

TECHNICAL SPECIFICATION

OFFICE : **OFFICE OF THE UNDERSECRETARY FOR STRATEGIC COMMUNICATIONS AND RESEARCH (OUSCR)**

PROJECT : **Purchase of Customized Bamboo Coffee Press/French Press with Packaging and Christmas Cards as Christmas Gifts and Tokens for Members of Diplomatic Corps and Select Partner Agencies**

The supplier should meet the following technical specifications and requirements:

1. Specifications
 - Products: Bamboo Coffee Press/French Press (600ml) with customized packaging and Christmas greeting cards
 - Quantity: 70 pcs.
 - Product Details:
 - Bamboo Coffee Press/French Press should be made of Borosilicate Glass with Bamboo Cover and handle, and has a capacity of 600ml (good for 2 to 3 cups)
 - Brown paper bag with embossed DFA logo and USCR office name
 - Customized Christmas cards (designed by OUSCR)
2. Supplier should be to submit the following requirements:
 - 2.1. Proof of valid PhilGEPS registration;
 - 2.2. Current Mayor's Permit;
 - 2.3. Omnibus Sworn Statement;
 - 2.4. Current Income Tax Return
3. Supplier should be able to deliver the products on or before **15 December 2020**.
4. The quotation should indicate the **total price (inclusive of the applicable taxes)**.
5. Payment should be on a **"Send Bill"** arrangement; and
6. The Approved Budget for the Contract (ABC) is **TWO HUNDRED THOUSAND PESOS ONLY (PHP200,000.00)**

Contact person & Details: Ms. Cheneen R. Capon & Ms. Stephanie Louise X. Villanueva / (02) 8834-4028/ 0917 701 7484/ ouscr@dfa.gov.ph/ crc.ouscr@gmail.com

Note:

1. Item 2 should be submitted along with the quotation. Quotation with incomplete documentary requirements will be considered **FAILED**.
2. Non-compliance of the interested service providers to above-stated technical specifications will automatically deem their submission as **FAILED**.

CONFORME:

Name and Signature: _____

Position: _____

Company Name: _____

Date: _____