



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

CONSULAR OFFICE-ILOILO
Iloilo City

11 December 2020

Dear Sir/Ma'am,

Good day! The Department of Foreign Affairs Consular Office-Iloilo will be procuring various office supplies, furniture, fixtures and equipment for office use. The approved budget for the contract is One Hundred Seventy Nine Thousand Six Hundred Pesos (Php 179,600.00).

Please submit your lowest price quotation for the listed items with specifications on the attached Purchase Request, inclusive of VAT, and all other applicable taxes.

The payment shall be made within thirty (30) working days upon full delivery and receipt of the invoice with complete requirements as prescribed by OFMS-FRMD. Payment shall be made through List of Due and Demandable Accounts Payable (LDDAP). All payments shall be inclusive of all applicable taxes and other lawful charges.

Date of submission shall be on 14 DEC 2020 at 12:00 noon.

Very truly yours,


JENNIFER VERONIQUE M. EVANGELISTA
Property Officer