

**Republic of the Philippines
Department of Foreign Affairs
Bids and Awards Committee (BAC)**

MINUTES OF THE MEETING

Procurement Project: Full Retrofitting, Rehabilitation, and Renovation of the DFA Building

Activity Conducted: Pre-Bid Conference

Date and Time: 12 March 2020; 10:00 A.M.

Venue: CPG Hall, 11th Floor, DFA Main Bldg.

I. ATTENDEES

BAC MEMBERS

Ms. Imelda M. Panolong	Chairperson
Ms. Kristine Margret M. Malang	Vice-Chairperson
Ms. Susan Phoebe R. Sabado	Member (via teleconference)
Mr. Gerardo P. Abiog	End-User Representative (OAMSS)
Mr. Rey Sambitan	End-User Representative (OAMSS-EMD)

TECHNICAL WORKING GROUP

Mr. Bienvenido V. Miranda	Member
Mr. Audie Murphy R. Taragua	Member

BAC SECRETARIAT

Mr. Teddy Edmund T. Pavon	Head
Mr. Linoernbar D. Blanco	Member
Ms. Micaella J. Tobias	Member

CONSULTANTS

Mr. Jose A. Aguinaldo	DPWH
Mr. Mr. Enrico R. Enriquez	DPWH
Mr. Jaime A. Salarda	DPWH
Palafox Architecture Group, Inc.	via teleconferencing
ESCA Incorporated Structural Engineer	via teleconferencing
FFMJ Electrical Services	via teleconferencing

BIDDER/S

Ms. Maricris Negranza	Nationstar / Floridablanca (JV)
Mr. Christopher David	Nationstar / Floridablanca (JV)
Mr. Roland Rosario	Nationstar / Floridablanca (JV)
Mr. Kevin A. Sandaan	Nationstar / Floridablanca (JV)
Mr. Joel Lopez	Nationstar / Floridablanca (JV)
Mr. Joseph Roldan Arriola	Jecams Inc.

Ms. Doris D. Toda	RD Policarpio / Concrete Solution (JV)
Ms. Jenifer Canton	RD Policarpio / Concrete Solution (JV)
Mr. Ricardo Aguiflor	RII Builders
Mr. Gervie John Sorillo	401 Development and Construction Corporation
Mr. Jovie Cepillo	Primecut Builders & Development Corporation
Ms. Denise Isabel Mascarinas	Primecut Builders & Development Corporation
Mr. Kenneth Hernandez	Chemdent
Mr. J.E. Singson	M.E. Sicat Construction
Mr. Marvin Abarquez	M.E. Sicat Construction
Mr. Jason Calimag	FINMAT International Resources, Inc.
Mr. Joey Revilla	FINMAT International Resources, Inc.
Mr. Guilbert Bernardo	SC Megaworld
Mr. John Yu	SC Megaworld
Mr. Joseph Bawa	Trass Construction Co., Inc.
Mr. Steven Alonzo	Tokwing Construction
Ms. Michelle Palos	Tokwing Construction
Mr. Aren Sumagang	Tokwing Construction
Ms. Linchang Bi	CSCEC
Mr. Yuxiang Zhang	CSCEC
Ms. Stephanie Tan	Baque Corporation
Ms. Angelie Tan	Baque Corporation
Ms. April Hinosa	Baque Corporation
Mr. Ray Ofilada	Prime Gigabuild
Ms. Jennifer Anne Tantay	Prime Gigabuild
Mr. Benjamin Angelo Benaverde	R.U. Aquino

OBSERVER
COA

via teleconference

II. CALL TO ORDER

The meeting was called to order at 10:35 a.m. upon confirmation of a quorum by the BAC Secretariat.

III. POINTS DISCUSSED / ACTIONS TAKEN

- The Chairperson introduced the BAC Committee, Technical Working Group, Consultants to the project, and sixteen (16) potential bidders.
- The Committee went through a summary of the Technical Specifications for the Procurement of Full Retrofitting, Rehabilitation, and Renovation of the DFA Building with an Approved Budget for the Contract (ABC) of One Billion Nine Hundred Forty-Seven Million Sixty-Two Thousand One Hundred Sixty-Three Pesos and Seventy-Seven Centavos (PhP 1,947,062,163.77)

- The Committee discussed the Eligibility Requirements of the project, as well as requirements on how to properly submit bids.
- The Committee made the following clarifications from the questions raised by the prospective bidders:
 - There was a question whether various Purchase Orders can be cumulatively utilized to form compliance with the SLCC, BAC stated that they will consult that scenario with GPPB, but generally they will adhere to general provision of law (Civil and Procurement Law) on what is considered a single contract.
 - On a question on what particular objects shall be salvaged for safe keeping, it was noted that the adobe finish façade will no longer be salvaged as the retrofit would require the building to be stripped bare and disposed.
 - On a question on whether the DFA building should be considered a historical landmark, it was disclosed that the DFA Building is not yet considered a historical building as it is not yet 50 years since its completion. But will the DFA will still endeavor to recreate the façade of the building, as recommended by other government agencies.
 - Bid Document allows the use of Bid Securing Declaration as it is one of the Bid Securities allowed in the bid documents;
 - CWA stands for 'Civil Works Application' as provided in DPWH Procurement Manual;
 - If CWA documents of a bidder is not in the SLCC database of DPWH, any documents available will still be evaluated, considered and is subject for validation since this is a DFA procurement, with the assistance of DPWH.
 - It was asked and confirmed that there will be two (2) contracts required after due amendment of the Bid Documents through a supplemental bulletin, one contract for the SLCC and another require proof of having conducted a previous retrofitting contract worth at least PhP 100 Million
 - A subsequent Bid Bulletin will be posted to reflect the date of the Site Inspection for all contractors to attend.
 - A bidder asked if it would be possible to extend the deadline of the procurement project. BAC stated that they used the default timeline for infrastructure projects, but they will check for possible extension of the deadline according to GPPB rules, but the timeline for the Public Bidding is in accordance with the Procurement Law.
 - Prospective bidders may send their queries at bac.secretariat@dfa.gov.ph
- Based on the discussions and questions proffered by prospective bidders, the Committee, Consultants, Technical Working Group, and End-User will re-evaluate the Terms of Reference and will post a Supplemental / Bid Bulletin if there are agreed changes are to be made. It was reminded that no changes to the Bid Documents can take effect if it is not stated in a Supplemental Bid Bulletin.
- Further reminders and guidelines were also provided by the BAC and its Secretariat. The schedule of activities will be as follows:
 - Submission and Receipt of Bids – 25 March 2020, 12:00 noon
 - Bid Opening – 25 March 2020, 12:00 p.m.
 - Post-Qualification – 30 March 2020, 10:00 a.m.

- Further reminders on the deadlines on when to ask or send queries on the procurement were given by the BAC and its secretariat.

IV. ADJOURNMENT

There having been no other remaining matters to be discussed, the Chairperson thanked everyone and adjourned the meeting at 11:20 a.m.

Minutes taker: **Ms. Micaella J. Tobias**
BAC Member

Noted by: (SGD.)
Mr. Teddy Edmund T. Pavon
BAC Secretariat Head