

BIDS AND AWARDS COMMITTEE  
2330 Roxas Boulevard, Pasay City  
Tel. Nos.: 834-4823; Fax No.: 831-9584  
Email: bac.secretariat@dfa.gov.ph

**SUPPLEMENTAL / BID BULLETIN No. 1**

Project : Procurement of Emergency Kit Grab Bags and Hard Hats for CY 2020  
Reference : PB-GS-OCA-01-2020  
ABC : PhP 5,000,000.00  
Date : 3 March 2020

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This supplemental/bid bulletin is issued to provide information to the prospective proponents/bidders on the following changes to the Bidding Documents:

- I. **Technical Specifications (Section VII)** – The Technical Specifications (Section VII) of the Bidding Documents is superseded by ANNEX A of this Supplemental/Bid Bulletin No. 1 after considering inputs from the Committee.

The Bidding Documents is amended accordingly.

For the information and guidance of all concerned.

**Sgd.**  
**RICARDO M. ENDAYA**  
OCA BAC Alternate Chairperson

# ANNEX A

## Technical Specification

### PROCUREMENT OF EMERGENCY KIT GRAB BAGS AND HARD HATS FOR CY 2020

<b>I.</b>	<b>BACKGROUND</b>	
	The Department of Foreign Affairs (DFA), represented by the Office of Consular Affairs (OCA) intends to procure one thousand two hundred pieces (1,200) hard hats and emergency bags-solo kits, and forty-three (43) emergency bags-full kits.	
<b>II.</b>	<b>OBJECTIVE</b>	
	To supply the Department with the necessary items in compliance with the Department's Disaster Preparedness Program.	
<b>III.</b>	<b>TECHNICAL SPECIFICATIONS</b>	
	<b>PARTICULARS</b>	<b>Statement of Compliance</b>
	<b>A. Solo kit (1,200 pcs)</b>	
	<b>1. Bag</b>  1.1 Compact, durable, waterproof, floatable, and brightly colored with reflector strips  1.2 Ballistic rubber material with compartments  1.3 Opens 180 <sup>o</sup> for easy reach  1.4 Embroidered/embossed with DFA logo  1.5 Measures 8"(L) x 7"(W) x 7"(H)  1.6 Must be uniform in color  <b>2. Food</b>  2.1 Food must be placed in hard, plastic containers that fit inside the bag  2.2 Food must have been manufactured in CY 2020  2.3 3 days serving of compact, high energy food with long shelf life such as chocolate, crackers, dried	

fruit, or protein bars enough for one (1) individual

2.4 1 bottle – 500 ml bottled water

**3. First aid kit**

3.1 Items must be placed in hard casing that fit inside the bag

3.2 10 pcs – waterproof adhesive strips (e.g. Band-Aid strips, or equivalent)

3.3 1 pc – 3”x3” gauze

3.4 1 pc – 2”x2” gauze

3.5 1 pc – 3”x10” gauze pad

3.6 1 pc – triangular bandage

3.7 10 pcs – alcohol applicator pad

3.8 1 pc – disposable CPR barrier

3.9 3 pcs – surgical face mask

3.10 1 pc – N95 mask

3.11 1 bottle of 150ml – alcohol

3.12 1 roll – Adhesive plaster (e.g. Leukoplast, or equivalent)

3.13 1 roll – medical tape

3.14 1 pc – rubber tourniquet

3.15 1 bottle – povidone iodine 10% solution

3.16 1 bottle – spirit of ammonia

3.17 1 tube – burn ointment

3.18 1 tin/tube – cold rub

3.19 1 pair – scissors

- 3.20 1 pair – tweezers
- 3.21 10 pcs – safety pins
- 3.22 1 pair – surgical gloves

**4. Survival**

- 4.1 4 pcs – water purification tablet
- 4.2 1 pc – aluminum whistle with strap
- 4.3 1 pc – multi purpose tool (e.g. Swiss knife, or equivalent)
- 4.4 1 box – waterproof matches in waterproof box/case
- 4.5 1 pc – lensatic compass
- 4.6 1 pc – self charging flashlight (no bulb, no batteries)
- 4.7 1 pc – emergency blanket
- 4.8 1 pc/set – emergency spoon/fork
- 4.9 1 copy – template list for emergency contact numbers
- 4.10 1 copy – first aid instruction booklet/manual

**5. Hygiene**

- 5.1 1 pc – anti bacterial soap
- 5.2 1 pack (small) – paper/wooden stem cotton buds
- 5.3 1 pack – wet wipes

**6. Medicine**

- 6.1 Medicine must be manufactured in CY 2019
- 6.2 6 tablets – paracetamol

	<p>6.3 4 tablets – antihistamine</p> <p>6.4 4 capsules – loperamide</p> <p>6.5 4 tablets - Hyoscine N-Butyl Bromide</p> <p><b>7. Others</b></p> <p>7.1 1 pc – permanent marker pen</p> <p>7.2 1 pc – notebook/ballpen</p> <p><i>*See Annex A for pictures</i></p>	
<b>B. Full kit (43 pcs)</b>		
	<p><b>1. Bag</b></p> <p>1.1 Compact, durable, waterproof, floatable, and brightly colored with reflector strips</p> <p>1.2 Ballistic rubber material with compartments</p> <p>1.3 Embroidered/embossed with DFA logo</p> <p>1.4 Measures 15”(L) x 8”(W) x 12”(H)</p> <p>1.5 Must be uniform in color</p> <p><b>2. Food</b></p> <p>2.1 Food must be placed in hard, plastic containers that fit inside the bag</p> <p>2.2 Food must have been manufactured in CY 2020</p> <p>2.3 3 days serving of compact, high energy food with long shelf life such as chocolate, crackers, dried fruit, or protein bars enough for ten (10) individuals</p> <p>2.4 1 bottle – 1 liter bottled water</p>	

### **3. First aid kit**

- 3.1 Items must be placed in hard casing that fit inside the bag
- 3.2 10 pcs – waterproof adhesive strips (e.g. Band-Aid strips, or equivalent)
- 3.3 1 pc – 3”x3” gauze
- 3.4 1 pc – 2”x2” gauze
- 3.5 1 pc – 3”x10” gauze pad
- 3.6 1 pc – triangular bandage
- 3.7 10 pcs – alcohol applicator pad
- 3.8 1 pc – CPR barrier/pocket mask (reusable)
- 3.9 5 pcs – surgical face mask
- 3.10 5 pcs – N95 mask
- 3.11 1 bottle – 250ml alcohol
- 3.12 1 roll – Adhesive plaster (e.g. Leukoplast, or equivalent)
- 3.13 1 roll – medical tape
- 3.14 1 pc – rubber tourniquet
- 3.15 1 bottle – povidone iodine 10% solution
- 3.16 1 bottle – spirit of ammonia
- 3.17 1 tube – burn ointment
- 3.18 1 pc – instant ice pack
- 3.19 1 pair – scissors
- 3.20 1 pair – tweezers
- 3.21 10 pcs – safety pins
- 3.22 2 pairs- surgical gloves

#### **4. Survival**

- 4.1 4 pcs – water purification tablet
- 4.2 1 pc – multi purpose torch light with magnet (self-charging)
- 4.3 1 pc – aluminum whistle with strap
- 4.4 1 pc – multi purpose tool (e.g. Swiss knife, or equivalent)
- 4.5 1 box – waterproof matches in waterproof box/case
- 4.6 3 pcs – candles
- 4.7 1 roll – duct tape
- 4.8 1 pc – lensatic compass
- 4.9 1 pair – knitted gloves
- 4.10 1 pc – thermal blanket (can be used as a mattress)
- 4.11 1 pc – fire blanket
- 4.12 1 pc – 550 paracord rope (10 meters)
- 4.13 1 pc – portable AM/FM radio powered by AA batteries (not inserted)
- 4.14 1 pc/set – emergency spoon/fork
- 4.15 1 pc – collapsible water container (1 liter)
- 4.16 1 copy – template list for emergency contact numbers
- 4.17 1 copy – first aid instruction booklet/manual

#### **5. Hygiene**

- 5.1 1 pc – anti bacterial soap

	<p>5.2 1 pack (small) – paper/wooden stem cotton buds</p> <p>5.3 1 pack – wet wipes</p> <p><b>6. Medicine</b></p> <p>6.1 Medicine must be manufactured in CY 2019</p> <p>6.2 60 tablets – paracetamol</p> <p>6.3 10 tablets – antihistamine</p> <p>6.4 10 capsules – loperamide</p> <p>6.5 10 tablets - Hyoscine N-Butyl Bromide</p> <p><b>7. Others</b></p> <p>7.1 1 pc – permanent marker pen</p> <p>7.2 1 pc – notebook/ballpen</p> <p>7.3 1 pc – waterproof A4 document envelope</p> <p><i>*See Annex B for pictures</i></p>	
<b>C. Hard Hat (1,200 pcs)</b>		
	<p>1. OSHC certified</p> <p><b>2. ANSI/ISEA Z89.1-2014 or EN 397 (with CE mark) compliant; or a standard that offers equivalent or better protection</b></p> <p>3. Type 2</p> <p>4. Class G</p> <p>5. With chin strap</p> <p>6. Adjustable fit</p> <p>7. With DFA logo in front of the hat</p>	



	<p>8. With LED headlamp using 3 AAA batteries (batteries included but not inserted)</p> <p>9. Must be uniform in color</p> <p><i>*See Annex C for pictures</i></p>	
<b>IV.</b>	<b>CONTRACTOR'S OBLIGATIONS</b>	
	<p>The Contractor shall:</p> <ol style="list-style-type: none"> <li>1. Supply the items in conformity to the specifications provided</li> <li>2. Bring/Deliver samples for inspection, testing, and approval during post-qualification conference and</li> <li>3. Replace any item found to be defective by OFMS-FECD, End-user representative and Property officer;</li> </ol>	
<b>V.</b>	<b>CONTRACTOR'S QUALIFICATIONS</b>	
	The Contractor shall have been engaged in the business of supplying emergency kits for a minimum of five (5) years.	
<b>VI.</b>	<b>WARRANTY</b>	
	The Contractor shall provide a minimum of one (1) year warranty/replacement for defective bags and perishable items (food and medicine)	
<b>VII.</b>	<b>DELIVERY</b>	
	<p>The Contractor shall:</p> <ol style="list-style-type: none"> <li>1. Inform the End-user of the scheduled delivery date and time at least twenty-four (24) hours before the actual delivery</li> <li>2. Begin delivery within <b>thirty (30) working days</b> upon receipt of Notice to Proceed (NTP).</li> <li>3. Deliver the items for inspection of OFMS-FECD, End-user representative and Property Officer at this address: Bradco Avenue corner Macapagal Boulevard, Aseana Business Park, Parañaque City. Delivery shall only be made by 3:00 PM to 5:00 PM.</li> <li>4. Contractor shall replace any defective items within seven (7) calendar days after inspection.</li> </ol>	
<b>VIII.</b>	<b>PAYMENT</b>	
	<ol style="list-style-type: none"> <li>1. The Contractor shall be paid within thirty (30) working days upon complete delivery and submission of the sales invoice and complete supporting documents through List of Due and Demandable Accounts Payable (LDDAP).</li> <li>2. All payments shall be inclusive of all applicable taxes and other lawful charges</li> </ol>	

**Note:**

Bidder must state compliance to each of the provisions in the Terms of Reference/Technical Specifications, as well as to the Schedule to Requirements. The **STATEMENT OF COMPLIANCE** must be signed by the authorized representative of the Bidder, with proof of authority to sign and submit the bid for and in behalf of the Bidder concerned. If the Bidder is a joint venture, the representative must have the authority to sign for and in behalf of the partners to the joint venture. All documentary requirements should be submitted on or before the deadline for the submission of bids.

Bidders must state here either “Comply” or “Not Comply” against each individual parameters of each specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of **ITB** Clause 3.1(a)(ii) and/or **GCC** Clause 2.1(a)(ii).

Conformé:

[Signature/s]

[Name of the Bidder/ Bidder’s Authorized Representative/s]

[Position]

[Date]

# ANNEX A

## I. Solo kit



## II. Hard plastic container for perishable items



# ANNEX B

## III. Full kit



# ANNEX C

## IV. Hard hat

