



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

NOTICE TO PROCEED

29 December 2020

Sir/Madam:

Please be informed that pursuant to the Notice of Award dated 29 December 2020, signed by the Undersecretary for Administration and Head of the Procuring Entity, the ***Expressions Stationery Shop, Inc.*** is hereby given this Notice to Proceed to deliver office supplies for the official use of Consular Office (CO) – Tagum in the total amount of *Sixty-Five Thousand Eight Hundred Ninety-Two Pesos and Fifty Centavos* (PhP 65,892.50) only, inclusive of all taxes and other lawful charges.

This Notice is issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act of 2003".

Very truly yours,

A handwritten signature in black ink, appearing to read "J. Eduardo Malaya".

J. EDUARDO MALAYA
Undersecretary for Administration
and Head of the Procuring Entity

Expressions Stationery Shop, Inc.
UG/F 25 Gaisano Mall
National Highway, Magugpo East
Tagum City, Davao del Norte