



**DEPARTMENT OF FOREIGN AFFAIRS**  
**KAGAWARAN NG UGNAYANG PANLABAS**

**CONSULAR OFFICE-ILOILO**  
Iloilo City

22DEC2020

Dear Sir/Ma'am,

Good day! The Department of Foreign Affairs Consular Office-Iloilo will be procuring various supplies of COVID-19 virus personal protective equipment (PPEs). The approved budget for the contract is One Hundred Eighteen Thousand Pesos (Php 118,000.00).

Please submit your lowest price quotation for the listed items with specifications on the attached Purchase Request, inclusive of VAT, and all other applicable taxes.

The payment shall be made within thirty (30) working days upon full delivery and receipt of the invoice with complete requirements as prescribed by OFMS-FRMD. Payment shall be made through List of Due and Demandable Accounts Payable (LDDAP). All payments shall be inclusive of all applicable taxes and other lawful charges.

Date of submission shall be on 28DEC20 at 12:00 noon.

Very truly yours,

  
**JENNIFER VERONIQUE M. EVANGELISTA**  
Property Officer