



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

**NOTICE TO PROCEED**

11 February 2019

**Madam:**

Please be informed that pursuant to the Notice of Award dated 11 February 2019, signed by the Undersecretary for Policy and Head of the Procuring Entity, you are hereby given this Notice to Proceed to conduct yoga classes for the DFA personnel for CY 2019 in the total amount of *One Hundred Twelve Thousand Five Hundred Pesos* (PhP 112,500.00) only or *Four Thousand Three Hundred Pesos* (PhP 4,300.00) per session only,, inclusive of all taxes and other lawful charges.

This Notice is issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act of 2003".

Very truly yours,

A handwritten signature in black ink, appearing to read "Enrique A. Manalo".

**ENRIQUE A. MANALO**  
Undersecretary for Policy and  
Head of the Procuring Entity

**Ms. Svetlana S. Lagman**  
Yoga Instructor  
Unit 11-T, Tower 3, Avida Towers  
San Dionisio, Sucat  
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