



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

NOTICE TO PROCEED

26 November 2019

Sir/Madam:

Please be informed that pursuant to the Notice of Award dated 26 November 2019, signed by the Undersecretary for Administration and Head of the Procuring Entity, the **Better Steps Psychology, Inc.** is hereby given this Notice to Proceed to conduct a Wellness and Reintegration Workshop for Recalled DFA Personnel (4th Batch) in the total amount of *Seventy Thousand Pesos* (PhP 70,000.00) only, inclusive of all taxes and other lawful charges.

This Notice is issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act of 2003".

Very truly yours,

A handwritten signature in black ink, appearing to read "J. Eduardo Malaya".

J. EDUARDO MALAYA
Undersecretary for Administration
and Head of the Procuring Entity

Better Steps Psychology, Inc.
3rd Flr. 144 Fortune Building
Pasig Blvd., Bagong Ilog
Pasig City