violet Blocking: 99.9% 9. Thickness: 0.55 mm ± 5% 10. Thermal Comfort 11. Visual Comfort 12. Easy to Clean 13. Long Life 14. Through Visibility 15. Tear Resistance <p><i>*See Annex B for pictures</i></p>	
IV.	CONTRACTOR'S OBLIGATIONS	

	<p>The Contractor shall:</p> <ol style="list-style-type: none"> 1. Supply the items in conformity to the specifications provided 2. Bring/Deliver samples for inspection, testing, and approval during post-qualification conference and 3. Replace any item found to be defective by OFMS-FECD, End-user representative and Property officer 	
V.	CONTRACTOR'S QUALIFICATIONS	
	The Contractor shall have been engaged in the business of supplying office furniture/window blinds for a minimum of five (5) years.	
VI.	WARRANTY	
	The Contractor shall provide a minimum of one (1) year warranty on parts and services	
VII.	DELIVERY	
	<p>The Contractor shall:</p> <ol style="list-style-type: none"> 1. Deliver the items on a staggered basis agreed upon with the Department. 2. Inform the End-user of the scheduled delivery date and time at least 24 hours before the actual delivery. Delivery shall be done after office hours and may be assembled on site. 3. Begin delivery within thirty (30) calendar days upon receipt of Notice to Proceed for the first delivery 4. Deliver the items for inspection of OFMS-FECD, End-user representative and Property Officer at this address: Bradco Avenue corner Macapagal Boulevard, Aseana Business Park, Parañaque City 5. Any items found to be defective shall be replaced within seven (7) calendar days after inspection. 	
VIII.	PAYMENT	
	<ol style="list-style-type: none"> 1. The Contractor shall be paid within thirty (30) working days upon complete delivery and submission of the sales invoice and complete supporting documents through List of Due and Demandable Accounts Payable (LDDAP). 2. All payments shall be inclusive of all applicable taxes and other lawful charges 	

Note:

Bidder must state compliance to each of the provisions in the Terms of Reference/Technical Specifications, as well as to the Schedule to Requirements. The **STATEMENT OF COMPLIANCE** must be signed by the authorized representative of the Bidder, with proof of authority to sign and submit the bid for and in behalf of the Bidder concerned. If the Bidder is a joint venture, the representative must have the authority to sign for and in behalf of the

partners to the joint venture. All documentary requirements should be submitted on or before the deadline for the submission of bids.

Bidders must state here either “Comply” or “Not Comply” against each individual parameters of each specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of **ITB** Clause 3.1(a)(ii) and/or **GCC** Clause 2.1(a)(ii).

Conformé:

[Signature/s]

[Name of the Bidder/ Bidder’s Authorized Representative/s]

[Position]

[Date]

ANNEX A

Window Blinds

