

## PURCHASE REQUEST

Department of Foreign Affairs  
Agency

Department: Consular Office Clarin PR No. 2020-11-012 Date: 02 Nov. 2020

Section : \_\_\_\_\_ SAI No. \_\_\_\_\_ Date: \_\_\_\_\_

Stock No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	Unit	<b>Adjustable Metal Shelf:</b> Materials: Steel/Metal; Shelf Units, Riveted Type, ^ Layers; Dimensions: 91.4 x 45.7 x 183 cm; Load Capacity per Layer: 250 kg	4		
	Piece	<b>Folding Single Chair:</b> Made of Polyethylene; Folds in half; Weatherproof; Dimensions: 41 x 43cm seat; 83cm height	4		
	Piece	<b>6ft Foldable Table:</b> Made of Polyethylene; Dimensions: <b>Closed:</b> 76.2cm (W) x 94.3cm (L) x 7.8cm (H) <b>Open:</b> 76.2cm (W) x 183.8cm (L) x 73.6cm (H); Table Top Thickness: 3.9cm; Weight Capacity; Center Loaded: 90 kg; Evenly Distributed: 212 kg	1		
	Piece	<b>4ft. Foldable Table:</b> Made of polyethylene; Dimensions: 48.3x24x29in.	1		
	Piece	<b>BAR CHAIR with BACKREST:</b> Materials: Steel/Metal Sheet Legs & seat with coating Dimensions: W43 x D43 x H96cm Seat HT: 76cm; Color: Black/gray/brown	1		
	Unit	<b>Office Cabinet:</b> Sliding Door; 5 Layer Shelf; Materials: Steel/Metal; Dimensions: L35.45"xW15.35"xH70.86"	1		
				<b>Total</b>	<b>84,100</b>

Purpose:

Signature

Requested by:

Printed Name:  
Designation:

  
**CORDEL R. ANDALES**  
 Head of Office