



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

NOTICE OF AWARD

05 August 2020

Sir/Madam:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Department of Foreign Affairs as contained in its Resolution No. IMP - 113 - 20, the Department is awarding the procurement for the lease of five (5) units of desktop computers for the period of August-December 2020 to your firm, the **OTUS Copy Systems, Inc.**, in the total amount of *One Hundred Twenty-Two Thousand Four Hundred Pesos (PhP 122,400.00)* only, including taxes and other lawful charges, subject to the Department's accounting and auditing rules and regulations, and subject to the signing of the Contract.

Very truly yours,

A handwritten signature in black ink, appearing to read 'J. Eduardo Malaya'.

J. EDUARDO MALAYA
Undersecretary for Administration
and Head of the Procuring Entity

OTUS Copy Systems, Inc.
10F MG Tower
75 Shaw Boulevard
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Mandaluyong City