

REQUEST FOR QUOTATION

Sir/Madam:

The Department of Foreign Affairs intends to procure **and hire a production house in-charge of the DFA-USCR's Online Talk Show** and would like to request a quotation from your company.

In this regard, please submit a signed quotation and indicate your acceptance of attached technical specifications for the procurement. The Department accepts open quotations submitted directly through the email indicated below. Please take note that deadline for the submission of bids is on 07 December 2020, at 12nn. Quotations should not exceed the Approved Budget for Contract (ABC) of **THREE HUNDRED THROUSAND PESOS ONLY (PHP300,000.00)**.

Should you require further clarification, please contact the Office of the Undersecretary for Strategic Communications and Research at office no. (02) 8834-4028, or send a message to ouscr@dfa.gov.ph. / crc.ouscr@gmail.com.

Very truly yours,



ERNESTO C. ABELLA
Undersecretary

Pasay City, _____