



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

NOTICE TO PROCEED


12 October 2017

Sir:

Please be informed that pursuant to the Notice of Award dated 12 October 2017, signed by the Undersecretary for Administration and Head of the Procuring Entity, the **Better Steps Psychology, Inc.** is hereby given this Notice to Proceed to provide consultancy services for the conduct of an interactive training workshop, entitled: "Enhancing People-Management Skills through Increased Self-Responsibility Seminar for Career Minister Examinees" on 13-14 October 2017 in the total amount of *Sixty-Five Thousand Pesos* (PhP 65,000.00) only, inclusive of all taxes and other lawful charges.

This Notice is issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act of 2003".

Very truly yours,


LINGLINGAY F. LACANLALE
Undersecretary for Administration
and Head of the Procuring Entity

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