



# DEPARTMENT OF FOREIGN AFFAIRS

## Computer Programmer II (Contract of Service)

**Salary:** PhP 40, 208.00 + 7.5% premium pay (PhP 3, 015.60) /month  
**Number of Vacant Positions:** One (1)  
**Office:** Office of the Undersecretary for Migrant Affairs (OUMA)  
**Location:** DFA Temporary Headquarters - Double Dragon Tower, EDSA Ext., Pasay City

### Minimum Qualifications:

- Filipino citizen;
- Bachelor's degree in Computer Science, Programming, Database and Information Systems, or related fields;
- Two (2) years of relevant work experience with samples/proof of accomplishments;
- Web programming and database/object -RDBMS application development, PHP, MySQL/PostGreSQL, Apache/IIS, JSON familiarity;
- Experience with Visual Basic for Applications and Microsoft Office / Google Workspace Integration.

### General Functions of the Position:

- ❖ Writing code and implementing computer programs on multiple systems in the business;
- ❖ Develop a custom application and/or database solution with the aim or better record-keeping, process automation, report generation, data gathering, and information analysis related to ATN cases as well as tracking of funding requests and disbursements, in accordance with the agency-approved specifications, database schema, and desired project outcome.

## JOB VACANCY

Interested applicants are requested to submit to <https://forms.gle/7qif4AxM4PuFFiuB6> the following requirements in PDF format:

- Duly accomplished DFA application form with colored photo ([https://dfa.gov.ph/images/2022/Forms/DFA\\_Application\\_Form\\_Revision\\_02.pdf](https://dfa.gov.ph/images/2022/Forms/DFA_Application_Form_Revision_02.pdf))
- Duly accomplished Work Experience Sheet (<https://dfa.gov.ph/images/2018/job-vacancies/September/03/Work-Experience-Sheet.pdf>)
- Updated resumé
- Copy of transcript of records AND diploma
- Valid NBI clearance (or proof of renewal or new application)

Certificate/s of Good Moral Character from current/previous employer or school, whichever is applicable, may be required by HRMO during the selection process.

DFA implements equal employment opportunity for Persons with Disability in accordance with RA 10524 (An Act Expanding the Positions Reserved for Persons with Disability, amending for the purpose RA 7277, as amended, otherwise known as the Magna Carta for PWDs).

Incomplete submission of documents will not be accepted/processed.

Qualified applicants will receive a notification at the email address indicated in their application form.

Deadline of submission of application is on 05 May 2025, 5:00 PM