



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

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**SUPPLEMENTAL / BID BULLETIN No. 2**

Project : Procurement of Laptops, Desktops, and Other Information and Communications  
Technology (ICT) Equipment  
Reference : PB-GS-08-2020  
ABC : PhP 21,000,000.00  
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This supplemental/bid bulletin is issued to provide information to the prospective proponents/bidders on the following changes to the Bidding Documents:

- I. **Technical Specifications (Section VII)** – The Technical Specifications (Section VII) of the Bidding Documents is superseded by ANNEX 1 of this Supplemental/Bid Bulletin No. 2 after considering inputs from the Committee and interested bidders.

The Bidding Documents is amended accordingly.

For the information and guidance of all concerned.

  
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# ANNEX 1

## Technical Specifications

### PROCUREMENT OF LAPTOPS, DESKTOPS AND OTHER INFORMATION AN COMMUNICATIONS TECHNOLOGY (ICT) EQUIPMENT

<b>I.</b>	<b>Background</b>  The Department intends to procure various Information and Communications Technology (ICT) equipment, for video coverages and various webinar and cloud meetings the Department attends to.	
<b>II.</b>	<b>Objective</b>  Procure brand new laptops which are compatible to the existing laptop utilized by the Department and webinar equipment for the Department.	
<b>III.</b>	<b>Technical Specifications</b>	<b>STATEMENT OF COMPLIANCE</b>
	All ICT equipment, their peripherals and Operating Systems shall be brand-new, genuine and of a reputable brand. Refurbished equipment is not acceptable.	
	<b>Laptop</b>	<b>265 Units</b>
	<b>Laptops shall have the following minimum requirements:</b>  a) Apple M1 chip with 8-core CPU, 8-core GPU, and 16-core Neural Engine b) 8GB unified memory c) 512GB SSD storage d) Retina display with True Tone e) Magic Keyboard f) Touch ID g) Force Touch trackpad h) Two Thunderbolt / USB 4 ports i) <b>Mac OS</b>	
	<b>Professional Laptop</b>	<b>5 Units</b>
	Professional Laptops shall have the following minimum requirements:  a) 2.0GHz quad-core 10th-generation Intel Core i5 processor b) Turbo Boost up to 3.8GHz c) Intel Iris Plus Graphics d) 16GB 3733MHz LPDDR4X memory e) 1TB SSD storage f) 13-inch Retina display with True Tone g) Magic Keyboard h) Touch Bar and Touch ID i) Four Thunderbolt 3 ports j) MacOS Catalina	

	<ul style="list-style-type: none"> <li>k) Final Cut Pro X – MacOS Video Editing Software</li> <li>l) USB-C Digital AV Multiport Adapter (USB-C to HDMI and USB-A)</li> </ul>	
	<b>Desktop</b>	<b>1 Unit</b>
	<p>Desktop shall have the following minimum requirements:</p> <ul style="list-style-type: none"> <li>a) Retina 5K Display</li> <li>b) 3.8GHz 8-core 10th-generation Intel Core i7 processor</li> <li>c) Turbo Boost up to 5.0GHz</li> <li>d) 64GB 2666MHz DDR4 memory</li> <li>e) 1TB SSD storage</li> <li>f) Radeon Pro 5500 XT with 8GB of GDDR6 memory</li> <li>g) Two Thunderbolt 3 ports</li> <li>h) Retina 5K 5120-by-2880 P3 display with True Tone</li> <li>i) MacOS Catalina</li> <li>j) Final Cut Pro X – MacOS Video Editing Software</li> </ul>	
	<b>Video Camera</b>	<b>1 Unit</b>
	<p>Video Camera shall have the following minimum requirements:</p> <ul style="list-style-type: none"> <li>a) LEICA DICOMAR 4K Lens</li> <li>b) 24mm Wide-Angle / 20x optical zoom</li> <li>c) 1.0-type (inch) 4K Sensor</li> <li>d) 4K24p, UHD 60p/50p, FHD 60p/50p recording</li> <li>e) Professional Functions</li> <li>f) Triple manual rings / XLR audio input</li> </ul>	
	<b>Camera with accessories</b>	<b>1 Unit</b>
	<p><b>1. Camera</b>  Camera shall have the following minimum requirements:</p> <ul style="list-style-type: none"> <li>a) 30.4MP Full-frame CMOS Sensor</li> <li>b) Dual Pixel CMOS AF</li> <li>c) 4K Movie Shooting (25 / 30p) with 4K Frame Grab</li> <li>d) Canon Log Capability</li> <li>e) With built-in Wi-Fi</li> </ul> <p><b>2. Camera accessories</b>  The following accessories must be the same brand as the camera provided above</p> <ul style="list-style-type: none"> <li>a) <b>Lens – 1 unit</b>  Lens shall have the following minimum requirements: <ul style="list-style-type: none"> <li>i. Compatible with the camera model provided above</li> <li>ii. Filter size: 67mm</li> <li>iii. Focal Length: 70 to 200 mm</li> <li>iv. Max aperture: f/4</li> <li>v. Minimum aperture: f/32</li> <li>vi. With ring USM motor</li> </ul> </li> </ul>	

	<p>vii. Diaphragm Blades: 8, Rounded</p> <p><b>b) Camera Flash – 1 unit</b>  Camera Flash shall have the following minimum requirements:</p> <ul style="list-style-type: none"> <li>i. Compatible with the camera provided above</li> <li>ii. 2.4 GHz Wireless Radio</li> <li>iii. Guide Number: 197' at ISO 100 and 200mm</li> <li>iv. Full-Frame Coverage 20 to 200 mm; 14mm (with Wide-Angle Adapter)</li> <li>v. Angle of Coverage: 12 to 94°; 144° (with Wide-Angle Adapter)</li> <li>vi. Auto Zoom Head</li> <li>vii. Bounce Head: -7 to +90°</li> <li>viii. Swivel Head: 360°</li> <li>ix. Flash Duration: 1/430 to 1/550 Second at Full Power</li> </ul> <p><b>c) Microphone – 1 unit</b>  Microphone shall have the following minimum requirements:</p> <ul style="list-style-type: none"> <li>i. Rycote Lyre Suspension System</li> <li>ii. Requires 2.5V Camera Plug-in Power</li> <li>iii. Integrated Shoe Mount with 3/8" Thread</li> <li>iv. 3.5mm Mini-Jack Output</li> <li>v. Foam Windshield Included</li> <li>vi. Reinforced ABS Construction</li> </ul>	
	<b>Tripod</b>	<b>1 Unit</b>
	<p>Tripod shall have the following minimum requirements:</p> <ul style="list-style-type: none"> <li>a) Two-stage aluminum tripod with 60mm bowl</li> <li>b) Supports loads up to 11 lbs</li> <li>c) Fixed pan/tilt drag with independent pan/tilt locks</li> <li>d) Sliding quick release plate</li> <li>e) Pan handle attaches to either side of head</li> <li>f) 28.9 to 61" Height range</li> <li>g) Fixed, non-removable mid-level spreader</li> <li>h) Independent leg adjustment using twist-lock levers</li> <li>i) Rubber feet with enclosed metal spikes</li> <li>j) Head-mounted bubble level</li> <li>k) 30.5" Folded length</li> <li>l) With padded carrying case</li> </ul>	
	<b>LED Panel Light with Stand</b>	<b>1 Set</b>
	<p>LED Panel Light with Stand shall have the following minimum requirements:</p> <ul style="list-style-type: none"> <li>a) Dimensions of LED Light: 10 x 10.4 x 1.9 inches/26 x 26.5 x 5 centimeters</li> </ul>	

	<ul style="list-style-type: none"> <li>b) 2 pcs Bi-color LED Video Light with U Bracket, 2 pcs White Diffuser</li> <li>c) 2 pcs Power Adapter</li> <li>d) 2 pcs Power Cable</li> <li>e) 2 pcs Carrying Case</li> <li>f) 2 pcs 26 in/66 cm - 75 in/190cm Adjustable Light Stand</li> <li>g) 60 watts with 4000 lumens with CRI of at least 95</li> </ul>	
	<b>Softbox Light Set</b>	<b>1 Set</b>
	<p>Softbox Light Set shall have the following minimum requirements:</p> <ul style="list-style-type: none"> <li>a) 2 pcs Pheno Photography Square Studio Photo Silver Umbrella Reflector Softbox</li> <li>b) 2 pcs 32" Photo Studio White Premium Soft Umbrella</li> <li>c) 1 pc All-in-one Carrying Bag</li> <li>d) 1 pc 77" High 78" wide Background Support System + 1 pc 5 ft x 10 ft 3-Color Backdrop (Black/White/Green)</li> <li>e) 4 pcs 77" High Zenith Light Stand with 4 mini cirrus light head</li> <li>f) 60 watts with 4000 lumens with CRI of at least 95</li> </ul>	
	<p><b>Warranty</b></p> <ol style="list-style-type: none"> <li>1. All equipment and parts/peripherals shall be covered by a warranty on parts and labor.</li> <li>2. The Contractor shall replace any of the equipment and parts/peripherals mentioned in the Technical Specifications found to have factory defects within five (5) days upon notice by the Office of Asset Management and Support Services – Information Communications Technology Division (OAMSS-ICTD).</li> <li>3. The Contractor shall provide the following: <ul style="list-style-type: none"> <li>a. <b>For laptops and desktops:</b> Genuine Manufacturer’s Warranty for a minimum of <b>one (1) year.</b></li> <li>b. <b>For the cameras and video cameras:</b> Standard warranty of one (1) year provided by the Manufacturer.</li> <li>c. For LED Panel and Softbox Lights: Extended Warranty for a minimum of two (2) years.</li> </ul> </li> <li>4. The Contractor shall repair the equipment and parts/peripherals that are under warranty within five (5) days.</li> </ol>	
	<p><b>Confidentiality</b></p> <ol style="list-style-type: none"> <li>1. The Contractor shall ensure that each of its personnel assigned to provide support service for the Purchase of Information and Communications Technology Equipment executes and signs a</li> </ol>	

	<p>Non-Disclosure Agreement which is to be submitted to the Department prior to commencement of the service.</p> <ol style="list-style-type: none"> <li>2. The Contractor shall not disclose any confidential information accessed through the use of its services in relation to the official functions or operations of the Department without prior consent from the latter.</li> <li>3. The Contractor shall immediately inform the Department of breaches, attacks or other form of cyber threats/activities that may contribute to disclosure of any confidential information.</li> <li>4. Failure to comply with the confidentiality clause shall be subject to penalties as provided in Republic Act No. 10173 – Data Privacy Act of 2012 and all other relevant rules and regulations.</li> </ol>	
	<p><b>Duration and Delivery</b></p> <ol style="list-style-type: none"> <li>1. The Contractor shall deliver and setup/configure the ICT equipment, their peripherals and Operating Systems within fifteen (15) days from the receipt of the Notice to Proceed (NTP).</li> </ol>	
	<p><b>Payment</b></p> <ol style="list-style-type: none"> <li>1. The Contractor shall be paid within thirty (30) working days upon the submission of the sales invoice, or its equivalent complete with supporting documents examined by the Office of Financial Management Services-Financial Resource Management Division (OFMS-FRMD). Payments shall be made through List of Due and Demandable Accounts Payable (LDDAP).</li> </ol> <p>All payments shall be inclusive of all applicable taxes and other lawful charges.</p>	

Note:

Bidder must state compliance to each of the provisions in the Terms of Reference/Technical Specifications, as well as to the Schedule of Requirements. The Statement of Compliance must be signed by the authorized representative of the Bidder, with proof of authority to sign and submit the bid for and in behalf of the Bidder concerned. If the Bidder is a joint venture, the representative must have authority to sign for and in behalf of the partners to the joint venture. All documentary requirements should be submitted on or before the deadline for the submission of bids.

Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of **ITB** Clause 3.1(a)(ii) and/or **GCC** Clause 2.1(a)(ii)

Conformé:

[Signature/s]

[Name of the Bidder/ Bidder’s Authorized Representative/s]

[Position]

[Date]