



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

NOTICE TO PROCEED


03 March 2017

Madam:

Please be informed that, pursuant to the Notice of Award dated 03 March 2017 signed by the Undersecretary for Administration and Head of the Procuring Entity, the **Litany Commercial** is hereby given this Notice to Proceed to deliver office supplies (8 reams A4 and 8 reams legal size DFA letterhead stationery and 10 reams legal size note verbale forms) in the total amount of *Thirty-One Thousand Seven Hundred Forty Pesos* (PhP 31,740.00), inclusive of all taxes and other lawful charges.

This Notice is issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act of 2003".

Very truly yours,


LINGLINGAY F. LACANLALE
Undersecretary for Administration
and Head of the Procuring Entity

Ms. Lea P. Arceo
Marketing Manager
Litany Commercial
Rm. 321 Downtown Center Bldg.
Quintin Paredes Street
Binondo, Manila