



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

**NOTICE TO PROCEED**

14 December 2020

**Sir/Madam:**

Please be informed that pursuant to the Notice of Award dated 14 December 2020, signed by the Undersecretary and Acting Head of the Procuring Entity, the ***Office Essentials Systems Furnitures, Inc.*** is hereby given this Notice to Proceed to deliver thirty (30) units of executive chair in the total amount of *Three Hundred Twenty-Two Thousand Eight Hundred Twelve Pesos* (PhP 322,812.00) only, inclusive of all taxes and other lawful charges.

This Notice is issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act of 2003".

Very truly yours,

A handwritten signature in black ink, appearing to read "ERNESTO C. ABELLA".

**ERNESTO C. ABELLA**  
Undersecretary and Acting  
Head of the Procuring Entity

**Office Essentials Systems Furnitures, Inc.**  
G/F Ricogen Bldg., 112 Aguirre St.,  
San Lorenzo, Makati City