

**ANNOUNCEMENT****INVITATION TO BID**

The Department of Foreign Affairs invites all interested bidders/parties to submit bids for the following unserviceable motor vehicles and office equipment/furniture on an **“AS IS, WHERE IS BASIS”**:

**1 lot of office equipment and furniture (Assessed value: Php 65,258.74):**

• Air Coolers	• Computer Mouse	• Safety Helmets
• Air Purifiers	• Computer Printers	• Shredder Machines
• Air-con (Split-type/Window Type)	• Computer Scanners	• Sofa Chair (two/three-seater)
• Barcode Reader	• CPU's	• Steel Filing Cabinets
• Cash Registers	• Electric Fans	• Switch Hubs
• Chairs (clerical /executive /stool)	• Fax Machines	• Tables (Office table)
• Clocks (wall clock)	• Money Detector	• Telephone Landlines
• Computer AVR's	• Multimedia Projectors	• UPS
• Computer Keyboards	• Push Carts	• Receipt Printer
• Computer Monitors		

**1 lot of Waste Material Report (Assessed value: Php 160,000.00) see in Actual Viewing**

The total price of the unserviceable Office equipment, furniture, and Waste Material Report is **Php 225,258.74**. The price of Bid Documents is **Php 500.00** which is not refundable.

Interested bidders/parties may inspect the above-mentioned unserviceable office equipment/furniture, and Waste Material Report for one (1) time viewing only. **28 January 2021**.

The deadline for the submission of sealed bids will be on **29 January 2021, Friday at exactly 2:00 p.m** at the Office of Assets Management and Support Services-Property, and Support Services Division (PSSD) located at the Basement of the Department of Foreign Affairs, 2330 Roxas Blvd., Pasay City.

Furthermore, the opening of the sealed bids is scheduled for **29 January 2021, Friday at exactly 3:00 p.m.** at the above-mentioned address in the presence of the Chair and members of the Department of Foreign Affairs Bids and Award Committee (BAC), Commission on Audit representative/s and interested bidders to determine the winning bidder.

For inquiries please contact the Department of Foreign Affairs Disposal Committee Secretariat at tel. nos. (02) 8834-4891 & 8834-3291.

Note: **Only one (1) Bidder is allowed to enter the DFA premises.  
No Facemask No Face Shield No Entry**

DEPARTMENT OF FOREIGN AFFAIRS  
APPROVED FOR POSTING/DATE: **JAN 19 2021**

BY: **ALAN ROI Q. GABRIOLA**  
Acting Director, HRMO-BWD

Office of Administrative Division  
Office of Personnel & Administrative Services  
Pasay City, Metro Manila  
19-Jan-2021

**MEDARDO G. MACARAIG**  
Chairman, Disposal Committee