

**Republic of the Philippines  
Department of Foreign Affairs  
Bids and Awards Committee (BAC)**

**MINUTES OF THE MEETING**

**Procurement Project:** System Repair and Piping of the DFA Main Pressure Tank  
**Activity Conducted:** Pre-Bid Conference  
**Date and Time:** 11 June 2019; 2:00 P.M.  
**Venue:** BAC Conference Room, 12<sup>th</sup> Floor, DFA Main Bldg.

**I. ATTENDEES**

**BAC MEMBERS**

<b>Ms. Imelda M. Panolong</b>	Chairperson
<b>Ms. Susan Phoebe R. Sabado</b>	BAC Member
<b>Ms. Joy Anne B. Lai</b>	Provisional BAC Member
<b>Mr. Audie Murphy Taragua</b>	End-user Representative (OAMSS – EMD)

**TWG MEMBERS**

<b>Ms. Grace C. Fernandez</b>	Member
<b>Mr. Bienvenido V. Miranda Jr.</b>	Member

**BAC SECRETARIAT**

<b>Mr. Teddy Edmund T. Pavon</b>	Head
<b>Mr. Linoernbar D. Blanco</b>	Member
<b>Ms. Micaella J. Tobias</b>	Member

**BIDDER/S**

**No prospective bidders attended the Pre-Bid Conference**

**II. CALL TO ORDER**

The meeting was called to order at 2:16 p.m. upon confirmation of a quorum by the BAC Secretariat.

**III. POINTS DISCUSSED / ACTIONS TAKEN**

- The Committee considered waiting for prospective bidders to arrive until 2:30 p.m.
- The schedule of activities will be as follows:
  - a. Submission and Receipt of Bids – 24 June 2019, 12:00 p.m.
  - b. Bid Opening – 24 June 2019, 2:00 p.m.

c. Post-Qualification – 28 June 2019, 2:00 p.m.

#### **IV. ADJOURNMENT**

There having been no other remaining matters to be discussed, the Chairperson thanked everyone and adjourned the meeting at 2:30 a.m.

Minutes taker: **Ms. Micaella J. Tobias**  
**BAC Secretariat Member**

Noted by: **Mr. Teddy Edmund T. Pavon**  
**BAC Secretariat Head**