



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

NOTICE OF AWARD

05 February 2019

**Sir/Madam:**

Please be informed that, upon the recommendation of the Office of Consular Affairs-Bids and Awards Committee (OCA-BAC) of the Department of Foreign Affairs as contained in its Resolution No. (OCA) 09 - 19, the Department is awarding the procurement for the lease of a privately-owned real property to be officially used as staff house of Consular Office (CO) – Clarin for the period of 06 February-31 December 2019 to your firm, the **Sitio Arvin Apartment** in the total amount of *One Hundred Sixty-Five Thousand Pesos* (PhP 165,000.00) only or *Fifteen Thousand Pesos* (PhP 15,000.00) only per month, including taxes and other lawful charges, subject to the Department's accounting and auditing rules and regulations, and subject to the signing of the Contract.

Very truly yours,

A handwritten signature in black ink, appearing to read "Enrique A. Manalo".

**ENRIQUE A. MANALO**

Undersecretary for Policy and  
Head of the Procuring Entity

**Sitio Arvin Apartment**  
Poblacion I, Clarin  
Misamis Occidental