



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

**NOTICE TO PROCEED**


29 December 2017

**Madam:**

Please be informed that pursuant to the Notice of Award dated 29 December 2017, signed by the Undersecretary and Acting Head of the Procuring Entity, the ***Falsina General Merchandise*** is hereby given this Notice to Proceed to deliver office supplies and equipment (combo machine, desk organizers, in and out trays, heavy duty staplers and 1TB portable hard drives) in the total amount of *Sixty Thousand Six Hundred Seventy-Five Pesos (PhP 60,675.00)* only, inclusive of all taxes and other lawful charges.

This Notice is issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act of 2003".

Very truly yours,

  
**SARAH LOU Y. ARRIOLA**  
Undersecretary and Acting  
Head of the Procuring Entity

**Ms. Diane Ronquillo**  
Manager  
Falsina General Merchandise  
225 B-13 Tejeron Street  
Sta. Ana, Manila