

**Republic of the Philippines  
Department of Foreign Affairs  
Bids and Awards Committee (BAC)**

**MINUTES OF THE MEETING**

**Procurement Project:** Cybersecurity Management System for the Enterprise Resource Planning System (ERPS) Endpoint

**Activity Conducted:** Pre-Bid Conference

**Date and Time:** 17 September 2019; 10:00 A.M.

**Venue:** BAC Conference Room, 12<sup>th</sup> Floor, DFA Main Bldg.

**I. ATTENDEES**

**BAC MEMBERS**

<b>Ms. Imelda M. Panolong</b>	Chairperson
<b>Ms. Kristine Margret M. Malang</b>	Vice-Chairperson
<b>Ms. Susan Phoebe R. Sabado</b>	Member
<b>Mr. Raeson C. Santarin</b>	End-user Representative (OAMSS-ICTD)
<b>Ms. April Rose D. Aliwalas</b>	End-User Representative (OAMSS-ICTD)

**BAC SECRETARIAT**

<b>Mr. Teddy Edmund T. Pavon</b>	Head
<b>Ms. Micaella J. Tobias</b>	Member

**BIDDER/S**

<b>Ms. Laura Clarin</b>	NETSEC Technologies
<b>Mr. Lyle Portuguese</b>	NETSEC Technologies

**II. CALL TO ORDER**

The meeting was called to order at 10:41 a.m. upon confirmation of a quorum by the BAC Secretariat.

### **III. POINTS DISCUSSED / ACTIONS TAKEN**

- The Chairperson introduced the attendees and one (1) potential bidder namely, NETSEC Technologies.
- The Committee went through the Terms of Reference (ToR) for the Procurement of Cybersecurity Management System for the Enterprise Resource Planning System (ERPS) Endpoint with an Approved Budget for the Contract (ABC) of Seven Million Three Hundred Thousand Pesos (PhP 7,300,000.00) only.
- The Committee clarified that the project will not be affected in the event of retrofitting of the DFA Main Building.
- A typographical error on III.1.4 has been corrected.
- A Supplemental/Bid Bulletin will be posted.
- The schedule of activities will be as follows:
  - Submission and Receipt of Bids – 30 September 2019. 12:00 p.m.
  - Bid Opening – 30 September 2019, 2:00 p.m.
  - Post-Qualification – 04 October 2019, 10:00 a.m.

### **IV. ADJOURNMENT**

There having been no other remaining matters to be discussed, the Chairperson thanked everyone and adjourned the meeting at 11:05 a.m.

Minutes taker: **Ms. Micaella J. Tobias**  
**BAC Member**

Noted by: **Mr. Teddy Edmund T. Pavon**  
**BAC Secretariat Head**