

**PURCHASE REQUEST**Department of Foreign Affairs  
AgencyDepartment : CO-Iloilo PR No. 201022 Date: 10 Nov. 2020

Section : \_\_\_\_\_ SAI No. \_\_\_\_\_ Date : \_\_\_\_\_

Stock No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	can	DISINFECTANT SPRAY, 510g	50		
2	gal	DISINFECTANT, LIQUID, 1 gal	25		
3	gal	ALCOHOL, ETHYL 70% solution, 1 gal	50		
4	bottle	HAND SANITIZER, 500 ml	30		
5	bottle	LIQUID HAND SOAP, 750 ml	30		
6	box	DISPOSABLE SURGICAL FACE MASK, 50/box	30		
7	pc	WASHABLE FACE MASK, COTTON	100		
8	pc	FACE SHIELD WITH SPECS	100		
9	bottle	ALCOHOL WITH DISPENSER, 1 ltr	27		
10	box	FOOT BATH, PVC, 10/box	10		
11	pc	FOREHEAD THERMOMETER with AAA batteries	5		
12	pc	AUTOMATED ALCOHOL DISPENSER, 1 ltr, with C batteries	5		
			<b>Total</b>	<b>ABC</b>	<b>118,000.00</b>

Purpose Emergency procurement of COVID-19 virus personal protective equipment (PPEs)

Signature

Printed Name :

Designation :

Requested By:



Ms. ANITA F. SALDO

Officer-in-Charge