



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

NOTICE TO PROCEED

Madam:

DEC 11 2017

Please be informed that, pursuant to the Notice of Award dated 11 December 2017, signed by the Undersecretary and Acting Head of the Procuring Entity, you are hereby given this Notice to Proceed to provide consultancy services for the review of the Operations Manuals of the three (3) Divisions of the Human Resource Management Office (HRMO) in the total amount of *Six Hundred Thousand Pesos* (PhP 600,000.00) only, inclusive of all taxes and other lawful charges.

This Notice is issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act of 2003".

Very truly yours,

A handwritten signature in black ink that reads "Enrique A. Manalo".

ENRIQUE A. MANALO
Undersecretary and Acting
Head of the Procuring Entity

Ms. Marie Jane Pauig
Charles Conrad St., Faustina Village PH2
Brgy. Culiati, Quezon City