



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

November 7, 2020

Good day,

The Department of Foreign Affairs - **Office of Middle East and African Affairs (OMEAA)** intends to procure 30 (thirty) **Executive High Back Chair with headrest** with the following specifications:

- Mesh Backrest
- Fabric Seat with moulded foam
- Adjustable Headrest
- Adjustable height of armrest
- Adjustable armrest to widen seat space
- Tilting mechanism with multiple locking position
- Gaslift height adjustment
- Metal Base
- With lumbar support
- With at least 1 year warranty

Terms of payment:

- Send Bill Arrangement
- No downpayment

ABC: 330,000.00

Must be PHILGEPS registered and provide the following documentary requirements in compliance with BAC (sec. 53.9) 2016 IRR of RA 1984: (Notarized Omnibus Sworn Statement, Latest Business/Mayor's Permit, Copy of PHILGEPS Certificate of Membership and Latest Income Tax Return) The procurement will be undertaken in accordance with the Revised Implementing Rules and Regulation (Revised IRR of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act). Please quote your best offer, subject to the Terms and Conditions provided.

You may submit your quotation duly signed by the authorized representative not later than **12:00 noon, 10 November 2020 (Tuesday)**

Feel free to contact us at the provided number below for further information.

Thank you very much and we hope to get a feedback from you as soon as possible.

HARLEY A. TESORERO

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