

**PURCHASE REQUEST**

*Pablo M. Montilano, Jr.*  
PROPERTY OFFICER

Department of Foreign Affairs  
Agency

Department : Office of Consular Affairs

IR No. **09-00220** Date: \_\_\_\_\_

Section : OCA

SAI No. \_\_\_\_\_ Date: **01 SEP 2020**

Stock No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	rolls	1" Masking Tape	60		
	gal	Primer Surfacer (White)	30		
	gal	Automotive Lacquer (White)	30		
	pcs	Sand Paper no. 260	100		
	gal	Lacquer Thinner	60		
	gal	Polyester Body Filler	4		
	pcs	Sand Paper no. 100	50		
	bags	Portland Cement	5		
	bags	Screened Sand (Bistay)	42		
	kgs	Cotton Rugs	5		
		xxx nothing follows xxx			
		<b>Total</b>			95,920.00

Purpose : For repainting of ceiling at Lobby and Authentication area, and repair of outside flooring

Signature	Requested by:  NEIL FRANK R. FERRER Assistant Secretary, OCA
Printed Name :	
Designation :	

**RECEIVED**  
BY: \_\_\_\_\_  
DATE/TIME: \_\_\_\_\_