



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS


NOTICE OF AWARD

20 November 2017

Madam:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Department of Foreign Affairs as contained in its Resolution No. (MTCL) 449 - 17, the Department is awarding the procurement for the lease of venue for the Customer Service and Handling Exceptional Clients Workshop on 25-26 November 2017 to your firm, the **Hotel St. Ellis** in the total amount *Seventy-Four Thousand Four Hundred Pesos* (PhP 74,400.00) only, including taxes and other lawful charges, subject to the Department's accounting and auditing rules and regulations, and subject to the signing of the Contract.

Very truly yours,


LINGLINGAY F. LACANLALE
Undersecretary for Administration
and Head of the Procuring Entity

Mr. Kent Vincent Payoc
Sales Account Executive
Hotel St. Ellis
Rizal Street, Legazpi Port District
Legazpi City, Albay 4500