



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

OFFICE OF THE UNDERSECRETARY FOR ADMINISTRATION AND HEAD OF
THE PROCURING ENTITY

23 January 2020

Ma'am:

The Department of Foreign Affairs is pleased to submit its Annual Procurement Plan (APP) for FY 2020, in compliance with Procurement Rules and Regulations.

Very truly yours,

A handwritten signature in black ink, appearing to read 'J. Eduardo Malaya', written over a horizontal line.

J. EDUARDO MALAYA
Undersecretary and HOPE

MS. ROWENA CANDICE M. RUIZ

Executive Director V
Government Procurement Policy Board
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DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity			Source of Funds	Estimated Budget (PHP)		Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award		Contract Signing	Total	
	LOCAL TRAVELS	ASPAC	NO	Competitive Bidding				GoP	413,950.00	413,950.00	
	Foreign Travel 1 - North Asia (China, HK SAR, Macau), Plane Ticket	ASPAC	NO	Competitive Bidding			Jan-Dec	GoP	1,144,000.00	1,144,000.00	
	Foreign Travel 2 - Northeast Asia (Japan, North and South Korea), Plane Ticket	ASPAC	NO	Competitive Bidding			Jan-Dec	GoP	592,800.00	592,800.00	
	Foreign Travel 3 - Southeast Asia I (Brunei, Indonesia, Malaysia), Plane Ticket	ASPAC	NO	Competitive Bidding			Jan-Dec	GoP	624,000.00	624,000.00	
	Foreign Travel 4 - Southeast Asia II - (Cambodia, Laos, Thailand, Timor Leste), Plane Ticket	ASPAC	NO	Competitive Bidding			Jan-Dec	GoP	624,000.00	624,000.00	
	Foreign Travel 5 - South Asia (Bhutan, India, Nepal, Sri Lanka), Plane Ticket	ASPAC	NO	Competitive Bidding			Jan-Dec	GoP	624,000.00	624,000.00	
	Foreign Travel 6 - Pacific (Australia, New Zealand, PNG, Palau, Fiji, Samoa, Tonga, Fed. States of Micronesia, Rep. of Marshall Islands and Other Pacific Islands), Plane Ticket	ASPAC	NO	Competitive Bidding			Jan-Dec	GoP	390,000.00	390,000.00	
	TRAINING EXPENSES	ASPAC	NO				Jan-Dec	GoP	-	-	
	Team Building Activity	ASPAC	NO				Jan-Dec	GoP	-	-	
	Lease of Venue	ASPAC	NO	Lease of Venue			Jan-Dec	GoP	120,000.00	120,000.00	
	Lease of Motor Vehicle	ASPAC	NO	Small Value Procurement			Jan-Dec	GoP	43,000.00	43,000.00	
	SUPPLIES AND MATERIALS	ASPAC	NO				Jan-Dec	GoP			
	OFFICE SUPPLIES PART A (inclusive of 10% inflation rate)	ASPAC	NO	Agency-to-Agency			Jan-Dec	GoP	277,965.40	277,965.40	
	OFFICE SUPPLIES PART B (inclusive of 10% inflation rate)	ASPAC	NO	Small Value Procurement			Jan-Dec	GoP	230,034.60	230,034.60	
	COMMUNICATIONS SERVICES	ASPAC	NO				Jan-Dec	GoP	-	-	
	Telephone-Mobile	ASPAC	NO	Direct Contracting			Jan-Dec	GoP	144,000.00	144,000.00	
	Telephone-landline	ASPAC	NO				Jan-Dec	GoP	105,000.00	105,000.00	
	Internet Subscription	ASPAC	NO	Small Value Procurement			Jan-Dec	GoP	13,000.00	13,000.00	
	TV Cable Subscription	ASPAC	NO	Small Value Procurement			Jan-Dec	GoP	21,000.00	21,000.00	
	EXTRAORDINARY & MISCELLANEOUS EXPENSES	ASPAC	NO				Jan-Dec	GoP	-	-	
	Ordered meals and beverages, Catering Services for inter-agency meetings by the Assistant Secretary, ASPAC	ASPAC	NO	Small Value Procurement			Jan-Dec	GoP	132,000.00	132,000.00	
	PROFESSIONAL SERVICES	ASPAC	NO				Jan-Dec	GoP	-	-	
	Other Professional Services, Technical Assistance Programs for Laos, Cambodia, Timor Leste, Pacific Islands	ASPAC	NO				Jan-Dec	GoP	962,000.00	962,000.00	
	REPAIR AND MAINTENANCE	ASPAC	NO				Jan-Dec	GoP	-	-	

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	
	R & M Buildings	ASPAC	NO	PB/ Small Value Procurement			Jan-Dec		GoP	88,000.00	88,000.00	
	R& M ICT Equipment (network, devices, software)	ASPAC	NO	PB/ Small Value Procurement			Jan-Dec		GoP	79,000.00	79,000.00	
	Furniture and Fixtures	ASPAC	NO	PB/ Small Value Procurement			Jan-Dec		GoP	35,000.00	35,000.00	
	REPRESENTATION EXPENSES	ASPAC	NO				Jan-Dec		GoP	-	-	
	Hosting of Events: Policy Consultation Meetings	ASPAC	NO	Lease of Venue/Small Value Procurement			Jan-Dec		GoP	2,445,000.00	2,445,000.00	
	Lease of Venue, Catering services, Lease of Motor Vehicle, Inc. expenses	ASPAC	NO	Small Value Procurement			Jan-Dec		GoP	17,000.00	17,000.00	
	Wines	ASPAC	NO	Small Value Procurement			Jan-Dec		GoP	15,000.00	15,000.00	
	PH Handicrafts, Tokens, Souvenirs	ASPAC	NO	Small Value Procurement			Jan-Dec		GoP	15,000.00	15,000.00	
	Drinking Water Supply	ASPAC	NO	Small Value Procurement			Jan-Dec		GoP	15,000.00	15,000.00	
	North Asia (China, HK SAR, Macau, Mongolia (Bilateral Meetings, Policy Consultations, JCBC, Commemorative Anniversary) Lease of Venue, Catering Services, Lease of Motor Vehicle	ASPAC	NO	Lease of Venue			Jan-Dec		GoP	800,000.00	800,000.00	
	North East Asia (Japan, South and North Korea), Consultations, JCBC-SOM, Commemorative Anniversary) Lease of Venue, Catering Services, Lease of Motor Vehicle	ASPAC	NO	Lease of Venue			Jan-Dec		GoP	300,000.00	300,000.00	
	Southeast Asia I (Brunei, Indonesia, Malaysia, Singapore, Malaysia, Vietnam) Lease of Venue, Catering Services, Lease of Motor Vehicle	ASPAC	NO	Lease of Venue			Jan-Dec		GoP	500,000.00	500,000.00	
	Southeast Asia II (Cambodia, Laos, Thailand, Timor-Leste) (Bilateral Meetings, Policy Consultations, JCBC-SOM) Lease of Venue, Catering Services, Lease of Motor Vehicle	ASPAC	NO	Lease of Venue			Jan-Dec		GoP	300,000.00	300,000.00	
	South Asia (Bhutan, India, Nepal, Sri Lanka, Bangladesh, Maldives, Afghanistan, Pakistan, Kazakhstan, Kyrgyzstan and Tajikistan) (Bilateral Meetings, Policy Consultations, JCBC-SOM, Commemorative Anniversary) Lease of Venue, Catering Services, Lease of Motor Vehicle	ASPAC	NO	Lease of Venue			Jan-Dec		GoP	300,000.00	300,000.00	

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Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)		
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE		CO	
	Pacific Countries (Australia, NZ, PNG and other Pacific Countries; Pacific Island Forum) (Bilateral Meetings, Policy Consultations, JCBC-SOM, Commemorative Anniversary) Lease of Venue, Catering Services, Lease of Motor Vehicle	ASPAC	NO	Lease of Venue			Jan-Dec			GoP	245,000.00	245,000.00		
	RENT/LEASE EXPENSES	ASPAC	NO	Small Value Procurement / Public Bidding			Jan-Dec			GoP				
	Rents - Motor Vehicles	ASPAC	NO	Small Value Procurement / Public Bidding			Jan-Dec			GoP	800,502.00	800,502.00		
	Rent- Equipment Lease of Information Technology Equipment (Photocopiers)	ASPAC	NO	Small Value Procurement / Public Bidding			Jan-Dec			GoP	800,000.00	800,000.00		
	Operating Lease	ASPAC	NO				Jan-Dec			GoP	100,000.00	100,000.00		
	SUBSCRIPTION EXPENSES	ASPAC	NO	Public Bidding			Jan-Dec			GoP	464,000.00	464,000.00		
	ICT Software Subscription	ASPAC	NO	Public Bidding			Jan-Dec			GoP	32,000.00	32,000.00		
	Other Subscription Expenses	ASPAC	NO	Public Bidding			Jan-Dec			GoP				
	Regional Retooling of GAD Focal Point Officers (GFPOs) following the launch of the Online Gender Sensitivity Training Course and the Learning Management System (LMS) and midterm review of the DFA's GAD Agenda for 2019-2022	GAD	NO				Jul-Dec			GoP				
	Lease of Venue/Ordered Meals/Catering Services	GAD	NO	Lease of venue			Jul-Dec			GoP	2,000,000.00	2,000,000.00		
	Air Fare/Transportation	GAD	NO	Competitive Bidding			Jul-Dec			GoP	1,000,000.00	1,000,000.00		
	DSA: Hotel/ Meal Allowance/Incidental Expenses and other allowances	GAD	NO	N/A			Jul-Dec			GoP	1,000,000.00	1,000,000.00		
	Professional fee for resource person/speaker/facilitator/highly technical consultant	GAD	NO	Negotiated Procurement			Jul-Dec			GoP	2,500,000.00	2,500,000.00		
	Notarial fees						Jul-Dec			GoP	2,000.00	2,000.00		
	Trainings/Planning Sessions/Workshops/Meetings for the GAD Secretariat and the GAD Focal Point System	GAD	NO				Jan-Dec			GoP				
	Registration/Participation/Course Fees	GAD	NO	N/A			Jan-Dec			GoP	2,000,000.00	2,000,000.00		
	Professional fee for speaker/resource person/facilitator/highly technical consultant	GAD	NO	Negotiated procurement			Jan-Dec			GoP	300,000.00	300,000.00		
	Roundtrip Plane Ticket/DSA/Pre-departure Allowance/Transportation/Incidental expenses	GAD	NO				Jan-Dec			GoP	300,000.00	300,000.00		
	Lease of Venue/Ordered Meals/Catering Services	GAD	NO	Small Value Procurement			Jan-Dec			GoP	700,000.00	700,000.00		

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MODE		CO
	Notarial fees	GAD	NO	N/A		Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	2,000.00	2,000.00	
	Training of Coaches for Transition Coaching and Certification of Internal Coaches	GAD	NO			Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	-	-	
	Professional fee for resource person/speaker/facilitator/highly technical consultant	GAD	NO	Highly Technical Consultant		Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	1,500,000.00	1,500,000.00	
	Lease of Venue/Ordered Meals/Catering Services	GAD	NO	Lease of Venue		Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	500,000.00	500,000.00	
	Registration/Participation/Course Fee	GAD	NO	N/A		Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	700,000.00	700,000.00	
	Notarial fees/incidental expenses	GAD	NO			Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	1,000.00	1,000.00	
	Volume 2 of Ambassador Della Albert's book "Women in Diplomacy: The Remarkable Ambassadors in the Philippine Foreign Service"	GAD	NO			Apr-Dec	Apr-Dec	Apr-Dec	Apr-Dec	GoP	300,000.00	300,000.00	
	Purchase of Daycare Materials/Equipment	GAD	NO			Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	150,000.00	150,000.00	
	Support for GAD Activities implemented by Foreign Service Posts, Consular Offices, and Offices in the Home Office	GAD	NO			Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	2,487,000.00	2,487,000.00	
	Other Professional Services	GAD	NO			Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	-	-	
	Hiring of one (1) Contract of Service (COS) personnel for the GAD Secretariat	GAD	NO			Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	250,000.00	250,000.00	
	Assignment of personnel from Home Office to Regional Consular Office/ Regional Consular Office to Home Office	HRMO	NO			Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	-	-	
	Plane Ticket / Bus/ Ferry and Other Local Transportation, Unaccompanied Baggage Allowance	HRMO	NO			Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	2,000,000.00	2,000,000.00	
	Deployment of additional personnel to Consular Office (in view of the proposed opening of new COS)	HRMO	NO			Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	-	-	
	Plane Ticket / Bus/ Ferry and Other Local Transportation, Unaccompanied Baggage Allowance	HRMO	NO	Competitive Bidding		Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	1,000,000.00	1,000,000.00	
	Inauguration of newly opened Consular Offices in various Provinces	HRMO	NO			Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	-	-	
	Transportation (Airfare/ Bus/ Ferry) and other local transport	HRMO	NO	Competitive Bidding		Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	500,000.00	500,000.00	
	DTE: Hotel, Meals and Incidental Allowance	HRMO	NO			Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	-	-	
	PRMD Administrative Compliance	HRMO	NO			Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	-	-	
	Administrative Inspection of COS -Travel fare (5 COS - 3 pax per travel)	HRMO	NO	Competitive Bidding		Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	750,000.00	750,000.00	
	DSA: Hotel, Meals and Incidental Allowance	HRMO	NO	N/A		Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	500,000.00	500,000.00	

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE		CO
	Attendance in meetings with Courts, Ombudsman, etc. by personnel from Home Office and COs - Travel/ Transportation	HRMO	NO	N/A			Jan-Dec	Jan-Dec	GoP	250,000.00	250,000.00		
	Compliance with Subpoena Duces Tecum/service of summons or orders - Travel/ Transportation	HRMO	NO	N/A			Jan-Dec	Jan-Dec	GoP	50,000.00	50,000.00		
	Support OTLA in ensuring compliance with subpoenas involving personnel - Travel/ Transportation	HRMO	NO	N/A			Jan-Dec	Jan-Dec	GoP	50,000.00	50,000.00		
	Conduct of entry-level employment examinations and interviews in COs - Travel fare including DSA for 2pax	HRMO	NO	Competitive Bidding			Jan-Dec	Jan-Dec	GoP	750,000.00	750,000.00		
	Deployment of personnel from Home Office to Foreign Service Post (Foreign Assignment) - Plane Ticket /Pre-Departure Allowance/Relocation/Shipments/Unaccompanied/DSA	HRMO	NO	Competitive Bidding			Jan-Dec	Jan-Dec	GoP	106,552,451.80	106,552,451.80		
	Deployment of additional personnel from Home Office to Foreign Service Post -Plane Ticket /Pre-Departure Allowance/Relocation/Shipments/Unaccompanied/DSA	HRMO	NO	Competitive Bidding			Jan-Dec	Jan-Dec	GoP	7,000,000.00	7,000,000.00		
	Recall of personnel from Foreign Service Post (Recall) - Plane Ticket /Pre-Departure Allowance/Relocation/Shipments/Unaccompanied/DSA	HRMO	NO	Competitive Bidding			Jan-Dec	Jan-Dec	GoP	95,045,230.65	95,045,230.65		
	Unforeseen / Early recall of personnel from Foreign Service Post (Early Recall) - Plane Ticket /Pre-Departure Allowance/Relocation/Shipments/Unaccompanied/DSA	HRMO	NO	Competitive Bidding			Jan-Dec	Jan-Dec	GoP	6,409,877.15	6,409,877.15		
	Crossposting of personnel from one Foreign Service Post to another Foreign Service Post - Plane Ticket /Pre-Departure Allowance/Relocation/Shipments/Unaccompanied/DSA	HRMO	NO	Competitive Bidding			Jan-Dec	Jan-Dec	GoP	16,112,440.40	16,112,440.40		
	Administrative Inspection of FSPs - Plane Ticket for 3 FSPs, 3 pax, 3 days	HRMO	NO	Competitive Bidding			Jan-Dec	Jan-Dec	GoP	900,000.00	900,000.00		
	DSA:Hotel, Meals and Incidental and Pre-Departure Allowance	HRMO	NO	N/A			Jan-Dec	Jan-Dec	GoP	600,000.00	600,000.00		
	Attendance to and meetings with Courts, Ombudsman, etc. by personnel from FSPs - Plane Ticket	HRMO	NO	Competitive Bidding			Jan-Dec	Jan-Dec	GoP	500,000.00	500,000.00		
	DSA: Hotel, Meals and Incidental and Pre-Departure Allowance	HRMO	NO	N/A			Jan-Dec	Jan-Dec	GoP	250,000.00	250,000.00		

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total		MOOE	CO
	Attendance to and meetings with Courts, Ombudsman, etc. by personnel from FSPs - Plane Ticket	HRMO	NO	Competitive Bidding			Jan-Dec	Jan-Dec		GoP	1,000,000.00	1,000,000.00	
	DSA: Hotel, Meals and incidental and Pre-Departure Allowance	HRMO	NO	N/A			Jan-Dec	Jan-Dec		GoP	500,000.00	500,000.00	
	Scoping Mission/Retrofitting/Command Conference-Plane Ticket	HRMO	NO	Competitive Bidding			Jan-Dec	Jan-Dec		GoP	1,000,000.00	1,000,000.00	
	DSA:Hotel, Meals and incidental and Pre-Departure Allowance	HRMO	NO	N/A			Jan-Dec	Jan-Dec		GoP	500,000.00	500,000.00	
	Conduct of Wellness Seminar for CO personnel (5 sessions)	HRMO	NO				May - Sept	May - Sept		GoP	-	-	
	Lease of Venue	HRMO	NO	Lease of Venue			May - Sept	May - Sept		GoP	500,000.00	500,000.00	
	Airfare/Lease of Motor Vehicle	HRMO	NO	Competitive Bidding			May - Sept	May - Sept		GoP	160,000.00	160,000.00	
	Professional Fee/ Consultancy Service	HRMO	NO	Highly Technical Consultant			May - Sept	May - Sept		GoP	400,000.00	400,000.00	
	DSA/Hotel Allowance/Meals	HRMO	NO	N/A			May - Sept	May - Sept		GoP	200,000.00	200,000.00	
	Incidental Expenses	HRMO	NO	N/A			May - Sept	May - Sept		GoP	20,000.00	20,000.00	
	Conduct of Wellness Initiatives for DFA Personnel	HRMO	NO				Jan - Sept	Jan - Sept		GoP	-	-	
	Registration and Membership Fee/Consultancy Services/Honoraria	HRMO	NO	Highly Technical Consultant			Jan - Sept	Jan - Sept		GoP	700,000.00	700,000.00	
	Lease of Venue	HRMO	NO	Lease of Real Property			Jan - Sept	Jan - Sept		GoP	300,000.00	300,000.00	
	Incidental Expenses	HRMO	NO	N/A			Jan - Sept	Jan - Sept		GoP	150,000.00	150,000.00	
	Team Building for HRMO Personnel	HRMO	NO				Apr - Jun	Apr - Jun		GoP	-	-	
	Lease of Venue - 2 days, 1 night	HRMO	NO	Lease of Venue			Apr - Jun	Apr - Jun		GoP	525,000.00	525,000.00	
	Lease of Motor Vehicle:	HRMO	NO	Small Value Procurement			Apr - Jun	Apr - Jun		GoP	120,000.00	120,000.00	
	Facilitator's Fee	HRMO	NO	Highly Technical Consultant			Apr - Jun	Apr - Jun		GoP	200,000.00	200,000.00	
	Ordered Meals	HRMO	NO	Small Value Procurement			Apr - Jun	Apr - Jun		GoP	10,000.00	10,000.00	
	Conduct of Relationship Seminars for PDOS	HRMO	NO				Apr-Dec	Apr-Dec		GoP	-	-	
	Ordered Meals	HRMO	NO	Small Value Procurement			Apr-Dec	Apr-Dec		GoP	60,000.00	60,000.00	
	Professional Fee of the resource speaker	HRMO	NO	Highly Technical Consultant			Apr-Dec	Apr-Dec		GoP	60,000.00	60,000.00	
	Conduct of Financial Literacy Seminars for PDOS	HRMO	NO				Apr-Dec	Apr-Dec		GoP	-	-	
	Ordered Meals	HRMO	NO	Small Value Procurement			Apr-Dec	Apr-Dec		GoP	72,000.00	72,000.00	
	Professional fee of the resource speaker	HRMO	NO	Highly Technical Consultant			Apr-Dec	Apr-Dec		GoP	60,000.00	60,000.00	

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					Advertise/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	
	Conduct of Financial Literacy Seminars for Home Office Personnel	HRMO	NO				Apr-June, Oct-Dec	GoP	-	-	-	
	Ordered Meals	HRMO	NO	Small Value Procurement			Apr-June, Oct-Dec	GoP	68,000.00	68,000.00		
	Conduct of Seminar on PhilHealth	HRMO	NO				Apr-June	GoP	-	-		
	Ordered Meals and Beverages	HRMO	NO	Small Value Procurement			Apr-June	GoP	35,000.00	35,000.00		
	Token of Appreciation for Guest Speakers	HRMO	NO	N/A			Apr-June	GoP	1,500.00	1,500.00		
	Training Seminar - Incidental Expenses	HRMO	NO	N/A			Apr-June	GoP	10,000.00	10,000.00		
	Provision of Training - English Course for PWD	HRMO	NO				Jan-Mar, Jul-Sep	GoP	-	-		
	Professional Fee of the Instructor	HRMO	NO	Highly Technical Consultant			Jan-Mar, Jul-Sep	GoP	100,000.00	100,000.00		
	Ordered Meals and Beverages	HRMO	NO	Small Value Procurement			Jan-Mar, Jul-Sep	GoP	10,000.00	10,000.00		
	BWD - Capacity Building	HRMO	NO				Jan-Mar, Jul-Sep	GoP	-	-		
	Training for BWD Personnel-Ordered Meals and Beverages	HRMO	NO	Small Value Procurement			Jan-Mar, Jul-Sep	GoP	100,000.00	100,000.00		
	BWD - Liaison Services Section	HRMO	NO				Jan-Dec	GoP	-	-		
	LTO Outreach Program-Ordered Meals and Beverages	HRMO	NO	Small Value Procurement			Jan-Dec	GoP	20,000.00	20,000.00		
	PRMD- Learning and Development Unit	HRMO	NO				Jan-Dec	GoP	-	-		
	Registration Fee/Consultancy Services/Honoraria	HRMO	NO	Highly Technical Consultant			Jan-Dec	GoP	400,000.00	400,000.00		
	Transportation Allowance (Local Travel)/DTE	HRMO	NO	Competitive Bidding			Jan-Dec	GoP	200,000.00	200,000.00		
	Incidental Expenses	HRMO	NO	N/A			Jan-Dec	GoP	50,000.00	50,000.00		
	Transform courses to online courses for uploading to the Department's LMS	HRMO	NO				Jan-Dec	GoP	-	-		
	HTC/Consultancy Services	HRMO	NO	Highly Technical Consultant			Jan-Dec	GoP	1,300,000.00	1,300,000.00		
	Incidental Expenses/Ordered Meals	HRMO	NO	N/A			Jan-Dec	GoP	50,000.00	50,000.00		
	Conduct of Leadership and Management Training for FSO IV Cadets	HRMO	NO				Jun-Dec	GoP	-	-		
	HTC/Consultancy Services	HRMO	NO	Highly Technical Consultant			Jun-Dec	GoP	800,000.00	800,000.00		
	Lease of Venue/Ordered Meals/Catering Services	HRMO	NO	Lease of Venue			Jun-Dec	GoP	300,000.00	300,000.00		
	Incidental Expenses	HRMO	NO	N/A			Jun-Dec	GoP	50,000.00	50,000.00		
	Conduct of Change Management Project	HRMO	NO				Jan-Jun	GoP	-	-		
	HTC/Consultancy Services	HRMO	NO	Highly Technical Consultant			Jan-Jun	GoP	1,300,000.00	1,300,000.00		

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	
	Lease of Venue/Ordered Meals/Catering Services	HRMO	NO	Lease of Venue		Jan-Jun	Jan-Jun	Jan-Jun	GoP	250,000.00	250,000.00	
	Incidental Expenses	HRMO	NO	N/A		Jan-Jun	Jan-Jun	Jan-Jun	GoP	50,000.00	50,000.00	
	Conduct of Competency Development Project Phase 4	HRMO	NO			Jan-Dec	Jan-Dec	Jan-Dec	GoP	-	-	
	HTC/Consultancy Services	HRMO	NO	Highly Technical Consultant		Jan-Dec	Jan-Dec	Jan-Dec	GoP	1,500,000.00	1,500,000.00	
	Lease of Venue/Ordered Meals/Catering Services	HRMO	NO	Lease of Venue		Jan-Dec	Jan-Dec	Jan-Dec	GoP	350,000.00	350,000.00	
	Incidental Expenses	HRMO	NO	N/A		Jan-Dec	Jan-Dec	Jan-Dec	GoP	50,000.00	50,000.00	
	Conduct of Customer Service Workshop and Effective Communication Program	HRMO	NO			Mar-Nov	Mar-Nov	Mar-Nov	GoP	-	-	
	HTC/Consultancy Services	HRMO	NO	Highly Technical Consultant		Mar-Nov	Mar-Nov	Mar-Nov	GoP	2,150,000.00	2,150,000.00	
	Lease of Venue/Catering Services/Ordered Meals	HRMO	NO	Lease of Venue		Mar-Nov	Mar-Nov	Mar-Nov	GoP	900,000.00	900,000.00	
	Transportation Allowance/Daily Travel Expenses	HRMO	NO	Competitive Bidding		Mar-Nov	Mar-Nov	Mar-Nov	GoP	300,000.00	300,000.00	
	Incidental Expenses	HRMO	NO	N/A		Mar-Nov	Mar-Nov	Mar-Nov	GoP	50,000.00	50,000.00	
	Conduct of Training of on Disciplinary Processes and Government Regulations-Honorarium, Food, Venue, Miscellaneous (Token, Certificates, ID, etc.)	HRMO	NO	Highly Technical Consultant/Agency to Agency		Apr-Sep	Apr-Sep	Apr-Sep	GoP	300,000.00	300,000.00	
	HRMO Seminar- Lease of Venue / Catering Services / Ordered Meals	HRMO	NO	Lease of Real Property and Venue		Dec	Dec	Dec	GoP	350,000.00	350,000.00	
	Incidental Expenses	HRMO	NO	N/A		Dec	Dec	Dec	GoP	20,000.00	20,000.00	
	Funding for Scholarships of DFA Personnel (Local and Foreign) which includes: a. Short Term (E.O 298); and b. Long Term (E.O. 129)	HRMO	NO			Jan-Dec	Jan-Dec	Jan-Dec	GoP	-	-	
	Tuition and Other School Fees/ Cost of Living Allowances/ Airfare(Foreign or Local Transport)	HRMO	NO	Competitive Bidding		Jan-Dec	Jan-Dec	Jan-Dec	GoP	10,367,000.00	10,367,000.00	
	Supplies and Materials	HRMO	NO			Jan-Dec	Jan-Dec	Jan-Dec	GoP	-	-	
	Office Supplies (Part A of APP-CSE)	HRMO	NO	Agency to Agency		Jan-Dec	Jan-Dec	Jan-Dec	GoP	1,073,033.20	1,073,033.20	
	Office Supplies (Part B of APP-CSE)	HRMO	NO	Competitive Bidding		Jan-Dec	Jan-Dec	Jan-Dec	GoP	362,863.05	362,863.05	
	Recruitment (Examination Materials)	HRMO	NO	Small Value Procurement		Feb-Jul	Feb-Jul	Feb-Jul	GoP	100,000.00	100,000.00	
	Drugs and Medicine	HRMO	NO			Jan-Sep	Jan-Sep	Jan-Sep	GoP	-	-	
	Various Medicine and Medical Supplies	HRMO	NO	Small Value Procurement		Jan-Sep	Jan-Sep	Jan-Sep	GoP	84,000.00	84,000.00	
	Other Supplies	HRMO	NO			Mar-Aug	Mar-Aug	Mar-Aug	GoP	-	-	
	Replenishment of perishable items in the Emergency Go/Grab bag	HRMO	NO	Small Value Procurement		Mar-Aug	Mar-Aug	Mar-Aug	GoP	100,000.00	100,000.00	

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total		MOOE	CO
	Hard Hat	HRMO	NO	Small Value Procurement			Mar-Aug	Mar-Aug	GoP	45,000.00	45,000.00		
	Semi-Expandable (Information & Communications Technology Equipment - Corporate Give-Aways	HRMO	NO	Small Value Procurement			Mar-Aug	Mar-Aug	GoP	200,000.00	200,000.00		
	Extraordinary & Miscellaneous Expenses	HRMO	NO				Jan-Dec	Jan-Dec	GoP	132,000.00	132,000.00		
	Professional Services / Consultancy	HRMO	NO				Jan-Dec	Jan-Dec	GoP	-	-		
	PRMD - Records Management Section- Procurement of HRIS maintenance contract	HRMO	NO	Highly Technical Consultant			Jan-Dec	Jan-Dec	GoP	5,000,000.00	5,000,000.00		
	Hiring of Highly Technical Consultant for the Improvement of Administrative Services	HRMO	NO	Highly Technical Consultant			Jan-Dec	Jan-Dec	GoP	650,000.00	650,000.00		
	Random Drug Testing	HRMO	NO	Highly Technical Consultant			Jan-Dec	Jan-Dec	GoP	100,000.00	100,000.00		
	Contract of Service (COS) for Psychologist (for individual counselling)	HRMO	NO	Highly Technical Consultant			Jan-Dec	Jan-Dec	GoP	750,000.00	750,000.00		
	Renewal of Contract of Service (COS) for one (1) year for 20 Personnel	HRMO	NO				Jan-Dec	Jan-Dec	GoP	4,275,936.00	4,275,936.00		
	Renewal of Contract of Service (COS) for one year for DFA Day Care Center	HRMO	NO				Jan-Dec	Jan-Dec	GoP	190,281.60	190,281.60		
	Hiring of COS QMS	HRMO	NO				Jan-Dec	Jan-Dec	GoP	500,000.00	500,000.00		
	Repair and Maintenance - Other Machine and Equipment	HRMO	NO				Jan-Dec	Jan-Dec	GoP	111,000.00	111,000.00		
	Advertising Expenses - Newspaper Advertisement	HRMO	NO	53.6 Scientific, Scholarly, Artistic Artwork, Exclusive Technology and Media Services			Jan-Dec	Jan-Dec	GoP	150,000.00	150,000.00		
	Printing and Binding for the IEC materials for Personnel	HRMO	NO	Small Value Procurement			Jan-Dec	Jan-Dec	GoP	350,000.00	350,000.00		
	Representation Expenses	HRMO	NO				Jan-Dec	Jan-Dec	GoP				
	HRMO-Hosted Various Official Meetings/Seminars	HRMO	NO	Small Value Procurement			Jan-Dec	Jan-Dec	GoP	335,204.69	335,204.69		
	DFA's Participation to the CSC Fun Run and Other Similar Activities- Printed Shirt, Registration fee, Ordered Meals and Beverages	HRMO	NO	Small Value Procurement			Apr-Sep	Apr-Sep	GoP	100,000.00	100,000.00		
	Conduct of PWD-Related Activities-	HRMO	NO				Jan-Dec	Jan-Dec	GoP	-	-		
	Ordered Meals and Registration Fees	HRMO	NO	Small Value Procurement			Jan-Dec	Jan-Dec	GoP	40,000.00	40,000.00		
	Honoraria for Resource Speakers	HRMO	NO	N/A			Jan-Dec	Jan-Dec	GoP	20,000.00	20,000.00		
	Day Care Activities	HRMO	NO				Jan - Dec	Jan - Dec	GoP	-	-		
	1. Moving Up Ceremony												
	2. Buwan ng Lahi Celebration												
	3. UN Day Celebration												

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Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity			Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)		
					Advertiseme nt/Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing	Source of Funds	Total		MOOE	CO
	Ordered Meals (a.m. snack) (max of 50 pax including children & parents/visitors @ P150/pax)	HRMO	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	24,000.00	24,000.00		
	Miscellaneous Expenses for Decorations (P2,000/per activity)	HRMO	NO	N/A			Jan - Dec	Jan - Dec	GoP	6,000.00	6,000.00		
	Educational Trip - Day Care	HRMO	NO				Apr - Sept	Apr - Sept	GoP				
	Admission Fee	HRMO	NO	Small Value Procurement			Apr - Sept	Apr - Sept	GoP	40,000.00	40,000.00		
	Lease of Transportation/Vehicle	HRMO	NO	Small Value Procurement			Apr - Sept	Apr - Sept	GoP	30,000.00	30,000.00		
	Meal Allowance	HRMO	NO	N/A			Apr - Sept	Apr - Sept	GoP	10,000.00	10,000.00		
	General Assembly of DFARFA	HRMO	NO				Apr - Sept	Apr - Sept	GoP				
	Ordered Meals and Beverages	HRMO	NO	Small Value Procurement			Apr - Sept	Apr - Sept	GoP	50,000.00	50,000.00		
	Briefing on HIV / Aids	HRMO	NO	Small Value Procurement			Apr - Sept	Apr - Sept	GoP	20,000.00	20,000.00		
	Orientation on Retirement Benefits and What comes after Retirement	HRMO	NO				Mar	Mar	GoP				
	Ordered Meal - @P800 for 60 pax (a.m. snack, lunch, p.m. snack)	HRMO	NO	Small Value Procurement			Mar	Mar	GoP	48,000.00	48,000.00		
	Honoring of Retirees	HRMO	NO				Oct	Oct	GoP				
	Lease of Venue - (Accomodation/use of facilities and meals) 39 retirees + 3 guest each retiree = 156 pax	HRMO	NO	Lease of Venue			Oct	Oct	GoP	400,000.00	400,000.00		
	Crystal Plaques for the Recognition and as Gifts/Tokens - 39 retirees (Php5,000.00 / retirees)	HRMO	NO	Small Value Procurement			Oct	Oct	GoP	235,000.00	235,000.00		
	Resource speaker Honoraria/Fee	HRMO	NO	Highly Technical Consultant			Oct	Oct	GoP	30,000.00	30,000.00		
	Incidental Expenses	HRMO	NO				Oct	Oct	GoP	10,000.00	10,000.00		
	Necrological/Memorial Services	HRMO	NO										
	Flower Wreath - Php7,500.00/wreath x 30 occasions	HRMO	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	187,500.00	187,500.00		
	Ordered Meals (driver/honor guards) - 6 persons @Php750/pax, 10 occasions	HRMO	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	45,000.00	45,000.00		
	Purchase of Philippine flags - @Php3,000.00 each x (10 occasions)	HRMO	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	30,000.00	30,000.00		
	Joint Activity with GSIS and Pag-ibig	HRMO	NO				Mar	Mar	GoP				
	Ordered Meals and Beverages	HRMO	NO				Mar	Mar	GoP	10,000.00	10,000.00		
	Consultation Meetings with Partner Agencies with Mandates for Deployment to ESPs	HRMO	NO				Jan - Dec	Jan - Dec	GoP				

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Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)	
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE		CO
	Lease of Venue (use of facilities, lunch/p.m. snack)/ Transportation/ Miscellaneous	HRMO	NO	Small Value Procurement / Lease of Venue		Jan - Dec	Jan - Dec	Jan - Dec	29,283.09	GoP	29,283.09		
	DFA Year-End Fellowship	HRMO	NO			Dec	Dec	Dec	-	GoP	-		
	Lease of Venue					Dec	Dec	Dec	500,000.00	GoP	500,000.00		
	Catering Services/Ordered Meals					Dec	Dec	Dec	1,000,000.00	GoP	1,000,000.00		
	Lights and Sounds/Flowers	HRMO	NO	Competitive Bidding		Dec	Dec	Dec	350,000.00	GoP	350,000.00		
	Incidental Expenses	HRMO	NO	Small Value Procurement		Dec	Dec	Dec	100,000.00	GoP	100,000.00		
	DFA'S Participation to Various National Day Events & Milestones Programs and Activities (e.g. Independence Day)	HRMO	NO			Feb - Dec	Feb - Dec	Feb - Dec	-	GoP	-		
	Ordered Meals and Beverages	HRMO	NO	Small Value Procurement		Feb - Dec	Feb - Dec	Feb - Dec	40,000.00	GoP	40,000.00		
	Uniform/T-Shirts	HRMO	NO	Small Value Procurement		Feb - Dec	Feb - Dec	Feb - Dec	20,000.00	GoP	20,000.00		
	Incidental Expenses	HRMO	NO	Small Value Procurement		Feb - Dec	Feb - Dec	Feb - Dec	10,000.00	GoP	10,000.00		
	Transportation (2 buses)	HRMO	NO	Small Value Procurement		Feb - Dec	Feb - Dec	Feb - Dec	50,000.00	GoP	50,000.00		
	DFA Sports Festival	HRMO	NO			Apr - June	Apr - June	Apr - June	-	GoP	-		
	Rental of Venues	HRMO	NO	Lease of Venue		Apr - June	Apr - June	Apr - June	150,000.00	Apr-June	150,000.00		
	Sports/Game Equipments	HRMO	NO	Small Value Procurement		Apr - June	Apr - June	Apr - June	40,000.00	Apr-June	40,000.00		
	Trophies and Medals	HRMO	NO	Small Value Procurement		Apr - June	Apr - June	Apr - June	10,000.00	Apr-June	10,000.00		
	Honoraria-Referees and Table Committees	HRMO	NO	Highly Technical Consultant		Apr - June	Apr - June	Apr - June	100,000.00	Apr-June	100,000.00		
	Snacks and Refreshment for Opening Day	HRMO	NO	Small Value Procurement		Apr - June	Apr - June	Apr - June	30,000.00	Apr-June	30,000.00		
	Bottled water during the games	HRMO	NO	Small Value Procurement		Apr - June	Apr - June	Apr - June	10,000.00	Apr-June	10,000.00		
	HRMO-Sponsored Administrative Officers' Meeting	HRMO	NO			Jan - Dec	Jan - Dec	Jan - Dec	-	GoP	-		
	Ordered Meals and Beverages	HRMO	NO	Small Value Procurement		Jan - Dec	Jan - Dec	Jan - Dec	40,000.00	GoP	40,000.00		
	Inter-Office Meetings/Conferences	HRMO	NO			Jan - Dec	Jan - Dec	Jan - Dec	-	GoP	-		
	Ordered Meals and Beverages	HRMO	NO	Small Value Procurement		Jan - Dec	Jan - Dec	Jan - Dec	40,000.00	GoP	40,000.00		
	DFA Anniversary Celebration and Conferment of the Departmental Level Awards	HRMO	NO			Jun - Jul	Jun - Jul	Jun - Jul	-	GoP	-		
	Lease of Venue / Catering Services	HRMO	NO	Lease of Venue		Jun - Jul	Jun - Jul	Jun - Jul	1,000,000.00	GoP	1,000,000.00		

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE		CO
	Production, Lights and Designs (flowers, Ornaments, etc.) - Physical Arrangement (fighting, sound system with stage backdrop, and floral arrangements)	HRMO	NO	Small Value Procurement			Jun-Jul	Jun-Jul	GoP	700,000.00	700,000.00		
	Catering Services - For DFA Personnel (Home Office and ASEANA)	HRMO	NO	Competitive Bidding / Small Value Procurement			Jun-Jul	Jun-Jul	GoP	500,000.00	500,000.00		
	Loyalty Pins and Medals	HRMO	NO	Competitive Bidding / Small Value Procurement			Jun-Jul	Jun-Jul	GoP	2,500,000.00	2,500,000.00		
	Wooden Plaques	HRMO	NO	Competitive Bidding			Jun-Jul	Jun-Jul	GoP	50,000.00	50,000.00		
	Catering Services for DFA Day and PRAISE TWG Meetings	HRMO	NO	Competitive Bidding			Jun-Jul	Jun-Jul	GoP	130,000.00	130,000.00		
	Printing of Invitations and Special Paper & Buttoners	HRMO	NO	Competitive Bidding			Jun-Jul	Jun-Jul	GoP	110,000.00	110,000.00		
	Purchase of Gawad Mabini Medals	HRMO	NO	Competitive Bidding			Jun-Jul	Jun-Jul	GoP	500,000.00	500,000.00		
	Contingency Funds / incidental Expenses	HRMO	NO	Competitive Bidding			Jun-Jul	Jun-Jul	GoP	100,000.00	100,000.00		
	Monetary benefits/incentives for all Department's Awardees	HRMO	NO	Competitive Bidding			Jun-Jul	Jun-Jul	GoP	5,500,000.00	5,500,000.00		
	Oath Taking of New FSO IV	HRMO	NO	Small Value Procurement			Jan-Dec	Jan-Dec	GoP	-	-		
	Catering Services (2 Batches)	HRMO	NO	Small Value Procurement			Jan-Dec	Jan-Dec	GoP	200,000.00	200,000.00		
	Meetings of Personnel Selection Board	HRMO	NO	Small Value Procurement			Jan-Dec	Jan-Dec	GoP	-	-		
	Catering Services / Ordered Meals	HRMO	NO	Small Value Procurement			Jan-Dec	Jan-Dec	GoP	120,000.00	120,000.00		
	Hosting of CSC Cluster Meeting	HRMO	NO	Small Value Procurement			Jan-Dec	Jan-Dec	GoP	-	-		
	Ordered Meals	HRMO	NO	Small Value Procurement			Jan-Dec	Jan-Dec	GoP	10,000.00	10,000.00		
	Rent / Lease of Mtor Vehicle	HRMO	NO	Competitive Bidding			Jan-Dec	Jan-Dec	GoP	1,043,000.00	1,043,000.00		
	Rent / Lease of Equipment	HRMO	NO	Competitive Bidding			Jan-Dec	Jan-Dec	GoP	-	-		
	Provision of Photocopying Machine for the entire HRMO	HRMO	NO	Competitive Bidding			Jan-Dec	Jan-Dec	GoP	1,500,000.00	1,500,000.00		
	Provision of Office Equipment	HRMO	NO	Small Value Procurement			Jan-Dec	Jan-Dec	GoP	1,242,000.00	1,242,000.00		
	Local News Paper and Online Subscription	HRMO	NO	Small Value Procurement			Jan-Dec	Jan-Dec	GoP	100,000.00	100,000.00		
	LOCAL TRAVEL	OAMSS	NO						GoP	-	-		
	Baguio- Actual counting for inventory of equipment and Disposal in RCO's - Land transportation	OAMSS	NO	Competitive Bidding			May	May	GoP	10,080.00	10,080.00		
	Pampanga- Actual counting for inventory of equipment and Disposal in RCO's - Land transportation	OAMSS	NO	Competitive Bidding			Jun	Jun	GoP	7,800.00	7,800.00		

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE		CO
	Calasiao - Actual counting for inventory of equipment and Disposal in RCO's - Land transportation	OAMSS	NO	Competitive Bidding			Jun	Jun		GoP	10,000.00	10,000.00	
	Dumaguete - Actual counting for inventory of equipment and Disposal in RCO's - Plane Ticket	OAMSS	NO	Competitive Bidding			Jul	Jul		GoP	30,000.00	30,000.00	
	Tacolban - Actual counting for inventory of equipment and Disposal in RCO's - Plane Ticket	OAMSS	NO	Competitive Bidding			Aug	Aug		GoP	30,000.00	30,000.00	
	Tuguegarao - Actual counting for inventory of equipment and Disposal in RCO's - Plane Ticket	OAMSS	NO	Competitive Bidding			Sep	Sep		GoP	30,000.00	30,000.00	
	Cagayan De Oro/ Davao - Actual counting for inventory of equipment and Disposal in RCO's - Plane Ticket	OAMSS	NO	Competitive Bidding			Oct	Oct		GoP	30,000.00	30,000.00	
	Cebu - To conduct property and project inspection - Plane Ticket	OAMSS	NO	Competitive Bidding			Nov	Nov		GoP	30,000.00	30,000.00	
	San Pablo/ Lucena - To conduct property and project inspection -	OAMSS	NO	Competitive Bidding			Dec	Dec		GoP	10,000.00	10,000.00	
	FOREIGN TRAVEL	OAMSS	NO							GoP	-	-	
	Milan PCG - Disaster Recovery Site Inspection and Preparation	OAMSS	NO	Competitive Bidding						GoP	500,000.00	500,000.00	
	London PE - Installation of the Next Generation Unified Threat Management (NGUTM) Firewall Appliance	OAMSS	NO	Competitive Bidding						GoP	500,000.00	500,000.00	
	Rabat PE - Installation of the Next Generation Unified Threat Management (NGUTM) Firewall Appliance	OAMSS	NO	Competitive Bidding						GoP	500,000.00	500,000.00	
	Nagoya PCG - Installation of the Next Generation Unified Threat Management (NGUTM) Firewall Appliance	OAMSS	NO	Competitive Bidding						GoP	500,000.00	500,000.00	
	FSP Property Inspection - Asia-Pacific Region	OAMSS	NO	Competitive Bidding						GoP	169,486.00	169,486.00	
	ICA Congress - Abu Dhabi, UAE	OAMSS	NO	Competitive Bidding						GoP	203,585.00	203,585.00	
	Regional Training for Communications and Records Officer / Records and Archives Storage Inspection - Asia	OAMSS	NO	Competitive Bidding						GoP	291,929.00	291,929.00	
	Training and scholarship expenses	OAMSS	NO	Competitive Bidding			Jan-Dec	Jan-Dec		GoP	-	-	
	Training Expenses	OAMSS	NO	Agency-to-Agency, Competitive Bidding Small Value Procurement			Jan-Dec	Jan-Dec		GoP	1,502,000.00	1,502,000.00	

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MCOE	
	ICT Training Expenses	OAMSS	NO	Agency-to-Agency, Competitive Bidding Small Value Procurement		Jan-Dec	Jan-Dec	GoP	425,000.00	425,000.00		
	Accountable Forms Expenses	OAMSS	NO			Mar, June, Sep, Dec	Mar, June, Sep, Dec	GoP				
	FA forms No. 51 (official receipt)	OAMSS	NO	Agency-to-Agency		Mar, June, Sep, Dec	Mar, June, Sep, Dec	GoP	1,000,000.00	1,000,000.00		
	FA forms No. 89 (Official receipt abroad)	OAMSS	NO	Agency-to-Agency		Mar, June, Sep, Dec	Mar, June, Sep, Dec	GoP	1,007,000.00	1,007,000.00		
	Office Supplies Expenses	OAMSS	NO	Agency-to-Agency		Mar, June, Sep, Dec	Mar, June, Sep, Dec	GoP	-	-		
	Office supplies (part A of APP-CSE)	OAMSS	NO	Agency-to-Agency		Mar, June, Sep, Dec	Mar, June, Sep, Dec	GoP	2,119,000.00	2,119,000.00		
	Other Supplies and Materials Expenses	OAMSS	NO			Mar, June, Sep, Dec	Mar, June, Sep, Dec	GoP	-	-		
	Office supplies (part B of APP-CSE)	OAMSS	NO	Small Value Procurement		Mar, June, Sep, Dec	Mar, June, Sep, Dec	GoP	5,826,000.00	5,826,000.00		
	Philippine National Flag, Asstd size, International Flags	OAMSS	NO	Public Bidding		Mar, June, Sep, Dec	Mar, June, Sep, Dec	GoP	4,000,000.00	4,000,000.00		
	Christmas Décor	OAMSS	NO	Small Value Procurement		Mar, June, Sep, Dec	Mar, June, Sep, Dec	GoP	500,000.00	500,000.00		
	Office Fixture, chair and table	OAMSS	NO	Small Value Procurement		Mar, June, Sep, Dec	Mar, June, Sep, Dec	GoP	700,000.00	700,000.00		
	Fuel, oil and Lubricant Expenses	OAMSS	NO			Mar, June, Sep, Dec	Mar, June, Sep, Dec	GoP	-	-		
	Office vehicle and Generator set	OAMSS	NO			Mar, June, Sep, Dec	Mar, June, Sep, Dec	GoP	3,654,000.00	3,654,000.00		
	Utilities expenses	OAMSS				Jan - Dec	Jan - Dec	GoP	-	-		
	Water	OAMSS	NO	Public Bidding		Jan - Dec	Jan - Dec	GoP	8,821,000.00	8,821,000.00		
	Drinking Water Supply	OAMSS	YES	Public Bidding		Jan - Dec	Jan - Dec	GoP	2,000,000.00	2,000,000.00		
	Electricity	OAMSS		Public Bidding		Jan - Dec	Jan - Dec	GoP	45,088,000.00	45,088,000.00		
	Communication services	OAMSS				Jan - Dec	Jan - Dec	GoP	-	-		
	Mobile for Assistant Secretaries, Exdir.	OAMSS		Competitive Bidding		Jan - Dec	Jan - Dec	GoP	1,612,000.00	1,612,000.00		
	Postage and Courier Services	OAMSS				Jan - Dec	Jan - Dec	GoP	289,000.00	289,000.00		
	Local Courier (Metro Manila)	OAMSS		Public Bidding		Jan - Dec	Jan - Dec	GoP	2,500,000.00	2,500,000.00		
	Postage Stamps	OAMSS		Agency-to-Agency		Jan - Dec	Jan - Dec	GoP	200,000.00	200,000.00		
	Diplomatic Pouch	OAMSS		Public Bidding		Jan - Dec	Jan - Dec	GoP	40,656,000.00	40,656,000.00		
	landline	OAMSS		Direct Contracting		Jan - Dec	Jan - Dec	GoP	5,721,000.00	5,721,000.00		

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity			Source of Funds	Estimated Budget (PHP)		Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award		Contract Signing	Total	
	Primary Internet Service and other services	OAMSS	NO	Public Bidding		Jan - Dec	Jan - Dec	GoP	3,500,000.00	3,500,000.00	
	Secondary Internet Services	OAMSS	NO	Public Bidding		Jan - Dec	Jan - Dec	GoP	3,000,000.00	3,000,000.00	
	Email Management Services	OAMSS	NO	Public Bidding		Jan - Dec	Jan - Dec	GoP	6,500,000.00	6,500,000.00	
	Primary Internet Service and Other Services - New Building	OAMSS	NO	Public Bidding		Jan - Dec	Jan - Dec	GoP	3,000,000.00	3,000,000.00	
	Secondary Internet Services - New Building	OAMSS	NO	Public Bidding		Jan - Dec	Jan - Dec	GoP	2,400,000.00	2,400,000.00	
	Leased Line: DFA Home Office to DFA Aseana	OAMSS	NO	Public Bidding		Jan - Dec	Jan - Dec	GoP	500,000.00	500,000.00	
	Leased Line: DFA Home Office to DFA New Building	OAMSS	NO	Public Bidding		Jan - Dec	Jan - Dec	GoP	500,000.00	500,000.00	
	Leased Line: DFA New Building to DFA Aseana	OAMSS	NO	Public Bidding		Jan - Dec	Jan - Dec	GoP	500,000.00	500,000.00	
	Endpoint Monitoring System	OAMSS	NO	Public Bidding		Jan - Dec	Jan - Dec	GoP	10,000,000.00	10,000,000.00	
	Advance Threat Protection License	OAMSS	NO	Public Bidding		Jan - Dec	Jan - Dec	GoP	6,635,000.00	6,635,000.00	
	Cable, Satellite, Telegraph and Radio	OAMSS	NO	Public Bidding		Jan - Dec	Jan - Dec	GoP	5,500,000.00	5,500,000.00	
	ICT subscription Expense	OAMSS	NO	Direct Contracting / Small Value Procurement		Jan - Dec	Jan - Dec	GoP	1,000,000.00	1,000,000.00	
	Other subscription expenses	OAMSS	YES	Direct Contracting / Small Value Procurement		Jan - Dec	Jan - Dec	GoP	378,000.00	378,000.00	
	Honoraria/ professional fees for Resource speakers / Facilitator's fees - Consultant for the retrofitting	OAMSS	NO	Highly Technical Consultant		Jan - Dec	Jan - Dec	GoP	30,000.00	30,000.00	
	Outsourced building maintenance -Contract of Service	OAMSS	NO	N/A		Jan - Dec	Jan - Dec	GoP	10,000,000.00	10,000,000.00	
	Pest control / Plant maintenance	OAMSS	NO	Competitive Bidding		Jan - Dec	Jan - Dec	GoP	2,000,000.00	2,000,000.00	
	Janitorial services	OAMSS	NO	Competitive Bidding		Jan - Dec	Jan - Dec	GoP	65,000,000.00	65,000,000.00	
	Security services	OAMSS	NO	Competitive Bidding		Jan - Dec	Jan - Dec	GoP	83,451,000.00	83,451,000.00	
	Official vehicles	OAMSS	NO	Competitive Bidding		Jan - Dec	Jan - Dec	GoP	2,111,000.00	2,111,000.00	
	Upholstery and repair	OAMSS	NO	Direct Contracting / Small Value Procurement		Jan - Dec	Jan - Dec	GoP	360,000.00	360,000.00	
	Motor pool	OAMSS	NO	Direct Contracting / Small Value Procurement		Jan - Dec	Jan - Dec	GoP	448,000.00	448,000.00	
	Maintenance Service, incl. elevators at Main Bldg	OAMSS	NO	Direct Contracting / Competitive Bidding		Jan - Dec	Jan - Dec	GoP	1,300,000.00	1,300,000.00	
	Maintenance Services incl replacement of parts of elevator at South Wing Bldg	OAMSS	NO	Small Value Procurement		Jan - Dec	Jan - Dec	GoP	1,000,000.00	1,000,000.00	
	Maintenance Services incl Replacement of Elevator Parts at OCA	OAMSS	NO	Small Value Procurement		Jan - Dec	Jan - Dec	GoP	1,200,000.00	1,200,000.00	

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity			Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award		Contract Signing	Total	MOOE	
	Repair and Rehabilitation of Lift Station	OAMSS	NO	Small Value Procurement		Jan - Dec	Jan - Dec	GoP	600,000.00	600,000.00		
	Rehabilitation and Safety Upgrade of Main Building Elevator	OAMSS	NO	Small Value Procurement		Jan - Dec	Jan - Dec	GoP	4,062,000.00	4,062,000.00		
	Data Center and Virtualization Security	OAMSS	NO	Small Value Procurement		Jan - Dec	Jan - Dec	GoP	10,000,000.00	10,000,000.00		
	Intrusion and Communications Technology Support Service	OAMSS	NO	Small Value Procurement		Jan - Dec	Jan - Dec	GoP	10,500,000.00	10,500,000.00		
	Rewinding of electric motor (various sizes)	OAMSS	NO	Small Value Procurement		Jan - Dec	Jan - Dec	GoP	267,000.00	267,000.00		
	Repair/maintenance of fire extinguisher (refill/calibrate)	OAMSS	NO	Competitive Bidding		Jan - Dec	Jan - Dec	GoP	500,000.00	500,000.00		
	replace / improvement of DFA multi-purpose hall	OAMSS	NO	Small Value Procurement		Jan - Dec	Jan - Dec	GoP	52,000.00	52,000.00		
	Repair/Maintenance of Emergency light (battery pack)	OAMSS	NO	Small Value Procurement		Jan - Dec	Jan - Dec	GoP	400,000.00	400,000.00		
	Rewinding of electric motor (various size)	OAMSS	NO	Small Value Procurement		Jan - Dec	Jan - Dec	GoP	302,000.00	302,000.00		
	Repair/ maintenance of fire extinguisher (refill / calibrate)	OAMSS	NO	Small Value Procurement		Jan - Dec	Jan - Dec	GoP	600,000.00	600,000.00		
	Repair and Maintenance - Official vehicles	OAMSS	NO	Small Value Procurement		Jan - Dec	Jan - Dec	GoP	2,083,000.00	2,083,000.00		
	Repair and Maintenance - Upholstery and repair	OAMSS	NO	Small Value Procurement		Jan - Dec	Jan - Dec	GoP	424,000.00	424,000.00		
	Repair and Maintenance - Motorpool equipment	OAMSS	NO	Small Value Procurement		Jan - Dec	Jan - Dec	GoP	527,000.00	527,000.00		
	Extraordinary and miscellaneous expenses	OAMSS	NO	N/A		Jan - Dec	Jan - Dec	GoP	132,000.00	132,000.00		
	Rents - Motor Vehicles - DFA Officials	OAMSS	NO	Public Bidding		Jan - Dec	Jan - Dec	GoP	3,955,000.00	3,955,000.00		
	Transportation expenses for team building and other activities	OAMSS	NO	Small Value Procurement		Jan - Dec	Jan - Dec	GoP	771,000.00	771,000.00		
	Rent expenses	OAMSS	NO	Small Value Procurement		Jan - Dec	Jan - Dec	GoP	-	-		
	Audio visual and lighting	OAMSS	NO	Small Value Procurement		Jan - Dec	Jan - Dec	GoP	500,000.00	500,000.00		
	Archives equipments	OAMSS	NO	Small Value Procurement		Jan - Dec	Jan - Dec	GoP	400,000.00	400,000.00		
	Ventilation exhaust blower	OAMSS	NO	Small Value Procurement		Jan - Dec	Jan - Dec	GoP	999,950.00	999,950.00		
	Industrial Motor	OAMSS	NO	Small Value Procurement		Jan - Dec	Jan - Dec	GoP	700,000.00	700,000.00		
	2 way radio	OAMSS		Small Value Procurement		Jan - Dec	Jan - Dec	GoP	300,000.00	300,000.00		
	IT equipment and supplies	OAMSS	NO	Small Value Procurement		Jan - Dec	Jan - Dec	GoP	900,000.00	900,000.00		

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)	
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE		CO
	Sewage suction equipment	OAMSS	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	520,050.00	520,050.00		
	Cooling equipment	OAMSS	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	800,000.00	800,000.00		
	Photocopier	OAMSS	NO	Competitive Bidding			Jan - Dec	Jan - Dec	GoP	2,500,000.00	2,500,000.00		
	ICT Software Subscription	OAMSS	NO	Competitive Bidding			Jan - Dec	Jan - Dec	GoP	5,050,000.00	5,050,000.00		
	Secure Socket Layer (SSL) Certificate Wildcard	OAMSS	NO	Negotiated			Jan - Dec	Jan - Dec	GoP	400,000.00	400,000.00		
	Adobe Software Subscription	OAMSS	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	450,000.00	450,000.00		
	Enterprise Content Management System	OAMSS	NO	Public Bidding			Jan - Dec	Jan - Dec	GoP	7,000,000.00	7,000,000.00		
	Land	OAMSS	NO						GoP	459,489,000.00	459,489,000.00		459,489,000.00
	Building	OAMSS	NO						GoP	466,886,000.00	466,886,000.00		466,886,000.00
	Retrofitting Project - Buildings	OAMSS	NO						GoP	1,069,105,000.00	1,069,105,000.00		1,069,105,000.00
	Retrofitting Project - Rents - Buildings and Structures	OAMSS	NO						GoP	329,250,000.00	329,250,000.00		
	Motor Vehicles - Purchase of Motor Vehicle	OAMSS	NO	Public Bidding					GoP	1,800,000.00	1,800,000.00		
	Other Infrastructure Assets - Endpoints	OAMSS	NO	Public Bidding					GoP	12,000,000.00	12,000,000.00		
	DFA Coordination Center	OAMSS	NO	Small Value Procurement					GoP	778,000.00	778,000.00		
	Information and Communication Technology Equipment - Laptops	OAMSS	NO	Public Bidding					GoP	10,000,000.00	10,000,000.00		
	Local Travel 1, plane ticket	ASEAN	NO	Competitive Bidding			Mar.-Dec.	Mar.-Dec.	GoP	198,000.00	198,000.00		
	Local Travel 2, plane ticket	ASEAN	NO	Competitive Bidding			July	July	GoP	15,000.00	15,000.00		
	Local Travel 3, plane ticket	ASEAN	NO	Competitive Bidding			Feb.-May	Feb.-May	GoP	90,000.00	90,000.00		
	Local Travel 4, plane ticket, bus and ferry fare	ASEAN	NO	Competitive Bidding			Mar.-Jun.	Mar.-Jun.	GoP	90,000.00	90,000.00		
	Foreign travel 1, plane ticket	ASEAN	NO	Competitive Bidding			Jan.-Dec.	Jan.-Dec.	GoP	1,483,680.00	1,483,680.00		
	Foreign travel 2, plane ticket	ASEAN	NO	Competitive Bidding			Jan.-Dec.	Jan.-Dec.	GoP	1,237,500.00	1,237,500.00		
	Foreign travel 3, plane ticket	ASEAN	NO	Competitive Bidding			Jan.-Dec.	Jan.-Dec.	GoP	5,800,000.00	5,800,000.00		
	Foreign travel 4, plane ticket	ASEAN	NO	Competitive Bidding			September	September	GoP	900,000.00	900,000.00		
	ASEAN Health and Wellness	ASEAN	NO	Competitive Bidding			November	November	GoP	441,000.00	441,000.00		
	Office Supplies - Part A (inclusive of 10% inflation rate)	ASEAN	NO	Agency-to-Agency			Jan.-Dec.	Jan.-Dec.	GoP	493,231.63	493,231.63		
	Office Supplies - Part B (inclusive of 10% inflation rate)	ASEAN	NO	PB/ Small Value Procurement			Jan.-Dec.	Jan.-Dec.	GoP	439,230.00	439,230.00		
	Other supplies and materials	ASEAN	NO	PB/ Small Value Procurement			Jan.-Dec.	Jan.-Dec.	GoP	538.37	538.37		
	Communications Services	ASEAN	NO	Direct Contracting			Jan.-Dec.	Jan.-Dec.	GoP	1,499,000.00	1,499,000.00		
	Cable, Satellite, Telegraph and Radio Expenses	ASEAN	NO	Direct Contracting			Jan.-Dec.	Jan.-Dec.	GoP	22,000.00	22,000.00		

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity						Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)		
					Advertise/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO				
	Professional Services	ASEAN		53.6 / HTC												
	ASEAN Day Flag Raising Ceremony	ASEAN	NO	SVP/ Lease of Venue			Jan.-Dec. August	Jan.-Dec. August	GoP	439,000.00	439,000.00					
	ASEAN Day Reception Meetings and other Representation Expenses	ASEAN	NO	SVP/ Lease of Venue			Mar.-Nov.	Mar.-Nov.	GoP	200,000.00	200,000.00					
	Division I Meetings and other Representation Expenses	ASEAN	NO	SVP/ Lease of Venue			Mar.-Dec.	Mar.-Dec.	GoP	100,000.00	100,000.00					
	Division II Meetings and other Representation Expenses	ASEAN	NO	SVP/ Lease of Venue			Mar.-Oct.	Mar.-Oct.	GoP	200,000.00	200,000.00					
	Division III Meetings and other Representation Expenses	ASEAN	NO	SVP/ Lease of Venue			Apr.-Oct.	Apr.-Oct.	GoP	50,000.00	50,000.00					
	Division IV Meetings and other Representation Expenses	ASEAN	NO	SVP/ Lease of Venue			Jan.-Dec.	Jan.-Dec.	GoP	73,000.00	73,000.00					
	Division V Meetings and other Representation Expenses	ASEAN	NO	SVP/ Lease of Venue			Jan.-Dec.	Jan.-Dec.	GoP	44,000.00	44,000.00					
	Admin related meetings	ASEAN	NO	Small Value Procurement			Jan.-Dec.	Jan.-Dec.	GoP	30,000.00	30,000.00					
	Other representation expenses	ASEAN	NO	Small Value Procurement			Jan.-Dec.	Jan.-Dec.	GoP	19,000.00	19,000.00					
	ASEAN Matters Technical Board (AMTB) Meeting (1), 1 day	ASEAN	NO	SVP/ Lease of Venue			April	April	GoP	150,000.00	150,000.00					
	ASEAN Matters Technical Board (AMTB) Meeting (2), 1 day	ASEAN	NO	SVP/ Lease of Venue			July	July	GoP	150,000.00	150,000.00					
	ASEAN Matters Technical Board (AMTB) Meeting (3), 1 day	ASEAN	NO	SVP/ Lease of Venue			Oct.	Oct.	GoP	150,000.00	150,000.00					
	ASEAN Matters Technical Board (AMTB) Meeting (4), 1 day	ASEAN	NO	SVP/ Lease of Venue			Dec.	Dec.	GoP	150,000.00	150,000.00					
	ASEAN Day Reception	ASEAN	NO	SVP/ Lease of Venue			August	August	GoP	712,000.00	712,000.00					
	Lease of Motor Vehicle for Official use	ASEAN	NO	Small Value Procurement			Jan.-Dec.	Jan.-Dec.	GoP	877,000.00	877,000.00					
	Lease of Motor Vehicle for ASEAN Day Reception	ASEAN	NO	Small Value Procurement			August	August	GoP	30,000.00	30,000.00					
	Lease of Equipment - Photocopying machine	ASEAN	NO	PB			Jan.-Dec.	Jan.-Dec.	GoP	960,000.00	960,000.00					
	Lease of Equipment - Laptop, desktop and printers	ASEAN	NO	PB/ Small Value Procurement			Jan.-Dec.	Jan.-Dec.	GoP	995,000.00	995,000.00					
	Other Subscription Expense - Local Newspapers and Magazines	ASEAN	YES	53.6			Jan.-Dec.	Jan.-Dec.	GoP	31,000.00	31,000.00					
	Other Subscription Expenses - Foreign Newspapers and Magazines	ASEAN	YES	53.6			Jan.-Dec.	Jan.-Dec.	GoP	41,000.00	41,000.00					
	renewal of license of VCE (license subscription)	ASEAN		SVP/ 53.6			Jan.-Dec.	Jan.-Dec.	GoP	905,000.00	905,000.00					
	ICT Software Subscription - ERPS	ASEAN		SVP/ 53.6			Jan.-Dec.	Jan.-Dec.	GoP	903,000.00	903,000.00					
	Protector Qualifying Test	BFSE	NO				Jan	Jan	GoP							
	Plane Ticket	BFSE	NO	Competitive Bidding			Jan	Jan	GoP	201,000.00	201,000.00					

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMD/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Advertisement/Posting of IB/REI	Submission/Opening of Bids	Schedule for Each Procurement Activity				Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
							Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO		
	Career Minister Examinations	BFSE	NO				Aug - Sept	Aug - Sept	GoP	-				
	Plane Ticket	BFSE	NO	Competitive Bidding			Aug - Sept	Aug - Sept	GoP	508,560.00		508,560.00		
	Career Minister Examinations	BFSE	NO				Sept - Oct	Sept - Oct	GoP	-				
	Leadership and Management Training	BFSE	NO	Agency-To-Agency			Sept - Oct	Sept - Oct	GoP	2,752,000.00		2,752,000.00		
	Office Supplies - Part A (inclusive of 10% inflation rate)	BFSE	NO	Agency-To-Agency			Jan - Dec	Jan - Dec	GoP	21,000.00		21,000.00		
	Paper Shredder	BFSE	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	14,000.00		14,000.00		
	Communication Services	BFSE	NO				Jan - Dec	Jan - Dec	GoP	-				
	Postage and Courier Services	BFSE	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	7,000.00		7,000.00		
	Mobile	BFSE	NO	Competitive Bidding			Jan - Dec	Jan - Dec	GoP	22,000.00		22,000.00		
	Landline	BFSE	NO	Direct Contracting			Jan - Dec	Jan - Dec	GoP	21,000.00		21,000.00		
	FSO Preliminary Interview, Written and Oral Test	BFSE	NO				Apr, Nov	Apr, Nov	GoP	-				
	Honorarium/Professional Fees for Resource Speaker/s	BFSE	NO	NP-53.6 Scientific and Scholarly or Artistic Work Exclusive Technology and Media Services			Apr, Nov	Apr, Nov	GoP	2,105,960.00		2,105,960.00		
	FSO Examination - Qualifying Test	BFSE	NO				Jan	Jan	GoP	-				
	Fees for Civil Service Commission (CSC-FSOE)	BFSE	NO	NP-53.6 Scientific and Scholarly or Artistic Work Exclusive Technology and Media Services			Jan	Jan	GoP	983,004.00		983,004.00		
	FSO Psychological Test	BFSE	NO				Jul	Jul	GoP	-				
	Professional Fee	BFSE	NO	NP-53.6 Scientific and Scholarly or Artistic Work Exclusive Technology and Media Services			Jul	Jul	GoP	300,000.00		300,000.00		
	Career Minister Examination- Panel Interview, TKWS & Economic Diplomacy and Political Analysis	BFSE	NO				Sept - Oct	Sept - Oct	GoP	-				
	Honorarium/Professional Fees for Resource Speaker/s	BFSE	NO	Highly Technical Consultant / 53.6			Sept - Oct	Sept - Oct	GoP	1,109,880.00		1,109,880.00		
	Career Minister Psychological Test	BFSE	NO						GoP	-				
	Professional Fee	BFSE	NO	NP-53.6 Scientific and Scholarly or Artistic Work Exclusive Technology and Media Services			Sept	Sept	GoP	200,000.00		200,000.00		

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity						Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of B/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO		
	FSO Advertising	BFSE	NO				Oct - Nov	Oct - Nov	GoP	-	-	-		
	NP-53.6 Scientific and Scholarly or Artistic Work Exclusive Technology and Media Services	BFSE	NO				Oct - Nov	Oct - Nov	GoP	1,000,000.00	1,000,000.00			
	Advertising Campaign/Materials	BFSE	NO						GoP	99,000.00	99,000.00			
	FSO Written Test (3 days)	BFSE	NO						GoP	150,000.00	150,000.00			
	Catering Services	BFSE	NO	Small Value Procurement					GoP	40,000.00	40,000.00			
	Career Minister Examinations- Technical Knowledge and Writing Skills (TKWS) Test	BFSE	NO				Apr	Apr	GoP	422,000.00	422,000.00			
	Catering Services	BFSE	NO	Small Value Procurement			Apr	Apr	GoP	200,000.00	200,000.00			
	BFSE Meetings and Board Meetings	BFSE	NO				Jan - Dec	Jan - Dec	GoP	150,000.00	150,000.00			
	Ordered Meal	BFSE	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	40,000.00	40,000.00			
	FSO Oral Test	BFSE	NO				Apr	Apr	GoP	422,000.00	422,000.00			
	Lease of Venue	BFSE	NO	Lease of Venue			Apr	Apr	GoP	200,000.00	200,000.00			
	FSO Preliminary Interview	BFSE	NO				Apr	Apr	GoP	150,000.00	150,000.00			
	Lease of Venue	BFSE	NO	Lease of Venue			Aug	Aug	GoP	150,000.00	150,000.00			
	Career Minister Examinations- Panel Interview	BFSE	NO				Nov - Dec	Nov - Dec	GoP	256,596.00	256,596.00			
	Lease of Venue	BFSE	NO	Lease of Venue			Nov - Dec	Nov - Dec	GoP	256,596.00	256,596.00			
	Career Minister Examinations- Economic Diplomacy and Political Analysis	BFSE	NO				Jan - Dec	Jan - Dec	GoP	36,000.00	36,000.00			
	FSO Examination- QT, Preliminary Interview, Oral Test	BFSE	NO				Jan - Dec	Jan - Dec	GoP	52,000.00	52,000.00			
	Lease of Motor Vehicle	BFSE	NO	Small Value Procurement			Aug	Aug	GoP	231,000.00	231,000.00			
	Lease of Photocopying machine	BFSE	NO	Small Value Procurement			Aug	Aug	GoP	231,000.00	231,000.00			
	Career Minister Examinations- Technical Knowledge and Writing Skills (TKWS) Test	BFSE	NO	Competitive Bidding			Jan - Dec	Jan - Dec	GoP	3,000.00	3,000.00			
	Computer/Laptop Rental for TKWS	BFSE	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	13,000.00	13,000.00			
	Newspaper- Subscription Expenses	BFSE	YES	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	55,000.00	55,000.00			
	Magazine- Subscription Expenses	BFSE	NO	Direct Contracting			Mar	Mar	GoP	108,000.00	108,000.00			
	Local Travel 1 - Cultural Immersion	CDU	NO				Mar	Mar	GoP	55,000.00	55,000.00			
	Plane Ticket	CDU	NO	Competitive Bidding			Mar	Mar	GoP	108,000.00	108,000.00			
	DSA	CDU	NO	N/A			Jun	Jun	GoP	-	-			
	Local Travel 2 - Attendance in Cultural Activities and Program	CDU	NO				Jun	Jun	GoP	-	-			

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity						Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO		
	Plane Ticket	CDU	NO	Competitive Bidding			Jun	Jun	GoP	60,000.00	60,000.00			
	DSA	CDU	NO	N/A			Jun	Jun	GoP	127,200.00	127,200.00			
	Local Travel 3 - Attendance in Cultural Activities and Program	CDU	NO				Aug	Aug	GoP					
	Plane Ticket	CDU	NO	Competitive Bidding			Aug	Aug	GoP	77,000.00	77,000.00			
	DSA	CDU	NO	N/A			Aug	Aug	GoP	146,000.00	146,000.00			
	Local Travel 4 - Cultural Immersion	CDU	NO				Oct	Oct	GoP					
	Plane Ticket	CDU	NO	Competitive Bidding			Oct	Oct	GoP	64,000.00	64,000.00			
	DSA	CDU	NO	N/A			Oct	Oct	GoP	108,000.00	108,000.00			
	Local Travel 5 - Attendance in Cultural Activities and Program	CDU	NO				Nov	Nov	GoP					
	Plane Ticket	CDU	NO	Competitive Bidding			Nov	Nov	GoP	120,000.00	120,000.00			
	DSA	CDU	NO	N/A			Nov	Nov	GoP	164,000.00	164,000.00			
	Local Travel 6 - Attendance in Cultural Activities and Program	CDU	NO				Dec	Dec	GoP					
	Plane Ticket	CDU	NO	Competitive Bidding			Dec	Dec	GoP	120,000.00	120,000.00			
	DSA	CDU	NO	N/A			Dec	Dec	GoP	154,800.00	154,800.00			
	Foreign Travel 1 - Attendance in Cultural Activities and Program	CDU	NO				Mar	Mar	GoP					
	Plane Ticket	CDU	NO	Competitive Bidding			Mar	Mar	GoP	250,000.00	250,000.00			
	DSA	CDU	NO	N/A			Mar	Mar	GoP	539,500.00	539,500.00			
	Foreign Travel 2 - Attendance in Cultural Activities and Program	CDU	NO				Apr	Apr	GoP					
	Plane Ticket	CDU	NO	Competitive Bidding			Apr	Apr	GoP	200,000.00	200,000.00			
	DSA	CDU	NO	N/A			Apr	Apr	GoP	474,500.00	474,500.00			
	Foreign Travel 3 - Attendance in Performance Tour 1	CDU	NO				May	May	GoP					
	Plane Ticket	CDU	NO	Competitive Bidding			May	May	GoP	350,000.00	350,000.00			
	DSA	CDU	NO	N/A			May	May	GoP	829,500.00	829,500.00			
	Foreign Travel 4 - Attendance in Performance Tour 2	CDU	NO				Nov	Nov	GoP					
	Plane Ticket	CDU	NO	Competitive Bidding			Nov	Nov	GoP	150,000.00	150,000.00			
	DSA	CDU	NO	N/A			Nov	Nov	GoP	379,500.00	379,500.00			
	Foreign Travel 5 - Attendance in Cultural Activities and Program	CDU	NO				Jul	Jul	GoP					
	Plane Ticket	CDU	NO	Competitive Bidding			Jul	Jul	GoP	350,000.00	350,000.00			
	DSA	CDU	NO	N/A			Jul	Jul	GoP	824,500.00	824,500.00			
	Foreign Travel 6 - Attendance in Cultural Activities and Program	CDU	NO				Jun	Jun	GoP					
	Plane Ticket	CDU	NO	Competitive Bidding			Jun	Jun	GoP	270,000.00	270,000.00			
	DSA	CDU	NO	N/A			Jun	Jun	GoP	574,500.00	574,500.00			

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
	Foreign Travel 7 - Attendance in Cultural Activities and Program	CDU	NO			May	May	May	GoP				
	Plane Ticket	CDU	NO	Competitive Bidding		May	May	May	GoP	130,000.00	130,000.00		
	DSA	CDU	NO	N/A		May	May	May	GoP	143,000.00	143,000.00		
	Foreign Travel 8 - Attendance in Cultural Activities and Program	CDU	NO			Oct - Dec	Oct - Dec	Oct - Dec	GoP				
	Plane Ticket	CDU	NO	Competitive Bidding		Oct - Dec	Oct - Dec	Oct - Dec	GoP	130,000.00	130,000.00		
	DSA	CDU	NO	N/A		Oct - Dec	Oct - Dec	Oct - Dec	GoP	324,500.00	324,500.00		
	Europe Tour (Cultural Heritage Month and Independence Day)	CDU	NO			May - Jul	May - Jul	May - Jul	GoP				
	Hiring of artists	CDU	NO			May - Jul	May - Jul	May - Jul	GoP	6,500,000.00	6,500,000.00		
	Operational Expenses of FSPs related to Cultural Heritage Month and Independence Day	CDU	NO			May - Jul	May - Jul	May - Jul	GoP				
	Lease of venue/local transportation/other incidental expenses	CDU	NO			May - Jul	May - Jul	May - Jul	GoP	1,000,000.00	1,000,000.00		
	Film Showing Appreciation Series in DFA	CDU	NO			Mar - Oct	Mar - Oct	Mar - Oct	GoP	300,000.00	300,000.00		
	Art Workshops	CDU	NO			Jul - Sept	Jul - Sept	Jul - Sept	GoP				
	Honorarium for instructors/participants' kit	CDU	NO			Jul - Sept	Jul - Sept	Jul - Sept	GoP	500,000.00	500,000.00		
	Tales of the Manuvu Block Screening - Ticket purchase	CDU	NO			Jul - Sept	Jul - Sept	Jul - Sept	GoP	300,000.00	300,000.00		
	Block Screening - Ticket purchase	CDU	NO			Aug	Aug	Aug	GoP	500,000.00	500,000.00		
	Little Box Project	CDU	NO			Apr - Dec	Apr - Dec	Apr - Dec	GoP	350,000.00	350,000.00		
	Cultural Officers' Year-end Assessment	CDU	NO			Nov - Dec	Nov - Dec	Nov - Dec	GoP	3,000,000.00	3,000,000.00		
	International Conference/Studies	CDU	NO			Sept - Oct	Sept - Oct	Sept - Oct	GoP	2,000,000.00	2,000,000.00		
	Inter-agency meetings for Cultural Agreements Strategic Planning	CDU	NO	Small Value Procurement		Feb - Sept	Feb - Sept	Feb - Sept	GoP	300,000.00	300,000.00		
	Travelling Exhibit	CDU	NO			Aug - Dec	Aug - Dec	Aug - Dec	GoP				
	Shipment to Oslo PE, Frankfurt PCG, and transfer within Europe	CDU	NO			Aug - Dec	Aug - Dec	Aug - Dec	GoP	300,000.00	300,000.00		
	Oscar Awards Filipino Foreign Film Entry Campaign	CDU	NO			Oct - Nov	Oct - Nov	Oct - Nov	GoP	1,500,000.00	1,500,000.00		
	Quincentenary Celebration of Circumnavigation of the World	CDU	NO			Oct - Dec	Oct - Dec	Oct - Dec	GoP				
	Hiring of artists	CDU	NO			Oct - Dec	Oct - Dec	Oct - Dec	GoP	3,000,000.00	3,000,000.00		
	Compilation and Printing of Catalogues of Art works in various posts and DFA Home Office	CDU	NO			Oct - Dec	Oct - Dec	Oct - Dec	GoP				
	Hiring of COS	CDU	NO			Oct - Dec	Oct - Dec	Oct - Dec	GoP	1,000,000.00	1,000,000.00		
	PANGARAP	CDU	NO			Apr - Dec	Apr - Dec	Apr - Dec	GoP	8,000,000.00	8,000,000.00		
	Hiring of Highly Technical Consultant/Project Coordinator	CDU	NO			Jan - Dec	Jan - Dec	Jan - Dec	GoP	2,000,000.00	2,000,000.00		
	Philippine Ballet Theater SF	CDU	NO			Jan - Dec	Jan - Dec	Jan - Dec	GoP				
	Transfer of Funds to Post	CDU	NO			Jan - Dec	Jan - Dec	Jan - Dec	GoP	104,498.00	104,498.00		

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity					Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
	Cultural Heritage Sites Roving Exhibit	CDU	NO			Jan - Dec	Jan - Dec	Jan - Dec	GoP	5,000,000.00	5,000,000.00		
	Diskubre Tour (2nd Generation Immersion)	CDU	NO			Jan - Dec	Jan - Dec	Jan - Dec	GoP	1,000,000.00	1,000,000.00		
	Philippine Studies	CDU	NO			Jan - Dec	Jan - Dec	Jan - Dec	GoP	-	-		
	Hiring of Highly Technical Consultant	CDU	NO			Jan - Dec	Jan - Dec	Jan - Dec	GoP	2,000,000.00	2,000,000.00		
	Development of Cultural Diplomacy Strategy Towards China	CDU	NO			Jan - Dec	Jan - Dec	Jan - Dec	GoP	500,000.00	500,000.00		
	Cultural Heritage Month Celebration	CDU	NO			Jan - Dec	Jan - Dec	Jan - Dec	GoP	-	-		
	Hiring of Artists	CDU	NO			Jan - Dec	Jan - Dec	Jan - Dec	GoP	123,200.00	123,200.00		
	Furniture, rearrangement of office layout	CDU	NO			Jan - Dec	Jan - Dec	Jan - Dec	GoP	50,000.00	50,000.00		
	Various meetings/hostings/events	CDU	NO			Jan - Dec	Jan - Dec	Jan - Dec	GoP	-	-		
	Meals/beverages/gifts/tokens	CDU	NO			Jan - Dec	Jan - Dec	Jan - Dec	GoP	180,000.00	180,000.00		
	Printing of promotional materials	CDU	NO			Jan - Dec	Jan - Dec	Jan - Dec	GoP	411,000.00	411,000.00		
	Printing of souvenirs	CDU	NO			Jan - Dec	Jan - Dec	Jan - Dec	GoP	145,000.00	145,000.00		
	Printing of business cards and gift cards	CDU	NO			Jan - Dec	Jan - Dec	Jan - Dec	GoP	100,000.00	100,000.00		
	Communications Services	CDU	NO			Jan - Dec	Jan - Dec	Jan - Dec	GoP	-	-		
	Postage and Courier Services	CDU	NO			Jan - Dec	Jan - Dec	Jan - Dec	GoP	108,000.00	108,000.00		
	Telephone - Landline	CDU	NO			Jan - Dec	Jan - Dec	Jan - Dec	GoP	36,000.00	36,000.00		
	Office Supplies - Part A (inclusive of 10% inflation rate)	CDU	NO			Jan - Dec	Jan - Dec	Jan - Dec	GoP	875,000.00	875,000.00		
	ICT Equipment	CDU	NO			Jan - Dec	Jan - Dec	Jan - Dec	GoP	2,400,000.00	2,400,000.00		
	Office Supplies - Part B (inclusive of 10% inflation rate)	CDU	NO			Jan - Dec	Jan - Dec	Jan - Dec	GoP	582,000.00	582,000.00		
	ICT Equipment	CDU	NO			Jan - Dec	Jan - Dec	Jan - Dec	GoP	1,800,000.00	1,800,000.00		
	Other Supplies and Materials Expenses	CDU	NO			Jan - Dec	Jan - Dec	Jan - Dec	GoP	433,000.00	433,000.00		
	Other Supplies and Materials Expenses	CDU	NO			Jan - Dec	Jan - Dec	Jan - Dec	GoP	719,500.00	719,500.00		
	RENT	CDU	NO			Jan - Dec	Jan - Dec	Jan - Dec	GoP	-	-		
	Motor Vehicle	CDU	NO			Jan - Dec	Jan - Dec	Jan - Dec	GoP	1,200,000.00	1,200,000.00		
	Photocopier (colored)	CDU	NO			Jan - Dec	Jan - Dec	Jan - Dec	GoP	150,000.00	150,000.00		
	Laptop	CDU	NO			Jan - Dec	Jan - Dec	Jan - Dec	GoP	40,000.00	40,000.00		
	Local Newspapers and Magazines	CDU	NO			Jan - Dec	Jan - Dec	Jan - Dec	GoP	21,800.00	21,800.00		
	Foreign Newspapers and Magazines	CDU	NO			Jan - Dec	Jan - Dec	Jan - Dec	GoP	27,200.00	27,200.00		
	Medical Allowance for Insurance as Mandated by RA7157 (Foreign Service Act)	DFA Main	YES	Competitive Bidding		Jan - Dec	Jan - Dec	Jan - Dec	GoP/PRF	524,500,000.00	524,500,000.00		
	Meetings with regional and provincial officials in Mindanao	DFA Mindanao	NO	Competitive Bidding		Jan - Dec	Jan - Dec	Jan - Dec	GoP	55,000.00	55,000.00		
	Budayaw and RP-RI Committee Chairmen's Conference	DFA Mindanao	NO	Competitive Bidding		Jul - Sept	Jul - Sept	Jul - Sept	GoP	52,000.00	52,000.00		
	Training and Scholarship Expenses	DFA Mindanao	NO	Competitive Bidding		Jan - Dec	Jan - Dec	Jan - Dec	GoP	-	-		
	Including GAD Activities	DFA Mindanao	NO	Small Value Procurement		Jan - Dec	Jan - Dec	Jan - Dec	GoP	40,000.00	40,000.00		
	Office Supplies Expense	DFA Mindanao	NO	Small Value Procurement		Jan - Dec	Jan - Dec	Jan - Dec	GoP	100,000.00	100,000.00		

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MDOE	CO	
	Other Supplies and Materials Expenses	DFA Mindanao	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	30,000.74	30,000.74		
	Fuel, Oil and Lubricants Expenses	DFA Mindanao	NO				Jan - Dec	Jan - Dec	GoP	60,000.00	60,000.00		
	Water Expenses	DFA Mindanao	NO				Jan - Dec	Jan - Dec	GoP	12,000.00	12,000.00		
	Communications Services	DFA Mindanao	NO				Jan - Dec	Jan - Dec	GoP	-	-		
	Postage and Courier Services	DFA Mindanao	NO	Agency-To-Agency /Small Value Procurement			Jan - Dec	Jan - Dec	GoP	11,000.00	11,000.00		
	Telephone Expenses - Mobile	DFA Mindanao	NO				Jan - Dec	Jan - Dec	GoP	25,000.00	25,000.00		
	Telephone Expenses - Landline	DFA Mindanao	NO	Direct Contracting			Jan - Dec	Jan - Dec	GoP	50,000.00	50,000.00		
	Internet Subscription Expenses	DFA Mindanao	NO				Jan - Dec	Jan - Dec	GoP	42,000.00	42,000.00		
	Cable, Satellite, Telegraph and Rado	DFA Mindanao	NO				Jan - Dec	Jan - Dec	GoP	13,000.00	13,000.00		
	Professional Fees	DFA Mindanao	NO	Highly Technical Consultant			Jan - Dec	Jan - Dec	GoP	10,000.00	10,000.00		
	Transportation and Delivery Expenses	DFA Mindanao	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	6,000.00	6,000.00		
	Printing and Binding Expenses	DFA Mindanao	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	10,000.00	10,000.00		
	Representation Expenses	DFA Mindanao	NO				Jan - Dec	Jan - Dec	GoP	162,000.00	162,000.00		
	Rents -Building and Structures	DFA Mindanao	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	264,000.00	264,000.00		
	Rents - Motor Vehicles	DFA Mindanao	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	54,000.00	54,000.00		
	Library and other Reading Materials Subscription	DFA Mindanao	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	11,999.26	11,999.26		
	Cost of transportation expenses during meetings (Senate, House of Representatives (HOR) and other government agencies)	DLU	NO				Jan - Dec	Jan - Dec	GoP	33,000.00	33,000.00		
	a) Team Building - Lease of Venue including audiovisual provision	DLU	NO	Lease of Venue			Sept	Sept	GoP	28,000.00	28,000.00		
	Food expense for twelve (12) officers and staff members	DLU	NO	Small Value Procurement / Lease of Venue			Sept	Sept	GoP	19,000.00	19,000.00		
	Hotel twin-sharing rooms for six (6) rooms @ Php 4,500/room	DLU	NO	Lease of Venue			Sept	Sept	GoP	27,000.00	27,000.00		
	Round-trip transport expense including driver and fuel fees	DLU	NO	Small Value Procurement / Lease of Venue			Sept	Sept	GoP	-	-		
	(13-15 seater transport vehicle)	DLU	NO	Small Value Procurement / Lease of Venue			Sept	Sept	GoP	18,000.00	18,000.00		

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Code (PAP)	Procurement Program/Project	PMD/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)	
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE		CO
	b) Official Cultural Activity -	DLLU	NO	Small Value Procurement / Lease of Venue			Nov	Nov	GoP				
	Lease of venue including use of audio-visual equipment	DLLU	NO	Small Value Procurement / Lease of Venue			Nov	Nov	GoP	28,000.00	28,000.00		
	Food expenses for twelve (12) officers and staff	DLLU	NO	Small Value Procurement / Lease of Venue			Nov	Nov	GoP	19,000.00	19,000.00		
	Round-trip transport expense including driver & fuel	DLLU	NO	Small Value Procurement / Lease of Venue			Nov	Nov	GoP	18,000.00	18,000.00		
	c) GAD Training -	DLLU	NO	Small Value Procurement / Lease of Venue			Jul	Jul	GoP				
	Food expense for Twelve (12) officers & Staff (lunch & dinner)	DLLU	NO	Small Value Procurement / Lease of Venue			Jul	Jul	GoP	15,000.00	15,000.00		
	Office Supplies - Part A (inclusive of 10% inflation rate)	DLLU	NO	Agency-To-Agency			Jan - Dec	Jan - Dec	GoP	89,469.76	89,469.76		
	Office Supplies - Part B (inclusive of 10% inflation rate)	DLLU	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	27,528.43	27,528.43		
	PLDT subscribed Telephone-Landline (2 lines)	DLLU	NO	Direct Contracting			Jan - Dec	Jan - Dec	GoP	188,000.00	188,000.00		
	Globe subscribed Mobile phone and prepaid cards for official use	DLLU	NO	Competitive Bidding / Direct Contracting / Small Value Procurement			Jan - Dec	Jan - Dec	GoP	148,000.00	148,000.00		
	Cable TV Subscription: - Sky Cable Corporation	DLLU	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	30,000.00	30,000.00		
	Extraordinary & Miscella-	DLLU	NO	Small Value Procurement / Lease of Venue			Jan - Dec	Jan - Dec	GoP	132,000.00	132,000.00		
	January- March; Dinners/Lunch/Meetings/Reception Hosting	DLLU	NO	Small Value Procurement / Lease of Venue			Jan - Mar	Jan - Mar	GoP	93,500.00	93,500.00		
	Purchase of gifts/tokens, flowers, calling cards, Christmas cards	DLLU	NO	Small Value Procurement			Jan - Mar	Jan - Mar	GoP				
	April-June; Dinners/Lunch/Meetings/Reception Hosting	DLLU	NO	Small Value Procurement / Lease of Venue			Apr - Jun	Apr - Jun	GoP	93,500.00	93,500.00		
	Purchase of gifts/tokens, flowers, calling cards, Christmas cards	DLLU	NO	Small Value Procurement			Apr - Jun	Apr - Jun	GoP				
	July-September; Dinners/Lunch/Meetings/Reception Hosting	DLLU	NO	Small Value Procurement / Lease of Venue			Jul - Sept	Jul - Sept	GoP	93,500.00	93,500.00		

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE		CO
	Purchase of gifts/tokens, flowers, calling cards, Christmas cards	DLLU	NO	Small Value Procurement			Jul - Sept	Jul - Sept	GoP				
	October-December; Dinners/Lunch/Meetings/Reception Hosting	DLLU	NO	Small Value Procurement / Lease of Venue			Oct - Dec	Oct - Dec	GoP	93,500.00	93,500.00		
	Purchase of gifts/tokens, flowers, calling cards, Christmas cards	DLLU	NO	Small Value Procurement			Oct - Dec	Oct - Dec	GoP				
	Lease of Motor Vehicle for DLLU's Assistant Secretary / official use	DLLU	NO	Competitive Bidding			Jan - Dec	Jan - Dec	GoP	875,000.00	875,000.00		
	Rent for one (1) unit of photocopier machine	DLLU	NO	Competitive Bidding / Direct Contracting / Small Value Procurement			Jan - Dec	Jan - Dec	GoP	210,000.00	210,000.00		
	Subscription Expenses	DLLU	YES	Direct Contracting / Small Value Procurement			Jan - Dec	Jan - Dec	GoP	19,000.00	19,000.00		
	Visit of FD from Americas and Canada	FD	NO				Jan - Dec	Jan - Dec	GoP	1,408,000.00	1,408,000.00		
	Visit of FD from Europe Middle East	FD	NO				Jan - Dec	Jan - Dec	GoP	2,182,000.00	2,182,000.00		
	Visit of FD from Asia-Pacific	FD	NO				Jan - Dec	Jan - Dec	GoP	3,695,000.00	3,695,000.00		
	Visit of FD from United Arab Emirates	FD	NO				Jan - Dec	Jan - Dec	GoP	739,000.00	739,000.00		
	Purchase of Champagne, liquor and Wines	FD	NO				Jan - Dec	Jan - Dec	GoP	800,000.00	800,000.00		
	Hosted Luncheons/Dinners for Foreign Dignitaries and Departing AEPs	FD	NO				Jan - Dec	Jan - Dec	GoP				
	Catering services	FD	NO				Jan - Dec	Jan - Dec	GoP	1,900,000.00	1,900,000.00		
	Lease of Venue	FD	NO				Jan - Dec	Jan - Dec	GoP	800,000.00	800,000.00		
	DFA participation in the commemoration of Arawing Kagitangan - Transportation and Meals	FD	NO				Apr	Apr	GoP	317,000.00	317,000.00		
	Sid'l'l'l'r Celebration	FD	NO				Jun - Aug	Jun - Aug	GoP				
	Lease of Venue	FD	NO				Jun - Aug	Jun - Aug	GoP	449,000.00	449,000.00		
	Compliance and Management Audit of RCOs	IAS	NO				July	July	GoP	333,000.00	333,000.00		
	IAS Team Bldg Activity - Asia	IAS	NO				Mar-April	Mar-April	GoP	1,677,000.00	1,677,000.00		
	IAS Team Bldg Activity - Venue	IAS	NO				April	April	GoP	48,000.00	48,000.00		
	IAS Team Bldg Activity - Motor Vehicle	IAS	NO				April	April	GoP	22,000.00	22,000.00		
	Internal Audit Related Trainings and Seminars	IAS	NO				Jan-Dec	Jan-Dec	GoP	339,000.00	339,000.00		
	Office Supplies - Part A (inclusive of 10% inflation rate)	IAS	NO	Agency-to-Agency Competitive Bidding / Small Value Procurement			Jan-Dec	Jan-Dec	GoP	68,941.26	68,941.26		
	Office Supplies - Part B (inclusive of 10% inflation rate)	IAS	NO	Competitive Bidding / Small Value Procurement			Jan-Dec	Jan-Dec	GoP	18,058.74	18,058.74		
	Communications Services	IAS	NO	Direct Contracting			Jan-Dec	Jan-Dec	GoP	142,000.00	142,000.00		
	Extraordinary & Miscellaneous Expenses	IAS	NO	N/A			Jan-Dec	Jan-Dec	GoP	132,000.00	132,000.00		
	Representation Expenses	IAS	NO				Jan-Dec	Jan-Dec	GoP	58,000.00	58,000.00		
	Lease of Motor Vehicle for Official use	IAS	NO	Competitive Bidding			Jan-Dec	Jan-Dec	GoP	815,000.00	815,000.00		
	Lease of Equipment - Photocopying machine	IAS	NO	Competitive Bidding			Jan-Dec	Jan-Dec	GoP	120,000.00	120,000.00		

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					Advertisement/Posting of IB/RET	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	
	Local Newspapers and Magazines	IAS	NO	53.6	Jan-Dec					10,000.00		
	Foreign Newspapers and Magazines	IAS	NO	53.6	Jan-Dec					40,000.00		
	Physical Security Survey Inspection (PSSI) of Consular Offices	ISU	NO		Feb, Mar, May, Jun, Aug			GoP				
	Plane Ticket	ISU	NO	Direct Contracting	Feb, Mar, May, Jun, Aug			GoP		95,000.00		
	DSA	ISU	NO	N/A	Feb, Mar, May, Jun, Aug			GoP		105,000.00		
	Attend Seminar & Workshop	ISU	NO		Jan			GoP				
	Plane Ticket/Travel Fare	ISU	NO	Direct Contracting	Jan			GoP		250,000.00		
	DSA	ISU	NO	N/A	Jan			GoP		418,000.00		
	Physical Security Survey Inspection (PSSI) of Foreign Service Posts - US Region	ISU	NO		May			GoP				
	Plane Ticket	ISU	NO	Direct Contracting	May			GoP		250,000.00		
	DSA	ISU	NO	N/A	May			GoP		174,000.00		
	Physical Security Survey Inspection (PSSI) of Foreign Service Posts - Europe Region	ISU	NO		Aug			GoP				
	Plane Ticket	ISU	NO	Direct Contracting	Aug			GoP		244,000.00		
	DSA	ISU	NO	N/A	Aug			GoP		164,000.00		
	First Aid Training and Basic Life Support	ISU	NO		Jan			GoP				
	Seminar Fees	ISU	NO	N/A	Jan			GoP		7,000.00		
	Fire Safety Awareness Training	ISU	NO		Feb			GoP				
	Ordered Meals/Catering Services/ Materials needed for the training, Tokens, Plaques, Souvenirs and Give-Aways, Miscellaneous and others	ISU	NO	Small Value Procurement	Feb			GoP		60,000.00		
	Honorarium/Professional Fees for Resource Speakers	ISU	NO	Highly Technical Consultant	Feb			GoP		10,000.00		
	Cyber and Data Security Training	ISU	NO		Apr			GoP				
	Honorarium/Professional Fees / Tokens for Resource Speakers	ISU	NO	Highly Technical Consultant	Apr			GoP		10,000.00		
	Ordered Meals/Catering Services/ Materials needed for the training, Tokens, Plaques, Souvenirs and Give-Aways, Miscellaneous and others	ISU	NO	Small Value Procurement	Apr			GoP		35,000.00		
	Incident Command System Executive Course	ISU	NO		Jun			GoP				
	Honorarium/Professional Fees for Resource Speakers	ISU	NO	Highly Technical Consultant	Jun			GoP		5,000.00		
	Ordered Meals/Catering Services/Materials needed for the training, Tokens, Plaques, Souvenirs and Give-Aways, Miscellaneous and others	ISU	NO	Small Value Procurement	Jun			GoP				
	Basic Course for Security Managers	ISU	NO		Jul			GoP		30,000.00		

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MCOE	
	Honorarium/Professional Fees for Resource Speakers	ISU	NO	Highly Technical Consultant			Jul	Jul	GoP	15,000.00	15,000.00	
	Ordered Meals/Catering Services/ Materials needed for training such as Special Briefing Materials - Ammunition, Target Boards, Plaques, Souvenirs, Give-aways, Miscellaneous and others/ Lease of Motor Vehicle	ISU	NO	Small Value Procurement			Jul	Jul	GoP			
	Health and Wellness	ISU	NO				May	May	GoP		175,000.00	
	Lease of Venue/Meals and Beverages	ISU	NO	Lease of Venue			May	May	GoP	60,000.00	60,000.00	
	Lease of Motor Vehicle	ISU	NO	Small Value Procurement			May	May	GoP	30,000.00	30,000.00	
	Disaster Risk Reduction and Management Course for Public Sector	ISU	NO				Sept	Sept	GoP			
	Honorarium/Professional Fees/Tokens for Resource Speakers	ISU	NO	Highly Technical Consultant			Sept	Sept	GoP	15,000.00	15,000.00	
	Ordered Meals/Catering Services/ Materials needed for training such as Plaques, Souvenirs, Give-aways, Miscellaneous and others	ISU	NO	Small Value Procurement			Sept	Sept	GoP		70,000.00	
	Team Building Activity	ISU	NO				Sept	Sept	GoP			
	Lease of Venue/Meals (with facilitator)	ISU	NO	Lease of Venue			Sept	Sept	GoP	90,000.00	90,000.00	
	Lease of Motor Vehicle	ISU	NO	Small Value Procurement			Sept	Sept	GoP	40,000.00	40,000.00	
	Cyber Security and Awareness Training	ISU	NO				Nov	Nov	GoP			
	Honorarium/Professional Fees/Tokens	ISU	NO	Highly Technical Consultant			Nov	Nov	GoP	10,000.00	10,000.00	
	Ordered Meals/Catering Services	ISU	NO	Small Value Procurement			Nov	Nov	GoP	5,000.00	5,000.00	
	Earthquake, Landslide, and Search and Rescue Operation Course	ISU	NO				Nov	Nov	GoP			
	Ordered Meals/Catering Services/ Materials needed for the training, Tokens, Plaques, Souvenirs and Give-Aways, Miscellaneous and others	ISU	NO	Small Value Procurement			Nov	Nov	GoP	55,000.00	55,000.00	
	Honorarium/Professional Fees for Resource Speakers	ISU	NO	Highly Technical Consultant			Nov	Nov	GoP	10,000.00	10,000.00	
	VIP Security Protection Training	ISU	NO				Dec	Dec	GoP			
	Honorarium/Professional Fees for Resource Speakers	ISU	NO	Highly Technical Consultant			Dec	Dec	GoP	10,000.00	10,000.00	
	Ordered Meals/Catering Services/ Materials needed for training such as Special Briefing Materials - Ammunition, Target Boards, Plaques, Souvenirs, Give-aways, Miscellaneous and others	ISU	NO	Small Value Procurement			Dec	Dec	GoP	60,000.00	60,000.00	

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity						Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO		
	Bomb Threat Awareness and Search Techniques Training	ISU	NO			Dec	Dec	GoP						
	Honorarium/Professional Fees/Tokens for Resource Speakers	ISU	NO	Highly Technical Consultant		Dec	Dec	GoP	10,000.00		10,000.00			
	Ordered Meals/Catering Services/ Materials needed for training such as Plaques, Souvenirs, Give-aways, Miscellaneous and others	ISU	NO	Small Value Procurement		Dec	Dec	GoP	50,000.00		50,000.00			
	Gender and Development Seminar	ISU	NO			Dec	Dec	GoP						
	Lease of Venue/Meals and Beverages	ISU	NO	Small Value Procurement / Lease of Venue		Dec	Dec	GoP	60,000.00		60,000.00			
	Conduct of Quarterly Nationwide Simultaneous Earthquake Drill (NSED) - Preparation/Briefing and Critique	ISU	NO			Feb, Jun, Aug, Nov	Feb, Jun, Aug, Nov	GoP						
	Ordered Meals/Catering Services/ Materials needed for the drill, Miscellaneous and others	ISU	NO	Small Value Procurement		Feb, Jun, Aug, Nov	Feb, Jun, Aug, Nov	GoP	32,000.00		32,000.00			
	APP-CSE Part A with 10% inflation rate	ISU	NO	Agency-To-Agency		Jan - Dec	Jan - Dec	GoP	133,913.62		133,913.62			
	APP-CSE Part B with 10% inflation rate	ISU	NO	Small Value Procurement		Jan - Dec	Jan - Dec	GoP	25,080.00		25,080.00			
	Laminating Machine	ISU	NO	Small Value Procurement		Jan - Dec	Jan - Dec	GoP	7,000.00		7,000.00			
	Communications Services	ISU	NO			Jan - Dec	Jan - Dec	GoP						
	Telephone - Landline (2 lines)	ISU	NO	Direct Contracting		Jan - Dec	Jan - Dec	GoP	279,000.00		279,000.00			
	Telephone - Mobile (1 line)	ISU	NO	Competitive Bidding		Jan - Dec	Jan - Dec	GoP	159,000.00		159,000.00			
	Cable, Satellite, Telegraph and Radio Expenses	ISU	NO	Direct Contracting / Small Value Procurement		Jan - Dec	Jan - Dec	GoP	29,000.00		29,000.00			
	Representation Expenses	ISU	NO			Jan - Dec	Jan - Dec	GoP						
	Dinners and Lunches , Purchase of gifts, flowers, calling cards, Christmas cards	ISU	NO	Small Value Procurement / Lease of Venue		Jan - Dec	Jan - Dec	GoP	120,000.00		120,000.00			
	Printing and Binding Expenses	ISU	NO	Small Value Procurement		Jan - Dec	Jan - Dec	GoP	80,000.00		80,000.00			
	Hosting of Huddle Meeting	ISU	NO			Jan - Dec	Jan - Dec	GoP						
	Ordered Meals/Catering Services	ISU	NO	Small Value Procurement		Jan - Dec	Jan - Dec	GoP	40,000.00		40,000.00			
	Hosting of Administrative Officer Meeting	ISU	NO			Jan - Dec	Jan - Dec	GoP						
	Ordered Meals/Catering Services	ISU	NO	Small Value Procurement		Jan - Dec	Jan - Dec	GoP	40,000.00		40,000.00			
	Meeting on Security Related Matters	ISU	NO			Jan - Dec	Jan - Dec	GoP						
	Ordered Meals/Catering Services	ISU	NO	Small Value Procurement		Jan - Dec	Jan - Dec	GoP	20,000.00		20,000.00			

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMD/End-User	is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)	
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE		CO
	Meeting on Intelligence Related Matters	ISU	NO					Jan - Dec	Jan - Dec	GoP			
	Ordered Meals/Catering Services	ISU	NO	Competitive Bidding				Jan - Dec	Jan - Dec	GoP	20,000.00	20,000.00	
	Lease of Motor Vehicle	ISU	NO	Competitive Bidding				Jan - Dec	Jan - Dec	GoP	829,000.00	829,000.00	
	Lease of Photocopying Machine	ISU	NO	Competitive Bidding				Jan - Dec	Jan - Dec	GoP	191,000.00	191,000.00	
	Subscription Expense	ISU	YES					Jan - Dec	Jan - Dec	GoP			
	Local Newspapers and Magazines	ISU	NO	Small Value Procurement				Jan - Dec	Jan - Dec	GoP	20,100.00	20,100.00	
	Foreign Newspapers and Magazines	ISU	NO	Direct Contracting				Jan - Dec	Jan - Dec	GoP	23,900.00	23,900.00	
	MEETING OF ASEAN - CHINA JWG ON THE IMPLEMENTATION OF DOC 1 - PHILIPPINES	MOAO	NO					Feb - Mar	Feb - Mar	GoP			
	PLANE TICKET	MOAO	NO	Direct Contracting				Feb - Mar	Feb - Mar	GoP	13,000.00	13,000.00	
	DSA	MOAO	NO	N/A				Feb - Mar	Feb - Mar	GoP	2,400.00	2,400.00	
	MEETING OF ASEAN - CHINA JWG ON THE IMPLEMENTATION OF DOC 2 - PHILIPPINES	MOAO	NO					Apr - Jun	Apr - Jun	GoP			
	PLANE TICKET	MOAO	NO	Direct Contracting				Apr - Jun	Apr - Jun	GoP	15,000.00	15,000.00	
	DSA	MOAO	NO	N/A				Apr - Jun	Apr - Jun	GoP	2,400.00	2,400.00	
	MEETING OF ASEAN - CHINA JWG ON THE IMPLEMENTATION OF DOC 3 - PHILIPPINES	MOAO	NO					Jul - Sept	Jul - Sept	GoP			
	PLANE TICKET	MOAO	NO	Direct Contracting				Jul - Sept	Jul - Sept	GoP	15,000.00	15,000.00	
	DSA	MOAO	NO	N/A				Jul - Sept	Jul - Sept	GoP	2,400.00	2,400.00	
	MEETING OF ASEAN - CHINA JWG ON THE IMPLEMENTATION OF DOC 4 - PHILIPPINES	MOAO	NO					Oct - Dec	Oct - Dec	GoP			
	PLANE TICKET	MOAO	NO	Direct Contracting				Oct - Dec	Oct - Dec	GoP	30,000.00	30,000.00	
	DSA	MOAO	NO	N/A				Oct - Dec	Oct - Dec	GoP	4,800.00	4,800.00	
	MEETINGS OF THE AREA-LEVEL TASK FORCE ON WPS - PHILIPPINES	MOAO	NO					Feb - Dec	Feb - Dec	GoP			
	PLANE TICKET	MOAO	NO	Direct Contracting				Feb - Dec	Feb - Dec	GoP	120,000.00	120,000.00	
	DSA	MOAO	NO	N/A				Feb - Dec	Feb - Dec	GoP	19,200.00	19,200.00	
	BORDER SECURITY MEETINGS - PHILIPPINES	MOAO	NO					Feb - Dec	Feb - Dec	GoP			
	PLANE TICKET	MOAO	NO	Direct Contracting				Feb - Dec	Feb - Dec	GoP	120,000.00	120,000.00	
	DSA	MOAO	NO	N/A				Feb - Dec	Feb - Dec	GoP	19,200.00	19,200.00	
	MARITIME FORUM - 1	MOAO	NO					Feb - Mar	Feb - Mar	GoP			
	PLANE TICKET	MOAO	NO	Direct Contracting				Feb - Mar	Feb - Mar	GoP	18,000.00	18,000.00	
	DSA	MOAO	NO	N/A				Feb - Mar	Feb - Mar	GoP	3,200.00	3,200.00	
	MARITIME FORUM - 2	MOAO	NO					Mar - Apr	Mar - Apr	GoP			
	PLANE TICKET	MOAO	NO	Direct Contracting				Mar - Apr	Mar - Apr	GoP	10,000.00	10,000.00	
	DSA	MOAO	NO	N/A				Mar - Apr	Mar - Apr	GoP	3,200.00	3,200.00	
	MARITIME FORUM - 3	MOAO	NO					Oct - Dec	Oct - Dec	GoP			
	PLANE TICKET	MOAO	NO	Direct Contracting				Oct - Dec	Oct - Dec	GoP	18,000.00	18,000.00	
	DSA	MOAO	NO	N/A				Oct - Dec	Oct - Dec	GoP	3,200.00	3,200.00	
	ASEAN - CHINA MEETING 1 - ASIA	MOAO	NO					Apr - Jun	Apr - Jun	GoP			
	Plane Ticket	MOAO	NO	Direct Contracting				Apr - Jun	Apr - Jun	GoP	73,500.00	73,500.00	

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMD/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Advertisement/Posting of IB/REI	Schedule for Each Procurement Activity				Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)
						Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
DSA		MOAO	NO	N/A		Apr - Jun	Apr - Jun	Apr - Jun	GoP	120,012.00	120,012.00		
	ASEAN - CHINA MEETING 2 - ASIA	MOAO	NO			Jul - Sept	Jul - Sept	Jul - Sept	GoP				
	Plane Ticket	MOAO	NO	Direct Contracting		Jul - Sept	Jul - Sept	Jul - Sept	GoP	88,200.00	88,200.00		
	DSA	MOAO	NO	N/A		Jul - Sept	Jul - Sept	Jul - Sept	GoP	56,508.00	56,508.00		
	ASEAN - CHINA MEETING 3 - ASIA	MOAO	NO			Feb - Apr	Feb - Apr	Feb - Apr	GoP				
	Plane Ticket	MOAO	NO	Direct Contracting		Feb - Apr	Feb - Apr	Feb - Apr	GoP	78,400.00	78,400.00		
	DSA	MOAO	NO	N/A		Feb - Apr	Feb - Apr	Feb - Apr	GoP	63,858.00	63,858.00		
	DECLARATION ON THE CONDUCT AND CODE OF CONDUCT MEETINGS 1 - ASIA	MOAO	NO			Feb - Apr	Feb - Apr	Feb - Apr	GoP				
	Plane Ticket	MOAO	NO	Direct Contracting		Feb - Apr	Feb - Apr	Feb - Apr	GoP	39,200.00	39,200.00		
	DSA	MOAO	NO	N/A		Feb - Apr	Feb - Apr	Feb - Apr	GoP	31,929.00	31,929.00		
	DECLARATION ON THE CONDUCT AND CODE OF CONDUCT MEETINGS 2 - ASIA	MOAO	NO			May - Aug	May - Aug	May - Aug	GoP				
	Plane Ticket	MOAO	NO	Direct Contracting		May - Aug	May - Aug	May - Aug	GoP	39,200.00	39,200.00		
	DSA	MOAO	NO	N/A		May - Aug	May - Aug	May - Aug	GoP	31,929.00	31,929.00		
	DECLARATION ON THE CONDUCT AND CODE OF CONDUCT MEETINGS 3 - ASIA	MOAO	NO			Oct - Dec	Oct - Dec	Oct - Dec	GoP				
	Plane Ticket	MOAO	NO	Direct Contracting		Oct - Dec	Oct - Dec	Oct - Dec	GoP	39,200.00	39,200.00		
	DSA	MOAO	NO	N/A		Oct - Dec	Oct - Dec	Oct - Dec	GoP	26,196.00	26,196.00		
	DEVELOPMENT OF AN INTERNATIONAL LEGALLY BINDING INSTRUMENTS UNDER UNCLOS ON BBNI - UNITED STATES	MOAO	NO			Apr - Sept	Apr - Sept	Apr - Sept	GoP				
	Plane Ticket	MOAO	NO	Direct Contracting		Apr - Sept	Apr - Sept	Apr - Sept	GoP	387,100.00	387,100.00		
	DSA	MOAO	NO	N/A		Apr - Sept	Apr - Sept	Apr - Sept	GoP	912,748.00	912,748.00		
	MEETING ON THE STATE PARTIES TO UNCLOS - UNITED STATES	MOAO	NO			Jun - Jul	Jun - Jul	Jun - Jul	GoP				
	Plane Ticket	MOAO	NO	Direct Contracting		Jun - Jul	Jun - Jul	Jun - Jul	GoP	193,550.00	193,550.00		
	DSA	MOAO	NO	N/A		Jun - Jul	Jun - Jul	Jun - Jul	GoP	162,220.00	162,220.00		
	UN OPEN-ENDED INFORMAL CONSULTATIVE PROCESS ON OCEANS AND LAW OF THE SEA - UNITED STATES	MOAO	NO			Jun, Oct-Dec	Jun, Oct-Dec	Jun, Oct-Dec	GoP				
	Plane Ticket	MOAO	NO	Direct Contracting		Jun, Oct-Dec	Jun, Oct-Dec	Jun, Oct-Dec	GoP	193,550.00	193,550.00		
	DSA	MOAO	NO	N/A		Jun, Oct-Dec	Jun, Oct-Dec	Jun, Oct-Dec	GoP	202,400.00	202,400.00		
	MEETING OF THE STATE PARTIES TO THE COMMISSION ON THE LIMITS OF THE CONTINENTAL SHELF (CLCS) - UNITED STATES	MOAO	NO			Feb - Mar, Jul - Aug	Feb - Mar, Jul - Aug	Feb - Mar, Jul - Aug	GoP				
	Plane Ticket	MOAO	NO	Direct Contracting		Feb - Mar, Jul - Aug	Feb - Mar, Jul - Aug	Feb - Mar, Jul - Aug	GoP	193,550.00	193,550.00		
	DSA	MOAO	NO	N/A		Feb - Mar, Jul - Aug	Feb - Mar, Jul - Aug	Feb - Mar, Jul - Aug	GoP	202,400.00	202,400.00		
	OCEAN CONFERENCE - ASIA	MOAO	NO			Oct - Dec	Oct - Dec	Oct - Dec	GoP				
	Plane Ticket	MOAO	NO	Direct Contracting		Oct - Dec	Oct - Dec	Oct - Dec	GoP	78,400.00	78,400.00		

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020
Schedule for Each Procurement Activity

Code (PAP)	Procurement Program/Project	PMD/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)
										Total	MOOE	CO	
DSA	ARCHIPELAGIC AND ISLAND STATES FORUM - ASIA	MOAO	NO	N/A		Oct - Dec	Oct - Dec	Oct - Dec	GoP	42,900.00	42,900.00		
	Plane Ticket	MOAO	NO	Direct Contracting		Sept - Nov	Sept - Nov	Sept - Nov	GoP	40,810.00	40,810.00		
DSA	INFORMAL CONSULTATIONS ON THE OMNIBUS OCEANS AND THE LAW OF THE SEA RESOLUTION - UNITED STATES	MOAO	NO	N/A		Sept - Nov	Sept - Nov	Sept - Nov	GoP	42,900.00	42,900.00		
	Plane Ticket	MOAO	NO	Direct Contracting		Oct - Nov	Oct - Nov	Oct - Nov	GoP	193,550.00	193,550.00		
DSA	IMO COUNCIL MEETING - UNITED KINGDOM	MOAO	NO	N/A		Oct - Nov	Oct - Nov	Oct - Nov	GoP	176,000.00	176,000.00		
	Plane Ticket	MOAO	NO	Direct Contracting		Jul, Nov	Jul, Nov	Jul, Nov	GoP	180,510.00	180,510.00		
DSA	RHODES ACADEMY OF OCEANS LAW AND POLICY	MOAO	NO	N/A		Jul, Nov	Jul, Nov	Jul, Nov	GoP	198,510.00	198,510.00		
	Plane Ticket	MOAO	NO	Direct Contracting		Apr	Apr	Apr	GoP	117,600.00	117,600.00		
DSA	MARINE ENVIRONMENTAL PROTECTION COMMITTEE MEETING (MEPC) - UNITED KINGDOM	MOAO	NO	N/A		Apr	Apr	Apr	GoP	274,920.00	274,920.00		
	Plane Ticket	MOAO	NO	Direct Contracting		Oct - Nov	Oct - Nov	Oct - Nov	GoP	90,650.00	90,650.00		
DSA	TRIPARTITE MEETING AMONG THE GOVERNMENT OF PHILIPPINES, INDONESIA AND MALAYSIA 1 - ASIA	MOAO	NO	N/A		Oct - Nov	Oct - Nov	Oct - Nov	GoP	99,255.00	99,255.00		
	Plane Ticket	MOAO	NO	Direct Contracting		Apr - Jun	Apr - Jun	Apr - Jun	GoP	39,200.00	39,200.00		
DSA	REGIONAL WORKSHOP ON THE SECOND CYCLE OF THE REGULAR PROCESS (ASIA)	MOAO	NO	N/A		Apr - Jun	Apr - Jun	Apr - Jun	GoP	31,929.00	31,929.00		
	Plane Ticket	MOAO	NO	Direct Contracting		Jul - Sept	Jul - Sept	Jul - Sept	GoP	41,650.00	41,650.00		
DSA	PHILIPPINE - PALAU CONSULTATIONS ON MARITIME BOUNDARY DELIMITATION - PALAU	MOAO	NO	N/A		Jul - Sept	Jul - Sept	Jul - Sept	GoP	32,076.00	32,076.00		
	Plane Ticket	MOAO	NO	Direct Contracting		Feb - Dec	Feb - Dec	Feb - Dec	GoP	147,000.00	147,000.00		
DSA	WORKSHOP ON MANAGING POTENTIAL CONFLICT IN THE SOUTH CHINA SEA	MOAO	NO	N/A		Feb - Dec	Feb - Dec	Feb - Dec	GoP	58,536.00	58,536.00		
	Plane Ticket	MOAO	NO	Direct Contracting		Feb - Dec	Feb - Dec	Feb - Dec	GoP	73,500.00	73,500.00		
DSA	EAST ASIA SUMMIT MEETING 1- ASIA	MOAO	NO	N/A		Feb - Dec	Feb - Dec	Feb - Dec	GoP	62,260.00	62,260.00		
	Plane Ticket	MOAO	NO	Direct Contracting		Apr - Jun	Apr - Jun	Apr - Jun	GoP	46,550.00	46,550.00		
DSA		MOAO	NO	N/A		Apr - Jun	Apr - Jun	Apr - Jun	GoP	23,158.00	23,158.00		

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

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						Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
	EAST ASIA SUMMIT MEETING 2 - ASIA	MDAO	NO			Jul - Sept	Jul - Sept	Jul - Sept	GoP	-	-	-	
	Plane Ticket	MDAO	NO	Direct Contracting		Jul - Sept	Jul - Sept	Jul - Sept	GoP	39,200.00	39,200.00		
	DSA	MDAO	NO	N/A		Jul - Sept	Jul - Sept	Jul - Sept	GoP	21,786.00	21,786.00		
	EAST ASIA SUMMIT MEETING 3 - ASIA PACIFIC	MDAO	NO			Oct - Dec	Oct - Dec	Oct - Dec	GoP	-	-	-	
	Plane Ticket	MDAO	NO	Direct Contracting		Oct - Dec	Oct - Dec	Oct - Dec	GoP	40,356.00	40,356.00		
	DSA	MDAO	NO	N/A		Oct - Dec	Oct - Dec	Oct - Dec	GoP	55,300.00	55,300.00		
	INTERNATIONAL SEABED AUTHORITY MEETING - JAMAICA	MDAO	NO			Mar, Jul	Mar, Jul	Mar, Jul	GoP	-	-	-	
	Plane Ticket	MDAO	NO	Direct Contracting		Mar, Jul	Mar, Jul	Mar, Jul	GoP	490,000.00	490,000.00		
	DSA	MDAO	NO	N/A		Mar, Jul	Mar, Jul	Mar, Jul	GoP	809,736.00	809,736.00		
	TWG MEETING ON ILLEGAL, UNREGULATED, UNREPORTED FISHING (IUUF) - ASIA	MDAO	NO			Feb - Dec	Feb - Dec	Feb - Dec	GoP	-	-	-	
	Plane Ticket	MDAO	NO	Direct Contracting		Feb - Dec	Feb - Dec	Feb - Dec	GoP	78,400.00	78,400.00		
	DSA	MDAO	NO	N/A		Feb - Dec	Feb - Dec	Feb - Dec	GoP	62,358.00	62,358.00		
	REGIONAL MEETING ON ILLEGAL, UNREGULATED, UNREPORTED FISHING (IUUF) - ASIA	MDAO	NO			Feb - Dec	Feb - Dec	Feb - Dec	GoP	-	-	-	
	Plane Ticket	MDAO	NO	Direct Contracting		Feb - Dec	Feb - Dec	Feb - Dec	GoP	78,400.00	78,400.00		
	DSA	MDAO	NO	N/A		Feb - Dec	Feb - Dec	Feb - Dec	GoP	62,358.00	62,358.00		
	BORDER SECURITY MEETING - ASIA	MDAO	NO			Mar - May, Oct - Dec	Mar - May, Oct - Dec	Mar - May, Oct - Dec	GoP	-	-	-	
	Plane Ticket	MDAO	NO	Direct Contracting		Mar - May, Oct - Dec	Mar - May, Oct - Dec	Mar - May, Oct - Dec	GoP	78,400.00	78,400.00		
	DSA	MDAO	NO	N/A		Mar - May, Oct - Dec	Mar - May, Oct - Dec	Mar - May, Oct - Dec	GoP	42,072.00	42,072.00		
	JOINT PERMANENT WORKING GROUP ON MARITIME AND OCEAN CONCERNS (JPWG-MOC) - ASIA	MDAO	NO			Feb - Dec	Feb - Dec	Feb - Dec	GoP	-	-	-	
	Plane Ticket	MDAO	NO	Direct Contracting		Feb - Dec	Feb - Dec	Feb - Dec	GoP	39,200.00	39,200.00		
	DSA	MDAO	NO	N/A		Feb - Dec	Feb - Dec	Feb - Dec	GoP	21,786.00	21,786.00		
	JOINT COMMITTEE ON MARITIME AND OCEAN CONCERNS (JCMOC) - ASIA	MDAO	NO			Feb - Dec	Feb - Dec	Feb - Dec	GoP	-	-	-	
	Plane Ticket	MDAO	NO	Direct Contracting		Feb - Dec	Feb - Dec	Feb - Dec	GoP	41,650.00	41,650.00		
	DSA	MDAO	NO	N/A		Feb - Dec	Feb - Dec	Feb - Dec	GoP	17,964.00	17,964.00		
	COAST GUARD COOPERATION - ASIA	MDAO	NO			Mar - May, Sept - Nov	Mar - May, Sept - Nov	Mar - May, Sept - Nov	GoP	-	-	-	
	Plane Ticket	MDAO	NO	Direct Contracting		Mar - May, Sept - Nov	Mar - May, Sept - Nov	Mar - May, Sept - Nov	GoP	78,400.00	78,400.00		
	DSA	MDAO	NO	N/A		Mar - May, Sept - Nov	Mar - May, Sept - Nov	Mar - May, Sept - Nov	GoP	69,120.00	69,120.00		
	TEAM BUILDING ACTIVITY	MDAO	NO			Apr - May	Apr - May	Apr - May	GoP	-	-	-	
	Lease of Motor Vehicle (including contingency fund for toll fees, fuel, etc.)	MDAO	NO	Small Value Procurement		Apr - May	Apr - May	Apr - May	GoP	24,000.00	24,000.00		

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity			Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)	
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total		MOOE
	Professional fees for Facilitator/Resource Speaker	MOAO	NO	Highly Technical Consultant			Apr -May	Apr -May	GoP	5,000.00	5,000.00	
	Lease of Venue (Overnight Stay)	MOAO	NO	Lease of Venue			Apr -May	Apr -May	GoP	30,000.00	30,000.00	
	Ordered Meals and Beverages	MOAO	NO	Small Value Procurement			Apr -May	Apr -May	GoP	48,000.00	48,000.00	
	COMMUNICATION SERVICES	MOAO	NO				Jan - Dec	Jan - Dec	GoP	-	-	
	POSTAGE AND COURIER SERVICES	MOAO	NO	Direct Contracting / Small Value Procurement			Jan - Dec	Jan - Dec	GoP	25,000.00	25,000.00	
	MOBILE	MOAO	NO	Competitive Bidding			Jan - Dec	Jan - Dec	GoP	126,000.00	126,000.00	
	LANDLINE	MOAO	NO	Direct Contracting			Jan - Dec	Jan - Dec	GoP	117,000.00	117,000.00	
	INTERNET SUBSCRIPTION EXPENSES	MOAO	NO	Direct Contracting / Small Value Procurement			Jan - Dec	Jan - Dec	GoP	38,000.00	38,000.00	
	CABLE, SATELLITE, TELEGRAPH AND RADIO EXPENSES	MOAO	NO	Direct Contracting / Small Value Procurement			Jan - Dec	Jan - Dec	GoP	22,000.00	22,000.00	
	EXTRAORDINARY AND MISCELLANEOUS EXPENSES	MOAO	NO	N/A			Jan - Dec	Jan - Dec	GoP	132,000.00	132,000.00	
	R & M - FURNITURE AND FIXTURES	MOAO	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	106,000.00	106,000.00	
	REPRESENTATION EXPENSES	MOAO	NO				Jan - Dec	Jan - Dec	GoP	-	-	
	Ordered Meals/Beverage/Catering for Meetings Hosted	MOAO	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	118,000.00	118,000.00	
	LEASE OF VEHICLE FOR OFFICIAL USE - 1 UNIT	MOAO	NO	Competitive Bidding			Jan - Dec	Jan - Dec	GoP	732,000.00	732,000.00	
	LEASE OF PHOTOCOPIING MACHINES - 2 UNITS	MOAO	NO	Competitive Bidding			Jan - Dec	Jan - Dec	GoP	616,000.00	616,000.00	
	RENT - OPERATING LEASE	MOAO	NO				Jan - Dec	Jan - Dec	GoP	54,000.00	54,000.00	
	RENT - ICT SOFTWARE SUBSCRIPTION	MOAO	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	348,000.00	348,000.00	
	LOCAL NEWSPAPER	MOAO	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	23,000.00	23,000.00	
	Office Supplies - Part A (inclusive of 10% inflation rate)	MOAO	NO	Agency-To-Agency			Jan - Dec	Jan - Dec	GoP	148,000.00	148,000.00	
	Office Supplies - Part B (inclusive of 10% inflation rate)	MOAO	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	248,000.00	248,000.00	
	Winter Escapade	OAA	NO				Jan - Mar	Jan - Mar	GoP	-	-	
	DSA	OAA	NO	N/A			Jan - Mar	Jan - Mar	GoP	7,000.00	7,000.00	
	Call of Foreign Government Representatives	OAA	NO				Mar -Dec	Mar -Dec	GoP	-	-	
	Plane Ticket	OAA	NO	Competitive Bidding			Mar -Dec	Mar -Dec	GoP	66,000.00	66,000.00	
	DSA	OAA	NO	N/A			Mar -Dec	Mar -Dec	GoP	24,000.00	24,000.00	
	Ambassadors Tour	OAA	NO				Jul - Sept	Jul - Sept	GoP	-	-	
	Plane Ticket	OAA	NO	Competitive Bidding			Jul - Sept	Jul - Sept	GoP	25,000.00	25,000.00	
	DSA	OAA	NO	N/A			Jul - Sept	Jul - Sept	GoP	15,000.00	15,000.00	

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)
										Total	MOOE	CO	
	ASEAN-Canada Dialogue	OAA	NO				Apr - Jun	Apr - Jun	GoP				
	Plane Ticket	OAA	NO	Competitive Bidding			Apr - Jun	Apr - Jun	GoP	27,000.00			
	DSA	OAA	NO	N/A			Apr - Jun	Apr - Jun	GoP	10,000.00			
	Planning Conference of Heads of Posts in the US, USA	OAA	NO				Jan - Mar	Jan - Mar	GoP				
	Plane Ticket	OAA	NO	Competitive Bidding			Jan - Mar	Jan - Mar	GoP	450,000.00			
	DSA: Hotel, Meals and Incidental Allowance	OAA	NO	N/A			Jan - Mar	Jan - Mar	GoP	168,500.00			
	DSA: Pre-departure Allowance	OAA	NO	N/A			Jan - Mar	Jan - Mar	GoP	3,000.00			
	SFA Visit to Canada	OAA	NO				Mar - May	Mar - May	GoP				
	Plane Ticket	OAA	NO	Competitive Bidding			Mar - May	Mar - May	GoP	600,000.00			
	DSA: Hotel, Meals and Incidental Allowance	OAA	NO	N/A			Mar - May	Mar - May	GoP	100,000.00			
	DSA: Pre-departure Allowance	OAA	NO	N/A			Mar - May	Mar - May	GoP	3,000.00			
	Technical Working Group Meeting on Canada Waste, Canada	OAA	NO				Mar - May	Mar - May	GoP				
	Plane Ticket	OAA	NO	Competitive Bidding			Mar - May	Mar - May	GoP	240,000.00			
	DSA: Hotel, Meals and Incidental Allowance	OAA	NO	N/A			Mar - May	Mar - May	GoP	110,000.00			
	DSA: Pre-departure Allowance	OAA	NO	N/A			Mar - May	Mar - May	GoP	3,000.00			
	ASEAN-US Dialogue, U.S.A.	OAA	NO				Jul - Sept	Jul - Sept	GoP				
	Plane Ticket	OAA	NO	Competitive Bidding			Jul - Sept	Jul - Sept	GoP	450,000.00			
	DSA: Hotel, Meals and Incidental Allowance	OAA	NO	N/A			Jul - Sept	Jul - Sept	GoP	96,800.00			
	DSA: Pre-departure Allowance	OAA	NO	N/A			Jul - Sept	Jul - Sept	GoP	1,500.00			
	ASEAN-Ministerial Meeting	OAA	NO				Jul - Sept	Jul - Sept	GoP				
	Plane Ticket	OAA	NO	Competitive Bidding			Jul - Sept	Jul - Sept	GoP	32,130.00			
	DSA: Hotel, Meals and Incidental Allowance	OAA	NO	N/A			Jul - Sept	Jul - Sept	GoP	70,000.00			
	DSA: Pre-departure Allowance	OAA	NO	N/A			Jul - Sept	Jul - Sept	GoP	1,500.00			
	PH-US MDB-SEB, USA	OAA	NO				Jul - Sept	Jul - Sept	GoP				
	Plane Ticket	OAA	NO	Competitive Bidding			Jul - Sept	Jul - Sept	GoP	63,600.00			
	DSA: Hotel, Meals and Incidental Allowance	OAA	NO	N/A			Jul - Sept	Jul - Sept	GoP	84,048.00			
	DSA: Pre-departure Allowance	OAA	NO	N/A			Jul - Sept	Jul - Sept	GoP	1,500.00			
	Bilateral Meetings at the sidelines of UNGA	OAA	NO				Sept - Nov	Sept - Nov	GoP				
	Plane Ticket	OAA	NO	Competitive Bidding			Sept - Nov	Sept - Nov	GoP	385,900.00			
	DSA: Hotel, Meals and Incidental Allowance	OAA	NO	N/A			Sept - Nov	Sept - Nov	GoP	262,200.00			
	DSA: Pre-departure Allowance	OAA	NO	N/A			Sept - Nov	Sept - Nov	GoP	3,000.00			
	FEALAC Foreign Ministers Meeting, Dominican Republic	OAA	NO				Sept - Nov	Sept - Nov	GoP				
	Plane Ticket	OAA	NO	Competitive Bidding			Sept - Nov	Sept - Nov	GoP	365,358.00			
	DSA: Hotel, Meals and Incidental Allowance	OAA	NO	N/A			Sept - Nov	Sept - Nov	GoP	117,000.00			
	DSA: Pre-departure Allowance	OAA	NO	N/A			Sept - Nov	Sept - Nov	GoP	3,000.00			
	High-Level Visit to Latin America	OAA	NO				Apr - Jun	Apr - Jun	GoP				
	Plane Ticket	OAA	NO	Competitive Bidding			Apr - Jun	Apr - Jun	GoP	800,000.00			
	DSA: Hotel, Meals and Incidental Allowance	OAA	NO	N/A			Apr - Jun	Apr - Jun	GoP	249,464.00			
	DSA: Pre-departure Allowance	OAA	NO	N/A			Apr - Jun	Apr - Jun	GoP	3,000.00			

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Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Advertisement/Posting of IB/REI	Schedule for Each Procurement Activity			Source of Funds	Estimated Budget (PHP)		Remarks (brief description of Program/Activity/Project)
						Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	
	Consular and Economic Diplomacy Workshop, Canada	OAA	NO			Oct - Dec	Oct - Dec	GoP				
	Plane Ticket	OAA	NO	Competitive Bidding		Oct - Dec	Oct - Dec	GoP	100,000.00	100,000.00		
	DSA: Hotel, Meals and Incidental Allowance	OAA	NO	N/A		Oct - Dec	Oct - Dec	GoP	75,000.00	75,000.00		
	DSA: Pre-departure Allowance	OAA	NO	N/A		Oct - Dec	Oct - Dec	GoP	1,500.00	1,500.00		
	Regional Retooling Seminar, USA	OAA	NO			Aug - Oct	Aug - Oct	GoP				
	Plane Ticket	OAA	NO	Competitive Bidding		Aug - Oct	Aug - Oct	GoP	292,800.00	292,800.00		
	DSA: Hotel, Meals and Incidental Allowance	OAA	NO	N/A		Aug - Oct	Aug - Oct	GoP	80,700.00	80,700.00		
	DSA: Pre-departure Allowance	OAA	NO	N/A		Aug - Oct	Aug - Oct	GoP	1,500.00	1,500.00		
	Gender and Development Activity	OAA	NO			Oct - Dec	Oct - Dec	GoP				
	Lease of Venue (with accommodation and meals)	OAA	NO	Lease of Venue		Oct - Dec	Oct - Dec	GoP	107,000.00	107,000.00		
	APP-CSE Part A with 10% inflation rate	OAA	NO	Agency-to-Agency		Jan - Dec	Jan - Dec	GoP	244,000.00	244,000.00		
	COMMUNICATION SERVICES	OAA	NO			Jan - Dec	Jan - Dec	GoP				
	Landline (2 lines)	OAA	NO	Direct Contracting		Jan - Dec	Jan - Dec	GoP	117,000.00	117,000.00		
	Mobile (2 lines)	OAA	NO	Competitive Bidding		Jan - Dec	Jan - Dec	GoP	109,000.00	109,000.00		
	EXTRAORDINARY & MISCELLANEOUS EXPENSES	OAA	NO			Jan - Dec	Jan - Dec	GoP	132,000.00	132,000.00		
	GAD Resource Person	OAA	NO	Highly Technical Consultant		Jan - Dec	Jan - Dec	GoP	15,000.00	15,000.00		
		OAA	NO	Scholarly, Artistic, Technology and Media Services		Jan - Dec	Jan - Dec	GoP				
	Advertising Expense	OAA	NO			Jan - Dec	Jan - Dec	GoP	11,000.00	11,000.00		
	REPRESENTATION EXPENSES	OAA	NO			Jan - Mar	Jan - Mar	GoP	74,000.00	74,000.00		
	Winter Escape	OAA	NO			Jan - Mar	Jan - Mar	GoP				
	Lease of Motor Vehicle	OAA	NO	Small Value Procurement		Jan - Mar	Jan - Mar	GoP	22,000.00	22,000.00		
	Wreath	OAA	NO	Small Value Procurement		Jan - Mar	Jan - Mar	GoP	7,000.00	7,000.00		
	Mid Year Planning Conference of HOPs in the US	OAA	NO			Jul - Sept	Jul - Sept	GoP				
	Catering Services	OAA	NO	Small Value Procurement		Jul - Sept	Jul - Sept	GoP	46,000.00	46,000.00		
	PH-US Bilateral Strategic Dialogue	OAA	NO			Mar - May	Mar - May	GoP				
	Lease of Venue (with accommodation, meals, & equipment rentals)	OAA	NO	Lease of Venue		Mar - May	Mar - May	GoP	400,000.00	400,000.00		
	Lease of Motor Vehicle	OAA	NO	Small Value Procurement		Mar - May	Mar - May	GoP	36,000.00	36,000.00		
	Ambassadors' Tour	OAA	NO			Jul - Sept	Jul - Sept	GoP				
	Lease of Motor Vehicle	OAA	NO	Small Value Procurement		Jul - Sept	Jul - Sept	GoP	22,000.00	22,000.00		

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Code (PAP)	Procurement Program/Project	PMD/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Advertisement/Posting of IB/REI	Schedule for Each Procurement Activity				Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
						Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
	Filipino-American Young Leaders Program	OAA	NO										
	Lease of Venue	OAA	NO	Lease of Venue			Oct - Dec	Oct - Dec	GoP	80,000.00	80,000.00		
	Lease of Motor Vehicle	OAA	NO	Small Value Procurement			Oct - Dec	Oct - Dec	GoP	15,000.00	15,000.00		
	Rents - Motor Vehicles	OAA	NO	Competitive Bidding			Jan - Dec	Jan - Dec	GoP	815,000.00	815,000.00		
	Rents - Equipment Photocopier	OAA	NO	Competitive Bidding			Jan - Dec	Jan - Dec	GoP	300,000.00	300,000.00		
	Operating Lease	OAA	NO				Jan - Dec	Jan - Dec	GoP	100,000.00	100,000.00		
	ICT Software Subscription	OAA	NO	Direct Contracting / Small Value Procurement			Jan - Dec	Jan - Dec	GoP	645,000.00	645,000.00		
	Local Newspaper and Magazines	OAA	NO	Direct Contracting / Small Value Procurement			Jan - Dec	Jan - Dec	GoP	46,000.00	46,000.00		
	Official Foreign Travel to Represent OEA - 1	OEA	NO				Jan - Mar	Jan - Mar	GoP	246,530.56	246,530.56		
	Plane Ticket	OEA	NO	Competitive Bidding			Jan - Mar	Jan - Mar	GoP	91,396.21	91,396.21		
	DSA	OEA	NO	N/A			Jan - Mar	Jan - Mar	GoP	-	-		
	Official Foreign Travel to Represent OEA - 2	OEA	NO				Jan - Mar	Jan - Mar	GoP	148,438.45	148,438.45		
	Plane Ticket	OEA	NO	Competitive Bidding			Jan - Mar	Jan - Mar	GoP	63,526.15	63,526.15		
	DSA	OEA	NO	N/A			Jan - Mar	Jan - Mar	GoP	-	-		
	Official Foreign Travel to Represent OEA - 3	OEA	NO				Jan - Mar	Jan - Mar	GoP	246,530.57	246,530.57		
	Plane Ticket	OEA	NO	Competitive Bidding			Jan - Mar	Jan - Mar	GoP	109,263.09	109,263.09		
	DSA	OEA	NO	N/A			Jan - Mar	Jan - Mar	GoP	-	-		
	Official Foreign Travel to Represent OEA - 4	OEA	NO				Jan - Mar	Jan - Mar	GoP	300,530.58	300,530.58		
	Plane Ticket	OEA	NO	Competitive Bidding			Jan - Mar	Jan - Mar	GoP	81,712.62	81,712.62		
	DSA	OEA	NO	N/A			Jan - Mar	Jan - Mar	GoP	-	-		
	Official Foreign Travel to Represent OEA - 5	OEA	NO				Jan - Mar	Jan - Mar	GoP	246,530.56	246,530.56		
	Plane Ticket	OEA	NO	Competitive Bidding			Jan - Mar	Jan - Mar	GoP	89,113.40	89,113.40		
	DSA	OEA	NO	N/A			Jan - Mar	Jan - Mar	GoP	-	-		
	Official Foreign Travel to Represent OEA - 6	OEA	NO				Apr - Jun	Apr - Jun	GoP	246,530.57	246,530.57		
	Plane Ticket	OEA	NO	Competitive Bidding			Apr - Jun	Apr - Jun	GoP	80,481.04	80,481.04		
	DSA	OEA	NO	N/A			Apr - Jun	Apr - Jun	GoP	-	-		
	Official Foreign Travel to Represent OEA - 7	OEA	NO				Apr - Jun	Apr - Jun	GoP	154,046.57	154,046.57		
	Plane Ticket	OEA	NO	Competitive Bidding			Apr - Jun	Apr - Jun	GoP	44,926.08	44,926.08		
	DSA	OEA	NO	N/A			Apr - Jun	Apr - Jun	GoP	-	-		
	Official Foreign Travel to Represent OEA - 8	OEA	NO				Apr - Jun	Apr - Jun	GoP	246,530.57	246,530.57		
	Plane Ticket	OEA	NO	Competitive Bidding			Apr - Jun	Apr - Jun	GoP	129,703.08	129,703.08		
	DSA	OEA	NO	N/A			Apr - Jun	Apr - Jun	GoP	-	-		
	Official Foreign Travel to Represent OEA - 9	OEA	NO				Apr - Jun	Apr - Jun	GoP	154,046.57	154,046.57		
	Plane Ticket	OEA	NO	Competitive Bidding			Apr - Jun	Apr - Jun	GoP	55,510.36	55,510.36		
	DSA	OEA	NO	N/A			Jul - Sept	Jul - Sept	GoP	-	-		
	Official Foreign Travel to Represent OEA - 10	OEA	NO				Jul - Sept	Jul - Sept	GoP	154,046.57	154,046.57		
	Plane Ticket	OEA	NO	Competitive Bidding			Jul - Sept	Jul - Sept	GoP	-	-		

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	
DSA		OEA	NO	N/A			Jul - Sept	Jul - Sept	GoP	55,510.36		
	Official Foreign Travel to Represent OEA - 11	OEA	NO				Jul - Sept	Jul - Sept	GoP			
	Plane Ticket	OEA	NO	Competitive Bidding			Jul - Sept	Jul - Sept	GoP	153,892.42		
DSA		OEA	NO	N/A			Jul - Sept	Jul - Sept	GoP	56,841.10		
	Official Foreign Travel to Represent OEA - 12	OEA	NO				Jul - Sept	Jul - Sept	GoP			
	Plane Ticket	OEA	NO	Competitive Bidding			Jul - Sept	Jul - Sept	GoP	192,547.20		
DSA		OEA	NO	N/A			Jul - Sept	Jul - Sept	GoP	73,164.53		
	Official Foreign Travel to Represent OEA - 13	OEA	NO				Apr - Jun	Apr - Jun	GoP			
	Plane Ticket	OEA	NO	Competitive Bidding			Apr - Jun	Apr - Jun	GoP	261,944.57		
DSA		OEA	NO	N/A			Apr - Jun	Apr - Jun	GoP	66,315.06		
	14th ASEM FMM, ASEM-SOM3 & APGC	OEA	NO				Jul - Sept	Jul - Sept	GoP			
	Plane Ticket	OEA	NO	Competitive Bidding			Jul - Sept	Jul - Sept	GoP	246,530.57		
DSA		OEA	NO	N/A			Jul - Sept	Jul - Sept	GoP	113,364.24		
	ASEM-SOM 1	OEA	NO				Apr - Jun	Apr - Jun	GoP			
	Plane Ticket	OEA	NO	Competitive Bidding			Apr - Jun	Apr - Jun	GoP	102,666.57		
DSA		OEA	NO	N/A			Apr - Jun	Apr - Jun	GoP	59,415.24		
	ASEM-SOM 2	OEA	NO				Jul - Sept	Jul - Sept	GoP			
	Plane Ticket	OEA	NO	Competitive Bidding			Jul - Sept	Jul - Sept	GoP	93,506.03		
DSA		OEA	NO	N/A			Jul - Sept	Jul - Sept	GoP	59,415.24		
	Bilateral Meetings on the Sidelines of UNGA	OEA	NO				Jul - Sept	Jul - Sept	GoP			
	Plane Ticket	OEA	NO	Competitive Bidding			Jul - Sept	Jul - Sept	GoP	298,681.27		
DSA		OEA	NO	N/A			Jul - Sept	Jul - Sept	GoP	170,241.90		
	Official Foreign Travel to Represent OEA - 14	OEA	NO				Oct - Dec	Oct - Dec	GoP			
	Plane Ticket	OEA	NO	Competitive Bidding			Oct - Dec	Oct - Dec	GoP	93,506.02		
DSA		OEA	NO	N/A			Oct - Dec	Oct - Dec	GoP	50,064.08		
	Various Meetings Outside Metro Manila (3X)	OEA	NO						GoP			
	Plane Ticket	OEA	NO	Competitive Bidding					GoP	72,200.00		
DSA		OEA	NO	N/A					GoP	40,800.00		
	OEA Team-Building Activity	OEA	NO						GoP			
	Lease of Venue/Overnight Stay (with facilitator/s)	OEA	NO	Lease of Venue					GoP	85,000.00		
	Lease of Motor Vehicle	OEA	NO	Small Value Procurement					GoP	50,000.00		
	Ordered Meals and Beverages	OEA	NO	Small Value Procurement					GoP	90,000.00		
	Honoraria/Professional Fees for Speakers/Facilitators	OEA	NO	Highly Technical Consultant					GoP	20,000.00		
	Kits, Tokens, Etc.	OEA	NO	Small Value Procurement					GoP	5,000.00		
	Office Supplies - Part A (inclusive of 10% inflation rate)	OEA	NO	Agency-To-Agency					GoP	90,403.51		

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity			Source of Funds	Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award		Contract Signing	Total	MOOE	
	Office Supplies - Part B (inclusive of 10% inflation rate)	OEA	NO	Small Value Procurement				GoP	263,560.00	263,560.00		
	Communications Services	OEA	NO	Direct Contracting			Jan - Dec	GoP				
	Telephone - Landline (2 lines)	OEA	NO	Direct Contracting			Jan - Dec	GoP	117,000.00	117,000.00		
	Telephone - Mobile (2 lines)	OEA	NO	Competitive Bidding			Jan - Dec	GoP	218,000.00	218,000.00		
	Satellite/Cable for TV	OEA	NO	Direct Contracting / Small Value Procurement			Jan - Dec	GoP	15,000.00	15,000.00		
	Extraordinary & Miscellaneous Expenses	OEA	NO	Highly Technical Consultant / 53.6			Jan - Dec	GoP	132,000.00	132,000.00		
	Professional Services	OEA	NO	Small Value Procurement			Jan - Dec	GoP	44,000.00	44,000.00		
	Printing and Binding Expenses	OEA	NO	Small Value Procurement			Jan - Dec	GoP	53,000.00	53,000.00		
	Representation Expenses	OEA	NO	Small Value Procurement			Jan - Dec	GoP				
	Catering and/or Lease of Venue (including f&b for the staff)	OEA	NO	Small Value Procurement / Lease of Venue			Jan - Dec	GoP	770,000.01	770,000.01		
	Lease of Venue	OEA	NO	Lease of Venue			Jan - Dec	GoP	140,000.00	140,000.00		
	Tokens, Plaques, Souvenirs & Giveaways	OEA	NO	Small Value Procurement			Jan - Dec	GoP	55,999.99	55,999.99		
	Interagency Meetings (Meals)	OEA	NO	Small Value Procurement			Jan - Dec	GoP	168,000.00	168,000.00		
	Interagency Meetings (Kits)	OEA	NO	Small Value Procurement			Jan - Dec	GoP	30,000.00	30,000.00		
	Interagency Meetings (Tokens, Plaques & Giveaways)	OEA	NO	Small Value Procurement			Jan - Dec	GoP	19,000.00	19,000.00		
	Foreign Travels (Tokens, Plaques & Giveaways)	OEA	NO	Small Value Procurement			Jan - Dec	GoP	80,000.00	80,000.00		
	Lease of Motor Vehicle for Head of Office	OEA	NO	Small Value Procurement			Jan - Dec	GoP	751,000.00	751,000.00		
	Lease of Equipment - Photocopying machine (3 units)	OEA	NO	Small Value Procurement			Jan - Dec	GoP	592,000.00	592,000.00		
	Operating Lease	OEA	NO	Lease of Venue			Jan - Dec	GoP	100,000.00	100,000.00		
	Local Newspapers and Magazines	OEA	NO	Small Value Procurement			Jan - Dec	GoP	14,400.00	14,400.00		
	Foreign Newspapers and Magazines	OEA	NO	Direct Contracting / Small Value Procurement			Jan - Dec	GoP	18,600.00	18,600.00		
	ICT Software Subscription	OEA	NO	Small Value Procurement			Jan - Dec	GoP	477,000.00	477,000.00		
	Visit of COs for the Authentication Cashiering Service	OFMS	NO				Aug - Oct.	GoP				
	Plane Fare	OFMS		Competitive Bidding					60,000.00	60,000.00		
	DSA	OFMS		N/A					80,000.00	80,000.00		

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)	
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE		CO
	Visit to Pilot Sites for Alternative Payment Method of Consular Fees	OFMS	NO			May - Jun	May - Jun			GoP			
	Plane Ticket	OFMS		Competitive Bidding				200,000.00			200,000.00		
	DSA Hotel, Meal and Incidental expenses	OFMS		N/A				200,000.00			200,000.00		
	Training on Budget and Financial Accountability Reports (BFARs)	OFMS	NO							GoP			
	Catering Services	OFMS		Small Value Procurement									
	OFMS Team Building Activity	OFMS	NO			May	May	112,000.00			112,000.00		
	Lease of Venue (with facilitator)	OFMS		Lease of Venue									
	Lease of Motor Vehicle	OFMS		Small Value Procurement				400,000.00			400,000.00		
	OFMS Wellness and Stress Management Workshop	OFMS	NO			Sept.	Sept.	90,000.00			90,000.00		
	Lease of Venue	OFMS		Lease of Venue				400,000.00			400,000.00		
	Seminar on Laws and Rules on Government Expenditures (LARGE)	OFMS	NO			Jun - Oct	Jun - Oct			GoP			
	Registration Fees	OFMS		N/A		May - Sept	May - Sept	90,000.00			90,000.00		
	PAGBA Seminars	OFMS	NO										
	Registration Fees	OFMS		N/A				60,000.00			60,000.00		
	Plane Ticket	OFMS		Competitive Bidding				100,000.00			100,000.00		
	DSA Hotel, Meal and Incidental expenses	OFMS		N/A				170,000.00			170,000.00		
	AGAP Annual Convention	OFMS	NO			Apr - Oct.	Apr - Oct.			GoP			
	Registration Fees	OFMS		N/A				48,000.00			48,000.00		
	Plane Ticket	OFMS		Competitive Bidding				100,000.00			100,000.00		
	DSA Hotel, Meal and Incidental expenses	OFMS		N/A				170,000.00			170,000.00		
	Seminars of the Association of Government Internal Auditors	OFMS	NO			May - Aug	May - Aug			GoP			
	Registration Fees	OFMS		N/A				80,000.00			80,000.00		
	Training for IT Personnel	OFMS	NO			Mar - May	Mar - May			GoP			
	Registration Fees	OFMS		N/A				33,000.00			33,000.00		
	GAD Seminar for OFMS personnel	OFMS	NO			May	May			GoP			
	Lease of Venue	OFMS		Lease of Venue				480,000.00			480,000.00		
	Workshop on Financial Management for Finance Officers of Middle East, Africa and European Posts	OFMS	NO			May	May			GoP			
	Plane Ticket	OFMS		Competitive Bidding				300,000.00			300,000.00		
	DSA Hotel, Meal and Incidental expenses	OFMS		N/A				312,000.00			312,000.00		
	Workshop on Financial Management for Finance Officers of Asia-Pacific and the American Posts	OFMS	NO			Jun							
	Plane Ticket	OFMS		Competitive Bidding				300,000.00			300,000.00		

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Estimated Budget (PAP)			Remarks (brief description of Program/Activity/Project)
										Total	MODE	CO	
	DSA Hotel, Meal and Incidental expenses	OFMS		N/A						312,000.00	312,000.00		
	Assessment & Target Setting Session (Lease of Venue)	OFMS	NO	Lease of Venue			Dec		GoP	288,000.00	288,000.00		
	Office Supplies - Part A (inclusive of 10% inflation rate)	OFMS		Agency-to-Agency			Jan - Dec	Jan - Dec	GoP	1,360,088.68	1,360,088.68		
	Office Supplies - Part B (inclusive of 10% inflation rate)	OFMS		Small Value Procurement			Jan - Dec	Jan - Dec	GoP	2,921,911.32	2,921,911.32		
	Accountable Forms	OFMS	NO	Agency-to-Agency			Jan - Dec	Jan - Dec	GoP	594,000.00	594,000.00		
	Textbook & Instructional Materials	OFMS	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	42,000.00	42,000.00		
	Mobile	OFMS		Direct Contracting			Jan - Dec	Jan - Dec	GoP	219,000.00	219,000.00		
	Telephone	OFMS		Direct Contracting			Jan - Dec	Jan - Dec	GoP	117,000.00	117,000.00		
	Cable, Satellite, Telegraph and Radio Expenses	OFMS		Direct Contracting			Jan - Dec	Jan - Dec	GoP	15,000.00	15,000.00		
	Extraordinary & Miscellaneous Expenses	OFMS	NO	N/A			Jan - Dec	Jan - Dec	GoP	132,000.00	132,000.00		
	Other Professional Services	OFMS		HTC/ 53.6			Jan - Dec	Jan - Dec	GoP	4,572,089.00	4,572,089.00		
	Hiring of 19 Contract of Service Personnel to Augment the OFMS Shortage of Personnel	OFMS		N/A			Jan - Dec	Jan - Dec	GoP	3,812,832.00	3,812,832.00		
	Support to COA as per State Audit Code provision	OFMS	NO				Apr - Dec	Apr - Dec	GoP	-	-		
	Desktop Computer Rental	OFMS								325,000.00	325,000.00		
	Office Supplies for COA	OFMS								46,257.00	46,257.00		
	Travel Expenses for COA Resource Persons	OFMS								300,000.00	300,000.00		
	Honorarium	OFMS								88,000.00	88,000.00		
	Repair & Maintenance Renewal of Warranty - Replacement of UPS	OFMS	NO				May	May	GoP	140,000.00	140,000.00		
	Taxes, Duties & Licences Fidelity Bond Premiums - Bond of Accountable Officers	OFMS					Jan - Dec	Jan - Dec	GoP	-	-		
	Representation Expenses	OFMS	NO				Jan - Dec	Jan - Dec	GoP	-	-		
	Meetings/hostings/events/briefings - Meals, Beverages, purchase of gifts, flowers, calling cards, Christmas cards	OFMS	NO				Jan - Dec	Jan - Dec	GoP	1,190,000.00	1,190,000.00		
	Lease of Motor Vehicle for Official use (2 units)	OFMS	NO				Jan - Dec	Jan - Dec	GoP	1,659,426.00	1,659,426.00		
	Lease of Equipment - Photocopying machine	OFMS	NO				Jan - Dec	Jan - Dec	GoP	2,640,000.00	2,640,000.00		
	Lease of Desktop Computers	OFMS	NO				Jan - Dec	Jan - Dec	GoP	1,365,000.00	1,365,000.00		
	Subscription - Local Newspapers and Magazines	OFMS	YES				Apr - Dec	Apr - Dec	GoP	49,000.00	49,000.00		
	IT Equipment	OFMS	NO	Small Value Procurement			Mar	Mar	Passport Revolving Fund	600,000.00	600,000.00		
	Attend/Assist in various official functions	OMEAA	NO				Apr - Jun	Apr - Jun	GoP	-	-		
	Air, Sea, or Land Fare	OMEAA	NO	Competitive Bidding			Apr - Jun	Apr - Jun	GoP	10,000.00	10,000.00		
	DSA	OMEAA	NO	N/A			Apr - Jun	Apr - Jun	GoP	46,940.00	46,940.00		

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Estimated Budget (PnP)			Remarks (brief description of Program/Activity/Project)	
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE		CO
	Foreign travel 1 To assist in the Official Visit of SFA	OMEAA	NO					Apr - Jun	Apr - Jun	GoP			
	Airfare	OMEAA	NO	Competitive Bidding				Apr - Jun	Apr - Jun	GoP	80,000.00		
	DSA	OMEAA	NO	N/A				Apr - Jun	Apr - Jun	GoP	194,137.92		
	Foreign Travel 2 To participate in the Bilateral Consultations Forum	OMEAA	NO					Jul - Sept	Jul - Sept	GoP			
	Airfare	OMEAA	NO	Competitive Bidding				Jul - Sept	Jul - Sept	GoP	113,000.00		
	DSA	OMEAA	NO	N/A				Jul - Sept	Jul - Sept	GoP	110,100.10		
	Foreign Travel 3 To participate in the Joint Commission Meeting	OMEAA	NO					Jan - Mar	Jan - Mar	GoP			
	Airfare	OMEAA	NO	Competitive Bidding				Jan - Mar	Jan - Mar	GoP	100,000.00		
	DSA	OMEAA	NO	N/A				Jan - Mar	Jan - Mar	GoP	90,052.06		
	Foreign travel 4 To assist in the Official Visit of the President	OMEAA	NO					Jan - Mar	Jan - Mar	GoP			
	Airfare	OMEAA	NO	Competitive Bidding				Jan - Mar	Jan - Mar	GoP	123,000.00		
	DSA	OMEAA	NO	N/A				Jan - Mar	Jan - Mar	GoP	357,825.32		
	OMEAA Team Bldg Activity	OMEAA	NO										
	Lease of Venue/Order of Meals/Accommodation	OMEAA	NO	Lease of Venue							230,000.00		
	Lease of Transportation	OMEAA	NO	Small Value Procurement							45,000.00		
	GAD Seminar / Cultural Immersion	OMEAA	NO										
	Lease of Venue/Order of Meals/Accommodation	OMEAA	NO	Lease of Venue							155,000.00		
	Lease of Transportation	OMEAA	NO	Small Value Procurement							45,000.00		
	Office Supplies - Part A (inclusive of 10% inflation rate)	OMEAA	NO	Agency-To-Agency				Jan - Dec	Jan - Dec	GoP	417,474.60		
	Office Supplies - Part B (inclusive of 10% inflation rate)	OMEAA	NO	Small Value Procurement				Jan - Dec	Jan - Dec	GoP	162,470.00		
	Communications Services	OMEAA	NO					Jan - Dec	Jan - Dec	GoP			
	Telephone - Mobile (2 lines)	OMEAA	NO	Competitive Bidding				Jan - Dec	Jan - Dec	GoP	170,000.00		
	Telephone - Landline (2 lines)	OMEAA	NO	Direct Contracting				Jan - Dec	Jan - Dec	GoP	84,000.00		
	Cable - 2 lines	OMEAA	NO	Direct Contracting / Small Value Procurement				Jan - Dec	Jan - Dec	GoP			
	Extraordinary & Miscellaneous Expenses	OMEAA	NO					Jan - Dec	Jan - Dec	GoP	25,000.00		
	R & M Buildings	OMEAA	NO					Jan - Dec	Jan - Dec	GoP	132,000.00		
	Year End Recognition Night	OMEAA	NO					Jan - Dec	Jan - Dec	GoP	98,000.00		
	Lease of Venue/Order of Meals/Transportation	OMEAA	NO	Lease of Venue				Dec	Dec	GoP	275,000.00		

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMD/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity						Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MODE	CO		
	Lease of Transportation	OMEAA	NO	Small Value Procurement		Dec	Dec	Dec	GoP	25,000.00	25,000.00			
	Eid'l Fitr Celebration	OMEAA	NO			Jun	Jun	Jun	GoP	100,000.00	100,000.00			
	Lease of Venue	OMEAA	NO	Lease of Venue		Jun	Jun	Jun	GoP	25,000.00	25,000.00			
	Lease of Transportation	OMEAA	NO	Small Value Procurement		Jun	Jun	Jun	GoP	25,000.00	25,000.00			
	Order of Meals	OMEAA	NO	Small Value Procurement		Jun	Jun	Jun	GoP	275,000.00	275,000.00			
	Joint Commission Meetings with various regions (Middle East, Gulf States, and African countries)	OMEAA	NO			Jan - Dec	Jan - Dec	Jan - Dec	GoP					
	Lease of Venue/Order of Meals/Transportation	OMEAA	NO	Small Value Procurement / Lease of Venue		Jan - Dec	Jan - Dec	Jan - Dec	GoP	1,393,000.00	1,393,000.00			
	Various Consultation meetings, Inter-agency mtgs - JCM, BCF, etc. (within Metro Manila) - 8 INBOUND events/visits, 2 high level inter agency meetings, average of 22mtgs	OMEAA	NO			Jan - Dec	Jan - Dec	Jan - Dec	GoP					
	Order of meals	OMEAA	NO	Small Value Procurement / Lease of Venue		Jan - Dec	Jan - Dec	Jan - Dec	GoP	47,000.00	47,000.00			
	Various consultation meetings, Huddle meeting, AD meeting, Fellowship- average each meetings = 3 mtgs/ year x 10,000 (est)	OMEAA	NO			Jan - Dec	Jan - Dec	Jan - Dec	GoP					
	Order of meals	OMEAA	NO	Small Value Procurement / Lease of Venue		Jan - Dec	Jan - Dec	Jan - Dec	GoP	47,000.00	47,000.00			
	Various Consultation meetings, Inter-agency mtgs - SECORAF and Presidential Visit preparation - 6 OUTBOUND mtgs. average of 22mtgs	OMEAA	NO			Jan - Dec	Jan - Dec	Jan - Dec	GoP					
	Order of meals	OMEAA	NO	Small Value Procurement / Lease of Venue		Jan - Dec	Jan - Dec	Jan - Dec	GoP	48,000.00	48,000.00			
	Purchase of gifts, flowers, calling cards, Christmas cards	OMEAA	NO			Jan - Dec	Jan - Dec	Jan - Dec	GoP	10,000.00	10,000.00			
	Lease of Motor Vehicle for Official use (1 unit)	OMEAA	NO	Competitive Bidding		Jan - Dec	Jan - Dec	Jan - Dec	GoP	732,000.00	732,000.00			
	Lease of Equipment - Photocopying machine (3 units)	OMEAA	NO	Competitive Bidding		Jan - Dec	Jan - Dec	Jan - Dec	GoP	627,000.00	627,000.00			
	Local Newspapers and Magazines	OMEAA	NO	Small Value Procurement		Jan - Dec	Jan - Dec	Jan - Dec	GoP	4,000.00	4,000.00			
	Foreign Newspapers and Magazines	OMEAA	NO	Direct Contracting		Jan - Dec	Jan - Dec	Jan - Dec	GoP	33,000.00	33,000.00			

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity			Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)		
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total		MOOE	CO
	ICT Software Subscription	OMEAA	NO	Direct Contracting / Small Value Procurement			Jan - Dec	Jan - Dec	GoP	529,000.00	529,000.00		
	Conduct of ocular inspection and assistance to offi	OP	NO				Jan - Dec	Jan - Dec	GoP	-	-		
	Airfare	OP	NO	Competitive Bidding			Jan - Dec	Jan - Dec	GoP	250,000.00	250,000.00		
	DSA	OP	NO	N/A			Jan - Dec	Jan - Dec	GoP	100,000.00	100,000.00		
	Conduct of training on Protocol matters	OP	NO				Jan - Dec	Jan - Dec	GoP	-	-		
	Airfare	OP	NO	Competitive Bidding			Jan - Dec	Jan - Dec	GoP	100,000.00	100,000.00		
	DSA	OP	NO	N/A			Jan - Dec	Jan - Dec	GoP	50,000.00	50,000.00		
	Conduct of Training on Protocol and Social Graces	OP	NO				May, Oct	May, Oct	GoP	-	-		
	Plane Ticket	OP	NO	Competitive Bidding			May, Oct	May, Oct	GoP	210,000.00	210,000.00		
	DSA	OP	NO	N/A			May, Oct	May, Oct	GoP	180,000.00	180,000.00		
	Pre-departure allowance	OP	NO	N/A			May, Oct	May, Oct	GoP	9,000.00	9,000.00		
	Representation Allowance for Assistant Secretary	OP	NO	N/A			May, Oct	May, Oct	GoP	15,000.00	15,000.00		
	OP Team Building Activity	OP	NO				May	May	GoP	-	-		
	Lease of Venue (with accommodation, meals, and	OP	NO	Lease of Venue			May	May	GoP	150,000.00	150,000.00		
	Lease of transportation	OP	NO	Small Value Procurement			May	May	GoP	30,000.00	30,000.00		
	GAD Activity	OP	NO				Jun, Aug	Jun, Aug	GoP	-	-		
	Speaker	OP	NO	Highly Technical Consultant			Jun, Aug	Jun, Aug	GoP	10,000.00	10,000.00		
	Lease of Venue (with meals)	OP	NO	Lease of Venue			Jun, Aug	Jun, Aug	GoP	190,000.00	190,000.00		
	Wellness Activity	OP	NO				Sept, Oct	Sept, Oct	GoP	-	-		
	Lease of Venue (with accommodation, meals, and	OP	NO	Lease of Venue			Sept, Oct	Sept, Oct	GoP	200,000.00	200,000.00		
	Lease of transportation	OP	NO	Small Value Procurement			Sept, Oct	Sept, Oct	GoP	45,000.00	45,000.00		
	Hiring of an HTC, and calligraphy kits	OP	NO	Highly Technical Consultant			May	May	GoP	50,000.00	50,000.00		
	Office Supplies - Part A (inclusive of 10% inflation r	OP	NO	Agency-To-Agency			Jan - Dec	Jan - Dec	GoP	242,104.39	242,104.39		
	Office Supplies - Part B (inclusive of 10% inflation r	OP	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	604,895.61	604,895.61		
	Purchase of consumables for Diplomatic ID printer	OP	NO	SVP/ Direct Contracting			Mar	Mar	GoP	-	-		
	HDP 5000 YMCK, 500 prints/roll	OP	NO	SVP/ Direct Contracting			Mar	Mar	GoP	294,400.00	294,400.00		
	HDP 5000 Film, 1500/roll	OP	NO	SVP/ Direct Contracting			Mar	Mar	GoP	156,000.00	156,000.00		
	Ultracard Plain PVC, 500 pcs/box	OP	NO	SVP/ Direct Contracting			Mar	Mar	GoP	24,500.00	24,500.00		
	Purchase of other office supplies and materials exp	OP	NO	SVP/ Direct Contracting			Apr	Apr	GoP	-	-		
	Dater stamp	OP	NO	Small Value Procurement			Apr	Apr	GoP	2,000.00	2,000.00		

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity			Source of Funds	Estimated Budget (PnP)			Remarks (brief description of Program/Activity/Project)
					Advertise/Posting of B/REI	Submission/Opening of Bids	Notice of Award		Contract Signing	Total	MOOE	
	Customized OP ID Lace holder	OP	NO	Small Value Procurement			Apr	Apr	GoP	8,500.00	8,500.00	
	Customized OP retractable ID holders	OP	NO	Small Value Procurement			Apr	Apr	GoP	4,500.00	4,500.00	
	Customized OP pin	OP	NO	Small Value Procurement			Apr	Apr	GoP	17,500.00	17,500.00	
	Customized OP paper bags	OP	NO	Small Value Procurement			Apr	Apr	GoP	50,000.00	50,000.00	
	Customized OP folders	OP	NO	Small Value Procurement			Apr	Apr	GoP	20,000.00	20,000.00	
	OP ceremonial material bags	OP	NO	Small Value Procurement			Apr	Apr	GoP	6,000.00	6,000.00	
	Flag Spreader	OP	NO	Small Value Procurement			Apr	Apr	GoP	3,000.00	3,000.00	
	Easle stand with frame	OP	NO	Small Value Procurement			Apr	Apr	GoP	10,000.00	10,000.00	
	Portable printer	OP	NO	Small Value Procurement			Apr	Apr	GoP	30,000.00	30,000.00	
	Communications Services	OP	NO				Jan - Dec	Jan - Dec	GoP	-	-	
	Telephone - Mobile	OP	NO	Competitive Bidding			Jan - Dec	Jan - Dec	GoP	111,000.00	111,000.00	
	Telephone - Mobile Pre Paid Cards	OP	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	132,000.00	132,000.00	
	Telephone - Landline	OP	NO	Direct Contracting /			Jan - Dec	Jan - Dec	GoP	206,000.00	206,000.00	
	Cable, Satellite, Telegraph and Radio	OP	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	47,000.00	47,000.00	
	Extraordinary & Miscellaneous Expenses	OP	NO				Jan - Dec	Jan - Dec	GoP	132,000.00	132,000.00	
	Repairs and Maintenance of office equipment	OP	NO	Small Value Procurement			Mar, Jun, Sept, Oct	Mar, Jun, Sept, Oct	GoP	25,000.00	25,000.00	
	Printing and Binding Protocol Handbook	OP	NO	Small Value Procurement			Oct	Oct	GoP	191,000.00	191,000.00	
	Representation Expenses	OP	NO				Jan - Dec	Jan - Dec	GoP	687,600.00	687,600.00	
	Coordination meetings for presentation of credit	OP	NO				Jan - Dec	Jan - Dec	GoP	-	-	
	Coordination meetings for presentation of credit	OP	NO				Jan - Dec	Jan - Dec	GoP	-	-	
	Inter-Office and Inter-Agency Meetings	OP	NO				Jan - Dec	Jan - Dec	GoP	-	-	
	OP Office Meetings	OP	NO				Jan - Dec	Jan - Dec	GoP	-	-	
	Diplomatic briefings	OP	NO				Jan - Dec	Jan - Dec	GoP	-	-	
	OP hosted events for the diplomatic corps	OP	NO				Jan - Dec	Jan - Dec	GoP	-	-	
	User-Assec Huddle Meeting hosted by OP	OP	NO				Jan - Dec	Jan - Dec	GoP	-	-	
	Appreciation Reception for partner agencies	OP	NO				Jan - Dec	Jan - Dec	GoP	-	-	
	Token of appreciation and gifts	OP	NO				Jan - Dec	Jan - Dec	GoP	-	-	
	Rent/Lease Expenses	OP	NO				Jan - Dec	Jan - Dec	GoP	-	-	
	Motor vehicles	OP	NO	Competitive Bidding			Jan - Dec	Jan - Dec	GoP	2,789,800.00	2,789,800.00	

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity			Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)	
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total		MOOE
	Handheld radios and a console	OP		Direct Contracting / Small Value Procurement/ 53.6		Jan - Dec	Jan - Dec	Jan - Dec	421,200.00	421,200.00		
	Desktop computers	OP		Small Value Procurement		Jan - Dec	Jan - Dec	Jan - Dec	980,000.00	980,000.00		
	Photocopying machine	OP	NO	Competitive Bidding		Jan - Dec	Jan - Dec	Jan - Dec	396,000.00	396,000.00		
	ID Printer FARGO	OP	NO	Direct Contracting / Small Value Procurement		Jan - Dec	Jan - Dec	Jan - Dec	400,000.00	400,000.00		
	Local Newspapers and Magazines	OP	YES	SVP/ 53.6		Jan - Dec	Jan - Dec	Jan - Dec	19,980.00	19,980.00		
	Foreign Newspapers and Magazines	OP	YES	Direct Contracting		Jan - Dec	Jan - Dec	Jan - Dec	27,020.00	27,020.00		
	Plane Ticket	OPD	NO	Competitive Bidding					30,000.00			
	DSA: Hotel, Meals and Incidental Allowance	OPD							26,500.00			
	Plane Ticket	OPD	NO	Competitive Bidding					30,000.00			
	DSA: Hotel, Meals and Incidental Allowance	OPD							26,500.00			
	Plane Ticket	OPD	NO	Competitive Bidding					40,000.00			
	DSA: Hotel, Meals and Incidental Allowance	OPD							23,000.00			
	Lease of Venue (with accommodation)	OPD	NO	LOV					179,450.00			
	Resource Speaker	OPD		SVP					20,000.00			
	Lease of Motor Vehicle	OPD		SVP					30,000.00			
	Lease of Venue (with accommodation)	OPD	NO	LOV					47,000.00			
	Resource Speaker	OPD		SVP					20,000.00			
	Lease of Motor Vehicle	OPD		SVP					30,000.00			
	Office Supplies - Part A (inclusive of 10% inflation)	OPD	NO	Agency-to-Agency		Jan - Dec	Jan - Dec	Jan - Dec	181,000.00	181,000.00		
	Telephone - Landline	OPD	NO	Direct Contracting		Jan - Dec	Jan - Dec	Jan - Dec	109,000.00	109,000.00		
	Telephone - Mobile	OPD	NO	Direct Contracting		Jan - Dec	Jan - Dec	Jan - Dec	109,000.00	109,000.00		
	Cable, Satellite, Telegraph and Radio Expenses	OPD	NO	Direct Contracting		Jan - Dec	Jan - Dec	Jan - Dec	35,000.00	35,000.00		
	Internet Subscription	OPD	NO	Direct Contracting		Jan - Dec	Jan - Dec	Jan - Dec	36,000.00	36,000.00		
	Honorarium and Premium	OPD	NO			Jan - Dec	Jan - Dec	Jan - Dec	181,000.00	181,000.00		
	Camera	OPD	NO	Direct Contracting		Jan - Dec	Jan - Dec	Jan - Dec	18,000.00	18,000.00		
	Video Recorder	OPD	NO	Direct Contracting		Jan - Dec	Jan - Dec	Jan - Dec	18,000.00	18,000.00		
	Public Diplomacy publication	OPD	NO	SVP		Jan - Dec	Jan - Dec	Jan - Dec	107,000.00	107,000.00		
	Annual Get Together with the Media - Lease of Venue	OPD	NO	LOV		Jan - Dec	Jan - Dec	Jan - Dec	50,000.00	50,000.00		
	Annual Get Together with the Media - Catering Service	OPD	NO	SVP		Jan - Dec	Jan - Dec	Jan - Dec	100,000.00	100,000.00		
	Bi-monthly Meetings hosted by OSCAR - Ordered Meeting	OPD	NO	SVP		Jan - Dec	Jan - Dec	Jan - Dec	100,000.00	100,000.00		
	Tokens/Gifts/Cards/Other Representation Expense	OPD	NO	SVP		Jan - Dec	Jan - Dec	Jan - Dec	163,000.00	163,000.00		
	Lease of Motor Vehicle for Official use	OPD	NO	Competitive Bidding		Jan - Dec	Jan - Dec	Jan - Dec	606,000.00	606,000.00		
	Lease of Equipment - Photocopying machine	OPD	NO	Competitive Bidding		Jan - Dec	Jan - Dec	Jan - Dec	294,000.00	294,000.00		
	Lease of ICT Equipment	OPD	NO	Competitive Bidding		Jan - Dec	Jan - Dec	Jan - Dec	428,000.00	428,000.00		
	Newspapers, Magazines	OPD	YES	Competitive Bidding		Jan - Dec	Jan - Dec	Jan - Dec	213,000.00	213,000.00		
	TV, online, print (on as needed basis)	OPD	NO	Direct Contracting		Jan - Dec	Jan - Dec	Jan - Dec	206,550.00	206,550.00		
	Briefings/Consultations with LGUs/Local authorities	OPPC	NO			Jan - Jun	Jan - Jun	Jan - Jun	-	-		

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)		
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE		CO	
	Fare	OPPC	NO	Competitive Bidding		Jan - Jun	Jan - Jun	Jan - Jun		GoP	42,000.00	42,000.00		
	DSA: Hotel, Meals and Incidental Allowance	OPPC	NO	N/A		Jan - Jun	Jan - Jun	Jan - Jun		GoP	40,000.00	40,000.00		
	Retooling Seminar on Planning (Procurement & Bu	OPPC	NO			Jan - Jun	Jan - Jun	Jan - Jun		GoP				
	Plane Ticket	OPPC	NO	Competitive Bidding		Jan - Jun	Jan - Jun	Jan - Jun		GoP	45,000.00	45,000.00		
	DSA	OPPC	NO	N/A		Jan - Jun	Jan - Jun	Jan - Jun		GoP	128,000.00	128,000.00		
	Retooling Seminar on Planning (Procurement & Bu	OPPC	NO			Jan - Jun	Jan - Jun	Jan - Jun		GoP				
	Plane Ticket	OPPC	NO	Competitive Bidding		Jan - Jun	Jan - Jun	Jan - Jun		GoP	170,000.00	170,000.00		
	DSA: Hotel, Meals and Incidental Allowance	OPPC	NO	N/A		Jan - Jun	Jan - Jun	Jan - Jun		GoP	202,000.00	202,000.00		
	OPPC Annual Planning Workshop	OPPC	NO			Jan - Mar	Jan - Mar	Jan - Mar		GoP				
	Lease of Venue	OPPC	NO	Lease of Venue		Jan - Mar	Jan - Mar	Jan - Mar		GoP	70,000.00	70,000.00		
	Mid Term Review of DFA Strategic Plan	OPPC	NO							GoP				
	Lease of Venue	OPPC	NO	Lease of Venue						GoP	200,000.00	200,000.00		
	Seminar Workshop on Annual Business Plan (ABP)	OPPC	NO							GoP				
	Lease of Venue	OPPC	NO	Lease of Venue						GoP	250,000.00	250,000.00		
	Learning and Lecture Series (Foreign Policy Analysis)	OPPC	NO							GoP				
	Honoraria	OPPC	NO	Highly Technical Consultant						GoP	20,000.00	20,000.00		
	Knowledge Management Workshops	OPPC	NO			Jan - Dec	Jan - Dec	Jan - Dec		GoP				
	Lease of Venue	OPPC	NO	Lease of Venue		Jan - Dec	Jan - Dec	Jan - Dec		GoP	50,000.00	50,000.00		
	Honoraria	OPPC	NO	Highly Technical Consultant						GoP	24,000.00	24,000.00		
	Attendance of OPPC personnel to various training	OPPC	NO			Jan - Dec	Jan - Dec	Jan - Dec		GoP				
	Registration Fees and other related expenses	OPPC	NO	N/A		Jan - Dec	Jan - Dec	Jan - Dec		GoP	60,000.00	60,000.00		
	OPPC Team Building Activity	OPPC	NO			Mar - Apr	Mar - Apr	Mar - Apr		GoP				
	Lease of Venue (With Facilitator)	OPPC	NO	Lease of Venue		Mar - Apr	Mar - Apr	Mar - Apr		GoP	110,000.00	110,000.00		
	Lease of Motor Vehicle	OPPC	NO	Small Value Procurement						GoP	20,000.00	20,000.00		
	Cultural Immersion Training Program	OPPC	NO			May - Jun	May - Jun	May - Jun		GoP				
	Lease of Venue (With Facilitator)	OPPC	NO	Lease of Venue		May - Jun	May - Jun	May - Jun		GoP	100,000.00	100,000.00		
	Lease of Motor Vehicle	OPPC	NO	Small Value Procurement		May - Jun	May - Jun	May - Jun		GoP	50,000.00	50,000.00		
	Office Supplies - Part A (inclusive of 10% inflation r	OPPC	NO	Agency-To-Agency		Jan - Dec	Jan - Dec	Jan - Dec		GoP	211,899.60	211,899.60		
	Office Supplies - Part B (inclusive of 10% inflation r	OPPC	NO	Small Value Procurement		Jan - Dec	Jan - Dec	Jan - Dec		GoP	75,459.42	75,459.42		
	ICT Office Supplies	OPPC	NO	Small Value Procurement		Jan - Dec	Jan - Dec	Jan - Dec		GoP	34,988.50	34,988.50		
	Semi-Expendable (Office Equipment)	OPPC	NO	Small Value Procurement		Jan - Dec	Jan - Dec	Jan - Dec		GoP	17,652.48	17,652.48		
	Communications Services	OPPC	NO			Jan - Dec	Jan - Dec	Jan - Dec		GoP				
	Telephone - Mobile (2 lines)	OPPC	NO	Competitive Bidding		Jan - Dec	Jan - Dec	Jan - Dec		GoP	142,000.00	142,000.00		
	Telephone - Landline	OPPC	NO	Direct Contracting		Jan - Dec	Jan - Dec	Jan - Dec		GoP	83,000.00	83,000.00		

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMD/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MODE	
	Cable (Wire), Satellite, Telegraph and Radio	OPPC	NO	Direct Contracting / Small Value Procurement		Jan - Dec	Jan - Dec	Jan - Dec	GoP	32,000.00	32,000.00	
	Extraordinary & Miscellaneous Expenses	OPPC	NO	Highly Technical Consultant / S3.6		Jan - Dec	Jan - Dec	Jan - Dec	GoP	132,000.00	132,000.00	
	Other Professional Services	OPPC	NO	Small Value Procurement		Jan - Dec	Jan - Dec	Jan - Dec	GoP	50,000.00	50,000.00	
	Publication of the DFA Accomplishment Report	OPPC	NO	Small Value Procurement		May - Jul	May - Jul	May - Jul	GoP	301,000.00	301,000.00	
	Senior Special Assistants (SSA) Coordination Meeting	OPPC	NO	Small Value Procurement		Jan - Dec	Jan - Dec	Jan - Dec	GoP	15,000.00	15,000.00	
	Ordered Meals and Beverages	OPPC	NO	Small Value Procurement		Jan - Dec	Jan - Dec	Jan - Dec	GoP	15,000.00	15,000.00	
	Budget Presentation Briefings/Meetings (D1)	OPPC	NO	Small Value Procurement		Jan - Dec	Jan - Dec	Jan - Dec	GoP	15,000.00	15,000.00	
	Ordered Meals and Beverages	OPPC	NO	Small Value Procurement		Jan - Dec	Jan - Dec	Jan - Dec	GoP	15,000.00	15,000.00	
	DFA-Strategic Plan-related meetings/briefings (D1)	OPPC	NO	Small Value Procurement		Jan - Dec	Jan - Dec	Jan - Dec	GoP	15,000.00	15,000.00	
	Ordered Meals and Beverages	OPPC	NO	Small Value Procurement		Jan - Dec	Jan - Dec	Jan - Dec	GoP	15,000.00	15,000.00	
	Public Investment Program (PIP) Meetings (D3)	OPPC	NO	Small Value Procurement		Jan - Dec	Jan - Dec	Jan - Dec	GoP	15,000.00	15,000.00	
	Ordered Meals and Beverages	OPPC	NO	Small Value Procurement		Jan - Dec	Jan - Dec	Jan - Dec	GoP	15,000.00	15,000.00	
	Performance Based Bonus (PBB) & PBB-related meetings	OPPC	NO	Small Value Procurement		Jan - Dec	Jan - Dec	Jan - Dec	GoP	15,000.00	15,000.00	
	Ordered Meals and Beverages	OPPC	NO	Small Value Procurement		Jan - Dec	Jan - Dec	Jan - Dec	GoP	15,000.00	15,000.00	
	Strategic Performance Management System (SPMS)	OPPC	NO	Small Value Procurement		Jan - Dec	Jan - Dec	Jan - Dec	GoP	15,000.00	15,000.00	
	Ordered Meals and Beverages	OPPC	NO	Small Value Procurement		Jan - Dec	Jan - Dec	Jan - Dec	GoP	15,000.00	15,000.00	
	Performance Management Team (PMT) Meetings	OPPC	NO	Small Value Procurement		Jan - Dec	Jan - Dec	Jan - Dec	GoP	15,000.00	15,000.00	
	Ordered Meals and Beverages	OPPC	NO	Small Value Procurement		Jan - Dec	Jan - Dec	Jan - Dec	GoP	15,000.00	15,000.00	
	Change Management Team (CMT) Meetings (D3a)	OPPC	NO	Small Value Procurement		Jan - Dec	Jan - Dec	Jan - Dec	GoP	15,000.00	15,000.00	
	Ordered Meals and Beverages	OPPC	NO	Small Value Procurement		Jan - Dec	Jan - Dec	Jan - Dec	GoP	15,000.00	15,000.00	
	Knowledge Management Program (KMP) Meetings	OPPC	NO	Small Value Procurement		Jan - Dec	Jan - Dec	Jan - Dec	GoP	40,000.00	40,000.00	
	Ordered Meals and Beverages	OPPC	NO	Small Value Procurement		Jan - Dec	Jan - Dec	Jan - Dec	GoP	25,000.00	25,000.00	
	Meetings organized/chaired/conducted by OPPC	OPPC	NO	Small Value Procurement		Jan - Dec	Jan - Dec	Jan - Dec	GoP	25,000.00	25,000.00	
	Ordered Meals and Beverages	OPPC	NO	Small Value Procurement		Jan - Dec	Jan - Dec	Jan - Dec	GoP	14,000.00	14,000.00	
	Administrative Officers Meeting and other related	OPPC	NO	Small Value Procurement		Jan - Dec	Jan - Dec	Jan - Dec	GoP	75,000.00	75,000.00	
	Ordered Meals and Beverages	OPPC	NO	Small Value Procurement		Jan - Dec	Jan - Dec	Jan - Dec	GoP	840,000.00	840,000.00	
	Tokens or Gifts for other Government Agencies/Staff	OPPC	NO	Competitive Bidding		Jan - Dec	Jan - Dec	Jan - Dec	GoP	840,000.00	840,000.00	
	Lease of Motor Vehicle for Official use (1 unit)	OPPC	NO	Competitive Bidding		Jan - Dec	Jan - Dec	Jan - Dec	GoP	840,000.00	840,000.00	

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)	
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE		CO
	Lease of Equipment - Photocopying machine (2 units)	OPPC	NO	Competitive Bidding / Direct Contracting / Small Value Procurement		Jan - Dec	Jan - Dec	Jan - Dec	GoP	500,000.00	500,000.00		
	Local Newspapers and Magazines, Foreign Newspapers	OPPC	NO	Competitive Bidding / Small Value Procurement		Jan - Dec	Jan - Dec	Jan - Dec	GoP	94,000.00	94,000.00		
	Travel to Luzon	OSEC	NO	Competitive Bidding	Mar, Apr, May, Oct, Nov	Mar, Apr, May, Oct, Nov	Mar, Apr, May, Oct, Nov	Mar, Apr, May, Oct, Nov	GoP	212,500.00	212,500.00		
	Plane ticket	OSEC	NO	Competitive Bidding	Mar, Apr, May, Oct, Nov	Mar, Apr, May, Oct, Nov	Mar, Apr, May, Oct, Nov	Mar, Apr, May, Oct, Nov	GoP	142,500.00	142,500.00		
	DSA: Hotel, Meals and Incidental Allowance	OSEC	NO	N/A					GoP	-	-		
	Travel to Visayas	OSEC	NO	Competitive Bidding	Jun, Jul	Jun, Jul	Jun, Jul	Jun, Jul	GoP	150,000.00	150,000.00		
	Plane ticket	OSEC	NO	Competitive Bidding	Jun, Jul	Jun, Jul	Jun, Jul	Jun, Jul	GoP	270,000.00	270,000.00		
	DSA: Hotel, Meals and Incidental Allowance	OSEC	NO	N/A					GoP	-	-		
	Travel to Mindanao	OSEC	NO	Competitive Bidding	Jan - Dec	Jan - Dec	Jan - Dec	Jan - Dec	GoP	255,000.00	255,000.00		
	Plane ticket	OSEC	NO	Competitive Bidding	Jan - Dec	Jan - Dec	Jan - Dec	Jan - Dec	GoP	180,000.00	180,000.00		
	DSA: Hotel, Meals and Incidental Allowance	OSEC	NO	N/A					GoP	-	-		
	Foreign Travel	OSEC	NO	Competitive Bidding	Jan - Mar, Aug - Oct	Jan - Mar, Aug - Oct	Jan - Mar, Aug - Oct	Jan - Mar, Aug - Oct	GoP	-	-		
	The Americas and Canada	OSEC	NO	Competitive Bidding	Jan - Mar, Aug - Oct	Jan - Mar, Aug - Oct	Jan - Mar, Aug - Oct	Jan - Mar, Aug - Oct	GoP	2,305,500.00	2,305,500.00		
	Plane Ticket	OSEC	NO	Competitive Bidding	Jan - Mar, Aug - Oct	Jan - Mar, Aug - Oct	Jan - Mar, Aug - Oct	Jan - Mar, Aug - Oct	GoP	2,522,250.00	2,522,250.00		
	DSA	OSEC	NO	N/A					GoP	-	-		
	ASIA-Pacific Region	OSEC	NO	Competitive Bidding	Feb - Aug	Feb - Aug	Feb - Aug	Feb - Aug	GoP	1,219,000.00	1,219,000.00		
	Plane Ticket	OSEC	NO	Competitive Bidding	Feb - Aug	Feb - Aug	Feb - Aug	Feb - Aug	GoP	2,542,200.00	2,542,200.00		
	DSA	OSEC	NO	N/A					GoP	-	-		
	Southeast Asia	OSEC	NO	Competitive Bidding	Feb - Nov	Feb - Nov	Feb - Nov	Feb - Nov	GoP	1,219,000.00	1,219,000.00		
	Plane Ticket	OSEC	NO	Competitive Bidding	Feb - Nov	Feb - Nov	Feb - Nov	Feb - Nov	GoP	1,952,500.00	1,952,500.00		
	DSA	OSEC	NO	N/A					GoP	-	-		
	Europe	OSEC	NO	Competitive Bidding	Jan, Feb, Jul, Aug	Jan, Feb, Jul, Aug	Jan, Feb, Jul, Aug	Jan, Feb, Jul, Aug	GoP	1,250,000.00	1,250,000.00		
	Plane Ticket	OSEC	NO	Competitive Bidding	Jan, Feb, Jul, Aug	Jan, Feb, Jul, Aug	Jan, Feb, Jul, Aug	Jan, Feb, Jul, Aug	GoP	1,308,704.00	1,308,704.00		
	DSA	OSEC	NO	N/A					GoP	-	-		
	Middle East and Africa	OSEC	NO	Competitive Bidding	Mar - May	Mar - May	Mar - May	Mar - May	GoP	1,342,568.00	1,342,568.00		
	Plane Ticket	OSEC	NO	Competitive Bidding	Mar - May	Mar - May	Mar - May	Mar - May	GoP	1,139,269.00	1,139,269.00		
	DSA	OSEC	NO	N/A					GoP	-	-		
	Americas (74th UNGA)	OSEC	NO	Competitive Bidding	Sept, Oct	Sept, Oct	Sept, Oct	Sept, Oct	GoP	742,000.00	742,000.00		
	Plane Ticket	OSEC	NO	Competitive Bidding	Sept, Oct	Sept, Oct	Sept, Oct	Sept, Oct	GoP	1,446,500.00	1,446,500.00		
	DSA	OSEC	NO	N/A					GoP	-	-		
	APEC	OSEC	NO	Competitive Bidding	Oct, Nov	Oct, Nov	Oct, Nov	Oct, Nov	GoP	927,500.00	927,500.00		
	Plane Ticket	OSEC	NO	Competitive Bidding	Oct, Nov	Oct, Nov	Oct, Nov	Oct, Nov	GoP	695,000.00	695,000.00		
	DSA	OSEC	NO	N/A					GoP	-	-		
	Team Building Activity	OSEC	NO	Lease of Venue	Mar - May	Mar - May	Mar - May	Mar - May	GoP	375,000.00	375,000.00		
	Lease of Venue (with facilitator)	OSEC	NO	Small Value Procurement	Mar - May	Mar - May	Mar - May	Mar - May	GoP	50,000.00	50,000.00		
	Lease of Motor Vehicle	OSEC	NO	Small Value Procurement	Mar - May	Mar - May	Mar - May	Mar - May	GoP	-	-		
	GAD and Wellness Activity	OSEC	NO	Lease of Venue	Apr - Jun	Apr - Jun	Apr - Jun	Apr - Jun	GoP	375,000.00	375,000.00		
	Lease of Venue (with facilitator)	OSEC	NO	Lease of Venue	Apr - Jun	Apr - Jun	Apr - Jun	Apr - Jun	GoP	-	-		

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Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity			Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)		
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total		MOOE	CO
	Lease of Motor Vehicle	OSEC	NO	Small Value Procurement			Apr - Jun	Apr - Jun	GoP	50,000.00	50,000.00		
	Office Supplies - Part A (inclusive of 10% inflation)	OSEC	NO	Agency-To-Agency			Jan - Dec	Jan - Dec	GoP	417,450.15	417,450.15		
	Office Supplies - Part B (inclusive of 10% inflation)	OSEC	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	1,372,855.00	1,372,855.00		
	Fuel, Oil and Lubricants	OSEC	NO				Jan - Dec	Jan - Dec	GoP	1,236,000.00	1,236,000.00		
	Office Equipment (Semi-Expendable)	OSEC	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	140,000.00	140,000.00		
	Other Supplies and Materials	OSEC	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	80,000.00	80,000.00		
	Communications Services	OSEC	NO				Jan - Dec	Jan - Dec	GoP				
	Telephone - Landline	OSEC	NO	Direct Contracting			Jan - Dec	Jan - Dec	GoP	530,000.00	530,000.00		
	Telephone - Mobile (10 lines)	OSEC	NO	Competitive Bidding			Jan - Dec	Jan - Dec	GoP	2,678,000.00	2,678,000.00		
	Telephone - Mobile (Prepaid Cards)	OSEC	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	132,000.00	132,000.00		
	Internet Subscription (2 wifi)	OSEC	NO	Direct Contracting / Small Value Procurement			Jan - Dec	Jan - Dec	GoP	125,000.00	125,000.00		
	Cable, Satellite, Telegraph and Radio Expenses	OSEC	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	100,000.00	100,000.00		
	Confidential Expenses	OSEC	NO				Jan - Dec	Jan - Dec	GoP	50,000,000.00	50,000,000.00		
	Extraordinary & Miscellaneous Expenses	OSEC	NO				Jan - Dec	Jan - Dec	GoP	336,000.00	336,000.00		
	Professional Services	OSEC	NO				Jan - Dec	Jan - Dec	GoP	1,013,800.00	1,013,800.00		
	R & M Motor Vehicles	OSEC	NO				Jan - Dec	Jan - Dec	GoP	481,094.70	481,094.70		
	R & M Furniture and Fixtures	OSEC	NO				Jan - Dec	Jan - Dec	GoP	212,000.00	212,000.00		
	Booklet Times, Philippine Yearbook and Other Titles	OSEC	NO	Direct Contracting / Small Value Procurement			Jan - Dec	Jan - Dec	GoP	385,000.00	385,000.00		
	Representation Expenses	OSEC	NO				Jan - Dec	Jan - Dec	GoP				
	Weekly USEC/Assec meetings/events, meetings with	OSEC	NO				Jan - Dec	Jan - Dec	GoP	2,500,000.00	2,500,000.00		
	Flower arrangements for wake and other occasion	OSEC	NO				Jan - Dec	Jan - Dec	GoP	240,000.00	240,000.00		
	Grocery items and Gifts Baskets for Christmas	OSEC	NO				Jan - Dec	Jan - Dec	GoP	995,000.00	995,000.00		
	Purchase of wines, liquor, and other gift items	OSEC	NO				Jan - Dec	Jan - Dec	GoP	998,000.00	998,000.00		
	Purchase of poinsettia plants, christmas decors, and	OSEC	NO				Jan - Dec	Jan - Dec	GoP	230,000.00	230,000.00		
	Other representation supplies (Gifts of SFA)	OSEC	NO				Jan - Dec	Jan - Dec	GoP	307,809.15	307,809.15		
	Lease of Motor Vehicle for Official use (4 units)	OSEC	NO				Jan - Dec	Jan - Dec	GoP	6,000,000.00	6,000,000.00		
	Lease of Equipment - Photocopying machine (6 units)	OSEC	NO				Jan - Dec	Jan - Dec	GoP	1,380,000.00	1,380,000.00		
	Lease of Shredding Machine (2 units)	OSEC	NO				Jan - Dec	Jan - Dec	GoP	120,000.00	120,000.00		
	Library and Other Reading Materials Subscription	OSEC	NO				Jan - Dec	Jan - Dec	GoP	178,000.00	178,000.00		
	Local Newspapers and Magazines	OSEC	NO				Jan - Dec	Jan - Dec	GoP	150,000.00	150,000.00		
	Foreign Newspapers and Magazines	OSEC	NO				Jan - Dec	Jan - Dec	GoP	75,000.00	75,000.00		

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMD/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	
	Fares for Court Hearings Outside Manila	OTLA	NO		Jan - Dec	Jan - Dec	Jan - Dec	GoP	102,000.00			
	East Asia Summit Seminar	OTLA	NO		Feb	Feb	Feb	GoP	-			
	Plane Ticket	OTLA	NO	Competitive Bidding	Feb	Feb	Feb	GoP	93,505.80			
	DSA, Pre-departure, Representation Allowances	OTLA	NO	N/A	Feb	Feb	Feb	GoP	98,450.00			
	ASEAN-China JWG on DOC	OTLA	NO		Feb	Feb	Feb	GoP	-			
	Plane Ticket	OTLA	NO	Competitive Bidding	Feb	Feb	Feb	GoP	272,181.80			
	DSA, Pre-departure, Representation Allowances	OTLA	NO	N/A	Feb	Feb	Feb	GoP	42,500.00			
	Official Visit of SFA to China	OTLA	NO		Mar	Mar	Mar	GoP	-			
	Airfare	OTLA	NO	Competitive Bidding	Mar	Mar	Mar	GoP	85,000.00			
	DSA, Pre-departure and representation allowance	OTLA	NO	N/A	Mar	Mar	Mar	GoP	92,000.00			
	IGC on UNCLOS	OTLA	NO		Apr	Apr	Apr	GoP	-			
	Plane Ticket	OTLA	NO	Competitive Bidding	Apr	Apr	Apr	GoP	150,000.00			
	DSA, Pre-departure, Representation Allowance	OTLA	NO	N/A	Apr	Apr	Apr	GoP	272,000.00			
	International Conference (HCCH 1)	OTLA	NO		Aug	Aug	Aug	GoP	-			
	Plane Ticket	OTLA	NO	Competitive Bidding	Aug	Aug	Aug	GoP	115,000.00			
	DSA, Pre-departure, Representation Allowance	OTLA	NO	N/A	Aug	Aug	Aug	GoP	165,500.00			
	International Conference (UNGA)	OTLA	NO		Oct	Oct	Oct	GoP	-			
	Plane Ticket	OTLA	NO	Competitive Bidding	Oct	Oct	Oct	GoP	98,000.00			
	DSA, Pre-departure, Representation Allowance	OTLA	NO	N/A	Oct	Oct	Oct	GoP	165,000.00			
	Airtalks A	OTLA	NO		Apr	Apr	Apr	GoP	-			
	Plane Ticket	OTLA	NO	Competitive Bidding	Apr	Apr	Apr	GoP	95,000.00			
	DSA, Pre-departure, Representation Allowance	OTLA	NO	N/A	Apr	Apr	Apr	GoP	96,500.00			
	Airtalks B	OTLA	NO		Jun	Jun	Jun	GoP	-			
	Plane Ticket	OTLA	NO	Competitive Bidding	Jun	Jun	Jun	GoP	75,000.00			
	DSA, Pre-departure, Representation Allowance	OTLA	NO	N/A	Jun	Jun	Jun	GoP	96,500.00			
	Air Talks C	OTLA	NO		Sept	Sept	Sept	GoP	-			
	Airfare	OTLA	NO	Competitive Bidding	Sept	Sept	Sept	GoP	65,000.00			
	DSA, Pre-departure, Representation Allowance	OTLA	NO	N/A	Sept	Sept	Sept	GoP	93,500.00			
	South China Sea Conference	OTLA	NO		Jun	Jun	Jun	GoP	-			
	Airfare	OTLA	NO	Competitive Bidding	Jun	Jun	Jun	GoP	80,000.00			
	DSA, Pre-departure, Representation Allowances	OTLA	NO	N/A	Jun	Jun	Jun	GoP	56,500.00			
	Mandatory Continuing Legal Education (MCLE)	OTLA	NO		Aug	Aug	Aug	GoP	-			
	Honorarium for Speakers, Facilitators	OTLA	NO	Highly Technical Consultant	Aug	Aug	Aug	GoP	250,000.00			
	Catering Services, for refreshments	OTLA	NO	Small Value Procurement	Aug	Aug	Aug	GoP	100,000.00			
	Team Building	OTLA	NO		Jul	Jul	Jul	GoP	-			
	Lease of Venue, Facilitator	OTLA	NO	Lease of Venue	Jul	Jul	Jul	GoP	100,000.00			
	Rental for Vehicle	OTLA	NO	Small Value Procurement	Jul	Jul	Jul	GoP	50,000.00			
	Office Supplies - Part A (inclusive of 10% inflation r	OTLA	NO	Agency-To-Agency	Jan - Dec	Jan - Dec	Jan - Dec	GoP	275,000.00			
	Communications Services	OTLA	NO		-	-	-	GoP	-			

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)	
					Advertise ment/Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE		CO
	Telephone - Landline	OTLA	NO	Direct Contracting			Jan - Dec	Jan - Dec	GoP	69,000.00	69,000.00		
	Telephone - Mobile	OTLA	NO	Competitive Bidding / Small Value Procurement			Jan - Dec	Jan - Dec	GoP	114,000.00	114,000.00		
	Cable	OTLA	NO	Agency-To-Agency / Small Value Procurement			Jan - Dec	Jan - Dec	GoP	14,000.00	14,000.00		
	Postage and Courier Services	OTLA	NO	Direct Contracting / Small Value Procurement			Jan - Dec	Jan - Dec	GoP	32,000.00	32,000.00		
	Internet Subscription	OTLA	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	36,000.00	36,000.00		
	Extraordinary & Miscellaneous Expenses	OTLA	NO	N/A			Jan - Dec	Jan - Dec	GoP	132,000.00	132,000.00		
	Repairs and Maintenance - Furniture and Fixture	OTLA	NO	Small Value Procurement					GoP	300,000.00	300,000.00		
	Taxes, Duties and Licenses	OTLA	NO	N/A						20,000.00	20,000.00		
	Representation Expenses Catering requirements, r	OTLA	NO	N/A			Jan - Dec	Jan - Dec	GoP	202,862.40	202,862.40		
	Lease of Motor Vehicle for Official use (1 unit)	OTLA	NO	Competitive Bidding			Jan - Dec	Jan - Dec	GoP	621,000.00	621,000.00		
	Lease of Equipment - Photocopying machine (3 un	OTLA	NO	Competitive Bidding			Jan - Dec	Jan - Dec	GoP	450,000.00	450,000.00		
	Local and Foreign Newspapers and Magazines Sub	OTLA	NO	Direct Contracting / Small Value Procurement			Jan - Dec	Jan - Dec	GoP	50,000.00	50,000.00		
	Inspection/Monitoring Visits to Consular r	OUCSCC	NO	Competitive Bidding			Jan - Nov	Jan - Nov	GoP	302,600.00	302,600.00		
	DFA Participation in Bangsamoro Activity	OUCSCC	NO	Competitive Bidding			Jan - Nov	Jan - Nov	GoP	33,420.00	33,420.00		
	DFA Participation in OPAPP Peace Month	OUCSCC	NO	Competitive Bidding			Jan - Nov	Jan - Nov	GoP	64,424.00	64,424.00		
	APEC Counter-Terrorism Working Group M	OUCSCC	NO	Competitive Bidding			Feb, Aug	Feb, Aug	GoP	517,368.00	517,368.00		
	ASEAN Regional Forum Inter-Sessional Meeting on	OUCSCC	NO	Competitive Bidding			Feb	Feb	GoP	67,964.00	67,964.00		
	PH-Indonesia Bilateral Consultations Re: MOU on C	OUCSCC	NO	Competitive Bidding					GoP	99,524.00	99,524.00		
	United Nations General Assembly, New York	OUCSCC	NO	Competitive Bidding			Oct	Oct	GoP	527,800.00	527,800.00		
	ASEAN Ministerial Meeting on Transnational Crime	OUCSCC	NO	Competitive Bidding			Nov	Nov	GoP	86,378.00	86,378.00		
	ASEAN SOM on Drug Matters, Brunei	OUCSCC	NO	Competitive Bidding			Aug	Aug	GoP	96,175.00	96,175.00		
	UK/Japan/ASEAN Cyber Conference	OUCSCC	NO	Competitive Bidding			Sept	Sept	GoP	99,240.00	99,240.00		
	Training Programs for the Peace Process	OUCSCC	NO	Competitive Bidding						120,000.00	120,000.00		
	NAP-WPS Echo Training	OUCSCC	NO	Competitive Bidding						50,000.00	50,000.00		
	Team Building - Lease of Venue (with accommoda	OUCSCC	NO	Small Value Procurement / Lease of Venue						150,000.00	150,000.00		
	APP-CSE Part A with 10% inflation rate	OUCSCC	NO	Agency-To-Agency Small Value Procurement						159,941.80	159,941.80		
	APP-CSE Part B with 10% inflation rate	OUCSCC	NO	Small Value Procurement						37,494.00	37,494.00		
	Tiles	OUCSCC	NO	Small Value Procurement						223,090.00	223,090.00		

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)	
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE		CO
	Contact Cement	OUCSCC	NO	Small Value Procurement						16,910.00	16,910.00		
	COMMUNICATION SERVICES	OUCSCC	NO										
	Mobile	OUCSCC	NO	Competitive Bidding						105,000.00	105,000.00		
	Landline	OUCSCC	NO	Direct Contracting						100,000.00	100,000.00		
	Internet Subscription	OUCSCC	NO							32,000.00	32,000.00		
	Cable, Satellite, Telegraph and Radio	OUCSCC	NO							22,000.00	22,000.00		
	EXTRAORDINARY & MISCELLANEOUS EXPENSES	OUCSCC	NO							150,000.00	150,000.00		
	Inter-Office Meetings (Meals)	OUCSCC	NO							100,000.00	100,000.00		
	Hostings of Inter-Agency Meetings	OUCSCC	NO	Small Value Procurement / Lease of Venue						100,000.00	100,000.00		
	Hostings of Diplomatic Corps Meetings	OUCSCC	NO	Small Value Procurement / Lease of Venue						67,000.00	67,000.00		
	Hostings of Dinner/Luncheon Meetings	OUCSCC	NO	Small Value Procurement / Lease of Venue						67,000.00	67,000.00		
	Rents - Motor Vehicles	OUCSCC	NO	Competitive Bidding			Jan-Dec	Jan-Dec		831,000.00	831,000.00		
	Rents - Lease of Photocopiers	OUCSCC	NO	Competitive Bidding			Jan-Dec	Jan-Dec		275,671.20	275,671.20		
	Rental of Desktop/Computers	OUCSCC	NO	Small Value Procurement			Jan-Dec	Jan-Dec		180,000.00	180,000.00		
	ICT Software Subscription	OUCSCC	NO	Small Value Procurement			Jan-Dec	Jan-Dec		993,000.00	993,000.00		
	Newspaper & Magazine Subscription	OUCSCC	YES	Small Value Procurement			Jan-Dec	Jan-Dec		70,000.00	70,000.00		
	Asia Pacific Economic Cooperation (APEC) Meeting	OUIER	NO				May - Oct	May - Oct	GoP				
	Plane Ticket	OUIER	NO				May - Oct	May - Oct	GoP	79,886.35	79,886.35		
	DSA: Hotel, Meals and Incidental Allowance	OUIER	NO	Competitive Bidding			May - Oct	May - Oct	GoP	72,423.96	72,423.96		
	DSA: Pre-departure Allowance	OUIER	NO	N/A			May - Oct	May - Oct	GoP	3,000.00	3,000.00		
	DSA: Representation Allowance	OUIER	NO	N/A			May - Oct	May - Oct	GoP	15,000.00	15,000.00		
	DSA and Other Allowances	OUIER	NO	N/A			May - Oct	May - Oct	GoP	63,580.00	63,580.00		
	World Trade Organizations/Trade Policy Negotiation	OUIER	NO				Mar, Jun, Sept, Nov	Mar, Jun, Sept, Nov	GoP				
	Plane Ticket	OUIER	NO	Competitive Bidding			Mar, Jun, Sept, Nov	Mar, Jun, Sept, Nov	GoP	198,000.00	198,000.00		
	DSA and Other Allowances	OUIER	NO	N/A			Mar, Jun, Sept, Nov	Mar, Jun, Sept, Nov	GoP	154,000.00	154,000.00		
	Halal Export Development Board Meetings	OUIER	NO						GoP				
	Plane Ticket	OUIER	NO	Competitive Bidding			Indicate Date	Indicate Date	GoP	49,500.00	49,500.00		
	DSA and Other Allowances	OUIER	NO	N/A			Indicate Date	Indicate Date	GoP	66,000.00	66,000.00		
	Asia Pacific Economic Cooperation Meetings	OUIER	NO				Jan - Dec	Jan - Dec	GoP				
	Plane Ticket	OUIER	NO	Competitive Bidding			Jan - Dec	Jan - Dec	GoP	28,333,800.00	28,333,800.00		
	DSA and Other Allowances	OUIER	NO	N/A			Jan - Dec	Jan - Dec	GoP	6,391,052.25	6,391,052.25		
	Economic Diplomacy Meetings	OUIER	NO				Jan - Dec	Jan - Dec	GoP				

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)	
					Advertise/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE		CO
	Plane Ticket	OUIER	NO	Competitive Bidding		Jan - Dec	Jan - Dec	Jan - Dec	GoP	902,110.00	902,110.00		
	DSA and Other Allowances	OUIER	NO	N/A		Jan - Dec	Jan - Dec	Jan - Dec	GoP	2,002,209.70	2,002,209.70		
	World Trade Organization/Trade Policy Negotiation	OUIER	NO			Feb - Nov	Feb - Nov	Feb - Nov	GoP	-	-		
	Plane Ticket	OUIER	NO	Competitive Bidding		Feb - Nov	Feb - Nov	Feb - Nov	GoP	4,501,118.57	4,501,118.57		
	DSA: Hotel, Meals and Incidental Allowance	OUIER	NO	N/A		Feb - Nov	Feb - Nov	Feb - Nov	GoP	2,981,055.00	2,981,055.00		
	DSA: Pre-departure Allowance	OUIER	NO	N/A		Feb - Nov	Feb - Nov	Feb - Nov	GoP	46,500.00	46,500.00		
	OUIER Team Building Activity	OUIER	NO						GoP	-	-		
	Lease of Motor Vehicle	OUIER	NO	Small Value Procurement					GoP	25,000.00	25,000.00		
	Lease of Venue, Accommodation, Meals	OUIER	NO	Lease of Venue					GoP	125,000.00	125,000.00		
	Various Seminars	OUIER	NO						GoP	-	-		
	Lease of Venue (Package includes meals and train)	OUIER	NO	Lease of Venue					GoP	360,000.00	360,000.00		
	Catering/Meals and Drinks	OUIER	NO	Small Value Procurement					GoP	120,000.00	120,000.00		
	Transportation	OUIER	NO	Small Value Procurement					GoP	107,000.00	107,000.00		
	Registration/Seminar Fee	OUIER	NO	N/A					GoP	80,000.00	80,000.00		
	Honoraria	OUIER	NO	Highly Technical Consultant					GoP	80,000.00	80,000.00		
	Familiarization/Study Tour	OUIER	NO						GoP	-	-		
	Lease of Motor Vehicle	OUIER	NO	Small Value Procurement					GoP	100,000.00	100,000.00		
	Meals, Facilitator/Tour Guide, Entrance Tickets, etc	OUIER	NO						GoP	360,000.00	360,000.00		
	Gifts, Gratuity and other Miscellaneous Expenses	OUIER	NO						GoP	40,000.00	40,000.00		
	GAD Trainings and Seminars	OUIER	NO						GoP	-	-		
	Meals of Participants	OUIER	NO	Small Value Procurement					GoP	60,000.00	60,000.00		
	Honoraria	OUIER	NO	Highly Technical Consultant					GoP	40,000.00	40,000.00		
	WTO Trainings in Geneva	OUIER	NO						GoP	-	-		
	Plane Ticket	OUIER	NO	Competitive Bidding					GoP	808,532.70	808,532.70		
	DSA and Other Allowances	OUIER	NO	N/A					GoP	391,967.30	391,967.30		
	Office Supplies - Part A & B (inclusive of 10% inflat	OUIER	NO	Agency-To-Agency /Small Value Procurement		Jan - Dec	Jan - Dec	Jan - Dec	GoP	1,007,621.08	1,007,621.08		
	2tb hard drive	OUIER	NO	Small Value Procurement		Jan - Dec	Jan - Dec	Jan - Dec	GoP	17,450.00	17,450.00		
	1tb hard drive	OUIER	NO	Small Value Procurement		Jan - Dec	Jan - Dec	Jan - Dec	GoP	10,000.00	10,000.00		
	Reel universal extension cord, 15 meters, 3 gang	OUIER	NO	Small Value Procurement		Jan - Dec	Jan - Dec	Jan - Dec	GoP	4,200.00	4,200.00		

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Advertise-ment/Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing	Source of Funds	Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)
										Total	MOOE	CO	
	Wireless keyboard and mouse, white	OUIER	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	19,350.00	19,350.00		
	Portable mobile colored printer	OUIER	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	21,000.00	21,000.00		
	Portable mobile colored printer, wifi	OUIER	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	25,000.00	25,000.00		
	TV Plus	OUIER	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	3,000.00	3,000.00		
	Mouse Pad	OUIER	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	1,495.00	1,495.00		
	HDMI cable, 10 meters	OUIER	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	845.00	845.00		
	VGA cable, 10 meters	OUIER	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	600.00	600.00		
	Converter USB to HDMI	OUIER	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	520.00	520.00		
	USB 32gb	OUIER	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	2,700.00	2,700.00		
	Universal extension cord 5 gang, 2 meters	OUIER	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	1,740.00	1,740.00		
	USB Hub four port	OUIER	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	2,100.00	2,100.00		
	Other Supplies and Materials Expenses	OUIER	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	2,555,000.00	2,555,000.00		
	Electricity Expenses	OUIER	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	783,000.00	783,000.00		
	Communications Services	OUIER	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	-	-		
	Telephone - Landline (3 lines)	OUIER	NO	Direct Contracting			Jan - Dec	Jan - Dec	GoP	97,000.00	97,000.00		
	Telephone - Mobile (3 lines)	OUIER	NO	Competitive Bidding			Jan - Dec	Jan - Dec	GoP	146,000.00	146,000.00		
	Cable - 2 lines (UA/BAC)	OUIER	NO	Direct Contracting / Small Value Procurement			Jan - Dec	Jan - Dec	GoP	18,000.00	18,000.00		
	Postage and Courier Services	OUIER	NO	Agency-To-Agency / Small Value Procurement			Jan - Dec	Jan - Dec	GoP	3,000.00	3,000.00		
	Mobile	OUIER	NO	Competitive Bidding			Jan - Dec	Jan - Dec	GoP	569,000.00	569,000.00		
	Landline	OUIER	NO	Direct Contracting			Jan - Dec	Jan - Dec	GoP	107,000.00	107,000.00		
	Internet Subscription	OUIER	NO	Direct Contracting			Jan - Dec	Jan - Dec	GoP	74,000.00	74,000.00		
	Cable, Satellite, Telegraph and Radio Expenses	OUIER	NO	Agency-To-Agency / Small Value Procurement			Jan - Dec	Jan - Dec	GoP	62,000.00	62,000.00		
	Extraordinary & Miscellaneous Expenses	OUIER	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	312,000.00	312,000.00		
	Two (2) Economic Research Unit (ERU) COS	OUIER	NO	N/A			Jan - Dec	Jan - Dec	GoP	1,320,000.00	1,320,000.00		
	One (1) APEC COS	OUIER	NO	N/A			Jan - Dec	Jan - Dec	GoP	360,000.00	360,000.00		
	Two (2) additional COS with PHP25,000.00 salary	OUIER	NO	N/A			Jan - Dec	Jan - Dec	GoP	600,000.00	600,000.00		

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)	
					Advertise ment/Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE		CO
	Layout and Printing Expenses (Package)	OUIER	NO	Small Value Procurement		Jan - Dec	Jan - Dec			300,000.00	300,000.00		
	Consultancy (HTC)	OUIER	NO	Highly Technical Consultant		Jan - Dec	Jan - Dec			3,000,000.00	3,000,000.00		
	Publication of PH Statistical Abstract	OUIER	NO							400,000.00	400,000.00		
	Factbooks, Photographs, Notarials, Toll Fees, Parki	OUIER	NO							100,000.00	100,000.00		
	Economic Diplomacy Strategic Meetings with Fore	OUIER	NO							-	-		
	Catering services/ Meals and beverages	OUIER	NO	Small Value Procurement						600,000.00	600,000.00		
	Economic Roundtable Discussions	OUIER	NO							-	-		
	Catering services/ Meals and beverages	OUIER	NO	Small Value Procurement						300,000.00	300,000.00		
	Inbound Business Missions/JEC	OUIER	NO							-	-		
	Catering services/ Meals and beverages	OUIER	NO	Small Value Procurement						200,000.00	200,000.00		
	Inbound Trade Missions Meetings	OUIER	NO							-	-		
	Catering services/Meals and beverages	OUIER	NO	Small Value Procurement						200,000.00	200,000.00		
	Inter-Office Coordination Meetings	OUIER	NO							-	-		
	Catering services/Meals and beverages	OUIER	NO	Small Value Procurement						600,000.00	600,000.00		
	Inter-Agency Meetings	OUIER	NO							-	-		
	Catering services/Meals and beverages	OUIER	NO	Small Value Procurement						500,000.00	500,000.00		
	Stakeholders Meetings	OUIER	NO							-	-		
	Catering services/Meals and beverages	OUIER	NO	Small Value Procurement						800,000.00	800,000.00		
	Technical Board on APEC Matters (TBAM) Meeting	OUIER	NO							-	-		
	Catering services/Meals and beverages	OUIER	NO	Small Value Procurement						800,000.00	800,000.00		
	OUIER Weekly Huddle	OUIER	NO							-	-		
	Catering services/Meals and beverages	OUIER	NO	Small Value Procurement						250,000.00	250,000.00		
	Hosting of Inter-Office Meetings	OUIER	NO							-	-		
	Catering services/Meals and beverages	OUIER	NO	Small Value Procurement						250,000.00	250,000.00		
	Hosting of DFA Senior Officials Meetings	OUIER	NO							-	-		
	Catering services/Meals and beverages	OUIER	NO	Small Value Procurement						800,000.00	800,000.00		
	Consultation Meetings with other organizations an	OUIER	NO							-	-		
	Catering services/Meals and beverages	OUIER	NO	Small Value Procurement						800,000.00	800,000.00		

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	
	Procurement of Christmas cards, calling cards and	OUIER	NO	Small Value Procurement					GoP	100,000.00	100,000.00	
	Procurement of flowers, gifts, souvenirs, plaques,	OUIER	NO	Small Value Procurement					GoP	1,500,000.00	1,500,000.00	
	Procurement of representation supplies/ grocery/	OUIER	NO	Small Value Procurement					GoP	150,000.00	150,000.00	
	Enhancement of Office Representation - Acquisitio	OUIER	NO	Small Value Procurement					GoP	200,000.00	200,000.00	
	Economic Diplomacy Promotion/Hostings Featurin	OUIER	NO	Small Value Procurement					GoP	-	-	
	Catering/Meals and Beverages	OUIER	NO	Small Value Procurement					GoP	600,000.00	600,000.00	
	Other activities/hostings	OUIER	NO	Small Value Procurement					GoP	-	-	
	Catering/Meals and Beverages	OUIER	NO	Small Value Procurement					GoP	765,816.72	765,816.72	
	Lease of Motor Vehicle for Official use (3 units)	OUIER	NO	Competitive Bidding	Jan - Dec	Jan - Dec	Jan - Dec	Jan - Dec	GoP	3,000,000.00	3,000,000.00	
	Lease of Equipment - Photocopying machine (5 un	OUIER	NO	Competitive Bidding	Jan - Dec	Jan - Dec	Jan - Dec	Jan - Dec	GoP	2,000,000.00	2,000,000.00	
	Rents-ICT Machinery and Equipment	OUIER	NO	Small Value Procurement	Jan - Dec	Jan - Dec	Jan - Dec	Jan - Dec	GoP	459,000.00	459,000.00	
	Membership Dues and Contributions to Organizati	OUIER	NO	Small Value Procurement	Jan - Dec	Jan - Dec	Jan - Dec	Jan - Dec	GoP	-	-	
	Pacific Economic Cooperation Council (PECC)	OUIER	NO	Small Value Procurement	Jan - Dec	Jan - Dec	Jan - Dec	Jan - Dec	GoP	600,000.00	600,000.00	
	APEC Policy Support Unit	OUIER	NO	Small Value Procurement	Jan - Dec	Jan - Dec	Jan - Dec	Jan - Dec	GoP	1,150,000.00	1,150,000.00	
	APEC Support Fund	OUIER	NO	Small Value Procurement	Jan - Dec	Jan - Dec	Jan - Dec	Jan - Dec	GoP	600,000.00	600,000.00	
	Other Membership Dues and Contribution to Diffe	OUIER	NO	Small Value Procurement	Jan - Dec	Jan - Dec	Jan - Dec	Jan - Dec	GoP	2,000,000.00	2,000,000.00	
	Subscription Expenses	OUIER	YES	Small Value Procurement	Jan - Dec	Jan - Dec	Jan - Dec	Jan - Dec	GoP	1,754,000.00	1,754,000.00	
	Library and Other Reading Materials Subscription f	OUIER	NO	Small Value Procurement	Jan - Dec	Jan - Dec	Jan - Dec	Jan - Dec	GoP	300,000.00	300,000.00	
	Migrants in Countries in Crisis Management Traini	OUMWA	NO	Small Value Procurement	Mar	Mar	Mar	Mar	GoP	-	-	
	Plane ticket	OUMWA	NO	Small Value Procurement	Mar	Mar	Mar	Mar	GoP	9,000.00	9,000.00	
	Meeting 2	OUMWA	NO	Small Value Procurement	Mar	Mar	Mar	Mar	GoP	-	-	
	Plane ticket	OUMWA	NO	Small Value Procurement	Mar	Mar	Mar	Mar	GoP	15,000.00	15,000.00	
	DSA: Hotel Allowance	OUMWA	NO	Small Value Procurement	Mar	Mar	Mar	Mar	GoP	3,000.00	3,000.00	
	DSA	OUMWA	NO	Small Value Procurement	Mar	Mar	Mar	Mar	GoP	1,000.00	1,000.00	
	Meeting 3	OUMWA	NO	Small Value Procurement	Mar	Mar	Mar	Mar	GoP	-	-	
	Plane ticket	OUMWA	NO	Small Value Procurement	Mar	Mar	Mar	Mar	GoP	30,000.00	30,000.00	
	DSA: Hotel Allowance	OUMWA	NO	Small Value Procurement	Mar	Mar	Mar	Mar	GoP	6,000.00	6,000.00	
	DSA	OUMWA	NO	Small Value Procurement	Mar	Mar	Mar	Mar	GoP	2,000.00	2,000.00	
	Meeting 4	OUMWA	NO	Small Value Procurement	Mar	Mar	Mar	Mar	GoP	-	-	
	Plane ticket	OUMWA	NO	Small Value Procurement	Apr	Apr	Apr	Apr	GoP	30,000.00	30,000.00	
	DSA: Hotel Allowance	OUMWA	NO	Small Value Procurement	Apr	Apr	Apr	Apr	GoP	15,000.00	15,000.00	
	DSA: Meal Allowance	OUMWA	NO	Small Value Procurement	Apr	Apr	Apr	Apr	GoP	9,000.00	9,000.00	
	DSA: Incidental Expenses	OUMWA	NO	Small Value Procurement	Apr	Apr	Apr	Apr	GoP	6,000.00	6,000.00	
	Meeting 5	OUMWA	NO	Small Value Procurement	May	May	May	May	GoP	-	-	
	Plane ticket	OUMWA	NO	Small Value Procurement	May	May	May	May	GoP	18,000.00	18,000.00	
	DSA: Hotel Allowance	OUMWA	NO	Small Value Procurement	May	May	May	May	GoP	5,000.00	5,000.00	

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)	
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE		CO
	DSA: Meal Allowance	OUMWA	NO	N/A			May	May		GoP	3,000.00	3,000.00	
	DSA: Incidental Expenses	OUMWA	NO	N/A			May	May		GoP	2,000.00	2,000.00	
	GFMD 1	OUMWA	NO				Mar	Mar		GoP			
	Plane ticket	OUMWA	NO	Competitive Bidding			Mar	Mar		GoP	600,000.00	600,000.00	
	DSA: Hotel Allowance	OUMWA	NO	N/A			Mar	Mar		GoP	160,000.00	160,000.00	
	DSA: Meal Allowance	OUMWA	NO	N/A			Mar	Mar		GoP	48,000.00	48,000.00	
	DSA: Pre-departure Allowance	OUMWA	NO	N/A			Mar	Mar		GoP	3,000.00	3,000.00	
	DSA: Incidental Expenses	OUMWA	NO	N/A			Mar	Mar		GoP	28,000.00	28,000.00	
	DSA: Representation Allowance	OUMWA	NO	N/A			Mar	Mar		GoP	27,000.00	27,000.00	
	GFMD 2	OUMWA	NO				Jun	Jun		GoP			
	Plane ticket	OUMWA	NO	Competitive Bidding			Jun	Jun		GoP	600,000.00	600,000.00	
	DSA: Hotel Allowance	OUMWA	NO	N/A			Jun	Jun		GoP	160,000.00	160,000.00	
	DSA: Meal Allowance	OUMWA	NO	N/A			Jun	Jun		GoP	48,000.00	48,000.00	
	DSA: Pre-departure Allowance	OUMWA	NO	N/A			Jun	Jun		GoP	3,000.00	3,000.00	
	DSA: Incidental Expenses	OUMWA	NO	N/A			Jun	Jun		GoP	28,000.00	28,000.00	
	DSA: Representation Allowance	OUMWA	NO	N/A			Jun	Jun		GoP	27,000.00	27,000.00	
	UNGA	OUMWA	NO				Sept	Sept		GoP			
	Plane ticket	OUMWA	NO	Competitive Bidding			Sept	Sept		GoP	1,000,000.00	1,000,000.00	
	DSA: Hotel Allowance	OUMWA	NO	N/A			Sept	Sept		GoP	160,000.00	160,000.00	
	DSA: Meal Allowance	OUMWA	NO	N/A			Sept	Sept		GoP	48,000.00	48,000.00	
	DSA: Pre-departure Allowance	OUMWA	NO	N/A			Sept	Sept		GoP	3,000.00	3,000.00	
	DSA: Incidental Expenses	OUMWA	NO	N/A			Sept	Sept		GoP	28,000.00	28,000.00	
	DSA: Representation Allowance	OUMWA	NO	N/A			Sept	Sept		GoP	27,000.00	27,000.00	
	IDM	OUMWA	NO				Oct	Oct		GoP			
	Plane ticket	OUMWA	NO	Competitive Bidding			Oct	Oct		GoP	600,000.00	600,000.00	
	DSA: Hotel Allowance	OUMWA	NO	N/A			Oct	Oct		GoP	160,000.00	160,000.00	
	DSA: Meal Allowance	OUMWA	NO	N/A			Oct	Oct		GoP	48,000.00	48,000.00	
	DSA: Pre-departure Allowance	OUMWA	NO	N/A			Oct	Oct		GoP	3,000.00	3,000.00	
	DSA: Incidental Expenses	OUMWA	NO	N/A			Oct	Oct		GoP	28,000.00	28,000.00	
	DSA: Representation Allowance	OUMWA	NO	N/A			Oct	Oct		GoP	27,000.00	27,000.00	
	GFMD 3	OUMWA	NO				Dec	Dec		GoP			
	Plane ticket	OUMWA	NO	Competitive Bidding			Dec	Dec		GoP	965,000.00	965,000.00	
	DSA: Hotel Allowance	OUMWA	NO	N/A			Dec	Dec		GoP	160,000.00	160,000.00	
	DSA: Meal Allowance	OUMWA	NO	N/A			Dec	Dec		GoP	48,000.00	48,000.00	
	DSA: Pre-departure Allowance	OUMWA	NO	N/A			Dec	Dec		GoP	3,000.00	3,000.00	
	DSA: Incidental Expenses	OUMWA	NO	N/A			Dec	Dec		GoP	28,000.00	28,000.00	
	DSA: Representation Allowance	OUMWA	NO	N/A			Dec	Dec		GoP	27,000.00	27,000.00	
	Seminar on "Stress to Strength: Capacity Building f	OUMWA	NO				Mar	Mar		GoP			
	Lease of Venue	OUMWA	NO	Lease of Venue			Mar	Mar		GoP	250,000.00	250,000.00	
	Lease of Motor Vehicle	OUMWA	NO	Small Value Procurement			Mar	Mar		GoP	50,000.00	50,000.00	

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)	
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE		CO
	Resource Speakers	OUMWA	NO	Highly Technical Consultant			Mar	Mar		50,000.00	50,000.00		
	Food	OUMWA	NO	Small Value Procurement / Lease of Venue			Mar	Mar		120,000.00	120,000.00		
	ICT Office Supplies	OUMWA	NO	Small Value Procurement						24,000.00	24,000.00		
	Office Supplies	OUMWA	NO	Small Value Procurement						944,000.00	944,000.00		
	Fuel, Oil and Lubricants Expenses	OUMWA	NO	Small Value Procurement						2,000.00	2,000.00		
	Other Supplies and Materials	OUMWA	NO	Small Value Procurement						4,000.00	4,000.00		
	Other Supplies and Materials - Emergency Hard Hat	OUMWA	NO	Small Value Procurement						49,000.00	49,000.00		
	Communication Services	OUMWA	NO	Agency-To-Agency /Small Value Procurement									
	Postage and Courier Services	OUMWA	NO	Small Value Procurement			Jan - Dec	Jan - Dec		441,000.00	441,000.00		
	Telephone - Mobile	OUMWA	NO	Competitive Bidding			Jan - Dec	Jan - Dec		352,000.00	352,000.00		
	Telephone - Landline	OUMWA	NO	Direct Contracting /			Jan - Dec	Jan - Dec		1,082,000.00	1,082,000.00		
	Internet Subscription	OUMWA	NO	Direct Contracting /			Jan - Dec	Jan - Dec		4,000.00	4,000.00		
	TV Cable	OUMWA	NO	Direct Contracting /			Jan - Dec	Jan - Dec		21,000.00	21,000.00		
	Extraordinary & Miscellaneous Expenses	OUMWA	NO	Small Value Procurement						312,000.00	312,000.00		
	Highly Technical Consultant 1	OUMWA	NO	Highly Technical Consultant			Apr - Dec	Apr - Dec		980,000.00	980,000.00		
	Highly Technical Consultant 2	OUMWA	NO	Highly Technical Consultant			Apr - Dec	Apr - Dec		709,000.00	709,000.00		
	Highly Technical Consultant 3	OUMWA	NO	Highly Technical Consultant			Apr - Dec	Apr - Dec		575,000.00	575,000.00		
	Highly Technical Consultant 4	OUMWA	NO	Highly Technical Consultant			Apr - Dec	Apr - Dec		150,000.00	150,000.00		
	Repairs & Maintenance	OUMWA	NO	Small Value Procurement			Jan - Dec	Jan - Dec					
	Buildings	OUMWA	NO	Small Value Procurement			Jan - Dec	Jan - Dec		10,000.00	10,000.00		
	ICT Equipment	OUMWA	NO	Small Value Procurement			Jan - Dec	Jan - Dec		10,000.00	10,000.00		
	Furniture and Fixtures	OUMWA	NO	Small Value Procurement			Jan - Dec	Jan - Dec		10,000.00	10,000.00		
	Advertising Expense	OUMWA	NO	Small Value Procurement			Jan - Dec	Jan - Dec		106,000.00	106,000.00		
	Printing and Binding Expenses	OUMWA	NO	Small Value Procurement			Jan - Dec	Jan - Dec		32,000.00	32,000.00		
	Representation Expenses	OUMWA	NO	Small Value Procurement			Jan - Dec	Jan - Dec		428,000.00	428,000.00		

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										Total	MOOE	CO	
	Rent/Lease Expenses	OUMWA	NO				Jan - Dec	Jan - Dec	GoP	-			
	Lease of Motor Vehicle	OUMWA	NO	Competitive Bidding			Jan - Dec	Jan - Dec	GoP	2,636,000.00	2,636,000.00		
	Lease of Photocopier	OUMWA	NO	Competitive Bidding			Jan - Dec	Jan - Dec	GoP	100,000.00	100,000.00		
	Subscription Expense	OUMWA	YES	Direct Contracting /									
	Assistance-to-Nationals (ATN) Fund	OUMWA	NO	53.6			Jan - Dec	Jan - Dec	GoP	193,000.00	193,000.00		
	Legal Assistance Fund (LAF)	OUMWA	NO				Jan - Dec	Jan - Dec	GoP	1,000,000,000.00	1,000,000,000.00		
	Training for Election	OUMWA	NO				Jan - Dec	Jan - Dec	GoP	200,000,000.00	200,000,000.00		
	Americas	OVS	NO				Feb - May	Feb - May	GoP	-			
	Fare	OVS	NO	Competitive Bidding			Feb - May	Feb - May	GoP	652,385.00	652,385.00		
	DSA	OVS	NO	N/A			Feb - May	Feb - May	GoP	94,410.82	94,410.82		
	Pre Departure Allowance	OVS	NO	N/A			Feb - May	Feb - May	GoP	6,000.00	6,000.00		
	Asia Pacific	OVS	NO				Feb - May	Feb - May	GoP	-			
	Fare	OVS	NO	Competitive Bidding			Feb - May	Feb - May	GoP	64,621.02	64,621.02		
	DSA	OVS	NO	N/A			Feb - May	Feb - May	GoP	101,613.00	101,613.00		
	Pre Departure Allowance	OVS	NO	N/A			Feb - May	Feb - May	GoP	6,000.00	6,000.00		
	Europe	OVS	NO				Feb - May	Feb - May	GoP	-			
	Fare	OVS	NO	Competitive Bidding			Feb - May	Feb - May	GoP	308,082.00	308,082.00		
	DSA	OVS	NO	N/A			Feb - May	Feb - May	GoP	101,356.17	101,356.17		
	Pre Departure Allowance	OVS	NO	N/A			Feb - May	Feb - May	GoP	6,000.00	6,000.00		
	Middle East & Africa	OVS	NO				Feb - May	Feb - May	GoP	-			
	Fare	OVS	NO	Competitive Bidding			Feb - May	Feb - May	GoP	328,867.47	328,867.47		
	DSA	OVS	NO	N/A			Feb - May	Feb - May	GoP	95,182.50	95,182.50		
	Pre Departure Allowance	OVS	NO	N/A			Feb - May	Feb - May	GoP	6,000.00	6,000.00		
	Training for Registration	OVS	NO				Feb - May	Feb - May	GoP	-			
	Americas	OVS	NO				Sept - Dec	Sept - Dec	GoP	-			
	Fare	OVS	NO	Competitive Bidding			Sept - Dec	Sept - Dec	GoP	352,328.67	352,328.67		
	DSA	OVS	NO	N/A			Sept - Dec	Sept - Dec	GoP	105,472.50	105,472.50		
	Pre Departure Allowance	OVS	NO	N/A			Sept - Dec	Sept - Dec	GoP	6,000.00	6,000.00		
	Asia Pacific	OVS	NO				Sept - Dec	Sept - Dec	GoP	-			
	Fare	OVS	NO	Competitive Bidding			Sept - Dec	Sept - Dec	GoP	70,794.27	70,794.27		
	DSA	OVS	NO	N/A			Sept - Dec	Sept - Dec	GoP	56,080.50	56,080.50		
	Pre Departure Allowance	OVS	NO	N/A			Sept - Dec	Sept - Dec	GoP	6,000.00	6,000.00		
	Europe	OVS	NO				Sept - Dec	Sept - Dec	GoP	-			
	Fare	OVS	NO	Competitive Bidding			Sept - Dec	Sept - Dec	GoP	327,632.67	327,632.67		
	DSA	OVS	NO	N/A			Sept - Dec	Sept - Dec	GoP	75,374.25	75,374.25		
	Pre Departure Allowance	OVS	NO	N/A			Sept - Dec	Sept - Dec	GoP	6,000.00	6,000.00		
	Middle East & Africa	OVS	NO				Sept - Dec	Sept - Dec	GoP	-			
	Fare	OVS	NO	Competitive Bidding			Sept - Dec	Sept - Dec	GoP	258,072.27	258,072.27		
	DSA	OVS	NO	N/A			Sept - Dec	Sept - Dec	GoP	98,269.50	98,269.50		
	Pre Departure Allowance	OVS	NO	N/A			Sept - Dec	Sept - Dec	GoP	6,000.00	6,000.00		
	Training for the Resumption of Registration	OVS	NO				Sept - Dec	Sept - Dec	GoP	-			

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE		CO	
	Americas	OVS	NO					Sept - Dec	Sept - Dec	GoP	-			
	Fare	OVS	NO	Competitive Bidding				Sept - Dec	Sept - Dec	GoP	1,781,199.00	1,781,199.00		
	DSA	OVS	NO	N/A				Sept - Dec	Sept - Dec	GoP	1,519,087.50	1,519,087.50		
	Pre Departure Allowance	OVS	NO	N/A				Sept - Dec	Sept - Dec	GoP	63,000.00	63,000.00		
	Asia Pacific	OVS	NO					Sept - Dec	Sept - Dec	GoP	-			
	Fare	OVS	NO	Competitive Bidding				Sept - Dec	Sept - Dec	GoP	1,815,001.65	1,815,001.65		
	DSA	OVS	NO	N/A				Sept - Dec	Sept - Dec	GoP	1,435,254.00	1,435,254.00		
	Pre Departure Allowance	OVS	NO	N/A				Sept - Dec	Sept - Dec	GoP	135,000.00	135,000.00		
	Europe	OVS	NO					Sept - Dec	Sept - Dec	GoP	-			
	Fare	OVS	NO	Competitive Bidding				Sept - Dec	Sept - Dec	GoP	1,739,370.15	1,739,370.15		
	DSA	OVS	NO	N/A				Sept - Dec	Sept - Dec	GoP	1,286,311.35	1,286,311.35		
	Pre Departure Allowance	OVS	NO	N/A				Sept - Dec	Sept - Dec	GoP	85,500.00	85,500.00		
	Middle East & Africa	OVS	NO					Sept - Dec	Sept - Dec	GoP	-			
	Fare	OVS	NO	Competitive Bidding				Sept - Dec	Sept - Dec	GoP	2,739,558.15	2,739,558.15		
	DSA	OVS	NO	N/A				Sept - Dec	Sept - Dec	GoP	769,117.35	769,117.35		
	Pre Departure Allowance	OVS	NO	N/A				Sept - Dec	Sept - Dec	GoP	720,000.00	720,000.00		
	C. Travel Expense of FSPs	OVS	NO								-			
	Fare	OVS	NO	Competitive Bidding				May - Jun	May - Jun	GoP	641,890.20	641,890.20		
	DSA	OVS	NO	N/A				May - Jun	May - Jun	GoP	687,217.65	687,217.65		
	OVS Team Building Workshop	OVS	NO					Jun - Dec	Jun - Dec	GoP	-			
	Lease of Venue	OVS	NO	Lease of Venue				Jun - Dec	Jun - Dec	GoP	150,000.00	150,000.00		
	Lease of Motor Vehicle	OVS	NO	Small Value Procurement				Jun - Dec	Jun - Dec	GoP	50,000.00	50,000.00		
	Year End Assessment/Consultation	OVS	NO	Small Value Procurement / Lease of Venue				Jun - Dec	Jun - Dec	GoP	80,000.00	80,000.00		
	Training for the Resumption of OV Registration - Latin America	OVS	NO					Sept - Dec	Sept - Dec	GoP	-			
	Americas	OVS	NO					Sept - Dec	Sept - Dec	GoP	620,749.97	620,749.97		
	Asia Pacific	OVS	NO					Sept - Dec	Sept - Dec	GoP	509,920.80	509,920.80		
	Europe	OVS	NO					Sept - Dec	Sept - Dec	GoP	579,576.00	579,576.00		
	Middle East & Africa	OVS	NO					Sept - Dec	Sept - Dec	GoP	620,248.00	620,248.00		
	Office Supplies - Part A	OVS	NO	Agency-To-Agency Small Value Procurement				Jan - Dec	Jan - Dec	GoP	947,005.77	947,005.77		
	Office Supplies - Part B (inclusive of 10% inflation rate)	OVS	NO					Jan - Dec	Jan - Dec	GoP	656,261.84	656,261.84		
	Foreign Service Posts Supplies	OVS	NO					Jan - Dec	Jan - Dec	GoP	2,000,000.00	2,000,000.00		
	Fuel, Oil and Lubricant Expenses	OVS	NO					Jan - Dec	Jan - Dec	GoP	80,000.00	80,000.00		
	Other Supplies	OVS	NO	Small Value Procurement				Jan - Dec	Jan - Dec	GoP	56,000.00	56,000.00		
	Special Diplomatic Pouch	OVS	NO					Jan - Dec	Jan - Dec	GoP	3,000,000.00	3,000,000.00		
	OVS Official Cellphone (plan 2,499/ month)	OVS	NO					Jan - Dec	Jan - Dec	GoP	29,988.00	29,988.00		
	Telephone - Landline	OVS	NO	Direct Contracting				Jan - Dec	Jan - Dec	GoP	238,600.00	238,600.00		

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										Total	MOOE	CO	
	Internet Subscription Expenses (32,200/ month)	OVS	NO	Direct Contracting / Small Value Procurement			Jan - Dec	Jan - Dec	GoP	470,400.00	470,400.00		
	Pocket Wifi (7 units) 7,499.0 = 3,493 x 12 months	OVS	NO	Direct Contracting / Small Value Procurement			Jan - Dec	Jan - Dec	GoP	41,916.00	41,916.00		
	Cable, Satellite, Telegraph and Radio Expenses	OVS	NO	Direct Contracting / Small Value Procurement			Jan - Dec	Jan - Dec	GoP	54,000.00	54,000.00		
	Notarial Fees for signed Memorandum of Agreement	OVS	NO	Direct Contracting / Small Value Procurement			Jan - Dec	Jan - Dec	GoP	5,000.00	5,000.00		
	Purified Drinking Water, 8 x 5 bottle/gallons	OVS	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	5,760.00	5,760.00		
	Training or Seminar Kits/Materials/Incidental Expense	OVS	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	30,000.00	30,000.00		
	Professional Services	OVS	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	12,607,611.91	12,607,611.91		
	COS	OVS	NO							17,183,879.52	17,183,879.52		
	COS for the Resumption of OV Registration	OVS	NO							160,000.00	160,000.00		
	R & M Machinery	OVS	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	30,000.00	30,000.00		
	R & M Furniture and Fixtures	OVS	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	20,000.00	20,000.00		
	Tarpaulin Printing	OVS	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	30,000.00	30,000.00		
	Posters	OVS	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	40,000.00	40,000.00		
	Flyers	OVS	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	300,000.00	300,000.00		
	Representation Expense - OVS Chairman	OVS	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	50,000.00	50,000.00		
	Huddle	OVS	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	30,000.00	30,000.00		
	Venue of Mobile OV Registration / Storage Rental	OVS	NO	Small Value Procurement			Jan - Dec	Jan - Dec	GoP	317,000.00	317,000.00		
	Lease of Motor Vehicle for Official use	OVS	NO	Competitive Bidding			Jan - Dec	Jan - Dec	GoP	650,000.00	650,000.00		
	Rental of photocopying machine for OVS (2 units)	OVS	NO	Competitive Bidding			Jan - Dec	Jan - Dec	GoP	350,000.00	350,000.00		
	Rental of photocopying machine at Foreign Service	OVS	NO							124,000.00	124,000.00		
	Local Newspapers and Magazines	OVS	YES							38,000.00	38,000.00		
	Foreign Travel 1	UA	NO				Jul	Jul	GoP	-	-		
	Plane Ticket	UA	NO	Competitive Bidding			Jul	Jul	GoP	350,000.00	350,000.00		
	DSA	UA	NO	N/A			Jul	Jul	GoP	247,000.00	247,000.00		
	Foreign Travel 2	UA	NO				Apr	Apr	GoP	-	-		
	Plane Ticket	UA	NO	Competitive Bidding			Apr	Apr	GoP	350,000.00	350,000.00		

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)
										Total	MODE	CO	
DSA	Foreign Travel 3	UA	NO	N/A			Apr	Apr	GoP	247,000.00	247,000.00		
	Plane Ticket	UA	NO	Competitive Bidding			Mar	Mar	GoP	-	350,000.00	350,000.00	
DSA	Foreign Travel 4	UA	NO	N/A			Mar	Mar	GoP	247,000.00	247,000.00		
	Plane Ticket	UA	NO	Competitive Bidding			Feb	Feb	GoP	-	250,000.00	250,000.00	
DSA	BAC Foreign Travel 1	UA	NO	N/A			Feb	Feb	GoP	284,000.00	284,000.00		
	Plane Ticket	UA	NO	Competitive Bidding			Apr	Apr	GoP	-	350,000.00	350,000.00	
DSA	BAC Foreign Travel 2	UA	NO	N/A			Apr	Apr	GoP	264,000.00	264,000.00		
	Plane Ticket	UA	NO	Competitive Bidding			Feb	Feb	GoP	-	200,000.00	200,000.00	
DSA	Local Travel 1	UA	NO	N/A			Feb	Feb	GoP	191,000.00	191,000.00		
	Plane Ticket	UA	NO	Competitive Bidding			Jan	Jan	GoP	-	32,000.00	32,000.00	
DSA	Local Travel 2	UA	NO	N/A			Jan	Jan	GoP	22,100.00	22,100.00		
	Plane Ticket	UA	NO	Competitive Bidding			May	May	GoP	-	25,000.00	25,000.00	
DSA	Local Travel 3	UA	NO	N/A			May	May	GoP	22,100.00	22,100.00		
	Plane Ticket	UA	NO	Competitive Bidding			Feb	Feb	GoP	-	33,700.00	33,700.00	
DSA	QMS Consultancy and ISO Certification	UA	NO	N/A			Feb	Feb	GoP	22,100.00	22,100.00		
		UA	NO	Direct Contracting / Highly Technical Consultant					GoP	-	150,000.00	150,000.00	
QMS Consultancy and ISO Certification Payment for		UA	NO	Consultant					GoP	172,000.00	172,000.00		
Contract of Service (1) 1-year		UA	NO	N/A					GoP	-	70,000.00	70,000.00	
BAC Training Workshop in the Home Office		UA	NO	Small Value Procurement					GoP	30,000.00	30,000.00		
Meals and Snacks / Catering		UA	NO	N/A					GoP	-	615,000.00	615,000.00	
Honoraria		UA	NO	Small Value Procurement					GoP	-	120,000.00	120,000.00	
QMS Training/Meetings		UA	NO	Lease of Venue					GoP	40,000.00	40,000.00		
Meals and Snacks / Catering		UA	NO	N/A					GoP	-	120,000.00	120,000.00	
Seminar/Workshop on Administrative Justice		UA	NO	Lease of Venue					GoP	40,000.00	40,000.00		
Lease of Venue/Miscellaneous Exp.		UA	NO	N/A					GoP	-	120,000.00	120,000.00	
Honorarium for 2 Speakers		UA	NO	Lease of Venue					GoP	120,000.00	120,000.00		
UA Team Bldg Activity		UA	NO	Small Value Procurement					GoP	-	50,000.00	50,000.00	
Lease of Venue		UA	NO	Lease of Venue					GoP	120,000.00	120,000.00		
Lease of Motor Vehicle		UA	NO	Small Value Procurement					GoP	50,000.00	50,000.00		

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)	
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE		CO
	Honoraria/Professional fee	UA	NO	Highly Technical Consultant			May	May	GoP	20,000.00	20,000.00		
	GAD Programs and Projects (Stress Management and	UA	NO						GoP				
	Lease of Venue	UA	NO	Lease of Venue					GoP	120,000.00	120,000.00		
	Lease of Motor Vehicle	UA	NO	Small Value Procurement					GoP	50,000.00	50,000.00		
	Honoraria/Professional fee	UA	NO	Highly Technical Consultant					GoP	20,000.00	20,000.00		
	Repair and Maintenance-Other Machinery and Equipm	UA	NO	Small Value Procurement					GoP	30,000.00	30,000.00		
	Repair and Maintenance-Furniture and Fixtures	UA	NO	Small Value Procurement					GoP	50,000.00	50,000.00		
	Printing and Binding Expenses	UA	NO	Small Value Procurement					GoP	131,000.00	131,000.00		
	Extraordinary & Miscellaneous Expenses	UA	NO			Jan - Dec	Jan - Dec	GoP	180,000.00	180,000.00			
	Representation Expenses	UA	NO			Jan - Dec	Jan - Dec	GoP	690,000.00	690,000.00			
	Representation expenses of the Undersecretary : [UA	NO			Jan - Dec	Jan - Dec	GoP	-	-			
	Weekly UA-Asecs Meetings	UA	NO			Jan - Dec	Jan - Dec	GoP	-	-			
	BFA Meetings throughout the year	UA	NO			Jan - Dec	Jan - Dec	GoP	-	-			
	BAC Meetings throughout the year	UA	NO			Jan - Dec	Jan - Dec	GoP	-	-			
	Purchase of gifts, flowers, calling cards, Christmas	UA	NO			Jan - Dec	Jan - Dec	GoP	-	-			
	Lease of Motor Vehicle for Official use (2 units)	UA	NO	Competitive Bidding		Jan - Dec	Jan - Dec	GoP	1,644,000.00	1,644,000.00			
	Lease of Equipment - Photocopying machine (4 un	UA	NO	Competitive Bidding		Jan - Dec	Jan - Dec	GoP	217,000.00	217,000.00			
	Office Supplies - Part A (inclusive of 10% inflation r	UA	NO			Jan - Dec	Jan - Dec	GoP	386,000.00	386,000.00			
	Office Supplies - Part B (inclusive of 10% inflation r	UA	NO			Jan - Dec	Jan - Dec	GoP	50,000.00	50,000.00			
	Communication Services	UA	NO			Jan - Dec	Jan - Dec	GoP	-	-			
	Telephone - Landline (3 lines)	UA	NO	Direct Contracting		Jan - Dec	Jan - Dec	GoP	100,000.00	100,000.00			
	Telephone - Mobile (3 lines)	UA	NO	Competitive Bidding		Jan - Dec	Jan - Dec	GoP	150,000.00	150,000.00			
	Cable - 2 lines (UA/BAC)	UA	NO	Direct Contracting / 53.6		Jan - Dec	Jan - Dec	GoP	19,000.00	19,000.00			
	Subscription Expense	UA	YES	Direct Contracting / 53.6		Jan - Dec	Jan - Dec	GoP	78,000.00	78,000.00			
	Foreign travel 1, plane ticket	UNIO	NO	Competitive Bidding		Jan - Dec	Jan - Dec	GoP	205,639.20	205,639.20			
	Foreign travel 2, plane ticket	UNIO	NO	Competitive Bidding		July	July	GoP	134,780.00	134,780.00			
	Foreign travel 3, plane ticket	UNIO	NO	Competitive Bidding		March	March	GoP	161,888.47	161,888.47			
	Foreign travel 4, plane ticket	UNIO	NO	Competitive Bidding		May-Jun.	May-Jun.	GoP	100,000.00	100,000.00			
	Foreign travel 5, plane ticket	UNIO	NO	Competitive Bidding		Nov.-Dec.	Nov.-Dec.	GoP	98,406.00	98,406.00			
	Foreign travel 6, plane ticket	UNIO	NO	Competitive Bidding		May-Jun.	May-Jun.	GoP	150,000.00	150,000.00			
	Foreign travel 7, plane ticket	UNIO	NO	Competitive Bidding		Apr.-Sept.	Apr.-Sept.	GoP	107,697.72	107,697.72			
	Foreign travel 8, plane ticket	UNIO	NO	Competitive Bidding		Apr.-Sept.	Apr.-Sept.	GoP	97,375.00	97,375.00			
	Foreign travel 9, plane ticket	UNIO	NO	Competitive Bidding		May-Oct.	May-Oct.	GoP	110,307.60	110,307.60			
	Foreign travel 10, plane ticket	UNIO	NO	Competitive Bidding		March	March	GoP	100,000.00	100,000.00			

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity					Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/RE	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
	Foreign travel 11, plane ticket	UNIO	NO	Competitive Bidding			Oct.-Nov.			141,153.00	141,153.00		
	Foreign travel 12, plane ticket	UNIO	NO	Competitive Bidding			Apr.-May			100,000.00	100,000.00		
	Foreign travel 13, plane ticket	UNIO	NO	Competitive Bidding			May			300,000.00	300,000.00		
	Foreign travel 14, plane ticket	UNIO	NO	Competitive Bidding			Sept.-Oct.			760,000.00	760,000.00		
	Foreign travel 15, plane ticket	UNIO	NO	Competitive Bidding			May-Jun.			150,000.00	150,000.00		
	Foreign travel 16, plane ticket	UNIO	NO	Competitive Bidding			Apr.-Aug			300,000.00	300,000.00		
	Foreign travel 17, plane ticket	UNIO	NO	Competitive Bidding			Apr.-Aug			144,666.00	144,666.00		
	Foreign travel 18, plane ticket	UNIO	NO	Competitive Bidding			Apr.-Aug			144,666.95	144,666.95		
	Local travel, fares	UNIO	NO	Competitive Bidding			Jan.-Dec.			75,000.00	75,000.00		
	Team Bldg. Activity	UNIO	NO				Apr.-Aug			-	-		
	Lease of Venue (with facilitator)	UNIO	NO	Lease of Venue Small Value Procurement			Apr.-Oct.			175,000.00	175,000.00		
	Lease of Motor Vehicle	UNIO	NO	Procurement			Apr.-Oct.			65,000.00	65,000.00		
	Multilateral Posts Consultation	UNIO	NO				Aug.-Sept.			-	-		
	Lease of Venue (with facilitator)	UNIO	NO	Lease of Venue Small Value Procurement			Aug.-Sept.			125,000.00	125,000.00		
	Lease of Motor Vehicle	UNIO	NO	LOV/ Small Value Procurement			Aug.-Sept.			10,000.00	10,000.00		
	Reception & Other Expenses	UNIO	NO	Procurement			Aug.-Sept.			70,000.00	70,000.00		
	Disability Awareness Campaign	UNIO	NO	Procurement			Nov.-Dec.			-	-		
	Lease of Motor Vehicle	UNIO	NO	Lease of Venue Small Value Procurement			Nov.-Dec.			10,000.00	10,000.00		
	Reception & Other Expenses	UNIO	NO	Procurement			Nov.-Dec.			65,000.00	65,000.00		
	International Day of Peace of UN Peacekeeping	UNIO	NO	Procurement			May			-	-		
	Lease of Motor Vehicle	UNIO	NO	Small Value Procurement			May			35,000.00	35,000.00		
	Reception & Other Expenses	UNIO	NO	LOV/ Small Value Procurement			May			115,000.00	115,000.00		
	UN Day Celebration	UNIO	NO	Procurement			October			-	-		
	Lease of Motor Vehicle	UNIO	NO	Small Value Procurement			October			30,000.00	30,000.00		
	Reception & Other Expenses	UNIO	NO	LOV/ Small Value Procurement			October			400,000.00	400,000.00		
	International Humanitarian Law (IHL) Day	UNIO	NO	Procurement			August			200,000.00	200,000.00		
	National HR Consciousness Week	UNIO	NO	Procurement			December			-	-		
	Reception and Other Expenses	UNIO	NO	LOV/ Small Value Procurement			December			100,000.00	100,000.00		
	Office Supplies - Part A of APP-CSE	UNIO	NO	Procurement			Jan.-Dec.			190,427.30	190,427.30		
	Office Supplies - Part B	UNIO	NO	Procurement			Jan.-Dec.			55,572.70	55,572.70		
	Communications Services	UNIO	NO	Direct Contracting Small Value Procurement			Jan.-Dec.			769,000.00	769,000.00		
	Furniture and Fixture (semi expendable)	UNIO	NO	Small Value Procurement			Jan.-Dec.			150,000.00	150,000.00		

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMD/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity						Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO		
	Candidature Campaign Brochures, Flyers, Tokens	UNIO	NO	Small Value Procurement			Jan.-Dec.				300,000.00	300,000.00		
	Lease of Motor Vehicle for Official use	UNIO	NO	Competitive Bidding			Jan.-Dec.				838,000.00	838,000.00		
	Lease of Office Equipment, photocopier	UNIO	NO	Competitive Bidding			Jan.-Dec.				802,000.00	802,000.00		
	Subscription Expense ICT - Software	UNIO		PB/ SVP/ 53.6			Jan.-Dec.				207,000.00	207,000.00		
	Subscription Expense - Sky Cable	UNIO		PB/ SVP/ 53.6			Jan.-Dec.				22,000.00	22,000.00		
	Local Newspapers and Magazines	UNIO		53.6			Jan.-Dec.				8,000.00	8,000.00		
	Foreign Newspapers and Magazines	UNIO		53.6			Jan.-Dec.				8,000.00	8,000.00		
	ASEAN Senior Officials' Meeting (SOM)	UP	NO				Jan	Jan		GoP				
	Plane Ticket	UP	NO	Competitive Bidding			Jan	Jan		GoP	90,000.00	90,000.00		
	ASEAN-EU SOM and ASEAN-EU Ministerial Meeting	UP	NO				Jan	Jan		GoP				
	Plane Ticket	UP	NO	Competitive Bidding			Jan	Jan		GoP	610,000.00	610,000.00		
	ASEAN-China IJWG on COC	UP	NO				Feb	Feb		GoP				
	Plane Ticket	UP	NO	Competitive Bidding			Feb	Feb		GoP	190,000.00	190,000.00		
	ASEAN-USA Dialogue	UP	NO				Mar	Mar		GoP				
	Plane Ticket	UP	NO	Competitive Bidding			Mar	Mar		GoP	150,000.00	150,000.00		
	ASEAN-USA Dialogue	UP	NO				Mar	Mar		GoP				
	Plane Ticket	UP	NO	Competitive Bidding			Mar	Mar		GoP	600,000.00	600,000.00		
	Bilateral Meeting: PH with ASEAN Countries, 2nd Quarter	UP	NO				Apr - Jun	Apr - Jun		GoP				
	Plane Ticket	UP	NO	Competitive Bidding			Apr - Jun	Apr - Jun		GoP	125,000.00	125,000.00		
	Bilateral Meeting: PH with Middle Eastern Countries	UP	NO				Apr - Jun	Apr - Jun		GoP				
	Plane Ticket	UP	NO	Competitive Bidding			Apr - Jun	Apr - Jun		GoP	125,000.00	125,000.00		
	ASEAN Meeting and other related Meetings, Asia, 2nd Quarter	UP	NO				Apr - Jun	Apr - Jun		GoP				
	Plane Ticket	UP	NO	Competitive Bidding			Apr - Jun	Apr - Jun		GoP	125,000.00	125,000.00		
	ASEAN SOM, ASEAN+3 SOM, East Asia Summit SOM, ASEAN Regional Forum SOM, Working Group of the executive committee of SEANWFZ, 2nd Quarter	UP	NO				Apr - Jun	Apr - Jun		GoP				
	Plane Ticket	UP	NO	Competitive Bidding			Apr - Jun	Apr - Jun		GoP	90,000.00	90,000.00		
	Bilateral Meeting/Political Consultations: PH with American Countries, 2nd Quarter	UP	NO				Apr - Jun	Apr - Jun		GoP				
	Plane Ticket	UP	NO	Competitive Bidding			Apr - Jun	Apr - Jun		GoP	300,000.00	300,000.00		

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Advertisement/Posting of IB/REI	Schedule for Each Procurement Activity				Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)
						Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
	Meeting of the ASEAN-China Joint Working Group and ASEAN-China SOM on the Implementation of the Declaration on the Conduct of Parties in the South China Sea back-to-back with the ASEAN-China Senior Officials' Consultations (ACSOC)	UP	NO			Apr - Jun	Apr - Jun	Apr - Jun	GoP	90,000.00	90,000.00		
	ASEAN Foreign Ministers' Meeting and Post Ministerial Conference	UP	NO	Competitive Bidding		Apr - Jun	Apr - Jun	Apr - Jun	GoP	90,000.00	90,000.00		
	Plane Ticket	UP	NO			Jul Sept	Jul Sept	Jul Sept	GoP	90,000.00	90,000.00		
	Bilateral Meeting: Ph with European countries, 3rd Quarter	UP	NO			Jul Sept	Jul Sept	Jul Sept	GoP	300,000.00	300,000.00		
	ASEM Foreign Ministers' Meeting, Spain, 3rd Quarter	UP	NO	Competitive Bidding		Jul Sept	Jul Sept	Jul Sept	GoP	250,000.00	250,000.00		
	Plane Ticket	UP	NO			Jul Sept	Jul Sept	Jul Sept	GoP	90,000.00	90,000.00		
	PH-China Bilateral Consultation Mechanism on SCS, 3rd Quarter, China	UP	NO	Competitive Bidding		Jul Sept	Jul Sept	Jul Sept	GoP	90,000.00	90,000.00		
	Plane Ticket	UP	NO			Jul Sept	Jul Sept	Jul Sept	GoP	90,000.00	90,000.00		
	Bilateral Meeting: Ph with African countries, 3rd Quarter, Africa	UP	NO			Jul Sept	Jul Sept	Jul Sept	GoP	90,000.00	90,000.00		
	Plane Ticket	UP	NO	Competitive Bidding		Jul Sept	Jul Sept	Jul Sept	GoP	90,000.00	90,000.00		
	Session of the United Nations General Assembly, New York, 3rd Quarter	UP	NO			Jul Sept	Jul Sept	Jul Sept	GoP	350,000.00	350,000.00		
	Plane Ticket	UP	NO	Competitive Bidding		Jul Sept	Jul Sept	Jul Sept	GoP	90,000.00	90,000.00		
	Asean Summit and related Summits, 4th Quarter, Asia	UP	NO			Oct - Dec	Oct - Dec	Oct - Dec	GoP	90,000.00	90,000.00		
	Plane Ticket	UP	NO	Competitive Bidding		Oct - Dec	Oct - Dec	Oct - Dec	GoP	90,000.00	90,000.00		
	ASEAN Meeting and other related meetings, 4th Quarter, Asia	UP	NO			Oct - Dec	Oct - Dec	Oct - Dec	GoP	90,000.00	90,000.00		
	Plane Ticket	UP	NO	Competitive Bidding		Oct - Dec	Oct - Dec	Oct - Dec	GoP	90,000.00	90,000.00		
	Bilateral Meeting: PH with Asian Countries, 4th Quarter	UP	NO			Jan - Dec	Jan - Dec	Jan - Dec	GoP	125,803.56	125,803.56		
	Office Supplies - Part A (inclusive of 10% inflation rate)	UP	NO	Agency-To-Agency Small Value Procurement		Jan - Dec	Jan - Dec	Jan - Dec	GoP	293,136.92	293,136.92		
	Office Supplies - Part B (inclusive of 10% inflation rate)	UP	NO			Jan - Dec	Jan - Dec	Jan - Dec	GoP	22,000.00	22,000.00		
	Fuel, Oil and Lubricants	UP	NO	N/A		Jan - Dec	Jan - Dec	Jan - Dec	GoP	106,000.00	106,000.00		
	Textbooks and Instructional Materials (realigned to car rentals)	UP	NO	Small Value Procurement		Jan - Dec	Jan - Dec	Jan - Dec	GoP	28,000.00	28,000.00		
	Utilities Expenses - Water	UP	NO	N/A		Jan - Dec	Jan - Dec	Jan - Dec	GoP				
	Communications Services	UP	NO			Jan - Dec	Jan - Dec	Jan - Dec	GoP				

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

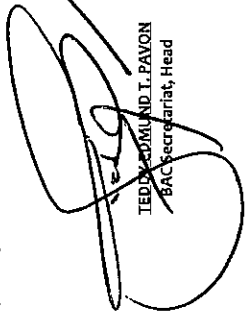
Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity					Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/RE	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
	Telephone - Landline and telefax (2 lines)	UP	NO	Direct Contracting		Jan - Dec	Jan - Dec	GoP	199,000.00		199,000.00		
	Telephone - Mobile (5 lines)	UP	NO	Competitive Bidding		Jan - Dec	Jan - Dec	GoP	180,000.00		180,000.00		
	Cable subscription	UP	NO	Direct Contracting / Small Value Procurement		Jan - Dec	Jan - Dec	GoP	28,000.00		28,000.00		
	Consultancy Services	UP	NO	Highly Technical Consultant		Jan - Dec	Jan - Dec	GoP	50,000.00		50,000.00		
	R & M Furniture and Fixtures	UP	NO	Small Value Procurement		Jan - Dec	Jan - Dec	GoP	53,000.00		53,000.00		
	Printing and Binding Expenses	UP	NO	Small Value Procurement		Jan - Dec	Jan - Dec	GoP	46,000.00		46,000.00		
	Representation Expenses	UP	NO	Small Value Procurement		Jan - Dec	Jan - Dec	GoP					
	Meals ordered during various meetings and official	UP	NO	N/A		Jan - Dec	Jan - Dec	GoP	329,000.00		329,000.00		
	Lease of Motor Vehicle for Official use (2 units)	UP	NO	Competitive Bidding		Jan - Dec	Jan - Dec	GoP	1,662,000.00		1,662,000.00		
	Lease of Equipment - Photocopying machine	UP	NO	Competitive Bidding		Jan - Dec	Jan - Dec	GoP	101,000.00		101,000.00		
	Subscription Expense	UP	YES	Small Value Procurement		Jan - Dec	Jan - Dec	GoP					
	Local Newspaper	UP	NO	Small Value Procurement		Jan - Dec	Jan - Dec	GoP	31,000.00		31,000.00		
	Foreign Newspapers and Magazines	UP	NO	Direct Contracting		Jan - Dec	Jan - Dec	GoP	42,000.00		42,000.00		
	ICT Software Subscription Expenses	UP	NO	Direct Contracting / Small Value Procurement		Jan - Dec	Jan - Dec	GoP	980,000.00		980,000.00		
	Team Building (Venue and Transportation)	UP	NO	Lease of Venue		Jan - Dec	Jan - Dec	GoP	85,000.00		85,000.00		
	Local Travels to attend Meetings/ Conferences	OCA	NO	Competitive Bidding		Jan - Dec	Jan - Dec	GoP	600,000.00		600,000.00		
	Local Travels to Consular Offices	OCA	NO	Competitive Bidding		Jan - Dec	Jan - Dec	GoP	2,100,000.00		2,100,000.00		
	Other Local Travels	OCA	NO	Competitive Bidding		Jan - Dec	Jan - Dec	GoP	115,000.00		115,000.00		
	Foreign Travels to attend Meetings/ Conferences/ Seminars	OCA	NO	Competitive Bidding		Jan - Dec	Jan - Dec	GoP	2,852,500.00		2,852,500.00		
	Foreign Travels to Foreign Service Posts	OCA	NO	Competitive Bidding		Jan - Dec	Jan - Dec	GoP	3,002,500.00		3,002,500.00		
	Conduct of Trainings and Seminars/Workshop	OCA	NO	Lease of Venue / Small Value Procurement		Jan - Dec	Jan - Dec	GoP	2,500,000.00		2,500,000.00		
	Conduct of Team Building Activities	OCA	NO	Lease of Venue / Small Value Procurement		Dec	Dec	GoP	2,610,000.00		2,610,000.00		
	Conduct of GAD Activities	OCA	NO	Lease of Venue / Small Value Procurement		Mar-May-Sep-Dec	Mar-May-Sep-Dec	GoP	560,000.00		560,000.00		
	ICT OFFICE SUPPLIES	OCA	NO	Agency-to-Agency		Feb, Mar, Jul, Aug	Feb, Mar, Jul, Aug	GoP	200,000.00		200,000.00		
	Common Use Supplies and Materials available at Procurement Service - Part A	OCA	NO	Agency-to-Agency		Feb, Mar, Jul, Aug	Feb, Mar, Jul, Aug	GoP	3,700,000.00		3,700,000.00		

DEPARTMENT OF FOREIGN AFFAIRS Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMD/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity						Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO		
	Common Use Supplies and Materials not available at Procurement Service - Part B	OCA	NO	Shopping			Feb, Mar, Jul, Aug	Feb, Mar, Jul, Aug	GoP	6,000,000.00	6,000,000.00			
	ACCOUNTABLE FORMS EXPENSES	OCA	NO				Jan - Dec	Jan - Dec	GoP	-	-			
	Supply and delivery of ePassport Booklets	OCA	NO	Agency-to-Agency			Jan - Dec	Jan - Dec	GoP	4,080,379,784.00	4,080,379,784.00			
	Supply and delivery of Apostille Certificates / Authentication Certificates	OCA	NO	Agency-to-Agency			Jan - Dec	Jan - Dec	GoP	45,000,000.00	45,000,000.00			
	Supply and delivery new Visa e-Stickers	OCA	NO	Agency-to-Agency			Jan - Dec	Jan - Dec	GoP	65,000,000.00	65,000,000.00			
	FUEL, OIL AND LUBRICANTS EXPENSES	OCA	NO				Jan - Dec	Jan - Dec	GoP	-	-			
	Procure gasoline, oil and lubricants for OCA's Motor Vehicles (MV)	OCA	NO				Jan - Dec	Jan - Dec	GoP	350,000.00	350,000.00			
	Water Expenses - Supply of water in DFA ASEANA and NCR Cos	OCA	NO				Jan - Dec	Jan - Dec	GoP	3,200,000.00	3,200,000.00			
	Electricity Expenses - Supply of water in DFA ASEANA and NCR Cos	OCA	NO				Jan - Dec	Jan - Dec	GoP	20,000,000.00	20,000,000.00			
	Postage and Courier Services (pouch delivery)	OCA	NO	Agency-to-Agency			Jan - Dec	Jan - Dec	GoP	14,000,000.00	14,000,000.00			
	Telephone (landline) Telephone usage of DFA ASEANA and NCR Cos	OCA	NO				Jan - Dec	Jan - Dec	GoP	2,500,000.00	2,500,000.00			
	Telephone (mobile) Provision of Data Plan with mobile for OCA's Senior Officials	OCA	NO				Jan - Dec	Jan - Dec	GoP	450,000.00	450,000.00			
	Internet Subscription Internet subscription of DFA ASEANA and NCR Cos	OCA	NO				Jan - Dec	Jan - Dec	GoP	2,172,160.00	2,172,160.00			
	Cable, Satellite, Telegraph and Radio Cable and Satellite subscription of DFA ASEANA and NCR Cos	OCA	NO				Jan - Dec	Jan - Dec	GoP	150,000.00	150,000.00			
	Outsourcing of Other Professional Services - ASEANA and Cos	OCA	NO	Public Bidding			Jan - Dec	Jan - Dec	GoP	30,700,000.00	30,700,000.00			
	Hiring of Contract of Service for DFA ASEANA and Cos	OCA	NO				Jan - Dec	Jan - Dec	GoP	10,217,000.00	10,217,000.00			
	JANITORIAL SERVICES - Provision for security services to DFA ASEANA and Cos inclusive of 10% Contingency Fund for inflation	OCA	NO	Public Bidding			Jan - Dec	Jan - Dec	GoP	1,297,638.73	1,297,638.73			
	ENVIRONMENT/SANITARY SERVICES - Garbage Collection, Bio-augmentation/Pest Control	OCA	NO				Jan - Dec	Jan - Dec	GoP	500,000.00	500,000.00			
	SECURITY SERVICES - Estate dues for 2020 payable to Aseana Business Park Estate Asso. Inc. (ABPEA)	OCA	NO				Jan - Dec	Jan - Dec	GoP	661,920.00	661,920.00			
	Rental of Office Building and Staff House - for Cos	OCA	NO				Jan - Dec	Jan - Dec	GoP	3,798,000.00	3,798,000.00			
	TOTAL									9,584,778,335.14	7,585,841,335.14	1,998,937,000.00		

DEPARTMENT OF FOREIGN AFFAIRS
Annual Procurement Plan (APP) for CY 2020

Prepared by:



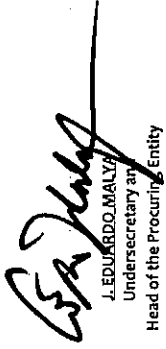
JEDY EDUARD I. PAVON
BAC Secretariat, Head

Recommended for Approval by:



IMBERTO L. PANSCOM
BAC Chairperson

Approved:



J. EDUARDO MALAY
Undersecretary and
Head of the Procuring Entity