



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS


**NOTICE OF AWARD**

01 December 2017

**Madam:**

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Department of Foreign Affairs (DFA) as contained in its Resolution No. (MTCL) 504 - 17, the Department is awarding the procurement for the design, development and conduct of the Wellness and Reintegration Workshop for Recalled DFA Personnel to your firm, the **Better Steps Psychology, Inc.**, in the total amount of *Sixty Thousand Pesos* (PhP 60,000.00) only, including taxes and other lawful charges, subject to the Department's existing accounting and auditing rules and regulations, and subject to the signing of the Contract.

Very truly yours,

  
LINGLINGAY F. LACANLALE  
Undersecretary for Administration  
and Head of the Procuring Entity

**Ms. Maria Teodora S. Dizon**  
Director for Institutional Training  
Better Steps Psychology, Inc.  
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