

PURCHASE REQUEST


Department of Foreign Affairs
Agency

Department : Consular Office Clarin PR No. 2020-11-010 Date: 20 Nov 2020

Section : _____ SAI No. _____ Date : _____

Stock No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	UNIT	3-in1 InkTank Colour Printer Specifications: Print, Scan & Copy Printing Speed: 15 pages/min Colour, 33 pages/min Monochrome - Scanner: A4 size; Colored & Monochrome output; Output Formats: JPEG, PNG, BMP, TIFF, PDF	3		
	PIECE	Uninterrupted Power Supply 650 VA Specifications: Capacity 650VA 390W; Input Nominal Voltage: 220V; Output Nominal Voltage: 220V; Output Frequency: 60Hz; Transfer Time: 10ms typical; Backup Time for a 100W load: 16min	8		
	SET	DESKTOP Computer (Package) Specifications: CPU 3.8GHZ; Harddrive: 500GB; Processor: Dual-Core 3.8 GHz; Monitor: 18.5"	1		
		Inclusions: AVR, Mouse & Mousepad			
			Total		55,100.00

Purpose : _____

Signature	Requested By:
Printed Name :	 CORDEL R. ANDALES
Designation :	Officer-in-Charge