



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

NOTICE TO PROCEED

Madam:

Please be informed that pursuant to the Notice of Award dated 23 November 2017, signed by the Undersecretary for Administration and Head of the Procuring Entity, the ***Guthrie-Jensen Consultants, Inc.*** is hereby given this Notice to Proceed to provide consultancy services for the design, development and conduct of the Seminar/Training on Customer Service and Handling Exceptional Clients for the personnel of the Regional Consular Office (RCO) – Legazpi on 25-26 November 2017, in the total amount of *One Hundred Forty-Seven Thousand (PhP 147,000.00)*, inclusive of all taxes and other lawful charges.

This Notice is issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act of 2003".

Very truly yours,

A handwritten signature in black ink, appearing to read 'L. Lacanlale'.

LINGLINGAY F. LACANLALE
Undersecretary for Administration
and Head of the Procuring Entity

Ms. Techie Joyce Ramos-Guzman
Assistant Vice President
CARES Division
Guthrie-Jensen Consultants, Inc.
4/F ACE Building, 101-103 Rada cor. Dela Rosa Streets
Legaspi Village, Makati City