



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

BAC 84-M-2020-GCQ


**UNDERSECRETARY FOR ADMINISTRATION AND
HEAD OF PROCURING ENTITY**

23 September 2020

Ma'am:

The Department of Foreign Affairs is please to submit its Supplemental Annual Procurement Plan (SAPP) for the Period of January to June 2020 in compliance with Procurement Rules and Regulations and GPPB Circular 02-2020.

Very truly yours,


J. EDUARDO MALAYA
Undersecretary and Head
of Procuring Entity



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DEPARTMENT OF FOREIGN AFFAIRS
Supplemental Annual Procurement Plan January - June 2020

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity			Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertising of Bids (IR/REI)	Posting of Bids	Contract Signing		Total	MOOE	CO	
	Repair and Maintenance Service of the Ventilation and Air Conditioning System of the DFA Main Bldg. and OCA-Aseana	OAMSS	No	Public Bidding			2nd Quarter	2020 GAA	14,150,000.00	14,150,000.00		
	Rents - ICT Machinery and Equipment	GAD	No	Competitive Bidding			2nd Quarter	2020 GAA	250,000.00	250,000.00		
	Procurement of Lease of Laptop computers and computer tablets	HRMO	No	Small Value Procurement			2nd Quarter	2020 GAA	990,000.00	990,000.00		
	Other Supplies and Materials - Various supplies and materials	OFMS	No	Small Value Procurement			2nd Quarter	2020 GAA	50,000.00	50,000.00		
	Office Supplies - Various supplies and materials	OFMS	No	Small Value Procurement			2nd Quarter	2020 GAA	20,000.00	20,000.00		
	Other Maintenance and Operating Expenses - Fuel / Gasoline / Transportation expenses	OFMS	No	Small Value Procurement			2nd Quarter	2020 GAA	10,000.00	10,000.00		
	Procurement of Three (3) Paper Shredders	BFSE	No	Small Value Procurement			2nd Quarter	2020 GAA	45,000.00	45,000.00		SF - Fee remained for 2020 FSQE - Qualifying Test
	Other Supplies and Materials Expenses - Purchase hard hats for OTLA Personnel	OTLA	No	Small Value Procurement			2nd Quarter	2020 GAA	20,000.00	20,000.00		Sf - Foreign Travel
	Supplies and Materials - Office Equipment - Purchase of five (5) units of paper shredder	OMEAA	No	Small Value Procurement			2nd Quarter	2020 GAA	50,000.00	50,000.00		SF: Continuing GAA 2019
	Semi-Expendable - ICT Equipment - One (1) unit mobile phone	OUMWA	No	Small Value Procurement			2nd Quarter	2020 GAA	1,000.00	1,000.00		SF - Supplies and Materials
	Other Supplies and Materials Expenses - 140 pcs. N95 face mask	OUMWA	No	Small Value Procurement			2nd Quarter	2020 GAA	25,000.00	25,000.00		SF - Supplies and Materials
	Other Supplies and Materials Expenses - surgical mask 500 box, safety goggles 100 pcs, face shield 250	OAMSS	No	Emergency Procurement			2nd Quarter	2020 GAA	585,455.00	585,455.00		SF - Other Supplies and Materials Expenses
	Bayanhan Emergency Procurement for the Lease of Laptops	GAD	No	Bayanhan Emergency Procurement			23 Jun 2020	2020 GAA	250,000.00	250,000.00		
	Bayanhan Emergency Procurement of 80 pieces of Face Shield and 162 bottles of Isopropryl Alcohol of DFA CO Dumaguete Personnel	OCA - CO - Lipa	No	Bayanhan Emergency Procurement			18 Jun 2020	2020 GAA	18,500.00	18,500.00		
	Bayanhan Emergency Procurement of Various Medical Supplies and Personal Protective Equipment of DFA CO Lipa personnel	OCA - CO - Lipa	No	Bayanhan Emergency Procurement			17 Jun 2020	2020 GAA	78,443.00	78,443.00		
	Foreign Travel 19 - ASEAN - US Special Summit and Side Events and PH-US Bilateral Meetings, Las Vegas Nevada, USA	OUP	No	NA			1st Quarter	2020 GAA	550,000.00	550,000.00		SF - Foreign Travel 11 - Bilateral Meeting: PH with ASPAC Countries and Foreign Travel 16 - International Meeting, Europe 4th Quarter
	Rent Equipment - Lease of Photocopying Machine for DFA Aseana and COs	OCA	No	WETI			1st Quarter	2020 GAA	1,005,000.00	1,005,000.00		Augmentation of Existing Project
	Augmentation of CO - Antipolo Travelling Expenses - Local	OCA	No	NA			1st Quarter	2020 GAA	10,000.00	10,000.00		Augmentation of Existing Project - Local Travelling Expenses
	Augmentation of CO - Zamboanga Travelling Expenses - Local	OCA	No	NA			1st Quarter	2020 GAA	40,000.00	40,000.00		Augmentation of Existing Project - Local Travelling Expenses
	Augmentation of CO - Cagayan De Oro Travelling Expenses - Local	OCA	No	NA			1st Quarter	2020 GAA	50,000.00	50,000.00		Augmentation of Existing Project - Local Travelling Expenses
	Orientation and Workshop on the Omnibus Rules in Appointment and Other Human Resource Action (ORAHRA)	HRMO	No	Small Value Procurement / HTC			1st Quarter	2020 GAA	47,000.00	47,000.00		SF - Representation Expenses DFA Sport's Feast rental venue
	Conference Hosting 1, Winter Escape (Wreath)	OAA	No	Small Value Procurement			1st Quarter	2020 GAA	1,000.00	1,000.00		SF - Conference Hosting (Lease of Motor-Vehicles)

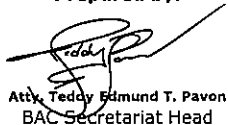
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Supplemental Annual Procurement Plan January - June 2020

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity			Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertise / Opening of Bids	Submission / Opening of Bids	Notice of Award		Contract Signing	Total	MOOE	
	Training Expenses - Various Trainings / Planning Sessions - Round Trip Plane Ticket / DSA / Pre-Departure Allowance / Incidental Expenses	GAD	No	Competitive Bidding	N/A	N/A	1st Quarter	2020 GAA	240,000.00	240,000.00		Amendments in the breakdown of details
	Training Expenses - Various Trainings / Planning Sessions - Lease of Motor Vehicles	GAD	No	Small Value Procurement	N/A	N/A	1st Quarter	2020 GAA	60,000.00	60,000.00		Amendments in the breakdown of details
	Basic Course for Security Managers - Professional fees for Resource Speakers	ISU	No	HTC	N/A	N/A	1st Quarter	2020 GAA	30,000.00	30,000.00		Augmentation of an existing Project
	Earthquake, Landslide, and Search and Rescue Orientation Course (ELSRAC) - Professional fees for Resource Speakers	ISU	No	HTC	N/A	N/A	1st Quarter	2020 GAA	35,000.00	35,000.00		Augmentation of an existing Project
	Team Building - Additional fund for Team Building Activity	OTLA	No	Lease of Venue	N/A	N/A	1st Quarter	2020 GAA	35,000.00	35,000.00		Augmentation of an existing Project
	Emergency procurement for the Lease of Motor Vehicles for its Personnel for four (4) days	OCA	No	Emergency Procurement	N/A	N/A	1st Quarter	2020 GAA	152,000.00	152,000.00		
	Library and Other Reading Materials Subscription and Expenses (Local Newspapers / Foreign Magazines	UA	No	Small Value Procurement	N/A	N/A	1st Quarter	2020 GAA	74,237.50	74,237.50		SF - Other Subscription Expenses / Representation Expenses
	First Printing of Ambassador's Handbook	UA	No	Small Value Procurement	N/A	N/A	1st Quarter	2020 GAA	50,000.00	50,000.00		SF - 2019 Continuing Appropriation
	Second Printing of Ambassador's Handbook	UA	No	Small Value Procurement	N/A	N/A	1st Quarter	2020 GAA	49,500.00	49,500.00		SF - 2019 Continuing Appropriation
	Procurement of Local and Foreign Newspapers and Magazines	IAS	No	Small Value Procurement	N/A	N/A	1st Quarter	2020 GAA	46,000.00	46,000.00		SF - Subscription Expenses - Other Subscription Expenses
	Library and Other Reading Materials Subscription and Expenses	OEA	No	Small Value Procurement	N/A	N/A	1st Quarter	2020 GAA	60,000.00	60,000.00		SF - Other Subscription Expenses / ICT Software Subscription
	Library and Other Reading Materials Subscription and Expenses	OMEAA	No	Small Value Procurement	N/A	N/A	1st Quarter	2020 GAA	59,768.50	59,768.50		SF - Other subscription Expenses - 37,000, Other Professional Services - 22,768.50
	Subscription Expenses - ICT Software Subscription for cybersecurity licenses	OAMSS	No	Small Value Procurement	N/A	N/A	1st Quarter	2020 GAA	5,524,446.05	5,524,446.05		SF - Continuing GAA 2019, ICT Software subscription for the renewal licenses of cybersecurity of Deep Discovery Inspector, Deep Security and Tipping Point.
	Other Supplies and Materials Expenses for the purchase of food and non-food supplies to be used during various meetings and activities hosted by the Office of the European Affairs	OEA	No	Small Value Procurement	N/A	N/A	2nd Quarter	2020 GAA	150,000.00	150,000.00		Sf - Representation Expenses
	Bayanihan Emergency Procurement for the Lease of Motor Vehicle of OAMSS-ICTD Personnel from 25 May to 6 June 2020	OAMSS	No	Bayanihan Emergency Procurement	N/A	N/A	23 May 2020	2020 GAA	136,056.31	136,056.31		
	Bayanihan Emergency Procurement Lease of Motor Vehicle for Transportation of OCA Personnel from 1-5 June 2020	OCA	No	Bayanihan Emergency Procurement	N/A	N/A	31 May 2020	2020 GAA	212,500.00	212,500.00		
	Bayanihan Emergency Procurement for the provision of shuttle service for DFA personnel	HRMO	No	Bayanihan Emergency Procurement	N/A	N/A	29 May 2020	2020 GAA	430,596.00	430,596.00		
	Bayanihan Emergency Procurement Lease of Motor Vehicle for Transportation of OCA Personnel from 8-11 June 2020	OCA	No	Bayanihan Emergency Procurement	N/A	N/A	7 Jun 2020	2020 GAA	152,000.00	152,000.00		
	Bayanihan Emergency Procurement for the Lease of Motor Vehicle for DFA Personnel for 8 working days	HRMO	No	Bayanihan Emergency Procurement	N/A	N/A	12 Jun 2020	2020 GAA	88,000.00	88,000.00		
	Bayanihan Emergency Procurement for the Lease of Motor Vehicle for OCA Personnel for 10 working days	OCA	No	Bayanihan Emergency Procurement	N/A	N/A	12 Jun 2020	2020 GAA	315,000.00	315,000.00		


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					Advertisement/Posting of IB/RFI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Bayanihan Emergency Procurement for the Lease of Motor Vehicle for OCA Personnel for 15 working days	OCA	No	Bayanihan Emergency Procurement	N/A	N/A	23 Jun 2020	23 Jun 2020	2020 GAA	540,000.00	540,000.00		
	Highly Technical Consultant Services for the DPA Compliance Phase 2 (HTC) Security Network Plan	OAMSS	No	HTC	2nd Quarter				2020 GAA	900,000.00	900,000.00		
	ICT Consultancy Services HTC (Data Privacy Act.)	OAMSS	No	HTC	2nd Quarter				2020 GAA	500,000.00	500,000.00		
	ICT Software Subscription AD manager & Netflow	OAMSS	No	Small Value Procurement	2nd Quarter				2020 GAA	1,000,000.00	1,000,000.00		
	ICT Subscription ECMS	OAMSS	No	Small Value Procurement	2nd Quarter				2020 GAA	6,831,586.66	6,831,586.66		
	DDI Deep Security Tipping Point	OAMSS	No	Direct Contracting	2nd Quarter				2020 GAA	5,524,446.05	5,524,446.05		
	ICT Subscription for Licenses	OAMSS	No		2nd Quarter				2020 GAA	18,500,000.00	18,500,000.00		
	Data Center Rehabilitation	OAMSS	No		2nd Quarter				2020 GAA	7,000,000.00	7,000,000.00		
GRAND TOTAL										66,942,535.07	66,942,535.07	0.00	

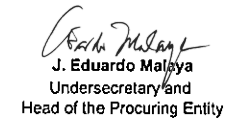
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