

PURCHASE REQUEST

DEPARTMENT OF FOREIGN AFFAIRS
Agency

Depart OFFICE OF THE SECRETARY

07-01620

PR No.:
SAI No.: 27 JUL 2020

Sectio COORDINATION

Stock No.	Unit	Item Description	QTY	Unit Cost	Total Cost
ONE (1) LOT					
	bottle	Sparkling, 750 ml, Italy	72		
	bottle	Chardonnay, 750 ml, USA	60		
	bottle	Red wine, Cabernet Sauvignon, 750 ml, Bordeaux, France	120		
	bottle	Red wine, Cabernet Sauvignon, 750 ml., USA	72		
		XXXXXXXXXXXXXXXXXXXXXXXXXXXX			

Specifications: Should be reputable/well-known brands

ABC: Php 250,000.00


Purpose: For the official use of the Secretary of Foreign Affairs

RECEIVED BY:

REQUESTED BY:

APPROVED BY:

Printed Name


MARIA A. SANTERA
Property Officer


IRENE SUSAN B. NATIVIDAD
Chief of Staff