

## PURCHASE REQUEST

Department of Foreign Affairs  
Agency

Department : Office of Consular Affairs PR No. 2020-11-0007 Date: 03 Nov. 2020

Section : Consular Office San Nicolas SAI No. \_\_\_\_\_ Date : \_\_\_\_\_

Stock No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	Bottle	HAND SOAP, 500ml	40		
	Bottle	DISINFECTANT SPRAY, aerosol type, 400-550 grams	30		
	Piece	GLOVES, 100 pieces/box	1490		
	Piece	FACE MASK, 50 pieces/box	1000		
	Piece	THERMOGUN	1		
	Bottle	ALCOHOL, isopropyl, 68%-72%, 500ml (-5ml)	90		
	Unit	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5 kgs	5		
			<b>Total</b>		<b>52,079.98</b>


Purpose : Procurement of other supplies and materials and fire extinguisher as per mall requirement and for use in case of emergency.

Signature

Printed Name :

Designation :

Requested By:

  
**LEIZEL E. VILLANUEVA**  
Officer-in-Charge