



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS  
NOTICE TO PROCEED


09 October 2017

**Madam:**

Please be informed that pursuant to the Notice of Award dated 06 October 2017, signed by the Undersecretary for Administration and Head of the Procuring Entity, the you are hereby given this Notice to Proceed to provide professional services for the development and conduct of *T'ai Chi* classes for the personnel of the Department from October to December 2017 to your firm, the ***White Space Mind and Body Wellness Corporation*** in the amount of *Eighty Thousand Pesos (PhP 80,000.00)* only or *Five Thousand Pesos (PhP 5,000.00)* only per session, inclusive of all taxes and other lawful charges.

This Notice is issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act of 2003".

Very truly yours,

  
LINGLINGAY F. LACANLALE  
Undersecretary for Administration  
and Head of the Procuring Entity

**Ms. Eileen Tupaz**

Co-Director

White Space Mind and Body Wellness Corporation  
6/F Regis Center, 327 Katipunan Ave.  
Loyola Heights, Quezon City