



DEPARTMENT OF FOREIGN AFFAIRS

BIDS AND AWARDS COMMITTEE

Name of the Project:

**Procurement of Full Retrofitting, Rehabilitation, and Renovation of
the DFA Building**

Approved Budget for the Contract:

**One Billion Nine Hundred Forty-Seven Million Sixty-Two
Thousand One Hundred Sixty-Three Pesos and Seventy-Seven
Centavos**

(PhP 1,947,062,163.77)

PB-IP-01-2020

**Fifth Edition
August 2016**

Preface

These Philippine Bidding Documents (PBDs) for the procurement of Infrastructure Projects (hereinafter referred to also as the “Works”) through Competitive Bidding have been prepared by the Government of the Philippines (GoP) for use by all branches, agencies, departments, bureaus, offices, or instrumentalities of the Government, including government-owned and/or -controlled corporations (GOCCs), government financial institutions (GFIs), state universities and colleges (SUCs), local government units (LGUs), and autonomous regional government. The procedures and practices presented in this document have been developed through broad experience, and are for mandatory¹ use in projects that are financed in whole or in part by the GoP or any foreign government/foreign or international financing institution in accordance with the provisions of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (R. A. 9184).

This PBDs is intended as a model for admeasurements (unit prices or unit rates in a bill of quantities) types of contract, which are the most common in Works contracting.

The Bidding Documents shall clearly and adequately define, among others: (a) the objectives, scope, and expected outputs and/or results of the proposed contract; (b) the eligibility requirements of Bidders; (c) the expected contract duration; and (d) the obligations, duties, and/or functions of the winning bidder.

In order to simplify the preparation of the Bidding Documents for each procurement, the PBDs groups the provisions that are intended to be used unchanged in Section II. Instructions to Bidders (ITB) and in Section IV. General Conditions of Contract (GCC). Data and provisions specific to each procurement and contract should be included in Section III. Bid Data Sheet (BDS); Section V. Special Conditions of Contract (SCC); Section VI. Specifications; Section VII. Drawings; Section VIII. Bill of Quantities; and Section X. Foreign-Assisted Projects. The forms to be used are provided in Section IX. Bidding Forms.

Care should be taken to check the relevance of the provisions of the Bidding Documents against the requirements of the specific Works to be procured. In addition, each section is prepared with notes intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They shall not be included in the final documents, except for the notes introducing Section IX. Bidding Forms, where the information is useful for the Bidder. The following general directions should be observed when using the documents:

- (a) All the documents listed in the Table of Contents are normally required for the procurement of Infrastructure Project. However, they should be adapted as necessary to the circumstances of the particular Project.
- (b) Specific details, such as the “name of the Procuring Entity” and “address for proposal submission,” should be furnished in the BDS and SCC. The final documents should contain neither blank spaces nor options.
- (c) This Preface and the footnotes or notes in italics included in the Invitation to Bid, BDS, SCC, Specifications, Drawings, and Bill of Quantities are not part of the text

¹ Unless the Treaty or International or Executive Agreement expressly provides use of foreign government/foreign or international financing institution procurement guidelines.

of the final document, although they contain instructions that the Procuring Entity should strictly follow. The Bidding Documents should contain no footnotes except Section IX. Bidding Forms since these provide important guidance to Bidders.

- (d) The cover should be modified as required to identify the Bidding Documents as to the names of the Project, Contract, and Procuring Entity, in addition to date of issue.
- (e) If modifications must be made to bidding procedures, they can be presented in the BDS. Modifications for specific Project or Contract details should be provided in the SCC as amendments to the Conditions of Contract. For easy completion, whenever reference has to be made to specific clauses in the BDS or SCC these terms shall be printed in bold type face on Section II. Instructions to Bidders, and Section IV. General Conditions of Contract, respectively.

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Section I. Invitation to Bid

Notes on the Invitation to Bid

The Invitation to Bid provides information that enables potential Bidders to decide whether to participate in the procurement at hand. The Invitation to Bid shall be:

- (a) Posted continuously in the Philippine Government Electronic Procurement System (PhilGEPS) website and the website of the Procuring Entity concerned, if available, and the website prescribed by the foreign government/foreign or international financing institution, if applicable, for seven (7) calendar days starting on the date of advertisement; and
- (b) Posted at any conspicuous place reserved for this purpose in the premises of the Procuring Entity concerned for seven (7) calendar days, as certified by the head of the Bids and Awards Committee (BAC) Secretariat of the Procuring Entity concerned.

- (c) Advertised at least once in a newspaper of general nationwide circulation which has been regularly published for at least two (2) years before the date of issue of the advertisement, subject to Sections 21.2.1(c) of the 2016 Revised IRR of R.A. 91842;

Apart from the essential items listed in the Bidding Documents, the Invitation to Bid should also indicate the following:

- (a) The date of availability of the Bidding Documents, which shall be from the time the Invitation to Bid is first advertised/posted until the deadline for the submission and receipt of bids.
- (b) The place where the Bidding Documents may be acquired or the website where it may be downloaded.
- (c) The deadline for the submission and receipt of bids from the last day of posting of the Invitation to Bid; and
- (d) Any important bid evaluation criteria.

The Invitation to Bid should be incorporated into the Bidding Documents. The information contained in the Invitation to Bid must conform to the Bidding Documents and in particular to the relevant information in the BDS.

For foreign-assisted projects, the Invitation to Bid to be used is provided in Section X-Foreign-Assisted Projects.

² Two years after the effectivity of the 2016 Revised IRR of RA 9184 on 28 October 2016, advertisement in a newspaper of general nationwide circulation shall no longer be required. However, a Procuring Entity that cannot post its opportunities in the PhilGEPS for justifiable reasons shall continue to publish its advertisements in a newspaper of general nationwide circulation.

**INVITATION TO BID FOR THE PROCUREMENT OF FULL RETROFITTING,
REHABILITATION, AND RENOVATION OF THE DFA BUILDING**

1. The Department of Foreign Affairs, through the authorized appropriations under the Multi-Year Contractual Authority (MYCA) MYCA No. MYCA-BMB-D-20-0000002, intends to apply the sum of One Billion Nine Hundred Forty-Seven Million Sixty-Two Thousand One Hundred Sixty-Three Pesos and Seventy-Seven Centavos (PhP 1,947,062,163.77) only being the Approved Budget for the Contract (ABC) to payments under the contract for the Procurement of Retrofitting, Rehabilitation, and Renovation of the DFA Building. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The Department of Foreign Affairs now invited bids for the “Procurement of Retrofitting, Rehabilitation, and Renovation of the DFA Building”, described as follows:

Lot No	Project Specification	Approved Budget for the Contract (PhP)	Non-refundable Bid Fee (PhP)
1	<i>Procurement of Full Retrofitting, Rehabilitation and Renovation Works of the DFA Building</i>	PhP 1,947,062,163.77	PhP 75,000.00

3. The Department of Foreign Affairs now invites bids for the Procurement of Retrofitting, Rehabilitation and Renovation of the DFA Building. Completion of the Works is Nine Hundred (900) Days. Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
4. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act.”

Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least seventy-five percent (75%) interest or outstanding capital stock belonging to citizens of the Philippines.

5. Interested bidders may obtain further information from Department of Foreign Affairs and inspect the Bidding Documents at the address given below from 8:00 a.m. to 5:00 p.m.
6. A complete set of Bidding Documents may be acquired by interested bidders on 5 March 2020 from the address below.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

7. The DFA-BAC has scheduled the following activities for the said Project:

Pre-bid	Deadline for Submission and Receipt of Bids	Bid Opening	Post-Qualification
<p>12 March 2020, Thursday, 10:00 a.m.</p>	<p>25 March 2020, Wednesday, 12:00 noon</p> <p>Venue: Bids and Awards Committee (BAC) Conference Room, 12th Floor, DFA Main Building, Roxas Boulevard, Pasay City</p>	<p>25 March 2020, Wednesday, 2:00 p.m.</p>	<p>30 March 2020, Monday, 10:00 a.m.</p>
<p>Venue: CMOAS Conference Hall, 2nd Flr. or Elpidio Quirino Hall, 4th Flr., DFA Main Building, Roxas Boulevard, Pasay City</p>			

8. Bids must be duly received by the BAC Secretariat at the Bids and Awards Committee (BAC) Conference Room, 12th Floor, DFA Main Building, Roxas Boulevard, Pasay City on or before 25 March 2020, 12:00 noon. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.

Bid opening shall be on 25 March 2020, 2:00 p.m. at the CMOAS Conference Hall, 2nd Flr. or Elpidio Quirino Hall, 14th Flr., DFA Main Building, Roxas Boulevard, Pasay City. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

9. The Department of Foreign Affairs reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

DFA-BAC Secretariat
 Department of Foreign Affairs
 12th Floor, DFA Main Building,
 2330 Roxas Boulevard, Pasay City 1300
 Tel. No. 834-4854 or 834-4823; Fax no. 831-9584
 Email address: **bac.secretariat@dfa.gov.ph**

IMELDA M. PANOLONG
 BAC Chairperson

Section II. Eligibility Requirements

Unless otherwise indicated in the **Instructions to Bidders (ITB)**, the prospective bidder must meet the following **Eligibility Requirements (ER)** for purposes of determining by the DFA the eligibility of the bidder for the contract to be procured:

a. Submission of Class “A” and Class “B” Documents

To participate in the bidding for an infrastructure contract in the DFA, a contractor/ bidder must submit to the Bids and Awards Committee (BAC) of the Procuring Entity the following Class “A” and Class “B” Documents, as part of the Technical Component of its bid for the contract. The submission of these Documents is required only to contractors that are not yet enrolled in the DPWH CWA or those that wish to update their Class “A”/Class “B” documents submitted earlier for the CWA. In any case, prior enrolment or registration of a contractor with the CWA is not a prerequisite to the submission of bids for a specific contract.

Class “A” Documents (IRR Section 23.1a):

(1) Legal Documents

- (a) Registration certificate from the Securities and Exchange Commission (SEC) in the case of a Partnership or Corporation, or from the Department of Trade and Industry (DTI) in the case of a Single Proprietorship, or from the Cooperatives Development Authority in the case of a cooperative.
- (b) Mayor’s/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located or the equivalent document for Exclusive Economic Zones or Areas.

In cases of recently expired Mayor’s/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement in accordance with Section 34.2 of this IRR.
- (c) Tax Clearance per Executive Order (EO) No. 398, series of 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

(2) Technical Documents

- (a) Valid Philippine Contractors’ Accreditation Board (PCAB) license or Special PCAB License, in case of Joint Venture, and registration for the type and cost of contract to be procured.
- (b) Record of the prospective bidder’s completed contracts, both government and private, including the following information for each contract:
 - i. Contract ID, name and location.
 - ii. Contract start and actual completion dates.

- iii. Owner's name and address.
- iv. Nature of work and size/dimensions.
- v. Contractor's role (whether sole contractor, sub-contractor, or partner in a joint venture), specific components or aspects of the work done by it, and its participation percentage.
- vi. Total as-built cost at completion.

Bidder's Single Largest Completed Contract (SLCC) similar to the contract to be procured. (During the Eligibility Check of bids submitted for the contract to be procured, the CWA will automatically identify the registered Bidder's SLCC similar to the contract to be bid from the Bidder's record of completed contracts in the CWA.)

- (c) Record of the prospective bidder's on-going contracts, including awarded but not yet started, both in government and the private sector, indicating the following information for each contract.
 - i. Contract ID, name and location.
 - ii. Contract start and completion date.
 - iii. Owner's name and address.
 - iv. Nature of work and size/dimension.
 - v. Contractor's role, specific components or aspects of the work done by it, and participation percentage.
 - vi. Percentage work accomplished.
 - vii. Percentage time elapsed.

(3) Financial Documents

- (a) The prospective bidder's Audited Financial Statement (AFS), stamped "received" by the BIR or its duly accredited and authorized institution, for the immediately preceding calendar year, showing, among other things, the prospective bidder's total and current assets and liabilities.
- (b) The prospective bidder's computation for its Net Financial Contracting Capacity (NFCC).

To facilitate determination of eligibility, the BAC of a Procuring Entity shall use the contents of the PhilGEPS electronic registry of contractors (**IRR Section 23.3**).

All bidders shall maintain in the PhilGEPS a current and updated file of the following Class "A" Eligibility Documents (**IRR Section 8.5.2 in relation to Sec. 23.1(a)**):

- (a) Registration Certificate from SEC/DTI/CDA,
- (b) Mayor's/Business Permit,
- (c) Tax Clearance,
- (d) PCAB License and Registration.
- (e) Audited Financial Statements

With a bidder's submission to the PhilGEPS of these five Class "A" Documents, the bidder shall secure a PhilGEPS Certificate of Registration and Membership. (Platinum Membership)

For every specific contract to be procured, the bidder shall submit to the BAC, as part of its bid, its PhilGEPS Certificate of Registration and Membership (Platinum Membership). This PhilGEPS Certificate will already cover the abovementioned five Class "A" Eligibility Documents. Unless the bidder is previously enrolled in the DPWH CWA, the bidder shall submit to the BAC, as part of its bid for the contract, all other Class "A" and Class "B" Eligibility Documents which are not covered by the PhilGEPS Certificate. The bidder, however, shall still submit to the BAC, as part of its bid, a copy of its current PCAB License and Registration (even if this is already covered by the PhilGEPS Certificate) since it is needed to provide detailed data to be used in the computerized Eligibility Check, considering that the DPWH is not yet interconnected with the PhilGEPS and, hence, cannot directly access the PCAB License from the PhilGEPS.

Class "B" Document (IRR Section 23.1b)

Valid joint venture agreement (JVA). Each partner of the JV shall submit the PhilGEPS Certificate of Registration under Platinum Membership in accordance with Section 8.5.2 of the IRR of RA 9184. The submission of technical and financial eligibility documents by any of the JV partners constitutes compliance. The partner responsible to submit the NFCC shall likewise submit the statement of all of its ongoing contracts and Audited Financial Statements.

b. Legal Criteria for Eligibility

The prospective bidder must be either of the following:

- (1) A duly licensed Filipino citizen/sole proprietorship.
- (2) A partnership duly organized under the laws of the Philippines and of which at least seventy-five percent (75%) of the interest belongs to citizens of the Philippines.
- (3) A corporation duly organized under the laws of the Philippines and of which at least seventy-five (75%) of the outstanding capital stock belongs to citizens of the Philippines.
- (4) A cooperative duly organized under the laws of the Philippines.
- (5) Persons/entities forming themselves into a joint venture (JV), i.e., a group of two (2) or more persons/entities that intend to be jointly and severally responsible or liable for a particular contract, provided that, in accordance with the President's Letter of Instructions No. 630, Filipino ownership or interest in the JV concerned shall be at least seventy-five (75%); provided, further, that JVs in which Filipino ownership or interest is less than seventy-five percent (75%) may be eligible where the structures to be built require the application of techniques and/or technologies which are not adequately possessed by a person/entity meeting the seventy-five percent (75%) Filipino ownership requirement; and provided, finally, that in the latter case, Filipino ownership or interest shall not be less than twenty-five percent (25%). For this purpose, Filipino ownership or interest shall be based on the contributions of each of the members of the JV as specified in their joint venture agreement (JVA).

c. **Technical Criteria for Eligibility**

(1) **PCAB License**

For this particular contract to be bid, the prospective bidder must possess a valid license issued by the PCAB in accordance with the provisions of RA 4566, for the specific category indicated in the Eligibility Data Sheet (**EDS**), out of the following PCAB categories:

Table 1. PCAB License Categories

Size Range	License Category	Single Largest Project/ Required Track Record	Allowable Range of Contract Cost (ARCC)
Large B	AAA	Above PhP225M	No limit
Large A	AA	Above PhP150M up to PhP225M	Up to PhP450M
Medium B	A	Above PhP75M up to PhP150M	Up to PhP300M
Medium A	B	Above PhP15M up to PhP175M	Up to PhP150M
Small B	C & D	Up to PhP15M	Up to PhP30M
Small A	Trade	Up to PhP1M	Up to PhP1M

For this particular contract to be procured, the Approved Budget for the Contract (**ABC**) is indicated in the **EDS**. The required PCAB license for this project, based on Table 1 above, is also specified in the **EDS**.

(2) **Work Experience in Similar Contracts**

The prospective bidder must possess the experience of having a SLCC “similar” to the contract to be procured, and whose value, adjusted to current prices using the consumer price indices of the Philippine Statistics Authority (PSA), is at least fifty percent (50%) of the ABC to be bid. Small A and Small B contractors without similar experience on the contract to be bid, however, may be allowed to bid if the cost of such contract is not more than the Allowable Range of Contract Cost (ARCC) corresponding to their PCAB license as shown in Table 1 above (**IRR Section 23.4.2.4**).

As stated in **Appendix 2.2** (Guidelines for Major and Similar Categories of Works) Volume II of the DPWH Procurement Manual (DPM), a “Major Category of Works” is the main classification of works in the contract to be bid, according to type of infrastructure and kind of work performed. On the other hand, a “Similar Category of Works” is a kind of works whose classification is considered to be comparable to the Major Category of Works in the contract to be bid and, therefore, shall be considered for purposes of evaluation of the bidder’s eligibility for the contract to be bid. A “Qualifier” is an additional specific requirement on Major or Similar Categories of Work, to be required from the bidders at the bidding stage, to show that they have the necessary expertise

and experience to execute the contract, such as an extraordinarily large embankment volume, or soft ground treatment, or long tunnel using tunnel boring machine, or bridge retrofitting using special jacking technology, or very long sheet piling, multi-level basement, etc.

For the specific project or contract to be bid under these **BDs** and based on the Guidelines and Matrix of Categories in **Appendix 2.2** Volume II of the DPWH Procurement Manual (DPM), the Major Categories of Works and Similar Categories of Work, as well as any Qualifier, that shall be considered in determining a bidder's eligibility for the contract to be bid are indicated in the **EDS**.

- (a) For a contract involving a single category of works (i.e. type of infrastructure and kind of work) the following criteria shall be adopted:
 - i. The Major Category of Works is the single category itself.
 - ii. To be eligible to bid for the contract, a contractor must have done a SLCC for a Major/Similar Category of Works whose total cost is at least 50% of the Approved Budget of the Contract (ABC) to be bid.

(3) Owner's Certificate of Final Acceptance or Constructor's Performance Evaluation System (CPES) Final Rating

To support its SLCC, the bidder must submit the corresponding Owner's Certificate of Final Acceptance issued by the project owner other than the contractor, or at least a satisfactory CPES Final Rating. In case of contracts with the private sector, an equivalent document shall be submitted.

● Financial Criteria for Eligibility

The prospective bidder must have a NFCC at least equal to the ABC to be procured.

The NFCC shall be calculated as follows:

NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, which portions coincide with the contract to be bid.

The values of the bidder's current assets and current liabilities shall be based on the latest AFS submitted to the BIR.

For purposes of computing the foreign bidders' NFCC, the value of the current assets and current liabilities shall be based on their Audited Financial Statements prepared in accordance with international financial reporting standards.

The Procuring Entity shall apply the abovementioned ER not only to the main contractor/bidder but also to any sub-contractors for the portions of the main contract works

that are proposed to be sub-contracted to them, except for “pakyaw” contracts as defined in Appendix 11 of RA 9184-IRR.

The main contractor/bidder, however, must meet all of the abovementioned Eligibility Requirements by itself, with or without any sub-contractor. Hence, if any nominated sub-contractor is declared ineligible, the main contractor, on its own, must still meet the prescribed Eligibility Requirements.

Notwithstanding the eligibility of a bidder, the Procuring Entity concerned reserves the right to review the qualifications of the bidder at any stage of the procurement process if the Procuring Entity has reasonable grounds to believe that a misrepresentation has been made by that bidder, or that there has been a change in the bidder’s capability to undertake the project from the time it submitted its eligibility requirements. Should such review uncover any misrepresentation made in the eligibility requirements, statements or documents, or any changes in the situation of the bidder which will affect the capability of the bidder to undertake the project so that it fails the eligibility criteria, the Procuring Entity shall consider the said bidder as ineligible and shall disqualify it from obtaining an award or contract, in accordance with Rules XXI, XXII, and XXIII of the IRR of RA 9184 (**IRR Section 23.6**).

The eligibility requirements or statements, the bids, and all other documents to be submitted to the BAC must be in English. If the eligibility requirements or statements, the bids, and all other documents submitted to the BAC are in foreign language other than English, it must be accompanied by a translation of the documents in English. The documents shall be translated by the relevant foreign government agency, the foreign government agency authorized to translate documents, or a registered translator in the foreign bidder’s country; and shall be authenticated by the appropriate Philippine foreign service establishment/post or the equivalent office having jurisdiction over the foreign bidder’s affairs in the Philippines. The English translation shall govern, for purposes of interpretation of the bid.

2. If, as specified in the **EDS**, Electronic Bidding is adopted for this procurement pursuant to GPPB Resolution No. 23-2013, dated 30 July 2013, the following procedure shall be observed with regard to the registry with the PhilGEPS:
 - a. To facilitate determination of eligibility and subject to the Government Official Merchants Registry (OMR) guidelines, a Procuring Entity may use the registry system of the PhilGEPS that allows submission and/or recording/entry of eligibility requirements simultaneously with registration.
 - b. Only a Certified Member with the appropriate classification can avail of the PhilGEPS advance eligibility submission by uploading their electronic documents to the PhilGEPS document library, which can be accessed for current or future procurements.
 - c. Submission of eligibility requirements to the PhilGEPS document library is not tantamount to a finding of eligibility.

Section III. Eligibility Data Sheet (EDS)

Eligibility Requirements	
1c(1)	The ABC for this contract is: One Billion Nine Hundred Forty-Seven Million Sixty-Two Thousand One Hundred Sixty-Three Pesos and Seventy-Seven Centavos (<i>PhP 1,947,062,163.77</i>)
1c(1)	The required PCAB license for this contract is as follows: a. Size Range: at least Large “B” for Building and Industrial Plant b. License Category: at least “AAA” for General Building
1c(2)	(1) The “Major Category of Works” involved in the contract to be bid: with multi-storey building construction. (At least 50% of the ABC = PhP 973,531,081.89) (2) The “Similar Category of Works” that shall be considered in the evaluation of the work experience required for the contract to be bid: in renovation and retrofitting works.
2.	Electronic Bidding will not be applied in this procurement.

Section IV. Instructions to Bidders

Notes on the Instructions to Bidders

This Section of the Bidding Documents provides the information necessary for Bidders to prepare responsive bids, in accordance with the requirements of the Procuring Entity. It also provides information on the bid submission, eligibility check, opening and evaluation of bids, and on the award of contract.

This Section also contains provisions that are to be used unchanged. Section III. Bid Data Sheet consists of provisions that supplement, amend, or specify in detail information or requirements included in this Section and which are specific to each procurement.

Matters governing the performance of the Contractor, payments under the contract, or matters affecting the risks, rights, and obligations of the parties under the contract are not normally included in this Section, but rather under Section IV. General Conditions of Contract (GCC), and/or Section V. Special Conditions of Contract (SCC). If duplication of a subject is inevitable in the other sections of the document prepared by the Procuring Entity, care must be exercised to avoid contradictions between clauses dealing with the same matter.

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A. General

11. Scope of Bid

- 1.1. The Procuring Entity named in the **BDS**, invites bids for the construction of Works, as described in Section VI. Specifications.
- 1.2. The name, identification, and number of lots specific to this bidding are provided in the **BDS**. The contracting strategy and basis of evaluation of lots is described in **ITB** Clause 27.
- 1.3. The successful Bidder will be expected to complete the Works by the intended completion date specified in **SCC** Clause 1.17.

12. Source of Funds

The Procuring Entity has a budget or received funds from the Funding Source named in the **BDS**, and in the amount indicated in the **BDS**. It intends to apply part of the funds received for the Project, as defined in the **BDS**, to cover eligible payments under the Contract for the Works.

13. Corrupt, Fraudulent, Collusive, Coercive, and Obstructive Practices

- 3.1. Unless otherwise specified in the **BDS**, the Procuring Entity, as well as bidders and contractors, shall observe the highest standard of ethics during the procurement and execution of the contract. In pursuance of this policy, the Funding Source:
 - (a) defines, for purposes of this provision, the terms set forth below as follows:
 - (i) "corrupt practice" means behavior on the part of officials in the public or private sectors by which they improperly and unlawfully enrich themselves, others, or induce others to do so, by misusing the position in which they are placed, and includes the offering, giving, receiving, or soliciting of anything of value to influence the action of any such official in the procurement process or in contract execution; entering, on behalf of the Procuring Entity, into any contract or transaction manifestly and grossly disadvantageous to the same, whether or not the public officer profited or will profit thereby, and similar acts as provided in Republic Act 3019;
 - (ii) "fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Procuring Entity, and includes collusive practices among Bidders (prior to or after Bid submission) designed to establish bid prices at artificial, non-competitive levels and to deprive the Procuring Entity of the benefits of free and open competition;
 - (iii) "collusive practices" means a scheme or arrangement between two or more Bidders, with or without the knowledge of the Procuring

Entity, designed to establish bid prices at artificial, non-competitive levels; and

- (iv) “coercive practices” means harming or threatening to harm, directly or indirectly, persons, or their property to influence their participation in a procurement process, or affect the execution of a contract;
- (v) “obstructive practice” is
 - (aa) deliberately destroying, falsifying, altering or concealing of evidence material to an administrative proceedings or investigation or making false statements to investigators in order to materially impede an administrative proceedings or investigation of the Procuring Entity or any foreign government/foreign or international financing institution into allegations of a corrupt, fraudulent, coercive or collusive practice; and/or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the administrative proceedings or investigation or from pursuing such proceedings or investigation; or
 - (bb) acts intended to materially impede the exercise of the inspection and audit rights of the Procuring Entity or any foreign government/foreign or international financing institution herein.
- (b) will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the Contract; and
- (c) will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded Contract funded by the Funding Source if it at any time determines that the firm has engaged in corrupt or fraudulent practices in competing or, or in executing, a Contract funded by the Funding Source.

3.2. Further, the Procuring Entity will seek to impose the maximum civil, administrative, and/or criminal penalties available under the applicable laws on individuals and organizations deemed to be involved in any of the practices mentioned in **ITB** Clause 3.1(a).

3.3. Furthermore, the Funding Source and the Procuring Entity reserve the right to inspect and audit records and accounts of a contractor in the bidding for and performance of a contract themselves or through independent auditors as reflected in the **GCC** Clause 34.

14. Conflict of Interest

4.1. All Bidders found to have conflicting interests shall be disqualified to participate in the procurement at hand, without prejudice to the imposition of appropriate administrative, civil, and criminal sanctions. A Bidder may be considered to have

conflicting interests with another Bidder in any of the events described in paragraphs (a) through (c) and a general conflict of interest in any of the circumstances set out in paragraphs (d) through (g) below:

- (a) A Bidder has controlling shareholders in common with another Bidder;
- (b) A Bidder receives or has received any direct or indirect subsidy from any other Bidder;
- (c) A Bidder has the same legal representative as that of another Bidder for purposes of this Bid;
- (d) A Bidder has a relationship, directly or through third parties, that puts them in a position to have access to information about or influence on the bid of another Bidder or influence the decisions of the Procuring Entity regarding this bidding process;
- (e) A Bidder submits more than one bid in this bidding process. However, this does not limit the participation of subcontractors in more than one bid;
- (f) A Bidder who participated as a consultant in the preparation of the design or technical specifications of the goods and related services that are the subject of the bid; or
- (g) A Bidder who lends, or temporarily seconds, its personnel to firms or organizations which are engaged in consulting services for the preparation related to procurement for or implementation of the project, if the personnel would be involved in any capacity on the same project.

4.2. In accordance with Section 47 of the IRR of RA 9184, all Bidding Documents shall be accompanied by a sworn affidavit of the Bidder that it is not related to the Head of the Procuring Entity (HoPE), members of the Bids and Awards Committee (BAC), members of the Technical Working Group (TWG), members of the BAC Secretariat, the head of the Project Management Office (PMO) or the end-user unit, and the project consultants, by consanguinity or affinity up to the third civil degree. On the part of the Bidder, this Clause shall apply to the following persons:

- (a) If the Bidder is an individual or a sole proprietorship, to the Bidder himself;
- (b) If the Bidder is a partnership, to all its officers and members;
- (c) If the Bidder is a corporation, to all its officers, directors, and controlling stockholders;
- (d) If the Bidder is a cooperative, to all its officers, directors, and controlling shareholders or members; and
- (e) If the Bidder is a joint venture (JV), the provisions of items (a), (b), (c) or (d) of this Clause shall correspondingly apply to each of the members of the said JV, as may be appropriate.

Relationship of the nature described above or failure to comply with this Clause will result in the automatic disqualification of a Bidder.

15. Eligible Bidders

- 5.1. Unless otherwise indicated in the **BDS**, the following persons shall be eligible to participate in this Bidding:
- (a) Duly licensed Filipino citizens/sole proprietorships;
 - (b) Partnerships duly organized under the laws of the Philippines and of which at least seventy five percent (75%) of the interest belongs to citizens of the Philippines;
 - (c) Corporations duly organized under the laws of the Philippines, and of which at least seventy five percent (75%) of the outstanding capital stock belongs to citizens of the Philippines;
 - (d) Cooperatives duly organized under the laws of the Philippines.
 - (e) Persons/entities forming themselves into a JV, i.e., a group of two (2) or more persons/entities that intend to be jointly and severally responsible or liable for a particular contract: Provided, however, that, in accordance with Letter of Instructions No. 630, Filipino ownership or interest of the joint venture concerned shall be at least seventy five percent (75%): Provided, further, that joint ventures in which Filipino ownership or interest is less than seventy five percent (75%) may be eligible where the structures to be built require the application of techniques and/or technologies which are not adequately possessed by a person/entity meeting the seventy five percent (75%) Filipino ownership requirement: Provided, finally, that in the latter case, Filipino ownership or interest shall not be less than twenty five percent (25%). For this purpose, Filipino ownership or interest shall be based on the contributions of each of the members of the joint venture as specified in their JVA.
- 5.2. The Procuring Entity may also invite foreign bidders when provided for under any Treaty or International or Executive Agreement as specified in the **BDS**.
- 5.3. Government owned or controlled corporations (GOCCs) may be eligible to participate only if they can establish that they (a) are legally and financially autonomous, (b) operate under commercial law, and (c) are not attached agencies of the Procuring Entity.
- 5.4. (a) The Bidder must have an experience of having completed a Single Largest Completed Contract (SLCC) that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC adjusted, if necessary, by the Bidder to current prices using the Philippine Statistics Authority (PSA) consumer price index. However, contractors under Small A and Small B categories without similar experience on the contract to be bid may be allowed to bid if the cost of such contract is not more

than the Allowable Range of Contract Cost (ARCC) of their registration based on the guidelines as prescribed by the PCAB.

- (b) For Foreign-funded Procurement, the Procuring Entity and the foreign government/foreign or international financing institution may agree on another track record requirement, as specified in the **BDS**.

For this purpose, contracts similar to the Project shall be those described in the **BDS**.

- 5.5. The Bidder must submit a computation of its Net Financial Contracting Capacity (NFCC), which must be at least equal to the ABC to be bid, calculated as follows:

NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started coinciding with the contract for this Project.

The values of the domestic bidder's current assets and current liabilities shall be based on the latest Audited Financial Statements (AFS) submitted to the BIR.

For purposes of computing the foreign bidders' NFCC, the value of the current assets and current liabilities shall be based on their audited financial statements prepared in accordance with international financial reporting standards.

16. Bidder's Responsibilities

- 6.1. The Bidder or its duly authorized representative shall submit a sworn statement in the form prescribed in Section IX. Bidding Forms as required in **ITB** Clause 12.1(b)(iii).
- 6.2. The Bidder is responsible for the following:
 - (a) Having taken steps to carefully examine all of the Bidding Documents;
 - (b) Having acknowledged all conditions, local or otherwise, affecting the implementation of the contract;
 - (c) Having made an estimate of the facilities available and needed for the contract to be bid, if any;
 - (d) Having complied with its responsibility to inquire or secure Supplemental/Bid Bulletin/s as provided under **ITB** Clause 10.4
 - (e) Ensuring that it is not "blacklisted" or barred from bidding by the GoP or any of its agencies, offices, corporations, or LGUs, including foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the GPPB;
 - (f) Ensuring that each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

- (g) Authorizing the HoPE or its duly authorized representative/s to verify all the documents submitted;
- (h) Ensuring that the signatory is the duly authorized representative of the Bidder, and granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract, accompanied by the duly notarized Special Power of Attorney, Board/Partnership Resolution, or Secretary's Certificate, whichever is applicable;
- (i) Complying with the disclosure provision under Section 47 of RA 9184 and its IRR in relation to other provisions of RA 3019;
- (j) Complying with existing labor laws and standards, in the case of procurement of services. Moreover, bidder undertakes to:
 - (i) Ensure the entitlement of workers to wages, hours of work, safety and health and other prevailing conditions of work as established by national laws, rules and regulations; or collective bargaining agreement; or arbitration award, if and when applicable.

In case there is a finding by the Procuring Entity or the DOLE of underpayment or non-payment of workers' wage and wage-related benefits, bidder agrees that the performance security or portion of the contract amount shall be withheld in favor of the complaining workers pursuant to appropriate provisions of Republic Act No. 9184 without prejudice to the institution of appropriate actions under the Labor Code, as amended, and other social legislations.

- (ii) Comply with occupational safety and health standards and to correct deficiencies, if any.

In case of imminent danger, injury or death of the worker, bidder undertakes to suspend contract implementation pending clearance to proceed from the DOLE Regional Office and to comply with Work Stoppage Order; and

- (iii) Inform the workers of their conditions of work, labor clauses under the contract specifying wages, hours of work and other benefits under prevailing national laws, rules and regulations; or collective bargaining agreement; or arbitration award, if and when applicable, through posting in two (2) conspicuous places in the establishment's premises; and

- (k) Ensuring that it did not give or pay, directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the;

Failure to observe any of the above responsibilities shall be at the risk of the Bidder concerned.

- 6.3. The Bidder, by the act of submitting its bid, shall be deemed to have inspected the site, determined the general characteristics of the contract works and the conditions for this Project and examine all instructions, forms, terms, and project requirements in the Bidding Documents.
- 6.4. It shall be the sole responsibility of the prospective bidder to determine and to satisfy itself by such means as it considers necessary or desirable as to all matters pertaining to this Project, including: (a) the location and the nature of the contract, project, or work; (b) climatic conditions; (c) transportation facilities; (c) nature and condition of the terrain, geological conditions at the site communication facilities, requirements, location and availability of construction aggregates and other materials, labor, water, electric power and access roads; and (d) other factors that may affect the cost, duration and execution or implementation of the contract, project, or work.
- 6.5. The Procuring Entity shall not assume any responsibility regarding erroneous interpretations or conclusions by the prospective or eligible bidder out of the data furnished by the procuring entity. However, the Procuring Entity shall ensure that all information in the Bidding Documents, including supplemental/bid bulletins issued are correct and consistent.
- 6.6. Before submitting their bids, the Bidders are deemed to have become familiar with all existing laws, decrees, ordinances, acts and regulations of the Philippines which may affect the contract in any way.
- 6.7. The Bidder shall bear all costs associated with the preparation and submission of his bid, and the Procuring Entity will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
- 6.8. The Bidder should note that the Procuring Entity will accept bids only from those that have paid the applicable fee for the Bidding Documents at the office indicated in the Invitation to Bid.

17. Origin of Goods and Services

There is no restriction on the origin of Goods, or Contracting of Works or Services other than those prohibited by a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations.

18. Subcontracts

- 8.1. Unless otherwise specified in the **BDS**, the Bidder may subcontract portions of the Works to an extent as may be approved by the Procuring Entity and stated in the **BDS**. However, subcontracting of any portion shall not relieve the Bidder from any liability or obligation that may arise from the contract for this Project.
- 8.2. Subcontractors must submit the documentary requirements under **ITB** Clause 12 and comply with the eligibility criteria specified in the **BDS**. In the event that any subcontractor is found by the Procuring Entity to be ineligible, the subcontracting of such portion of the Works shall be disallowed.

- 8.3. The Bidder may identify the subcontractor to whom a portion of the Works will be subcontracted at any stage of the bidding process or during contract implementation. If the Bidder opts to disclose the name of the subcontractor during bid submission, the Bidder shall include the required documents as part of the technical component of its bid.

B. Contents of Bidding Documents

19. Pre-Bid Conference

- 9.1. (a) If so specified in the **BDS**, a pre-bid conference shall be held at the venue and on the date indicated therein, to clarify and address the Bidders' questions on the technical and financial components of this Project.
- (b) The pre-bid conference shall be held at least twelve (12) calendar days before the deadline for the submission of and receipt of bids, but not earlier than seven (7) calendar days from the posting of the Invitation to Bid/Bidding Documents in the PhilGEPS website. If the Procuring Entity determines that, by reason of the method, nature, or complexity of the contract to be bid, or when international participation will be more advantageous to the GoP, a longer period for the preparation of bids is necessary, the pre-bid conference shall be held at least thirty (30) calendar days before the deadline for the submission and receipt of bids, as specified in the **BDS**.
- 9.2. Bidders are encouraged to attend the pre-bid conference to ensure that they fully understand the Procuring Entity's requirements. Non-attendance of the Bidder will in no way prejudice its bid; however, the Bidder is expected to know the changes and/or amendments to the Bidding Documents as recorded in the minutes of the pre-bid conference and the Supplemental/Bid Bulletin. The minutes of the pre-bid conference shall be recorded and prepared not later than five (5) calendar days after the pre-bid conference. The minutes shall be made available to prospective bidders not later than five (5) days upon written request.
- 9.3. Decisions of the BAC amending any provision of the bidding documents shall be issued in writing through a Supplemental/Bid Bulletin at least seven (7) calendar days before the deadline for the submission and receipt of bids.

110. Clarification and Amendment of Bidding Documents

- 10.1. Prospective bidders may request for clarification(s) on and/or interpretation of any part of the Bidding Documents. Such a request must be in writing and submitted to the Procuring Entity at the address indicated in the **BDS** at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.
- 10.2. The BAC shall respond to the said request by issuing a Supplemental/Bid Bulletin, to be made available to all those who have properly secured the Bidding Documents, at least seven (7) calendar days before the deadline for the submission and receipt of Bids.
- 10.3. Supplemental/Bid Bulletins may also be issued upon the Procuring Entity's initiative for purposes of clarifying or modifying any provision of the Bidding

Documents not later than seven (7) calendar days before the deadline for the submission and receipt of Bids. Any modification to the Bidding Documents shall be identified as an amendment.

- 10.4. Any Supplemental/Bid Bulletin issued by the BAC shall also be posted in the PhilGEPS and the website of the Procuring Entity concerned, if available, and at any conspicuous place in the premises of the Procuring Entity concerned. It shall be the responsibility of all Bidders who have properly secured the Bidding Documents to inquire and secure Supplemental/Bid Bulletins that may be issued by the BAC. However, Bidders who have submitted bids before the issuance of the Supplemental/Bid Bulletin must be informed and allowed to modify or withdraw their bids in accordance with **ITB** Clause 23.

C. Preparation of Bids

111. Language of Bids

The eligibility requirements or statements, the bids, and all other documents to be submitted to the BAC must be in English. If the eligibility requirements or statements, the bids, and all other documents submitted to the BAC are in foreign language other than English, it must be accompanied by a translation of the documents in English. The documents shall be translated by the relevant foreign government agency, the foreign government agency authorized to translate documents, or a registered translator in the foreign bidder's country; and shall be authenticated by the appropriate Philippine foreign service establishment/post or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. The English translation shall govern, for purposes of interpretation of the bid.

112. Documents Comprising the Bid: Eligibility and Technical Components

- 12.1. Unless otherwise indicated in the **BDS**, the first envelope shall contain the following eligibility and technical documents:

- (a) Eligibility Documents –

Class “A” Documents

- (i) PhilGEPS Certificate of Registration and Membership in accordance with Section 8.5.2 of the IRR, except for foreign bidders participating in the procurement by a Philippine Foreign Service Office or Post, which shall submit their eligibility documents under Section 23.1 of the IRR, provided, that the winning bidder shall register with the PhilGEPS in accordance with Section 37.1.4 of the IRR;
- (ii) Statement of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; and

Statement of the Bidder's SLCC similar to the contract to be bid, in accordance with ITB Clause 5.4.

The two statements required shall indicate for each contract the following:

- (ii.1) name of the contract;
- (ii.2) date of the contract;
- (ii.3) contract duration;
- (ii.4) owner's name and address;
- (ii.5) nature of work;
- (ii.6) contractor's role (whether sole contractor, subcontractor, or partner in a JV) and percentage of participation;
- (ii.7) total contract value at award;
- (ii.8) date of completion or estimated completion time;
- (ii.9) total contract value at completion, if applicable;
- (ii.10) percentages of planned and actual accomplishments, if applicable; and
- (ii.11) value of outstanding works, if applicable.

The statement of the Bidder's SLCC shall be supported by the Notice of Award and/or Notice to Proceed, Project Owner's Certificate of Final Acceptance issued by the Owner other than the Contractor or the Constructors Performance Evaluation System (CPES) Final Rating, which must be at least satisfactory. In case of contracts with the private sector, an equivalent document shall be submitted;

- (iii) Unless otherwise provided in the **BDS**, a valid special PCAB License in case of joint ventures, and registration for the type and cost of the contract for this Project; and
- (iv) NFCC computation in accordance with ITB Clause 5.5.

Class "B" Documents

- (v) If applicable, Joint Venture Agreement (JVA) in accordance with RA 4566.

(b) Technical Documents –

- (i) Bid security in accordance with **ITB** Clause 18. If the Bidder opts to submit the bid security in the form of:

- (i.1) a bank draft/guarantee or an irrevocable letter of credit issued by a foreign bank, it shall be accompanied by a confirmation from a Universal or Commercial Bank; or
- (i.2) a surety bond accompanied by a certification coming from the Insurance Commission that the surety or insurance company is authorized to issue such instruments.
- (ii) Project Requirements, which shall include the following:
 - (ii.1) Organizational chart for the contract to be bid;
 - (ii.2) List of contractor's personnel (*e.g.*, Project Manager, Project Engineers, Materials Engineers, and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data. These personnel must meet the required minimum years of experience set in the **BDS**; and
 - (ii.3) List of contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership, certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be, which must meet the minimum requirements for the contract set in the **BDS**; and
- (iii) Sworn statement in accordance with Section 25.3 of the IRR of RA 9184 and using the form prescribed in Section IX. Bidding Forms.

113. Documents Comprising the Bid: Financial Component

- 13.1. Unless otherwise stated in the **BDS**, the financial component of the bid shall contain the following:
 - (a) Financial Bid Form, which includes bid prices and the bill of quantities, in accordance with **ITB** Clauses 15.1 and 15.3; and
 - (b) Any other document related to the financial component of the bid as stated in the **BDS**.
- 13.2. (a) Unless otherwise stated in the **BDS**, all Bids that exceed the ABC shall not be accepted.
- (b) Unless otherwise indicated in the **BDS**, for foreign-funded procurement, a ceiling may be applied to bid prices provided the following conditions are met:
 - (i) Bidding Documents are obtainable free of charge on a freely accessible website. If payment of Bidding Documents is required by the procuring entity, payment could be made upon the submission of bids.

- (ii) The procuring entity has procedures in place to ensure that the ABC is based on recent estimates made by the engineer or the responsible unit of the procuring entity and that the estimates are based on adequate detailed engineering (in the case of infrastructure projects) and reflect the quality, supervision and risk and inflationary factors, as well as prevailing market prices, associated with the types of works or goods to be procured.
- (iii) The procuring entity has trained cost estimators on estimating prices and analyzing bid variances. In the case of infrastructure projects, the procuring entity must also have trained quantity surveyors.
- (iv) The procuring entity has established a system to monitor and report bid prices relative to ABC and engineer's/procuring entity's estimate.
- (v) The procuring entity has established a monitoring and evaluation system for contract implementation to provide a feedback on actual total costs of goods and works.

114. Alternative Bids

- 14.1. Alternative Bids shall be rejected. For this purpose, alternative bid is an offer made by a Bidder in addition or as a substitute to its original bid which may be included as part of its original bid or submitted separately therewith for purposes of bidding. A bid with options is considered an alternative bid regardless of whether said bid proposal is contained in a single envelope or submitted in two (2) or more separate bid envelopes.
- 14.2. Bidders shall submit offers that comply with the requirements of the Bidding Documents, including the basic technical design as indicated in the drawings and specifications. Unless there is a value engineering clause in the **BDS**, alternative bids shall not be accepted.
- 14.3. Each Bidder shall submit only one Bid, either individually or as a partner in a JV. A Bidder who submits or participates in more than one bid (other than as a subcontractor if a subcontractor is permitted to participate in more than one bid) will cause all the proposals with the Bidder's participation to be disqualified. This shall be without prejudice to any applicable criminal, civil and administrative penalties that may be imposed upon the persons and entities concerned.

115. Bid Prices

- 15.1. The contract shall be for the whole Works, as described in **ITB** Clause 1.1, based on the priced Bill of Quantities submitted by the Bidder.
- 15.2. The Bidder shall fill in rates and prices for all items of the Works described in the Bill of Quantities. Bids not addressing or providing all of the required items in the Bidding Documents including, where applicable, Bill of Quantities, shall be considered non-responsive and, thus, automatically disqualified. In this regard, where a required item is provided, but no price is indicated, the same shall be considered as non-responsive, but specifying a zero (0) or a dash (-) for the said

item would mean that it is being offered for free to the Government, except those required by law or regulations to be provided for.

- 15.3. All duties, taxes, and other levies payable by the Contractor under the Contract, or for any other cause, prior to the deadline for submission of bids, shall be included in the rates, prices, and total bid price submitted by the Bidder.
- 15.4. All bid prices for the given scope of work in the contract as awarded shall be considered as fixed prices, and therefore not subject to price escalation during contract implementation, except under extraordinary circumstances as specified in GCC Clause 48. Upon the recommendation of the Procuring Entity, price escalation may be allowed in extraordinary circumstances as may be determined by the National Economic and Development Authority in accordance with the Civil Code of the Philippines, and upon approval by the GPPB. Furthermore, in cases where the cost of the awarded contract is affected by any applicable new laws, ordinances, regulations, or other acts of the GoP, promulgated after the date of bid opening, a contract price adjustment shall be made or appropriate relief shall be applied on a no loss-no gain basis.

116. Bid Currencies

- 16.1. All bid prices shall be quoted in Philippine Pesos unless otherwise provided in the **BDS**. However, for purposes of bid evaluation, bids denominated in foreign currencies shall be converted to Philippine currency based on the exchange rate prevailing on the day of the Bid Opening.
- 16.2. If so allowed in accordance with **ITB** Clause 16.1, the Procuring Entity for purposes of bid evaluation and comparing the bid prices will convert the amounts in various currencies in which the bid price is expressed to Philippine Pesos at the exchange rate as published in the *Bangko Sentral ng Pilipinas* (BSP) reference rate bulletin on the day of the bid opening.
- 16.3. Unless otherwise specified in the **BDS**, payment of the contract price shall be made in Philippine Pesos.

117. Bid Validity

- 17.1. Bids shall remain valid for the period specified in the **BDS** which shall not exceed one hundred twenty (120) calendar days from the date of the opening of bids.
- 17.2. In exceptional circumstances, prior to the expiration of the bid validity period, the Procuring Entity may request Bidders to extend the period of validity of their bids. The request and the responses shall be made in writing. The bid security described in **ITB** Clause 18 should also be extended corresponding to the extension of the bid validity period at the least. A Bidder may refuse the request without forfeiting its bid security, but his bid shall no longer be considered for further evaluation and award. A Bidder granting the request shall not be required or permitted to modify its bid.

118. Bid Security

- 18.1. The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in an amount stated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the following schedule:

Form of Bid Security	Amount of Bid Security (Not less than the Percentage of the ABC)
<p>(a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank.</p> <p><i>For biddings conducted by LGUs, the cashier's/manager's check may be issued by other banks certified by the BSP as authorized to issue such financial instrument.</i></p>	Two percent (2%)
<p>(b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.</p> <p><i>For biddings conducted by LGUs, the Bank Draft/ Guarantee, or irrevocable letter of credit may be issued by other banks certified by the BSP as authorized to issue such financial instrument.</i></p>	
<p>(c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security; and/or</p>	Five percent (5%)

The Bid Securing Declaration mentioned above is an undertaking which states, among others, that the Bidder shall enter into contract with the procuring entity and furnish the performance security required under ITB Clause 32.2, within ten (10) calendar days from receipt of the Notice of Award, and commits to pay the corresponding amount as fine, and be suspended for a period of time from being qualified to participate in any government procurement activity in the event it violates any of the conditions stated therein as provided in the guidelines issued by the GPPB.

- 18.2. The bid security should be valid for the period specified in the **BDS**. Any bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.
- 18.3. No bid securities shall be returned to Bidders after the opening of bids and before contract signing, except to those that failed or declared as post-disqualified, upon submission of a written waiver of their right to file a request for reconsideration and/or protest, or lapse of the reglementary period without having filed a request for reconsideration or protest. Without prejudice on its forfeiture, Bid Securities shall be returned only after the Bidder with the Lowest Calculated Responsive Bid (LCRB) has signed the contract and furnished the Performance Security, but in no case later than the expiration of the Bid Security validity period indicated in **ITB** Clause 18.2.
- 18.4. Upon signing and execution of the contract, pursuant to **ITB** Clause 31, and the posting of the performance security, pursuant to **ITB** Clause 32, the successful Bidder's Bid Security will be discharged, but in no case later than the Bid Security validity period as indicated in **ITB** Clause 18.2.
- 18.5. The bid security may be forfeited:
- (a) if a Bidder:
 - (i) withdraws its bid during the period of bid validity specified in **ITB** Clause 17;
 - (ii) does not accept the correction of errors pursuant to **ITB** Clause 27.3(b);
 - (iii) has a finding against the veracity of the required documents submitted in accordance with **ITB** Clause 28.2;
 - (iv) submission of eligibility requirements containing false information or falsified documents;
 - (v) submission of bids that contain false information or falsified documents, or the concealment of such information in the bids in order to influence the outcome of eligibility screening or any other stage of the public bidding;
 - (vi) allowing the use of one's name, or using the name of another for purposes of public bidding;
 - (vii) withdrawal of a bid, or refusal to accept an award, or enter into contract with the Government without justifiable cause, after the Bidder had been adjudged as having submitted the LCRB;
 - (viii) refusal or failure to post the required performance security within the prescribed time;

- (ix) refusal to clarify or validate in writing its bid during post-qualification within a period of seven (7) calendar days from receipt of the request for clarification;
 - (x) any documented attempt by a Bidder to unduly influence the outcome of the bidding in his favor;
 - (xi) failure of the potential joint venture partners to enter into the joint venture after the bid is declared successful; or
 - (xii) all other acts that tend to defeat the purpose of the competitive bidding, such as habitually withdrawing from bidding, submitting late Bids or patently insufficient bid, for at least three (3) times within a year, except for valid reasons.
- (b) if the successful Bidder:
- (i) fails to sign the contract in accordance with **ITB** Clause 31;
 - (ii) fails to furnish performance security in accordance with **ITB** Clause 32.

119. Format and Signing of Bids

- 19.1 Bidders shall submit their bids through their duly authorized representative using the appropriate forms provided in Section IX. Bidding Forms on or before the deadline specified in the **ITB** Clause 21 in two (2) separate sealed bid envelopes, and which shall be submitted simultaneously. The first shall contain the technical component of the bid, including the eligibility requirements under **ITB** Clause 12.1, and the second shall contain the financial component of the bid. This shall also be observed for each lot in the case of lot procurement.
- 19.2 Forms as mentioned in **ITB** Clause 19.1 must be completed without any alterations to their format, and no substitute form shall be accepted. All blank spaces shall be filled in with the information requested.
- 19.3 The Bidder shall prepare and submit an original of the first and second envelopes as described in **ITB** Clauses 12 and 13. In addition, the Bidder shall submit copies of the first and second envelopes. In the event of any discrepancy between the original and the copies, the original shall prevail.
- 19.4 Each and every page of the Bid Form, including the Bill of Quantities, under Section IX hereof, shall be signed by the duly authorized representative/s of the Bidder. Failure to do so shall be a ground for the rejection of the bid.
- 19.5 Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the duly authorized representative/s of the Bidder.

120. Sealing and Marking of Bids

- 20.1. Bidders shall enclose their original eligibility and technical documents described in **ITB** Clause 12, in one sealed envelope marked “ORIGINAL - TECHNICAL COMPONENT,” and the original of their financial component in another sealed envelope marked “ORIGINAL - FINANCIAL COMPONENT,” sealing them all in an outer envelope marked “ORIGINAL BID.”
- 20.2. Each copy of the first and second envelopes shall be similarly sealed duly marking the inner envelopes as “COPY NO. ____ - TECHNICAL COMPONENT” and “COPY NO. ____ – FINANCIAL COMPONENT” and the outer envelope as “COPY NO. ____,” respectively. These envelopes containing the original and the copies shall then be enclosed in one single envelope.
- 20.3. The original and the number of copies of the bid as indicated in the **BDS** shall be typed or written in ink and shall be signed by the Bidder or its duly authorized representative/s.
- 20.4. All envelopes shall:
 - (a) contain the name of the contract to be bid in capital letters;
 - (b) bear the name and address of the Bidder in capital letters;
 - (c) be addressed to the Procuring Entity’s BAC in accordance with **ITB** Clause 20.1;
 - (d) bear the specific identification of this bidding process indicated in the **ITB** Clause 1.2; and
 - (e) bear a warning “DO NOT OPEN BEFORE...” the date and time for the opening of bids, in accordance with **ITB** Clause 21.
- 20.5. Bid envelopes that are not properly sealed and marked, as required in the bidding documents, shall not be rejected, but the Bidder or its duly authorized representative shall acknowledge such condition of the bid as submitted. The BAC or the Procuring Entity shall assume no responsibility for the misplacement of the contents of the improperly sealed or marked bid, or for its premature opening.

D. Submission and Opening of Bids

121. Deadline for Submission of Bids

Bids must be received by the Procuring Entity’s BAC at the address and on or before the date and time indicated in the **BDS**.

122. Late Bids

Any bid submitted after the deadline for submission and receipt of bids prescribed by the Procuring Entity, pursuant to **ITB** Clause 21, shall be declared “Late” and shall not be accepted by the Procuring Entity. The BAC shall record in the minutes of Bid Submission and Opening, the Bidder’s name, its representative and the time the late bid was submitted.

123. Modification and Withdrawal of Bids

- 23.1. The Bidder may modify its bid after it has been submitted; provided that the modification is received by the Procuring Entity prior to the deadline prescribed for submission and receipt of bids. The Bidder shall not be allowed to retrieve its original bid, but shall be allowed to submit another bid equally sealed and properly identified in accordance with Clause 20, linked to its original bid marked as “TECHNICAL MODIFICATION” or “FINANCIAL MODIFICATION” and stamped “received” by the BAC. Bid modifications received after the applicable deadline shall not be considered and shall be returned to the Bidder unopened.
- 23.2. A Bidder may, through a Letter of Withdrawal, withdraw its bid after it has been submitted, for valid and justifiable reason; provided that the Letter of Withdrawal is received by the Procuring Entity prior to the deadline prescribed for submission and receipt of bids. The Letter of Withdrawal must be executed by the authorized representative of the Bidder identified in the Omnibus Sworn Statement, a copy of which should be attached to the letter.
- 23.3. Bids requested to be withdrawn in accordance with **ITB** Clause 23.1 shall be returned unopened to the Bidders. A Bidder, who has acquired the bidding documents may also express its intention not to participate in the bidding through a letter which should reach and be stamped by the BAC before the deadline for submission and receipt of bids. A Bidder that withdraws its bid shall not be permitted to submit another bid, directly or indirectly, for the same contract.
- 23.4. No bid may be modified after the deadline for submission of bids. No bid may be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of bid validity specified by the Bidder on the Financial Bid Form. Withdrawal of a bid during this interval shall result in the forfeiture of the Bidder’s bid security, pursuant to **ITB** Clause 18.5, and the imposition of administrative, civil, and criminal sanctions as prescribed by RA 9184 and its IRR.

124. Opening and Preliminary Examination of Bids

- 24.1. The BAC shall open the Bids in public, immediately after the deadline for the submission and receipt of bids in public, as specified in the **BDS**. In case the Bids cannot be opened as scheduled due to justifiable reasons, the BAC shall take custody of the Bids submitted and reschedule the opening of Bids on the next working day or at the soonest possible time through the issuance of a Notice of Postponement to be posted in the PhilGEPS website and the website of the Procuring Entity concerned.
- 24.2. Unless otherwise specified in the BDS, the BAC shall open the first bid envelopes and determine each Bidder’s compliance with the documents prescribed in ITB Clause 12, using a non-discretionary “pass/fail” criterion. If a Bidder submits the required document, it shall be rated “passed” for that particular requirement. In this regard, bids that fail to include any requirement or are incomplete or patently insufficient shall be considered as “failed”. Otherwise, the BAC shall rate the said first bid envelope as “passed”.

- 24.3. Unless otherwise specified in the **BDS**, immediately after determining compliance with the requirements in the first envelope, the BAC shall forthwith open the second bid envelope of each remaining eligible Bidder whose first bid envelope was rated “passed.” The second envelope of each complying Bidder shall be opened within the same day. In case one or more of the requirements in the second envelope of a particular bid is missing, incomplete or patently insufficient, and/or if the submitted total bid price exceeds the ABC unless otherwise provided in **ITB** Clause 13.2, the BAC shall rate the bid concerned as “failed.” Only bids that are determined to contain all the bid requirements for both components shall be rated “passed” and shall immediately be considered for evaluation and comparison.
- 24.4. Letters of Withdrawal shall be read out and recorded during bid opening, and the envelope containing the corresponding withdrawn bid shall be returned to the Bidder unopened.
- 24.5. All members of the BAC who are present during bid opening shall initial every page of the original copies of all bids received and opened.
- 24.6. In the case of an eligible foreign bidder as described in **ITB** Clause 5, the following Class “A” Documents may be substituted with the appropriate equivalent documents, if any, issued by the country of the foreign bidder concerned, which shall likewise be uploaded and maintained in the PhilGEPS in accordance with Section 8.5.2 of the IRR.:
- a) Registration certificate from the Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or CDA for cooperatives;
 - b) Mayor’s/Business permit issued by the local government where the principal place of business of the Bidder is located; and
 - c) Audited Financial Statements showing, among others, the prospective Bidder’s total and current assets and liabilities stamped “received” by the Bureau of Internal Revenue or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two years from the date of bid submission.
- 24.7. Each partner of a joint venture agreement shall likewise submit the document required in **ITB** Clause 12.1(a)(i). Submission of documents required under **ITB** Clauses 12.1(a)(ii) to 12.1(a)(iv) by any of the joint venture partners constitutes compliance.
- 24.8. The Procuring Entity shall prepare the minutes of the proceedings of the bid opening that shall include, as a minimum: (a) names of Bidders, their bid price (per lot, if applicable, and/or including discount, if any), bid security, findings of preliminary examination, and whether there is a withdrawal or modification; and (b) attendance sheet. The BAC members shall sign the abstract of bids as read.
- 24.8. The Bidders or their duly authorized representatives may attend the opening of bids. The BAC shall ensure the integrity, security, and confidentiality of all submitted bids. The Abstract of Bids as read and the minutes of the Bid Opening shall be

made available to the public upon written request and payment of a specified fee to recover cost of materials.

- 24.9 To ensure transparency and accurate representation of the bid submission, the BAC Secretariat shall notify in writing all Bidders whose bids it has received through its PhilGEPS-registered physical address or official e-mail address. The notice shall be issued within seven (7) calendar days from the date of the bid opening.

E. Evaluation and Comparison of Bids

125. Process to be Confidential

- 25.1. Members of the BAC, including its staff and personnel, as well as its Secretariat and TWG, are prohibited from making or accepting any kind of communication with any Bidder regarding the evaluation of their bids until the issuance of the Notice of Award, unless otherwise allowed in the case of **ITB** Clause 26.
- 25.2. Any effort by a Bidder to influence the Procuring Entity in the Procuring Entity's decision in respect of bid evaluation, bid comparison or contract award will result in the rejection of the Bidder's bid.

126. Clarification of Bids

To assist in the evaluation, comparison and post-qualification of the bids, the Procuring Entity may ask in writing any Bidder for a clarification of its bid. All responses to requests for clarification shall be in writing. Any clarification submitted by a Bidder in respect to its bid and that is not in response to a request by the Procuring Entity shall not be considered

127. Detailed Evaluation and Comparison of Bids

- 27.1. The Procuring Entity will undertake the detailed evaluation and comparison of Bids which have passed the opening and preliminary examination of Bids, pursuant to **ITB** Clause 24, in order to determine the Lowest Calculated Bid.
- 27.2. The Lowest Calculated Bid shall be determined in two steps:
- (a) The detailed evaluation of the financial component of the bids, to establish the correct calculated prices of the bids; and
 - (b) The ranking of the total bid prices as so calculated from the lowest to highest. The bid with the lowest price shall be identified as the Lowest Calculated Bid.
- 27.3. The Procuring Entity's BAC shall immediately conduct a detailed evaluation of all bids rated "passed," using non-discretionary "pass/fail" criterion. The BAC shall consider the following in the evaluation of bids:
- (a) Completeness of the bid. Unless the **BDS** allows partial bids, bids not addressing or providing all of the required items in the Schedule of Requirements including, where applicable, bill of quantities, shall be considered non-responsive and, thus, automatically disqualified. In this

regard, where a required item is provided, but no price is indicated, the same shall be considered as non-responsive, but specifying a zero (0) or a dash (-) for the said item would mean that it is being offered for free to the Procuring Entity, except those required by law or regulations to be provided for; and

- (b) Arithmetical corrections. Consider computational errors and omissions to enable proper comparison of all eligible bids. It may also consider bid modifications. Any adjustment shall be calculated in monetary terms to determine the calculated prices.
- 27.4. Based on the detailed evaluation of bids, those that comply with the above-mentioned requirements shall be ranked in the ascending order of their total calculated bid prices, as evaluated and corrected for computational errors, discounts and other modifications, to identify the Lowest Calculated Bid. Total calculated bid prices, as evaluated and corrected for computational errors, discounts and other modifications, which exceed the ABC shall not be considered, unless otherwise indicated in the **BDS**.
 - 27.5. The Procuring Entity's evaluation of bids shall be based on the bid price quoted in the Bid Form, which includes the Bill of Quantities.
 - 27.6. Bids shall be evaluated on an equal footing to ensure fair competition. For this purpose, all Bidders shall be required to include in their bids the cost of all taxes, such as, but not limited to, value added tax (VAT), income tax, local taxes, and other fiscal levies and duties which shall be itemized in the bid form and reflected in the detailed estimates. Such bids, including said taxes, shall be the basis for bid evaluation and comparison.
 - 27.7. If so indicated pursuant to **ITB** Clause 1.2. Bids are being invited for individual lots or for any combination thereof, provided that all Bids and combinations of Bids shall be received by the same deadline and opened and evaluated simultaneously so as to determine the bid or combination of bids offering the lowest calculated cost to the Procuring Entity. Bid prices quoted shall correspond to all of the requirements specified for each lot. Bid Security as required by **ITB** Clause 18 shall be submitted for each contract (lot) separately. The basis for evaluation of lots is specified in **BDS** Clause 27.3.

128. Post Qualification

- 28.1. The BAC shall determine to its satisfaction whether the Bidder that is evaluated as having submitted the Lowest Calculated Bid complies with and is responsive to all the requirements and conditions specified in **ITB** Clauses 5, 12, and 13.
- 28.2. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**.

Failure to submit any of the post-qualification requirements on time, or a finding against the veracity thereof, shall disqualify the Bidder for award. Provided in the event that a finding against the veracity of any of the documents submitted is made, it shall cause the forfeiture of the bid security in accordance with Section 69 of the IRR of RA 9184.

- 28.3. The determination shall be based upon an examination of the documentary evidence of the Bidder's qualifications submitted pursuant to **ITB** Clauses 12 and 13, as well as other information as the Procuring Entity deems necessary and appropriate, using a non-discretionary "pass/fail" criterion, which shall be completed within a period of twelve (12) calendar days.
- 28.4. If the BAC determines that the Bidder with the Lowest Calculated Bid passes all the criteria for post-qualification, it shall declare the said bid as the LCRB, and recommend to the HoPE the award of contract to the said Bidder at its submitted price or its calculated bid price, whichever is lower, subject to **ITB** Clause 30.3.
- 28.5. A negative determination shall result in rejection of the Bidder's bid, in which event the Procuring Entity shall proceed to the next Lowest Calculated Bid, with a fresh period to make a similar determination of that Bidder's capabilities to perform satisfactorily. If the second Bidder, however, fails the post qualification, the procedure for post qualification shall be repeated for the Bidder with the next Lowest Calculated Bid, and so on until the LCRB is determined for recommendation of contract award.
- 28.6. Within a period not exceeding fifteen (15) calendar days from the determination by the BAC of the LCRB and the recommendation to award the contract, the HoPE or his duly authorized representative shall approve or disapprove the said recommendation.
- 28.7. In the event of disapproval, which shall be based on valid, reasonable, and justifiable grounds as provided for under Section 41 of the IRR of RA 9184, the HoPE shall notify the BAC and the Bidder in writing of such decision and the grounds for it. When applicable, the BAC shall conduct a post-qualification of the Bidder with the next Lowest Calculated Bid. A request for reconsideration may be filed by the Bidder with the HoPE in accordance with Section 37.1.3 of the IRR of RA 9184.

129. Reservation Clause

- 29.1. Notwithstanding the eligibility or post-qualification of a Bidder, the Procuring Entity concerned reserves the right to review its qualifications at any stage of the procurement process if it has reasonable grounds to believe that a misrepresentation has been made by the said Bidder, or that there has been a change in the Bidder's capability to undertake the project from the time it submitted its eligibility requirements. Should such review uncover any misrepresentation made in the eligibility and bidding requirements, statements or documents, or any changes in the situation of the Bidder which will affect its capability to undertake the project so that it fails the preset eligibility or bid evaluation criteria, the Procuring Entity

shall consider the said Bidder as ineligible and shall disqualify it from submitting a bid or from obtaining an award or contract.

- 29.2. Based on the following grounds, the Procuring Entity reserves the right to reject any and all Bids, declare a Failure of Bidding at any time prior to the contract award, or not to award the contract, without thereby incurring any liability, and make no assurance that a contract shall be entered into as a result of the bidding:
- (a) If there is *prima facie* evidence of collusion between appropriate public officers or employees of the Procuring Entity, or between the BAC and any of the Bidders, or if the collusion is between or among the Bidders themselves, or between a Bidder and a third party, including any act which restricts, suppresses or nullifies or tends to restrict, suppress or nullify competition;
 - (b) If the Procuring Entity's BAC is found to have failed in following the prescribed bidding procedures; or
 - (c) For any justifiable and reasonable ground where the award of the contract will not redound to the benefit of the GOP as follows:
 - (i) If the physical and economic conditions have significantly changed so as to render the project no longer economically, financially or technically feasible as determined by the HoPE;
 - (ii) If the project is no longer necessary as determined by the HoPE; and
 - (iii) If the source of funds for the project has been withheld or reduced through no fault of the Procuring Entity.

29.3. In addition, the Procuring Entity may likewise declare a failure of bidding when:

- (a) No bids are received;
- (b) All prospective Bidders are declared ineligible;
- (c) All bids fail to comply with all the bid requirements, fail post-qualification; or
- (d) The Bidder with the LCRB refuses, without justifiable cause, to accept the award of contract, and no award is made in accordance with Section 40 of the IRR of RA 9184.

F. Award of Contract

130. Contract Award

- 30.1. Subject to **ITB** Clause 28, the HoPE or its duly authorized representative shall award the contract to the Bidder whose bid has been determined to be the LCRB.

- 30.2. Prior to the expiration of the period of bid validity, the Procuring Entity shall notify the successful Bidder in writing that its bid has been accepted, through a Notice of Award duly received by the Bidder or its representative personally or by registered mail or electronically, receipt of which must be confirmed in writing within two (2) days by the Bidder with the LCRB and submitted personally or sent by registered mail or electronically to the Procuring Entity.
- 30.3. Notwithstanding the issuance of the Notice of Award, award of contract shall be subject to the following conditions:
- (a) Submission of the following documents within ten (10) calendar days from receipt of the Notice of Award:
 - (i) In the case of procurement by a Philippine Foreign Service Office or Post, the PhilGEPS Registration Number of the winning foreign Bidder; or
 - (ii) Valid PCAB license and registration for the type and cost of the contract to be bid for foreign bidders when the Treaty or International or Executive Agreement expressly allows submission of the PCAB license and registration for the type and cost of the contract to be bid as a pre-condition to the Award;
 - (b) Posting of the performance security in accordance with **ITB** Clause 32;
 - (c) Signing of the contract as provided in **ITB** Clause 31; and
 - (d) Approval by higher authority, if required, as provided in Section 37.3 of the IRR of RA 9184.

131. Signing of the Contract

- 31.1. At the same time as the Procuring Entity notifies the successful Bidder that its bid has been accepted, the Procuring Entity shall send the Contract Form to the Bidder, which Contract has been provided in the Bidding Documents, incorporating therein all agreements between the parties.
- 31.2. Within ten (10) calendar days from receipt of the Notice of Award, the successful Bidder shall post the required performance security, sign and date the contract and return it to the Procuring Entity.
- 31.3. The Procuring Entity shall enter into contract with the successful Bidder within the same ten (10) calendar day period provided that all the documentary requirements are complied with.
- 31.4. The following documents shall form part of the contract:
- (a) Contract Agreement;
 - (b) Bidding Documents;

- (c) Winning Bidder's bid, including the Technical and Financial Proposals, and all other documents/statements submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
- (d) Performance Security;
- (e) Notice of Award of Contract; and
- (f) Other contract documents that may be required by existing laws and/or specified in the **BDS**.

132. Performance Security

- 32.1. To guarantee the faithful performance by the winning Bidder of its obligations under the contract, it shall post a performance security within a maximum period of ten (10) calendar days from the receipt of the Notice of Award from the Procuring Entity and in no case later than the signing of the contract.
- 32.2. The Performance Security shall be denominated in Philippine Pesos and posted in favor of the Procuring Entity in an amount not less than the percentage of the total contract price in accordance with the following schedule:

Form of Performance Security	Amount of Performance Security (Not less than the Percentage of the Total Contract Price)
(a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank. <i>or biddings conducted by the LGUs, the Cashier's/Manager's Check may be issued by other banks certified by the BSP as authorized to issue such financial instrument.</i>	Ten percent (10%)
(b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. <i>or biddings conducted by the LGUs, Bank Draft/Guarantee, or Irrevocable Letter of Credit may be issued by other banks</i>	

<i>certified by the BSP as authorized to issue such financial instrument.</i>	
(c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty percent (30%)

32.3. Failure of the successful Bidder to comply with the above-mentioned requirement shall constitute sufficient ground for the annulment of the award and forfeiture of the bid security, in which event the Procuring Entity shall have a fresh period to initiate and complete the post qualification of the second Lowest Calculated Bid. The procedure shall be repeated until LCRB is identified and selected for recommendation of contract award. However if no Bidder passed post-qualification, the BAC shall declare the bidding a failure and conduct a re-bidding with re-advertisement, if necessary.

133. Notice to Proceed

Within seven (7) calendar days from the date of approval of the Contract by the appropriate government approving authority, the Procuring Entity shall issue the Notice to Proceed (NTP) together with a copy or copies of the approved contract to the successful Bidder. All notices called for by the terms of the contract shall be effective only at the time of receipt thereof by the successful Bidder.

134. Protest Mechanism

Decision of the procuring entity at any stage of the procurement process may be questioned in accordance with Sections 55 of the IRR of RA 9184.

Section V. Bid Data Sheet

Notes on the Bid Data Sheet

This Section is intended to assist the Procuring Entity in providing the specific information in relation to corresponding clauses in the ITB included in Section II, and has to be prepared for each specific procurement.

The Procuring Entity should specify in the BDS information and requirements specific to the circumstances of the Procuring Entity, the processing of the procurement, the applicable rules regarding bid price and currency, and the bid evaluation criteria that will apply to the Bids. In preparing this Section, the following aspects should be checked:

- (a) Information that specifies and complements provisions of Section II. Instructions to Bidders must be incorporated.
- (b) Amendments and/or supplements, if any, to provisions of Section II. Instructions to Bidders as necessitated by the circumstances of the specific procurement, must also be incorporated.

For foreign-assisted projects, the Bid Data Sheet to be used is provided in Section X-Foreign-Assisted Projects.

Bid Data Sheet

ITB Clause	
1.1	<p>The Procuring Entity is Department of Foreign Affairs.</p> <p>The name of the Contract is Procurement of Full Retrofitting, Rehabilitation, and Renovation of the DFA Building</p> <p>The identification number of the Contract is PB-IP-01-2020</p>
2	<p>The Funding Source is:</p> <p>The Government of the Philippines (GoP) through the authorized appropriations under the MYCA-BMB-D-20-0000002 in the amount of One Billion Nine Hundred Forty-Seven Million Sixty-Two Thousand One Hundred Sixty-Three Pesos and Seventy-Seven Centavos [1,947,062,163.77].</p> <p>The name of the Project is Procurement of Full Retrofitting, Rehabilitation and Renovation of the DFA Building</p>
3.1	No further instructions.
5.1	No further instructions.
5.2	Foreign bidders may participate in this Project as provided for in ITB Clause 5.2.
5.4(a)	No further instructions.
5.4(b)	<p>For this purpose, similar contracts shall refer to contracts which have the same major categories of work indicated in Section VI of the Terms of Reference (TOR), to wit:</p> <ul style="list-style-type: none"> a. Experience with multi-storey building construction. (At least 50% of the ABC = P973,531,081.89); and b. Experience in renovation and retrofitting works.
8.1	<i>“Subcontracting is allowed.” Up to 50% of the contracted works with its own resources subject to approval of the Procuring Entity.</i>
8.2	<p><i>If subcontracting is allowed, specify the eligibility criteria that subcontractors must comply with; subcontractors shall submit the corresponding documentary requirements as specified in Section 8 of the GCC</i></p> <p><i>(IF SAME CRITERIA: subcontractors shall submit the same documentary</i></p>

	<i>requirements as specified on Section 8)</i>																
9.1	The Procuring Entity will hold a pre-bid conference for this Project on 12 March 2020, 10:00 a.m. at CMOAS Conference Hall, 2 nd Flr. or Elpidio Quirino Hall, 14 th Flr., DFA Main Building, Roxas Blvd, Pasay City.																
10.1	The Procuring Entity's address is: Department of Foreign Affairs Main Building 2330 Roxas Blvd., Pasay City Contact Person: Teddy Edmund T. Pavon (Head of BAC Secretariat) Tel. no. 834-4854 / 834-3041 or Fax no.831-9584 Email address: <u>bac.secretariat@dfa.gov.ph</u>																
10.4	No further instructions.																
12.1	No further instructions.																
12.1(a)(iii)	No further instructions.																
12.1(b)(ii.2)	The minimum work experience requirements for key personnel are the following: <table border="1" data-bbox="427 929 1407 1951"> <thead> <tr> <th>Key Personnel</th> <th>Quantity</th> <th>Requirements</th> <th>Relevant Experience</th> </tr> </thead> <tbody> <tr> <td>1. Project/ Construction Manager</td> <td>1</td> <td>1) Licensed/ Registered Civil Engineer 2) Certificate of accreditation as specialist Project and Construction Management from Philippine Institute of Civil Engineers (PICE) Specialty Division.</td> <td>At least ten (10) years experience in project management and supervision of general engineering projects.</td> </tr> <tr> <td>2. Work/ Project Engineer</td> <td>1</td> <td>1) Licensed/ Registered Civil Engineer 2) Certification from the employer/contractor</td> <td>At least ten (10)years experience as Project Engineer.</td> </tr> <tr> <td>3. Structural Engineer</td> <td>1</td> <td>1) Licensed/ Registered Civil Engineer 2) Certificate of accreditation issued by the following: <ul style="list-style-type: none"> • Professional Regulation Commission (PRC) as Structural Engineer or PICE Specialty Division; </td> <td>At least ten (10) years experience in structural design and must be PICE Recognized/Specialist Structural Engineer and at least a regular member of the Association of Structural Engineers of the Philippines (ASEP).</td> </tr> </tbody> </table>	Key Personnel	Quantity	Requirements	Relevant Experience	1. Project/ Construction Manager	1	1) Licensed/ Registered Civil Engineer 2) Certificate of accreditation as specialist Project and Construction Management from Philippine Institute of Civil Engineers (PICE) Specialty Division.	At least ten (10) years experience in project management and supervision of general engineering projects.	2. Work/ Project Engineer	1	1) Licensed/ Registered Civil Engineer 2) Certification from the employer/contractor	At least ten (10)years experience as Project Engineer.	3. Structural Engineer	1	1) Licensed/ Registered Civil Engineer 2) Certificate of accreditation issued by the following: <ul style="list-style-type: none"> • Professional Regulation Commission (PRC) as Structural Engineer or PICE Specialty Division; 	At least ten (10) years experience in structural design and must be PICE Recognized/Specialist Structural Engineer and at least a regular member of the Association of Structural Engineers of the Philippines (ASEP).
Key Personnel	Quantity	Requirements	Relevant Experience														
1. Project/ Construction Manager	1	1) Licensed/ Registered Civil Engineer 2) Certificate of accreditation as specialist Project and Construction Management from Philippine Institute of Civil Engineers (PICE) Specialty Division.	At least ten (10) years experience in project management and supervision of general engineering projects.														
2. Work/ Project Engineer	1	1) Licensed/ Registered Civil Engineer 2) Certification from the employer/contractor	At least ten (10)years experience as Project Engineer.														
3. Structural Engineer	1	1) Licensed/ Registered Civil Engineer 2) Certificate of accreditation issued by the following: <ul style="list-style-type: none"> • Professional Regulation Commission (PRC) as Structural Engineer or PICE Specialty Division; 	At least ten (10) years experience in structural design and must be PICE Recognized/Specialist Structural Engineer and at least a regular member of the Association of Structural Engineers of the Philippines (ASEP).														

			<ul style="list-style-type: none"> • Association of Structural Engineer of the Philippines (ASEP). 	
4. Quantity Surveyor	1	<ol style="list-style-type: none"> 1) Licensed/Registered Engineer 2) Certification from the employer/contractor 	At least ten (10) years experience in the field of quantity surveying.	
5. Project Architect	1	<ol style="list-style-type: none"> 1) Licensed/ Registered Architect 2) Certification from the employer/contractor 	At least five (5) years experience in general construction.	
6. Project Electrical Engineer	1	<ol style="list-style-type: none"> 1) Licensed/ Registered Electrical Engineer 2) Certification from the employer/contractor 	At least five (5) years experience in general construction	
7. Project Mechanical Engineer	1	<ol style="list-style-type: none"> 1) Licensed/Registered Mechanical Engineer 2) Certification from the employer/contractor 	At least five (5) years experience in general construction	
8. Project Sanitary Engineer/ Master Plumber	1	<ol style="list-style-type: none"> 1) Licensed/Registered Sanitary Engineer/ Master Plumber 2) Certification from the employer/contractor 	At least five (5) years experience in general construction	
9. Materials Engineer	1	<ol style="list-style-type: none"> 1) DPWH Accredited Materials Engineer II 		
10. Health and Safety Officer	1	<ol style="list-style-type: none"> 2) DOLE Accredited (Certificate/s of Training) 3) Certification from the employer/contractor 	At least five (5) years experience in general construction	
11. Foreman	1	<ol style="list-style-type: none"> 1) Certification from the employer/contractor 	At least five (5) years experience in general construction	
12. Applicators of CFRP	2	<ol style="list-style-type: none"> 1) Certification from the Manufacturer as accredited and trained CFRP applicator or installer and resume of personnel directly involved in the application. 	Must have been trained by the Manufacturer and must have documented experience of a minimum of five (5) projects of similar nature using similar materials within the last five(5) years.	

12.1(b)(iii.3)	<p>The minimum major equipment requirements are the following:</p> <table border="1" data-bbox="427 264 1407 1559"> <thead> <tr> <th data-bbox="435 264 922 331">Equipment</th> <th data-bbox="930 264 1399 331">Number of Units</th> </tr> </thead> <tbody> <tr> <td data-bbox="435 331 922 398">1-bagger concrete mixer</td> <td data-bbox="930 331 1399 398">1</td> </tr> <tr> <td data-bbox="435 398 922 465">Utility Truck</td> <td data-bbox="930 398 1399 465">1</td> </tr> <tr> <td data-bbox="435 465 922 533">Water Truck</td> <td data-bbox="930 465 1399 533">1</td> </tr> <tr> <td data-bbox="435 533 922 645">Concrete Vibrator with concrete vibrator hose</td> <td data-bbox="930 533 1399 645">1</td> </tr> <tr> <td data-bbox="435 645 922 712">Welding Machine</td> <td data-bbox="930 645 1399 712">2</td> </tr> <tr> <td data-bbox="435 712 922 779">Lifting equipment</td> <td data-bbox="930 712 1399 779">1</td> </tr> <tr> <td data-bbox="435 779 922 846">Jackhammer/ Demolition hammer</td> <td data-bbox="930 779 1399 846">1</td> </tr> <tr> <td data-bbox="435 846 922 913">Truck Mounted Crane</td> <td data-bbox="930 846 1399 913">1</td> </tr> <tr> <td data-bbox="435 913 922 981">Skid Loader</td> <td data-bbox="930 913 1399 981">1</td> </tr> <tr> <td data-bbox="435 981 922 1048">Cargo Truck</td> <td data-bbox="930 981 1399 1048">1</td> </tr> <tr> <td data-bbox="435 1048 922 1115">Transport Vehicle</td> <td data-bbox="930 1048 1399 1115">1</td> </tr> <tr> <td data-bbox="435 1115 922 1182">Pumpcrete</td> <td data-bbox="930 1115 1399 1182">1</td> </tr> <tr> <td data-bbox="435 1182 922 1249">Bar Cutter</td> <td data-bbox="930 1182 1399 1249">1</td> </tr> <tr> <td data-bbox="435 1249 922 1317">Bar Bender</td> <td data-bbox="930 1249 1399 1317">1</td> </tr> <tr> <td data-bbox="435 1317 922 1384">Backhoe</td> <td data-bbox="930 1317 1399 1384">1</td> </tr> <tr> <td data-bbox="435 1384 922 1451">Dump truck</td> <td data-bbox="930 1384 1399 1451">1</td> </tr> <tr> <td data-bbox="435 1451 922 1559">Cutting Outfit</td> <td data-bbox="930 1451 1399 1559">1</td> </tr> </tbody> </table> <p data-bbox="427 1563 1407 1597">A bidder is also required to submit its list of material Testing Equipment.</p>	Equipment	Number of Units	1-bagger concrete mixer	1	Utility Truck	1	Water Truck	1	Concrete Vibrator with concrete vibrator hose	1	Welding Machine	2	Lifting equipment	1	Jackhammer/ Demolition hammer	1	Truck Mounted Crane	1	Skid Loader	1	Cargo Truck	1	Transport Vehicle	1	Pumpcrete	1	Bar Cutter	1	Bar Bender	1	Backhoe	1	Dump truck	1	Cutting Outfit	1
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13.1	“No additional Requirements”																																				
13.1(b)	<p>This shall include all of the following documents:</p> <ol style="list-style-type: none"> <li data-bbox="475 1776 976 1809">1) Bid prices in the Bill of Quantities; <li data-bbox="475 1843 1407 1955">2) Detailed estimates, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid; and 																																				

	3) Cash flow by quarter or payment schedule.
13.2	The ABC is One Billion Nine Hundred Forty-Seven Million Sixty-Two Thousand One Hundred Sixty-Three Pesos and Seventy-Seven Centavos (PhP 1,947,062,163.77). Any bid with a financial component exceeding this amount shall not be accepted.
14.2	No further instructions.
15.4	No further instruction.
16.1	The bid prices shall be quoted in Philippine Pesos.
16.3	No further instructions.
17.1	Bids will be valid until 4 July 2020.
18.1	The bid security shall be in the form of a Bid Securing Declaration or any of the following forms and amounts: 1. The amount of not less than PhP 38,941,243.28, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; 2. The amount of not less than PhP 97,353,108.19 if bid security is in Surety Bond.
18.2	The bid security shall be valid until 4 July 2020.
20.3	Each Bidder shall submit one (1) original (or certified true copy) and four (4) copies of the first and second components of its bid.
21	The address for submission of bids is BAC Secretariat, 12 th floor, DFA Main Building, Pasay City. The deadline for submission of bids is on 25 March 2020, 12:00 noon
24.1	The place of bid opening is CMOAS Conference Hall, 2 nd Flr. or Elpidio Quirino Hall, 14 th Flr., DFA Main Building, Roxas Blvd. Pasay City. The date and time of bid opening is on 25 March 2020, 2:00 p.m.
24.2	No further instructions.
24.3	No further instructions.
27.3	Partial bid is not allowed. The infrastructure project is packaged in a single lot and the lot shall not be divided into sub-lots for the purpose of bidding, evaluation, and contract award.
27.4	No further instructions.

28.2	The Bidder shall submit the required licenses and permits as stated in the Technical Specifications.
31.4(f)	<p>Prepare the following documents but not limited to:</p> <ul style="list-style-type: none"> a. Construction schedule and S-Curve; b. Manpower schedule; c. Construction Methods; d. Equipment Utilization Schedule; e. Construction safety and health program (approved by the Department of Labor and Employment); f. PERT/CPM; g. Lump sum cost summary and breakdown.

Section VI. General Conditions of Contract

Notes on the General Conditions of Contract

The GCC in Section IV, read in conjunction with the SCC in Section V and other documents listed therein, should be a complete document expressing all the rights and obligations of the parties.

The GCC herein shall not be altered. Any changes and complementary information, which may be needed, shall be introduced only through the SCC in Section V.

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11. Definitions

For purposes of this Clause, boldface type is used to identify defined terms.

- 1.1. The **Arbiter** is the person appointed jointly by the Procuring Entity and the Contractor to resolve disputes in the first instance, as provided for in GCC Clause 21.
- 1.2. **Bill of Quantities** refers to a list of the specific items of the Work and their corresponding unit prices, lump sums, and/or provisional sums.
- 1.3. The **Completion Date** is the date of completion of the Works as certified by the Procuring Entity's Representative, in accordance with GCC Clause 49.
- 1.4. The **Contract** is the contract between the Procuring Entity and the Contractor to execute, complete, and maintain the Works.
- 1.5. The **Contract Effectivity Date** is the date of signing of the Contract. However, the contractor shall commence execution of the Works on the Start Date as defined in GCC Clause 1.28.
- 1.6. The **Contract Price** is the price stated in the Notice of Award and thereafter to be paid by the Procuring Entity to the Contractor for the execution of the Works in accordance with this Contract
- 1.7. **Contract Time Extension** is the allowable period for the Contractor to complete the Works in addition to the original Completion Date stated in this Contract.
- 1.8. The **Contractor** is the juridical entity whose proposal has been accepted by the Procuring Entity and to whom the Contract to execute the Work was awarded.
- 1.9. The **Contractor's Bid** is the signed offer or proposal submitted by the Contractor to the Procuring Entity in response to the Bidding Documents.
- 1.10. **Days** are calendar days; months are calendar months.
- 1.11. **Dayworks** are varied work inputs subject to payment on a time basis for the Contractor's employees and Equipment, in addition to payments for associated Materials and Plant.
- 1.12. A **Defect** is any part of the Works not completed in accordance with the Contract.
- 1.13. The **Defects Liability Certificate** is the certificate issued by Procuring Entity's Representative upon correction of defects by the Contractor.
- 1.14. The **Defects Liability Period** is the one year period between contract completion and final acceptance within which the Contractor assumes the responsibility to undertake the repair of any damage to the Works at his own expense.

- 1.15 **Drawings** are graphical presentations of the Works. They include all supplementary details, shop drawings, calculations, and other information provided or approved for the execution of this Contract.
- 1.16 **Equipment** refers to all facilities, supplies, appliances, materials or things required for the execution and completion of the Work provided by the Contractor and which shall not form or are not intended to form part of the Permanent Works.
- 1.17 The **Intended Completion Date** refers to the date specified in the **SCC** when the Contractor is expected to have completed the Works. The Intended Completion Date may be revised only by the Procuring Entity's Representative by issuing an extension of time or an acceleration order.
- 1.18 **Materials** are all supplies, including consumables, used by the Contractor for incorporation in the Works.
- 1.19 The **Notice to Proceed** is a written notice issued by the Procuring Entity or the Procuring Entity's Representative to the Contractor requiring the latter to begin the commencement of the work not later than a specified or determinable date.
- 1.20 **Permanent Works** are all permanent structures and all other project features and facilities required to be constructed and completed in accordance with this Contract which shall be delivered to the Procuring Entity and which shall remain at the Site after the removal of all Temporary Works.
- 1.21 **Plant** refers to the machinery, apparatus, and the like intended to form an integral part of the Permanent Works.
- 1.22 The **Procuring Entity** is the party who employs the Contractor to carry out the Works stated in the **SCC**.
- 1.23 The **Procuring Entity's Representative** refers to the Head of the Procuring Entity or his duly authorized representative, identified in the **SCC**, who shall be responsible for supervising the execution of the Works and administering this Contract.
- 1.24 The **Site** is the place provided by the Procuring Entity where the Works shall be executed and any other place or places which may be designated in the **SCC**, or notified to the Contractor by the Procuring Entity's Representative as forming part of the Site.
- 1.25 **Site Investigation Reports** are those that were included in the Bidding Documents and are factual and interpretative reports about the surface and subsurface conditions at the Site.
- 1.26 **Slippage** is a delay in work execution occurring when actual accomplishment falls below the target as measured by the difference between the scheduled and actual accomplishment of the Work by the Contractor as established from the work schedule. This is actually described as a percentage of the whole Works.

- 1.27 **Specifications** means the description of Works to be done and the qualities of materials to be used, the equipment to be installed and the mode of construction.
- 1.28 The **Start Date**, as specified in the **SCC**, is the date when the Contractor is obliged to commence execution of the Works. It does not necessarily coincide with any of the Site Possession Dates.
- 1.29 A **Subcontractor** is any person or organization to whom a part of the Works has been subcontracted by the Contractor, as allowed by the Procuring Entity, but not any assignee of such person.
- 1.30 **Temporary Works** are works designed, constructed, installed, and removed by the Contractor that are needed for construction or installation of the Permanent Works.
- 1.31 **Work(s)** refer to the Permanent Works and Temporary Works to be executed by the Contractor in accordance with this Contract, including (i) the furnishing of all labor, materials, equipment and others incidental, necessary or convenient to the complete execution of the Works; (ii) the passing of any tests before acceptance by the Procuring Entity's Representative; (iii) and the carrying out of all duties and obligations of the Contractor imposed by this Contract as described in the **SCC**.

12. Interpretation

- 2.1. In interpreting the Conditions of Contract, singular also means plural, male also means female or neuter, and the other way around. Headings have no significance. Words have their normal meaning under the language of this Contract unless specifically defined. The Procuring Entity's Representative will provide instructions clarifying queries about the Conditions of Contract.
- 2.2. If sectional completion is specified in the **SCC**, references in the Conditions of Contract to the Works, the Completion Date, and the Intended Completion Date apply to any Section of the Works (other than references to the Completion Date and Intended Completion Date for the whole of the Works).
- 2.3. The documents forming this Contract shall be interpreted in the following order of priority:
- a) Contract Agreement;
 - b) Bid Data Sheet;
 - c) Instructions to Bidders;
 - d) Addenda to the Bidding Documents;
 - e) Special Conditions of Contract;
 - f) General Conditions of Contract;
 - g) Specifications;

- h) Bill of Quantities; and
- i) Drawings.

13. Governing Language and Law

- 3.1. This Contract has been executed in the English language, which shall be the binding and controlling language for all matters relating to the meaning or interpretation of this Contract. All correspondence and other documents pertaining to this Contract which are exchanged by the parties shall be written in English.
- 3.2. This Contract shall be interpreted in accordance with the laws of the Republic of the Philippines.

14. Communications

Communications between parties that are referred to in the Conditions shall be effective only when in writing. A notice shall be effective only when it is received by the concerned party.

15. Possession of Site

- 5.1. On the date specified in the **SCC**, the Procuring Entity shall grant the Contractor possession of so much of the Site as may be required to enable it to proceed with the execution of the Works. If the Contractor suffers delay or incurs cost from failure on the part of the Procuring Entity to give possession in accordance with the terms of this clause, the Procuring Entity's Representative shall give the Contractor a Contract Time Extension and certify such sum as fair to cover the cost incurred, which sum shall be paid by Procuring Entity.
- 5.2. If possession of a portion is not given by the date stated in the SCC Clause 5.1, the Procuring Entity will be deemed to have delayed the start of the relevant activities. The resulting adjustments in contract time to address such delay shall be in accordance with **GCC** Clause 47.
- 5.3. The Contractor shall bear all costs and charges for special or temporary right-of-way required by it in connection with access to the Site. The Contractor shall also provide at his own cost any additional facilities outside the Site required by it for purposes of the Works.
- 5.4. The Contractor shall allow the Procuring Entity's Representative and any person authorized by the Procuring Entity's Representative access to the Site and to any place where work in connection with this Contract is being carried out or is intended to be carried out.

16. The Contractor's Obligations

- 6.1. The Contractor shall carry out the Works properly and in accordance with this Contract. The Contractor shall provide all supervision, labor, Materials, Plant and Contractor's Equipment, which may be required. All Materials and Plant on Site shall be deemed to be the property of the Procuring Entity.

- 6.2. The Contractor shall commence execution of the Works on the Start Date and shall carry out the Works in accordance with the Program of Work submitted by the Contractor, as updated with the approval of the Procuring Entity's Representative, and complete them by the Intended Completion Date.
- 6.3. The Contractor shall be responsible for the safety of all activities on the Site.
- 6.4. The Contractor shall carry out all instructions of the Procuring Entity's Representative that comply with the applicable laws where the Site is located.
- 6.5. The Contractor shall employ the key personnel named in the Schedule of Key Personnel, as referred to in the **SCC**, to carry out the supervision of the Works. The Procuring Entity will approve any proposed replacement of key personnel only if their relevant qualifications and abilities are equal to or better than those of the personnel listed in the Schedule.
- 6.6. If the Procuring Entity's Representative asks the Contractor to remove a member of the Contractor's staff or work force, for justifiable cause, the Contractor shall ensure that the person leaves the Site within seven (7) days and has no further connection with the Work in this Contract.
- 6.7. During Contract implementation, the Contractor and his subcontractors shall abide at all times by all labor laws, including child labor related enactments, and other relevant rules.
- 6.8. The Contractor shall submit to the Procuring Entity for consent the name and particulars of the person authorized to receive instructions on behalf of the Contractor.
- 6.9. The Contractor shall cooperate and share the Site with other contractors, public authorities, utilities, and the Procuring Entity between the dates given in the schedule of other contractors particularly when they shall require access to the Site. The Contractor shall also provide facilities and services for them during this period. The Procuring Entity may modify the schedule of other contractors, and shall notify the Contractor of any such modification thereto.
- 6.10. Should anything of historical or other interest or of significant value be unexpectedly discovered on the Site, it shall be the property of the Procuring Entity. The Contractor shall notify the Procuring Entity's Representative of such discoveries and carry out the Procuring Entity's Representative's instructions in dealing with them.

17. Performance Security

- 7.1. Within ten (10) calendar days from receipt of the Notice of Award from the Procuring Entity but in no case later than the signing of the contract by both parties, the Contractor shall furnish the performance security in any of the forms prescribed in **ITB** Clause 32.2.

- 7.2. The performance security posted in favor of the Procuring Entity shall be forfeited in the event it is established that the Contractor is in default in any of its obligations under the Contract.
- 7.3. The performance security shall remain valid until issuance by the Procuring Entity of the Certificate of Final Acceptance.
- 7.4. The performance security may be released by the Procuring Entity and returned to the Contractor after the issuance of the Certificate of Final Acceptance subject to the following conditions:
 - (a) There are no pending claims against the Contractor or the surety company filed by the Procuring Entity;
 - (b) The Contractor has no pending claims for labor and materials filed against it; and
 - (c) Other terms specified in the **SCC**.
- 7.5. The Contractor shall post an additional performance security following the amount and form specified in **ITB** Clause 32.2 to cover any cumulative increase of more than ten percent (10%) over the original value of the contract as a result of amendments to order or change orders, extra work orders and supplemental agreements, as the case may be. The Contractor shall cause the extension of the validity of the performance security to cover approved contract time extensions.
- 7.6. In case of a reduction in the contract value or for partially completed Works under the contract which are usable and accepted by the Procuring Entity the use of which, in the judgment of the implementing agency or the Procuring Entity, will not affect the structural integrity of the entire project, the Procuring Entity shall allow a proportional reduction in the original performance security, provided that any such reduction is more than ten percent (10%) and that the aggregate of such reductions is not more than fifty percent (50%) of the original performance security.
- 7.7. Unless otherwise indicated in the **SCC**, the Contractor, by entering into the Contract with the Procuring Entity, acknowledges the right of the Procuring Entity to institute action pursuant to Act 3688 against any subcontractor be they an individual, firm, partnership, corporation, or association supplying the Contractor with labor, materials and/or equipment for the performance of this Contract.

18. Subcontracting

- 8.1. Unless otherwise indicated in the **SCC**, the Contractor cannot subcontract Works more than the percentage specified in **BDS** Clause 8.1.
- 8.2. Subcontracting of any portion of the Works does not relieve the Contractor of any liability or obligation under this Contract. The Contractor will be responsible for the acts, defaults, and negligence of any subcontractor, its agents, servants or workmen as fully as if these were the Contractor's own acts, defaults, or negligence, or those of its agents, servants or workmen.

- 8.3. If subcontracting is allowed. The contractor may identify its subcontractor during contract implementation stage. Subcontractors disclosed and identified during the bidding may be changed during the implementation of this Contract. In either case, subcontractors must submit the documentary requirements under ITB Clause 12 and comply with the eligibility criteria specified in the **BDS**. In the event that any subcontractor is found by any Procuring Entity to be eligible, the subcontracting of such portion of the Works shall be disallowed.

19. Liquidated Damages

- 9.1. The Contractor shall pay liquidated damages to the Procuring Entity for each day that the Completion Date is later than the Intended Completion Date. The applicable liquidated damages is at least one-tenth (1/10) of a percent of the cost of the unperformed portion for every day of delay. The total amount of liquidated damages shall not exceed ten percent (10%) of the amount of the contract. The Procuring Entity may deduct liquidated damages from payments due to the Contractor. Payment of liquidated damages shall not affect the Contractor's liabilities. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of this Contract, the Procuring Entity may rescind or terminate this Contract, without prejudice to other courses of action and remedies available under the circumstances.
- 9.2. If the Intended Completion Date is extended after liquidated damages have been paid, the Engineer of the Procuring Entity shall correct any overpayment of liquidated damages by the Contractor by adjusting the next payment certificate.

110. Site Investigation Reports

The Contractor, in preparing the Bid, shall rely on any Site Investigation Reports referred to in the **SCC** supplemented by any information obtained by the Contractor.

111. The Procuring Entity, Licenses and Permits

The Procuring Entity shall, if requested by the Contractor, assist him in applying for permits, licenses or approvals, which are required for the Works.

112. Contractor's Risk and Warranty Security

- 12.1. The Contractor shall assume full responsibility for the Works from the time project construction commenced up to final acceptance by the Procuring Entity and shall be held responsible for any damage or destruction of the Works except those occasioned by *force majeure*. The Contractor shall be fully responsible for the safety, protection, security, and convenience of his personnel, third parties, and the public at large, as well as the Works, Equipment, installation, and the like to be affected by his construction work.
- 12.2. The defects liability period for infrastructure projects shall be one year from contract completion up to final acceptance by the Procuring Entity. During this period, the Contractor shall undertake the repair works, at his own expense, of any damage to the Works on account of the use of materials of inferior quality within

ninety (90) days from the time the HoPE has issued an order to undertake repair. In case of failure or refusal to comply with this mandate, the Procuring Entity shall undertake such repair works and shall be entitled to full reimbursement of expenses incurred therein upon demand.

- 12.3. Unless otherwise indicated in the **SCC**, in case the Contractor fails to comply with the preceding paragraph, the Procuring Entity shall forfeit its performance security, subject its property(ies) to attachment or garnishment proceedings, and perpetually disqualify it from participating in any public bidding. All payables of the GoP in his favor shall be offset to recover the costs.
- 12.4. After final acceptance of the Works by the Procuring Entity, the Contractor shall be held responsible for “Structural Defects,” *i.e.*, major faults/flaws/deficiencies in one or more key structural elements of the project which may lead to structural failure of the completed elements or structure, or “Structural Failures,” *i.e.*, where one or more key structural elements in an infrastructure facility fails or collapses, thereby rendering the facility or part thereof incapable of withstanding the design loads, and/or endangering the safety of the users or the general public:
- (a) Contractor – Where Structural Defects/Failures arise due to faults attributable to improper construction, use of inferior quality/substandard materials, and any violation of the contract plans and specifications, the contractor shall be held liable;
 - (b) Consultants – Where Structural Defects/Failures arise due to faulty and/or inadequate design and specifications as well as construction supervision, then the consultant who prepared the design or undertook construction supervision for the project shall be held liable;
 - (c) Procuring Entity’s Representatives/Project Manager/Construction Managers and Supervisors – The project owner’s representative(s), project manager, construction manager, and supervisor(s) shall be held liable in cases where the Structural Defects/Failures are due to his/their willful intervention in altering the designs and other specifications; negligence or omission in not approving or acting on proposed changes to noted defects or deficiencies in the design and/or specifications; and the use of substandard construction materials in the project;
 - (d) Third Parties - Third Parties shall be held liable in cases where Structural Defects/Failures are caused by work undertaken by them such as leaking pipes, diggings or excavations, underground cables and electrical wires, underground tunnel, mining shaft and the like, in which case the applicable warranty to such structure should be levied to third parties for their construction or restoration works.
 - (e) Users - In cases where Structural Defects/Failures are due to abuse/misuse by the end user of the constructed facility and/or non-compliance by a user with the technical design limits and/or intended purpose of the same, then the user concerned shall be held liable.

- 12.5. The warranty against Structural Defects/Failures, except those occasioned on force majeure, shall cover the period specified in the **SCC** reckoned from the date of issuance of the Certificate of Final Acceptance by the Procuring Entity.
- 12.6. The Contractor shall be required to put up a warranty security in the form of cash, bank guarantee, letter of credit, GSIS or surety bond callable on demand, in accordance with the following schedule:

Form of Warranty	Amount of Warranty Security Not less than the Percentage (%) of Total Contract Price
(a) Cash or letter of credit issued by Universal or Commercial bank: provided, however, that the letter of credit shall be confirmed or authenticated by a Universal or Commercial bank, if issued by a foreign bank	Five Percent (5%)
(b) Bank guarantee confirmed by Universal or Commercial bank: provided, however, that the letter of credit shall be confirmed or authenticated by a Universal or Commercial bank, if issued by a foreign bank	Ten Percent (10%)
(c) Surety bond callable upon demand issued by GSIS or any surety or insurance company duly certified by the Insurance Commission	Thirty Percent (30%)

- 12.7. The warranty security shall be stated in Philippine Pesos and shall remain effective for one year from the date of issuance of the Certificate of Final Acceptance by the Procuring Entity, and returned only after the lapse of said one year period.
- 12.8. In case of structural defects/failure occurring during the applicable warranty period provided in **GCC** Clause 12.5, the Procuring Entity shall undertake the necessary restoration or reconstruction works and shall be entitled to full reimbursement by the parties found to be liable for expenses incurred therein upon demand, without prejudice to the filing of appropriate administrative, civil, and/or criminal charges against the responsible persons as well as the forfeiture of the warranty security posted in favor of the Procuring Entity.

113. Liability of the Contractor

Subject to additional provisions, if any, set forth in the **SCC**, the Contractor's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

114. Procuring Entity's Risk

- 14.1. From the Start Date until the Certificate of Final Acceptance has been issued, the following are risks of the Procuring Entity:
- (a) The risk of personal injury, death, or loss of or damage to property (excluding the Works, Plant, Materials, and Equipment), which are due to:
 - (i) any type of use or occupation of the Site authorized by the Procuring Entity after the official acceptance of the works; or
 - (ii) negligence, breach of statutory duty, or interference with any legal right by the Procuring Entity or by any person employed by or contracted to him except the Contractor.
 - (b) The risk of damage to the Works, Plant, Materials, and Equipment to the extent that it is due to a fault of the Procuring Entity or in the Procuring Entity's design, or due to war or radioactive contamination directly affecting the country where the Works are to be executed.

115. Insurance

- 15.1. The Contractor shall, under his name and at his own expense, obtain and maintain, for the duration of this Contract, the following insurance coverage:
- (a) Contractor's All Risk Insurance;
 - (b) Transportation to the project Site of Equipment, Machinery, and Supplies owned by the Contractor;
 - (c) Personal injury or death of Contractor's employees; and
 - (d) Comprehensive insurance for third party liability to Contractor's direct or indirect act or omission causing damage to third persons.
- 15.2. The Contractor shall provide evidence to the Procuring Entity's Representative that the insurances required under this Contract have been effected and shall, within a reasonable time, provide copies of the insurance policies to the Procuring Entity's Representative. Such evidence and such policies shall be provided to the Procuring Entity's through the Procuring Entity's Representative.
- 15.3. The Contractor shall notify the insurers of changes in the nature, extent, or program for the execution of the Works and ensure the adequacy of the insurances at all times in accordance with the terms of this Contract and shall produce to the Procuring Entity's Representative the insurance policies in force including the receipts for payment of the current premiums.

The above insurance policies shall be obtained from any reputable insurance company approved by the Procuring Entity's Representative.

- 15.4. If the Contractor fails to obtain and keep in force the insurances referred to herein or any other insurance which he may be required to obtain under the terms of this Contract, the Procuring Entity may obtain and keep in force any such insurances

and pay such premiums as may be necessary for the purpose. From time to time, the Procuring Entity may deduct the amount it shall pay for said premiums including twenty five percent (25%) therein from any monies due, or which may become due, to the Contractor, without prejudice to the Procuring Entity exercising its right to impose other sanctions against the Contractor pursuant to the provisions of this Contract.

- 15.5. In the event the Contractor fails to observe the above safeguards, the Procuring Entity may, at the Contractor's expense, take whatever measure is deemed necessary for its protection and that of the Contractor's personnel and third parties, and/or order the interruption of dangerous Works. In addition, the Procuring Entity may refuse to make the payments under GCC Clause 40 until the Contractor complies with this Clause.
- 15.6. The Contractor shall immediately replace the insurance policy obtained as required in this Contract, without need of the Procuring Entity's demand, with a new policy issued by a new insurance company acceptable to the Procuring Entity for any of the following grounds:
- (a) The issuer of the insurance policy to be replaced has:
 - (i) become bankrupt;
 - (ii) been placed under receivership or under a management committee;
 - (iii) been sued for suspension of payment; or
 - (iv) been suspended by the Insurance Commission and its license to engage in business or its authority to issue insurance policies cancelled; or
 - (v) Where reasonable grounds exist that the insurer may not be able, fully and promptly, to fulfill its obligation under the insurance policy.

116. Termination for Default of Contractor

- 16.1. The Procuring Entity shall terminate this Contract for default when any of the following conditions attend its implementation:
- (i) Due to the Contractor's fault and while the project is on-going, it has incurred negative slippage of fifteen percent (15%) or more in accordance with Presidential Decree 1870, regardless of whether or not previous warnings and notices have been issued for the Contractor to improve his performance;
 - (ii) Due to its own fault and after this Contract time has expired, the Contractor incurs delay in the completion of the Work after this Contract has expired; or
 - (iii) The Contractor:

- (i) abandons the contract Works, refuses or fails to comply with a valid instruction of the Procuring Entity or fails to proceed expeditiously and without delay despite a written notice by the Procuring Entity;
- (ii) does not actually have on the project Site the minimum essential equipment listed on the bid necessary to prosecute the Works in accordance with the approved Program of Work and equipment deployment schedule as required for the project;
- (iii) does not execute the Works in accordance with this Contract or persistently or flagrantly neglects to carry out its obligations under this Contract;
- (iv) neglects or refuses to remove materials or to perform a new Work that has been rejected as defective or unsuitable; or
- (v) sub-lets any part of this Contract without approval by the Procuring Entity.

16.2. All materials on the Site, Plant, Works, including Equipment purchased and funded under the Contract shall be deemed to be the property of the Procuring Entity if this Contract is rescinded because of the Contractor's default.

117. Termination for Default of Procuring Entity

The Contractor may terminate this Contract with the Procuring Entity if the works are completely stopped for a continuous period of at least sixty (60) calendar days through no fault of its own, due to any of the following reasons:

- (a) Failure of the Procuring Entity to deliver, within a reasonable time, supplies, materials, right-of-way, or other items it is obligated to furnish under the terms of this Contract; or
- (b) The prosecution of the Work is disrupted by the adverse peace and order situation, as certified by the Armed Forces of the Philippines Provincial Commander and approved by the Secretary of National Defense.

118. Termination for Other Causes

18.1. The Procuring Entity may terminate this Contract, in whole or in part, at any time for its convenience. The HoPE may terminate this Contract for the convenience of the Procuring Entity if he has determined the existence of conditions that make Project Implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event(s) or changes in law and National Government policies.

18.2. The Procuring Entity or the Contractor may terminate this Contract if the other party causes a fundamental breach of this Contract.

18.3. Fundamental breaches of Contract shall include, but shall not be limited to, the following:

- (a) The Contractor stops work for twenty-eight (28) days when no stoppage of work is shown on the current Program of Work and the stoppage has not been authorized by the Procuring Entity's Representative;
- (b) The Procuring Entity's Representative instructs the Contractor to delay the progress of the Works, and the instruction is not withdrawn within twenty-eight (28) days;
- (c) The Procuring Entity shall terminate this Contract if the Contractor is declared bankrupt or insolvent as determined with finality by a court of competent jurisdiction. In this event, termination will be without compensation to the Contractor, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Procuring Entity and/or the Contractor. In the case of the Contractor's insolvency, any Contractor's Equipment which the Procuring Entity instructs in the notice is to be used until the completion of the Works;
- (d) A payment certified by the Procuring Entity's Representative is not paid by the Procuring Entity to the Contractor within eighty four (84) days from the date of the Procuring Entity's Representative's certificate;
- (e) The Procuring Entity's Representative gives Notice that failure to correct a particular Defect is a fundamental breach of Contract and the Contractor fails to correct it within a reasonable period of time determined by the Procuring Entity's Representative;
- (f) The Contractor does not maintain a Security, which is required;
- (g) The Contractor has delayed the completion of the Works by the number of days for which the maximum amount of liquidated damages can be paid, as defined in the **GCC** Clause 9; and
- (h) In case it is determined prima facie by the Procuring Entity that the Contractor has engaged, before or during the implementation of the contract, in unlawful deeds and behaviors relative to contract acquisition and implementation, such as, but not limited to, the following:
 - (i) corrupt, fraudulent, collusive, coercive, and obstructive practices as defined in **ITB** Clause 3.1(a), unless otherwise specified in the SCC;
 - (ii) drawing up or using forged documents;
 - (iii) using adulterated materials, means or methods, or engaging in production contrary to rules of science or the trade; and
 - (iv) any other act analogous to the foregoing.

18.4. The Funding Source or the Procuring Entity, as appropriate, will seek to impose the maximum civil, administrative and/or criminal penalties available under the

applicable law on individuals and organizations deemed to be involved with corrupt, fraudulent, or coercive practices.

- 18.5. When persons from either party to this Contract gives notice of a fundamental breach to the Procuring Entity's Representative in order to terminate the existing contract for a cause other than those listed under GCC Clause 18.3, the Procuring Entity's Representative shall decide whether the breach is fundamental or not.
- 18.6. If this Contract is terminated, the Contractor shall stop work immediately, make the Site safe and secure, and leave the Site as soon as reasonably possible.

119. Procedures for Termination of Contracts

- 19.1. The following provisions shall govern the procedures for the termination of this Contract:
 - (a) Upon receipt of a written report of acts or causes which may constitute ground(s) for termination as aforementioned, or upon its own initiative, the Procuring Entity shall, within a period of seven (7) calendar days, verify the existence of such ground(s) and cause the execution of a Verified Report, with all relevant evidence attached;
 - (b) Upon recommendation by the Procuring Entity, the HoPE shall terminate this Contract only by a written notice to the Contractor conveying the termination of this Contract. The notice shall state:
 - (i) that this Contract is being terminated for any of the ground(s) aforementioned, and a statement of the acts that constitute the ground(s) constituting the same;
 - (ii) the extent of termination, whether in whole or in part;
 - (iii) an instruction to the Contractor to show cause as to why this Contract should not be terminated; and
 - (iv) special instructions of the Procuring Entity, if any.

The Notice to Terminate shall be accompanied by a copy of the Verified Report;

- (c) Within a period of seven (7) calendar days from receipt of the Notice of Termination, the Contractor shall submit to the HoPE a verified position paper stating why the contract should not be terminated. If the Contractor fails to show cause after the lapse of the seven (7) day period, either by inaction or by default, the HoPE shall issue an order terminating the contract;
- (d) The Procuring Entity may, at anytime before receipt of the Contractor's verified position paper described in item (c) above withdraw the Notice to Terminate if it is determined that certain items or works subject of the notice had been completed, delivered, or performed before the Contractor's receipt of the notice;

- (e) Within a non-extendible period of ten (10) calendar days from receipt of the verified position paper, the HoPE shall decide whether or not to terminate this Contract. It shall serve a written notice to the Contractor of its decision and, unless otherwise provided in the said notice, this Contract is deemed terminated from receipt of the Contractor of the notice of decision. The termination shall only be based on the ground(s) stated in the Notice to Terminate; and
 - (f) The HoPE may create a Contract Termination Review Committee (CTRC) to assist him in the discharge of this function. All decisions recommended by the CTRC shall be subject to the approval of the HoPE.
- 19.2. Pursuant to Section 69(f) of RA 9184 and without prejudice to the imposition of additional administrative sanctions as the internal rules of the agency may provide and/or further criminal prosecution as provided by applicable laws, the procuring entity shall impose on contractors after the termination of the contract the penalty of suspension for one (1) year for the first offense, suspension for two (2) years for the second offense from participating in the public bidding process, for violations committed during the contract implementation stage, which include but not limited to the following:
- (a) Failure of the contractor, due solely to his fault or negligence, to mobilize and start work or performance within the specified period in the Notice to Proceed (“NTP”);
 - (b) Failure by the contractor to fully and faithfully comply with its contractual obligations without valid cause, or failure by the contractor to comply with any written lawful instruction of the procuring entity or its representative(s) pursuant to the implementation of the contract. For the procurement of infrastructure projects or consultancy contracts, lawful instructions include but are not limited *to* the following:
 - (i) Employment of competent technical personnel, competent engineers and/or work supervisors;
 - (ii) Provision of warning signs and barricades in accordance with approved plans and specifications and contract provisions;
 - (iii) Stockpiling in proper places of all materials and removal from the project site of waste and excess materials, including broken pavement and excavated debris in accordance with approved plans and specifications and contract provisions;
 - (iv) Deployment of committed equipment, facilities, support staff and manpower; and
 - (v) Renewal of the effectivity dates of the performance security after its expiration during the course of contract implementation.

- (c) Assignment and subcontracting of the contract or any part thereof or substitution of key personnel named in the proposal without prior written approval by the procuring entity.
- (d) Poor performance by the contractor or unsatisfactory quality and/or progress of work arising from his fault or negligence as reflected in the Constructor's Performance Evaluation System ("CPES") rating sheet. In the absence of the CPES rating sheet, the existing performance monitoring system of the procuring entity shall be applied. Any of the following acts by the Contractor shall be construed as poor performance:
 - (i) Negative slippage of 15% and above within the critical path of the project due entirely to the fault or negligence of the contractor; and
 - (ii) Quality of materials and workmanship not complying with the approved specifications arising from the contractor's fault or negligence.
- (e) Willful or deliberate abandonment or non-performance of the project or contract by the contractor resulting to substantial breach thereof without lawful and/or just cause.

In addition to the penalty of suspension, the performance security posted by the contractor shall also be forfeited.

120. Force Majeure, Release From Performance

- 20.1. For purposes of this Contract the terms "*force majeure*" and "fortuitous event" may be used interchangeably. In this regard, a fortuitous event or *force majeure* shall be interpreted to mean an event which the Contractor could not have foreseen, or which though foreseen, was inevitable. It shall not include ordinary unfavorable weather conditions; and any other cause the effects of which could have been avoided with the exercise of reasonable diligence by the Contractor.
- 20.2. If this Contract is discontinued by an outbreak of war or by any other event entirely outside the control of either the Procuring Entity or the Contractor, the Procuring Entity's Representative shall certify that this Contract has been discontinued. The Contractor shall make the Site safe and stop work as quickly as possible after receiving this certificate and shall be paid for all works carried out before receiving it and for any Work carried out afterwards to which a commitment was made.
- 20.3. If the event continues for a period of eighty-four (84) days, either party may then give notice of termination, which shall take effect twenty-eight (28) days after the giving of the notice.
- 20.4. After termination, the Contractor shall be entitled to payment of the unpaid balance of the value of the Works executed and of the materials and Plant reasonably delivered to the Site, adjusted by the following:
 - (a) any sum to which the Contractor is entitled under **GCC** Clause 28;

- (b) the cost of his suspension and demobilization;
 - (c) any sum to which the Procuring Entity is entitled.
- 20.5. The net balance due shall be paid or repaid within a reasonable time period from the time of the notice of termination.

121. Resolution of Disputes

- 21.1. If any dispute or difference of any kind whatsoever shall arise between the parties in connection with the implementation of the contract covered by the Act and this IRR, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.
- 21.2. If the Contractor believes that a decision taken by the Procuring Entity's Representative was either outside the authority given to the Procuring Entity's Representative by this Contract or that the decision was wrongly taken, the decision shall be referred to the Arbiter indicated in the **SCC** within fourteen (14) days of the notification of the Procuring Entity's Representative's decision.
- 21.3. Any and all disputes arising from the implementation of this Contract covered by the R.A. 9184 and its IRR shall be submitted to arbitration in the Philippines according to the provisions of Republic Act No. 876, otherwise known as the "Arbitration Law" and Republic Act 9285, otherwise known as the "Alternative Dispute Resolution Act of 2004": *Provided, however*, That, disputes that are within the competence of the Construction Industry Arbitration Commission to resolve shall be referred thereto. The process of arbitration shall be incorporated as a provision in this Contract that will be executed pursuant to the provisions of the Act and its IRR: *Provided, further*, That, by mutual agreement, the parties may agree in writing to resort to other alternative modes of dispute resolution.

122. Suspension of Loan, Credit, Grant, or Appropriation

In the event that the Funding Source suspends the Loan, Credit, Grant, or Appropriation to the Procuring Entity, from which part of the payments to the Contractor are being made:

- (a) The Procuring Entity is obligated to notify the Contractor of such suspension within seven (7) days of having received the suspension notice.
- (b) If the Contractor has not received sums due it for work already done within forty five (45) days from the time the Contractor's claim for payment has been certified by the Procuring Entity's Representative, the Contractor may immediately issue a suspension of work notice in accordance with **GCC** Clause 45.2.

123. Procuring Entity's Representative's Decisions

- 23.1. Except where otherwise specifically stated, the Procuring Entity's Representative will decide contractual matters between the Procuring Entity and the Contractor in the role representing the Procuring Entity.

- 23.2. The Procuring Entity's Representative may delegate any of his duties and responsibilities to other people, except to the Arbitrator, after notifying the Contractor, and may cancel any delegation after notifying the Contractor.

124. Approval of Drawings and Temporary Works by the Procuring Entity's Representative

- 24.1. All Drawings prepared by the Contractor for the execution of the Temporary Works, are subject to prior approval by the Procuring Entity's Representative before its use.
- 24.2. The Contractor shall be responsible for design of Temporary Works.
- 24.3. The Procuring Entity's Representative's approval shall not alter the Contractor's responsibility for design of the Temporary Works.
- 24.4. The Contractor shall obtain approval of third parties to the design of the Temporary Works, when required by the Procuring Entity.

125. Acceleration and Delays Ordered by the Procuring Entity's Representative

- 25.1. When the Procuring Entity wants the Contractor to finish before the Intended Completion Date, the Procuring Entity's Representative will obtain priced proposals for achieving the necessary acceleration from the Contractor. If the Procuring Entity accepts these proposals, the Intended Completion Date will be adjusted accordingly and confirmed by both the Procuring Entity and the Contractor.
- 25.2. If the Contractor's Financial Proposals for an acceleration are accepted by the Procuring Entity, they are incorporated in the Contract Price and treated as a Variation.

126. Extension of the Intended Completion Date

- 26.1. The Procuring Entity's Representative shall extend the Intended Completion Date if a Variation is issued which makes it impossible for the Intended Completion Date to be achieved by the Contractor without taking steps to accelerate the remaining work, which would cause the Contractor to incur additional costs. No payment shall be made for any event which may warrant the extension of the Intended Completion Date.
- 26.2. The Procuring Entity's Representative shall decide whether and by how much to extend the Intended Completion Date within twenty-one (21) days of the Contractor asking the Procuring Entity's Representative for a decision thereto after fully submitting all supporting information. If the Contractor has failed to give early warning of a delay or has failed to cooperate in dealing with a delay, the delay by this failure shall not be considered in assessing the new Intended Completion Date.

127. Right to Vary

- 27.1. The Procuring Entity's Representative with the prior approval of the Procuring Entity may instruct Variations, up to a maximum cumulative amount of ten percent (10%) of the original contract cost.
- 27.2. Variations shall be valued as follows:
- (a) At a lump sum price agreed between the parties;
 - (b) where appropriate, at rates in this Contract;
 - (c) in the absence of appropriate rates, the rates in this Contract shall be used as the basis for valuation; or failing which
 - (d) at appropriate new rates, equal to or lower than current industry rates and to be agreed upon by both parties and approved by the HoPE.

128. Contractor's Right to Claim

If the Contractor incurs cost as a result of any of the events under GCC Clause 13, the Contractor shall be entitled to the amount of such cost. If as a result of any of the said events, it is necessary to change the Works, this shall be dealt with as a Variation.

129. Dayworks

- 29.1. Subject to GCC Clause 43 on Variation Order, and if applicable as indicated in the SCC, the Dayworks rates in the Contractor's bid shall be used for small additional amounts of work only when the Procuring Entity's Representative has given written instructions in advance for additional work to be paid for in that way.
- 29.2. All work to be paid for as Dayworks shall be recorded by the Contractor on forms approved by the Procuring Entity's Representative. Each completed form shall be verified and signed by the Procuring Entity's Representative within two days of the work being done.
- 29.3. The Contractor shall be paid for Dayworks subject to obtaining signed Dayworks forms.

130. Early Warning

- 30.1. The Contractor shall warn the Procuring Entity's Representative at the earliest opportunity of specific likely future events or circumstances that may adversely affect the quality of the work, increase the Contract Price, or delay the execution of the Works. The Procuring Entity's Representative may require the Contractor to provide an estimate of the expected effect of the future event or circumstance on the Contract Price and Completion Date. The estimate shall be provided by the Contractor as soon as reasonably possible.
- 30.2. The Contractor shall cooperate with the Procuring Entity's Representative in making and considering proposals for how the effect of such an event or circumstance can be avoided or reduced by anyone involved in the work and in carrying out any resulting instruction of the Procuring Entity's Representative.

131. Program of Work

- 31.1. Within the time stated in the **SCC**, the Contractor shall submit to the Procuring Entity's Representative for approval a Program of Work showing the general methods, arrangements, order, and timing for all the activities in the Works.
- 31.2. An update of the Program of Work shall show the actual progress achieved on each activity and the effect of the progress achieved on the timing of the remaining work, including any changes to the sequence of the activities.
- 31.3. The Contractor shall submit to the Procuring Entity's Representative for approval an updated Program of Work at intervals no longer than the period stated in the **SCC**. If the Contractor does not submit an updated Program of Work within this period, the Procuring Entity's Representative may withhold the amount stated in the **SCC** from the next payment certificate and continue to withhold this amount until the next payment after the date on which the overdue Program of Work has been submitted.
- 31.4. The Procuring Entity's Representative's approval of the Program of Work shall not alter the Contractor's obligations. The Contractor may revise the Program of Work and submit it to the Procuring Entity's Representative again at any time. A revised Program of Work shall show the effect of any approved Variations.
- 31.5. When the Program of Work is updated, the Contractor shall provide the Procuring Entity's Representative with an updated cash flow forecast. The cash flow forecast shall include different currencies, as defined in the Contract, converted as necessary using the Contract exchange rates.
- 31.6. All Variations shall be included in updated Program of Work produced by the Contractor.

132. Management Conferences

- 32.1. Either the Procuring Entity's Representative or the Contractor may require the other to attend a Management Conference. The Management Conference shall review the plans for remaining work and deal with matters raised in accordance with the early warning procedure.
- 32.2. The Procuring Entity's Representative shall record the business of Management Conferences and provide copies of the record to those attending the Conference and to the Procuring Entity. The responsibility of the parties for actions to be taken shall be decided by the Procuring Entity's Representative either at the Management Conference or after the Management Conference and stated in writing to all who attended the Conference.

133. Bill of Quantities

- 33.1. The Bill of Quantities shall contain items of work for the construction, installation, testing, and commissioning of work to be done by the Contractor.

- 33.2. The Bill of Quantities is used to calculate the Contract Price. The Contractor is paid for the quantity of the work done at the rate in the Bill of Quantities for each item.
- 33.3. If the final quantity of any work done differs from the quantity in the Bill of Quantities for the particular item and is not more than twenty five percent (25%) of the original quantity, provided the aggregate changes for all items do not exceed ten percent (10%) of the Contract price, the Procuring Entity's Representative shall make the necessary adjustments to allow for the changes subject to applicable laws, rules, and regulations.
- 33.4. If requested by the Procuring Entity's Representative, the Contractor shall provide the Procuring Entity's Representative with a detailed cost breakdown of any rate in the Bill of Quantities.

134. Instructions, Inspections and Audits

- 34.1. The Procuring Entity's personnel shall at all reasonable times during construction of the Work be entitled to examine, inspect, measure and test the materials and workmanship, and to check the progress of the construction.
- 34.2. If the Procuring Entity's Representative instructs the Contractor to carry out a test not specified in the Specification to check whether any work has a defect and the test shows that it does, the Contractor shall pay for the test and any samples. If there is no defect, the test shall be a Compensation Event.
- 34.3. The Contractor shall permit the Funding Source named in the **SCC** to inspect the Contractor's accounts and records relating to the performance of the Contractor and to have them audited by auditors appointed by the Funding Source, if so required by the Funding Source.

135. Identifying Defects

The Procuring Entity's Representative shall check the Contractor's work and notify the Contractor of any defects that are found. Such checking shall not affect the Contractor's responsibilities. The Procuring Entity's Representative may instruct the Contractor to search uncover defects and test any work that the Procuring Entity's Representative considers below standards and defective.

136. Cost of Repairs

Loss or damage to the Works or Materials to be incorporated in the Works between the Start Date and the end of the Defects Liability Periods shall be remedied by the Contractor at the Contractor's cost if the loss or damage arises from the Contractor's acts or omissions.

137. Correction of Defects

- 37.1. The Procuring Entity's Representative shall give notice to the Contractor of any defects before the end of the Defects Liability Period, which is One (1) year from project completion up to final acceptance by the Procuring Entity's Representative.

- 37.2. Every time notice of a defect is given, the Contractor shall correct the notified defect within the length of time specified in the Procuring Entity's Representative's notice.
- 37.3. The Contractor shall correct the defects which he notices himself before the end of the Defects Liability Period.
- 37.4. The Procuring Entity shall certify that all defects have been corrected. If the Procuring Entity considers that correction of a defect is not essential, he can request the Contractor to submit a quotation for the corresponding reduction in the Contract Price. If the Procuring Entity accepts the quotation, the corresponding change in the SCC is a Variation.

138. Uncorrected Defects

- 38.1. The Procuring Entity shall give the Contractor at least fourteen (14) days notice of his intention to use a third party to correct a Defect. If the Contractor does not correct the Defect himself within the period, the Procuring Entity may have the Defect corrected by the third party. The cost of the correction will be deducted from the Contract Price.
- 38.2. The use of a third party to correct defects that are uncorrected by the Contractor will in no way relieve the Contractor of its liabilities and warranties under the Contract.

139. Advance Payment

- 39.1. The Procuring Entity shall, upon a written request of the contractor which shall be submitted as a contract document, make an advance payment to the contractor in an amount not exceeding fifteen percent (15%) of the total contract price, to be made in lump sum or, at the most two, installments according to a schedule specified in the **SCC**.
- 39.2. The advance payment shall be made only upon the submission to and acceptance by the Procuring Entity of an irrevocable standby letter of credit of equivalent value from a commercial bank, a bank guarantee or a surety bond callable upon demand, issued by a surety or insurance company duly licensed by the Insurance Commission and confirmed by the Procuring Entity.
- 39.3. The advance payment shall be repaid by the Contractor by an amount equal to the percentage of the total contract price used for the advance payment.
- 39.4. The contractor may reduce his standby letter of credit or guarantee instrument by the amounts refunded by the Monthly Certificates in the advance payment.
- 39.5. The Procuring Entity will provide an Advance Payment on the Contract Price as stipulated in the Conditions of Contract, subject to the maximum amount stated in **SCC Clause 39.1**.

140. Progress Payments

- 40.1. The Contractor may submit a request for payment for Work accomplished. Such request for payment shall be verified and certified by the Procuring Entity's Representative/Project Engineer. Except as otherwise stipulated in the **SCC**, materials and equipment delivered on the site but not completely put in place shall not be included for payment.
- 40.2. The Procuring Entity shall deduct the following from the certified gross amounts to be paid to the contractor as progress payment:
 - (a) Cumulative value of the work previously certified and paid for.
 - (b) Portion of the advance payment to be recouped for the month.
 - (c) Retention money in accordance with the condition of contract.
 - (d) Amount to cover third party liabilities.
 - (e) Amount to cover uncorrected discovered defects in the works.
- 40.3. Payments shall be adjusted by deducting therefrom the amounts for advance payments and retention. The Procuring Entity shall pay the Contractor the amounts certified by the Procuring Entity's Representative within twenty-eight (28) days from the date each certificate was issued. No payment of interest for delayed payments and adjustments shall be made by the Procuring Entity.
- 40.4. The first progress payment may be paid by the Procuring Entity to the Contractor provided that at least twenty percent (20%) of the work has been accomplished as certified by the Procuring Entity's Representative.
- 40.5. Items of the Works for which a price of "0" (zero) has been entered will not be paid for by the Procuring Entity and shall be deemed covered by other rates and prices in the Contract.

141. Payment Certificates

- 41.1. The Contractor shall submit to the Procuring Entity's Representative monthly statements of the estimated value of the work executed less the cumulative amount certified previously.
- 41.2. The Procuring Entity's Representative shall check the Contractor's monthly statement and certify the amount to be paid to the Contractor.
- 41.3. The value of Work executed shall:
 - (a) be determined by the Procuring Entity's Representative;
 - (b) comprise the value of the quantities of the items in the Bill of Quantities completed; and
 - (c) include the valuations of approved variations.

- 41.4. The Procuring Entity's Representative may exclude any item certified in a previous certificate or reduce the proportion of any item previously certified in any certificate in the light of later information.

142. Retention

- 42.1. The Procuring Entity shall retain from each payment due to the Contractor an amount equal to a percentage thereof using the rate as specified in GCC Sub-Clause 42.2.
- 42.2. Progress payments are subject to retention of ten percent (10%), referred to as the "retention money." Such retention shall be based on the total amount due to the Contractor prior to any deduction and shall be retained from every progress payment until fifty percent (50%) of the value of Works, as determined by the Procuring Entity, are completed. If, after fifty percent (50%) completion, the Work is satisfactorily done and on schedule, no additional retention shall be made; otherwise, the ten percent (10%) retention shall again be imposed using the rate specified therefor.
- 42.3. The total "retention money" shall be due for release upon final acceptance of the Works. The Contractor may, however, request the substitution of the retention money for each progress billing with irrevocable standby letters of credit from a commercial bank, bank guarantees or surety bonds callable on demand, of amounts equivalent to the retention money substituted for and acceptable to the Procuring Entity, provided that the project is on schedule and is satisfactorily undertaken. Otherwise, the ten (10%) percent retention shall be made. Said irrevocable standby letters of credit, bank guarantees and/or surety bonds, to be posted in favor of the Government shall be valid for a duration to be determined by the concerned implementing office/agency or Procuring Entity and will answer for the purpose for which the ten (10%) percent retention is intended, *i.e.*, to cover uncorrected discovered defects and third party liabilities.
- 42.4. On completion of the whole Works, the Contractor may substitute retention money with an "on demand" Bank guarantee in a form acceptable to the Procuring Entity.

143. Variation Orders

- 43.1. Variation Orders may be issued by the Procuring Entity to cover any increase/decrease in quantities, including the introduction of new work items that are not included in the original contract or reclassification of work items that are either due to change of plans, design or alignment to suit actual field conditions resulting in disparity between the preconstruction plans used for purposes of bidding and the "as staked plans" or construction drawings prepared after a joint survey by the Contractor and the Procuring Entity after award of the contract, provided that the cumulative amount of the Variation Order does not exceed ten percent (10%) of the original project cost. The addition/deletion of Works should be within the general scope of the project as bid and awarded. The scope of works shall not be reduced so as to accommodate a positive Variation Order. A Variation Order may either be in the form of a Change Order or Extra Work Order.

- 43.2. A Change Order may be issued by the Procuring Entity to cover any increase/decrease in quantities of original Work items in the contract.
- 43.3. An Extra Work Order may be issued by the Procuring Entity to cover the introduction of new work necessary for the completion, improvement or protection of the project which were not included as items of Work in the original contract, such as, where there are subsurface or latent physical conditions at the site differing materially from those indicated in the contract, or where there are duly unknown physical conditions at the site of an unusual nature differing materially from those ordinarily encountered and generally recognized as inherent in the Work or character provided for in the contract.
- 43.4. Any cumulative Variation Order beyond ten percent (10%) shall be subject of another contract to be bid out if the works are separable from the original contract. In exceptional cases where it is urgently necessary to complete the original scope of work, the HoPE may authorize a positive Variation Order go beyond ten percent (10%) but not more than twenty percent (20%) of the original contract price, subject to the guidelines to be determined by the GPPB: *Provided, however,* That appropriate sanctions shall be imposed on the designer, consultant or official responsible for the original detailed engineering design which failed to consider the Variation Order beyond ten percent (10%).
- 43.5. In claiming for any Variation Order, the Contractor shall, within seven (7) calendar days after such work has been commenced or after the circumstances leading to such condition(s) leading to the extra cost, and within twenty-eight (28) calendar days deliver a written communication giving full and detailed particulars of any extra cost in order that it may be investigated at that time. Failure to provide either of such notices in the time stipulated shall constitute a waiver by the contractor for any claim. The preparation and submission of Variation Orders are as follows:
- (a) If the Procuring Entity's representative/Project Engineer believes that a Change Order or Extra Work Order should be issued, he shall prepare the proposed Order accompanied with the notices submitted by the Contractor, the plans therefore, his computations as to the quantities of the additional works involved per item indicating the specific stations where such works are needed, the date of his inspections and investigations thereon, and the log book thereof, and a detailed estimate of the unit cost of such items of work, together with his justifications for the need of such Change Order or Extra Work Order, and shall submit the same to the HoPE for approval.
 - (b) The HoPE or his duly authorized representative, upon receipt of the proposed Change Order or Extra Work Order shall immediately instruct the appropriate technical staff or office of the Procuring Entity to conduct an on-the-spot investigation to verify the need for the Work to be prosecuted and to review the proposed plan, and prices of the work involved.
 - (c) The technical staff or appropriate office of the Procuring Entity shall submit a report of their findings and recommendations, together with the supporting documents, to the Head of Procuring Entity or his duly authorized representative for consideration.

- (d) The HoPE or his duly authorized representative, acting upon the recommendation of the technical staff or appropriate office, shall approve the Change Order or Extra Work Order after being satisfied that the same is justified, necessary, and in order.
- (e) The timeframe for the processing of Variation Orders from the preparation up to the approval by the Procuring Entity concerned shall not exceed thirty (30) calendar days.

144. Contract Completion

Once the project reaches an accomplishment of ninety five (95%) of the total contract amount, the Procuring Entity may create an inspectorate team to make preliminary inspection and submit a punch-list to the Contractor in preparation for the final turnover of the project. Said punch-list will contain, among others, the remaining Works, Work deficiencies for necessary corrections, and the specific duration/time to fully complete the project considering the approved remaining contract time. This, however, shall not preclude the claim of the Procuring Entity for liquidated damages.

145. Suspension of Work

- 45.1. The Procuring Entity shall have the authority to suspend the work wholly or partly by written order for such period as may be deemed necessary, due to *force majeure* or any fortuitous events or for failure on the part of the Contractor to correct bad conditions which are unsafe for workers or for the general public, to carry out valid orders given by the Procuring Entity or to perform any provisions of the contract, or due to adjustment of plans to suit field conditions as found necessary during construction. The Contractor shall immediately comply with such order to suspend the work wholly or partly.
- 45.2. The Contractor or its duly authorized representative shall have the right to suspend work operation on any or all projects/activities along the critical path of activities after fifteen (15) calendar days from date of receipt of written notice from the Contractor to the district engineer/regional director/consultant or equivalent official, as the case may be, due to the following:
 - (a) There exist right-of-way problems which prohibit the Contractor from performing work in accordance with the approved construction schedule.
 - (b) Requisite construction plans which must be owner-furnished are not issued to the contractor precluding any work called for by such plans.
 - (c) Peace and order conditions make it extremely dangerous, if not possible, to work. However, this condition must be certified in writing by the Philippine National Police (PNP) station which has responsibility over the affected area and confirmed by the Department of Interior and Local Government (DILG) Regional Director.
 - (d) There is failure on the part of the Procuring Entity to deliver government-furnished materials and equipment as stipulated in the contract.

- (e) Delay in the payment of Contractor's claim for progress billing beyond forty-five (45) calendar days from the time the Contractor's claim has been certified to by the procuring entity's authorized representative that the documents are complete unless there are justifiable reasons thereof which shall be communicated in writing to the Contractor.
- 45.3. In case of total suspension, or suspension of activities along the critical path, which is not due to any fault of the Contractor, the elapsed time between the effectivity of the order suspending operation and the order to resume work shall be allowed the Contractor by adjusting the contract time accordingly.

146. Payment on Termination

- 46.1. If the Contract is terminated because of a fundamental breach of Contract by the Contractor, the Procuring Entity's Representative shall issue a certificate for the value of the work done and Materials ordered less advance payments received up to the date of the issue of the certificate and less the percentage to apply to the value of the work not completed, as indicated in the SCC. Additional Liquidated Damages shall not apply. If the total amount due to the Procuring Entity exceeds any payment due to the Contractor, the difference shall be a debt payable to the Procuring Entity.
- 46.2. If the Contract is terminated for the Procuring Entity's convenience or because of a fundamental breach of Contract by the Procuring Entity, the Procuring Entity's Representative shall issue a certificate for the value of the work done, Materials ordered, the reasonable cost of removal of Equipment, repatriation of the Contractor's personnel employed solely on the Works, and the Contractor's costs of protecting and securing the Works, and less advance payments received up to the date of the certificate.
- 46.3. The net balance due shall be paid or repaid within twenty-eight (28) days from the notice of termination.
- 46.4. If the Contractor has terminated the Contract under GCC Clauses 17 or 18, the Procuring Entity shall promptly return the Performance Security to the Contractor.

147. Extension of Contract Time

- 47.1. Should the amount of additional work of any kind or other special circumstances of any kind whatsoever occur such as to fairly entitle the contractor to an extension of contract time, the Procuring Entity shall determine the amount of such extension; provided that the Procuring Entity is not bound to take into account any claim for an extension of time unless the Contractor has, prior to the expiration of the contract time and within thirty (30) calendar days after such work has been commenced or after the circumstances leading to such claim have arisen, delivered to the Procuring Entity notices in order that it could have investigated them at that time. Failure to provide such notice shall constitute a waiver by the Contractor of any claim. Upon receipt of full and detailed particulars, the Procuring Entity shall examine the facts and extent of the delay and shall extend the contract time completing the contract work when, in the Procuring Entity's opinion, the findings of facts justify an extension.

- 47.2. No extension of contract time shall be granted the Contractor due to (a) ordinary unfavorable weather conditions and (b) inexcusable failure or negligence of Contractor to provide the required equipment, supplies or materials.
- 47.3. Extension of contract time may be granted only when the affected activities fall within the critical path of the PERT/CPM network.
- 47.4. No extension of contract time shall be granted when the reason given to support the request for extension was already considered in the determination of the original contract time during the conduct of detailed engineering and in the preparation of the contract documents as agreed upon by the parties before contract perfection.
- 47.5. Extension of contract time shall be granted for rainy/unworkable days considered unfavorable for the prosecution of the works at the site, based on the actual conditions obtained at the site, in excess of the number of rainy/unworkable days pre-determined by the Procuring Entity in relation to the original contract time during the conduct of detailed engineering and in the preparation of the contract documents as agreed upon by the parties before contract perfection, and/or for equivalent period of delay due to major calamities such as exceptionally destructive typhoons, floods and earthquakes, and epidemics, and for causes such as non-delivery on time of materials, working drawings, or written information to be furnished by the Procuring Entity, non-acquisition of permit to enter private properties or non-execution of deed of sale or donation within the right-of-way resulting in complete paralyzation of construction activities, and other meritorious causes as determined by the Procuring Entity's Representative and approved by the HoPE. Shortage of construction materials, general labor strikes, and peace and order problems that disrupt construction operations through no fault of the Contractor may be considered as additional grounds for extension of contract time provided they are publicly felt and certified by appropriate government agencies such as DTI, DOLE, DILG, and DND, among others. The written consent of bondsmen must be attached to any request of the Contractor for extension of contract time and submitted to the Procuring Entity for consideration and the validity of the Performance Security shall be correspondingly extended.

148. Price Adjustment

Except for extraordinary circumstances as determined by NEDA and approved by the GPPB, no price escalation shall be allowed. Nevertheless, in cases where the cost of the awarded contract is affected by any applicable new laws, ordinances, regulations, or other acts of the GoP, promulgated after the date of bid opening, a contract price adjustment shall be made or appropriate relief shall be applied on a no loss-no gain basis.

149. Completion

The Contractor shall request the Procuring Entity's Representative to issue a certificate of Completion of the Works, and the Procuring Entity's Representative will do so upon deciding that the work is completed.

150. Taking Over

The Procuring Entity shall take over the Site and the Works within seven (7) days from the date the Procuring Entity's Representative issues a certificate of Completion.

151. Operating and Maintenance Manuals

51.1. If "as built" Drawings and/or operating and maintenance manuals are required, the Contractor shall supply them by the dates stated in the **SCC**.

If the Contractor does not supply the Drawings and/or manuals by the dates stated in the **SCC**, or they do not receive the Procuring Entity's Representative's approval, the Procuring Entity's Representative shall withhold the amount stated in the **SCC** from payments due to the Contractor.

Section VII. Special Conditions of Contract

Notes on the Special Conditions of Contract

Similar to the Section III. Bid Data Sheet, the clauses in this Section are intended to assist the Procuring Entity in providing contract-specific information in relation to corresponding clauses in the GCC.

The provisions of this Section complement the GCC, specifying contractual requirements linked to the special circumstances of the Procuring Entity, the Procuring Entity's country, the sector, and the Works procured. In preparing this Section, the following aspects should be checked:

- (a) Information that complements provisions of Section IV. General Conditions of Contract must be incorporated.
- (b) Amendments and/or supplements to provisions of Section IV. General Conditions of Contract, as necessitated by the circumstances of the specific project, must also be incorporated.

However, no special condition which defeats or negates the general intent and purpose of the provisions of Section IV. General Conditions of Contract should be incorporated herein.

For foreign-assisted projects, the Special Conditions of Contract to be used is provided in Section X-Foreign-Assisted Projects.

Special Conditions of Contract

GCC Clause	
1.17	The Intended Completion Date is Nine Hundred (900) Calendar Days upon receipt of Notice to Proceed (NTP).
1.22	The Procuring Entity is Department of Foreign Affairs
1.23	The Procuring Entity’s Representative is Contact person: Teddy Edmund T. Pavon (Head of BAC Secretariat) Tel. no. 834-4854 or Fax no. 831-9584. E-mail address: bac.secretariat@dfa.gov.ph
1.24	The Site is located at <i>Department of Foreign Affairs, 2330 Roxas Blvd., Pasay City, 1300 Philippines</i> and is defined in drawings No. A-000
1.28	The Start Date is shall be the date after the receipt of Notice to Proceed.
1.31	<p>The Works for the project consist of the following but not limited to:</p> <p>I. FACILITIES FOR THE ENGINEER</p> <p>Works include field office and living quarters for the engineer, furniture/fixtures, equipment and appliances for the field office of the engineer, operation and maintenance for the field office of the engineer, vehicles with operation and maintenance for the engineer, survey equipment with personnel, photographs, and communication facility for the use of project management.</p> <p>II. GENERAL REQUIREMENTS</p> <p>Works include offices, shops, stores and workmen accommodation for contractor, medical room and first aid facilities, permits and clearances, project billboard/ sign board, occupational safety and health program, mobilization/demobilization, provision for green building, provision for unforeseen items of works, support equipment, temporary fence, and general scaffolding and shoring.</p> <p>III. REMOVAL OF STRUCTURE AND OBSTRUCTION</p> <p>Works includes removal of structure and obstruction, demolition of affected areas of rehabilitation (including hauling and clearing) of the following: Façade (including walls and windows); floor and wall tiles; interior Concrete Hollow Block (CHB) wall and dry wall partition (including doors); ceiling boards; roofing works (Auditorium); sanitary/plumbing works (existing fixtures and pipings); electrical works (existing generator, transformer, panel boards, fixtures, pipes and wirings); mechanical works (existing air conditioning system including cooling tower, chiller pumps and pipes, ducting and Air Handling Units (AHU) as specifies in the plans and specifications.</p> <p>IV. PLAIN AND REINFORCED CONCRETE WORKS</p>

	<p>Works include structural concrete, Reinforcing Steel Bars (RSB), Forms and Falseworks as specified in the plans and specifications.</p> <p>V. CARBON FIBER RETROFITTING WORKS</p> <p>Works include surface preparation (Chipping, Grinding, & V-Cutting, Epoxy bonding & Mortar Application) and application of carbon fiber from sub-basement to roof deck columns and beams except for auditorium beam as specified in the plans and specification.</p> <p>VI. MASONRY WORKS</p> <p>Works include laying of 150mm and 100mm thk. CHB only (it includes also reinforcing steel bars, mortar and filler for laying) as specified in the plans and specification.</p> <p>VII. PLASTERING WORKS</p> <p>Works include plastering of exterior wall and interior wall including columns and beams as specified in the plans and specification.</p> <p>VIII. FABRICATED MATERIALS</p> <p>Works include fabrication and installation of wooden doors (with complete frames, hardware's & accessories), metal doors (with complete frames, hardware's & accessories) glass doors (with complete frames, hardware's & accessories), and windows (with complete frames, hardware's & accessories) as specified in the plans and specification.</p> <p>IX. FINISHING WORKS</p> <p>Works includes all floor finishes, wall finishes, ceiling finishes, stair finishes, wheel stopper and roofing works as specified in the plans and specifications.</p> <p>X. PAINTING WORKS</p> <p>Works includes painting works for exterior walls, interior walls, parking signage, ceiling boards and concrete ceiling as specified in the plans and specifications.</p> <p>XI. WATER PROOFING WORKS</p> <p>Works includes application of flexible cementitious waterproofing as specified in the plans and specifications.</p> <p>XII. OTHER WORKS</p> <p>Works includes refurbishment of Auditorium Oculus, additional catwalk and rectification of Auditorium ceiling, additional steel fabricated stairs, refurbishment and repainting of existing stairs and fabrication of DFA logo signage as specified in the plans and specifications.</p> <p>XIII. SANITARY AND PLUMBING WORKS</p> <p>Works includes all sewer and vent line pipes and fittings including accessories; storm drainage system (including concrete and PVC pipes, fittings, drains, catch basins, manholes, supports,</p>
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	<p>consumables and other miscellaneous items); water supply system including support and other accessories; plumbing fixtures (complete with fittings and accessories); AHU piping; and pumping equipment for sanitary as specified in the plans and specifications.</p> <p>XIV. ELECTRICAL WORKS</p> <p>Works include installation of service entrance (from concrete pedestal to transformer, transformer to ATS, ATS to MDP and generator to ATS); Feeder/Sub-Feeder Cables (From MDP to DP, DP to Lighting & Power Panels and Power Panels to ECBs); Power and Lighting system; lighting fixtures (including necessary supports, boxes and dropped flexible metal conduit); wiring devices; panel boards, generator sets and ECB Panel Boards, Transformers and ECB's, and Grounding and Lightning Protection System as specified in the plans and specifications.</p> <p>XV. MECHANICAL WORKS</p> <p>Works include supply, delivery and installation of all chilled water system; Air conditioning and ventilation; Ventilation system as specified in the plans and specifications.</p> <p>XVI. FIRE PROTECTION SPRINKLER SYSTEM</p> <p>Works include installation of sprinkler piping, black steel pipe schedule 40; pipe work ancillaries; floor control valves, OS and Y valves 175 psi rating; fire brigade connection DN150 with check valve, valve pit Fire Department connection; Fire Hose Cabinet (FHC), fire extinguishers; sprinkler heads; fire and jockey pumps and miscellaneous works as specified in the plans and specifications</p> <p>XVII. AUXILIARY WORKS</p> <p>Works include supply, delivery and installation of all structured cabling system; access control system; fire alarm and detection system; CATV system; CCTV system; PA/BGM system; Audio/Video System; and Building Management System as specified in the plans and specifications.</p> <p>XVIII. POST CONSTRUCTION</p> <p>Post construction documents such as but not limited to: As-built drawings; warranties; operation manuals; maintenance schedule plans for building and equipment; and other related documents needed by the end-user.</p>
2.2	<i>If different dates are specified for completion of the Works by section (“sectional completion”), these dates should be listed here</i>
5.1	The Procuring Entity shall give possession of all parts of the Site to the Contractor June 30, 2020.
6.5	The Contractor shall employ the following Key Personnel:

	Key Personnel	Quantity	Requirements	Relevant Experience
	1. Project/ Construction Manager	1	3) Licensed/ Registered Civil Engineer 4) Certificate of accreditation as specialist Project and Construction Management from Philippine Institute of Civil Engineers (PICE) Specialty Division.	At least ten (10) years experience in project management and supervision of general engineering projects.
	2. Work/ Project Engineer	1	3) Licensed/ Registered Civil Engineer 4) Certification from the employer/contractor	At least ten (10) years experience as Project Engineer.
	3. Structural Engineer	1	3) Licensed/ Registered Civil Engineer 4) Certificate of accreditation issued by the following: <ul style="list-style-type: none"> • Professional Regulation Commission (PRC) as Structural Engineer or PICC Specialty Division; • Association of Structural Engineer of the Philippines (ASEP). 	At least ten (10) years experience in structural design and must be PICE Recognized/Specialist Structural Engineer and at least a regular member of the Association of Structural Engineers of the Philippines (ASEP).
	4. Quantity Surveyor	1	3) Licensed/Registered Engineer 4) Certification from the employer/contractor	At least ten (10) years experience in the field of quantity surveying.
	5. Project Architect	1	3) Licensed/ Registered Architect 4) Certification from the employer/contractor	At least five (5) years experience in general construction.
	6. Project Electrical Engineer	1	3) Licensed/ Registered Electrical Engineer 4) Certification from the employer/contractor	At least five (5) years experience in general construction
	7. Project Mechanical Engineer	1	3) Licensed/Registered Mechanical Engineer 4) Certification from the employer/contractor	At least five (5) years experience in general construction

	8. Project Sanitary Engineer/ Master Plumber	1	3) Licensed/Registered Sanitary Engineer/ Master Plumber 4) Certification from the employer/contractor	At least five (5) years experience in general construction
	9. Materials Engineer	1	5) DPWH Accredited Materials Engineer II	
	10. Health and Safety Officer	1	4) DOLE Accredited (Certificate/s of Training) 5) Certification from the employer/contractor	At least five (5) years experience in general construction
	11. Foreman	1	2) Certification from the employer/contractor	At least five (5) years experience in general construction
	12. Applicator s of CFRP	2	2) Certification from the Manufacturer as accredited and trained CFRP applicator or installer and resume of personnel directly involved in the application.	Must have been trained by the Manufacturer and must have documented experience of a minimum of five (5) projects of similar nature using similar materials within the last five(5) years.
	<p>The Contractor provide part of the Bidding Documents organizational chart of the assigned professionals. Included in the submission brief professional background and experience of the team.</p> <p><i>NOTE: The names of the Key Personnel and their designation shall be filled out by winning contractor prior to contract signing.</i></p>			
7.4(c)	<i>Specify additional conditions, if any, that must be met prior to the release of the performance security, otherwise, state “No further instructions.”</i>			
7.7	No further instructions.			
8.1	No further instructions.			
10	The site investigation reports are: <i>[list here or state none]</i>			
12.3	No further instructions.			
12.5	Fifteen (15) years.			
13	All partners to the joint venture shall be jointly and severally liable to the Procuring Entity.			

18.3(h)(i)	No further instructions.
21.2	The Arbiter is: Construction Industry Arbitration Commission (CIAP) 5F Executive Bldg. Center, 369 Sen. Gil J. Puyat Ave., Makati City
29.1	<p>Dayworks are applicable at the rate shown in the Contractor's original Bid.</p> <p>For minor or incidental works, the Engineer may, if in his opinion it is necessary or desirable, instruct that a variation shall be executed on a daywork basis. These dayworks may include unforeseen works necessary in the prosecution of the project, not captured in the detailed engineering design and not described as specific items in the bill of quantities, like:</p> <ol style="list-style-type: none"> a. Emergency works as a result of calamity such as earthquake, flooding and typhoons; b. Urgent works brought by road accidents which affect the project; c. Removal of temporary obstructions; and, d. Other similar unforeseen works as determined by the Engineer. <p>Dayworks are applicable at the rate shown in the Contractor's original Bid subject to GCC Clause 43 on Variation Order.</p>
31.1	The Contractor shall submit the Program of Work to the Procuring Entity's Representative within <i>Ten (10)</i> days of delivery of the Notice to Proceed.
31.3	The period between Program of Work updates will be determined by the procuring entity.
34.3	The Funding Source is the Government of the Philippines.
39.1	<p>The amount of the advance payment is fifteen percent (15%) of the responsive bid offer. The advance payment shall be repaid by the contractor by deducting 15% from his periodic progress payments a percentage equal to the percentage of the total contract price used for the advance payment.</p> <p>To ensure that the advance payment shall be fully utilized exclusive for the project and assure the speedy implementation and completion of the projects, the DPWH policy shall be adopted whereby advance payment to contractors shall be paid in two equal installments:</p> <ol style="list-style-type: none"> 1) First installment (7.5%) shall be paid upon approval of the Contract, Issuance of the Notice to Proceed, acceptance by the Procuring Entity of an irrevocable standby letter of credit of equivalent value from a commercial bank, a bank guarantee or a surety bond callable upon demand, issued by a surety or insurance

	<p>company duly licensed by the Insurance Commission and confirmed by the Procuring Entity; and</p> <p>2) The balance thereof (7.5%) shall be paid only after the contractor has fully mobilized the necessary scheduled Equipment for the first two months.</p>
40.1	Materials and equipment delivered on the site but not completely put in place shall be included for payment.
40.4	<p>ing and payment shall be as follows:</p> <p>a. 15% of the Contract Price: Mobilization Cost</p> <p>the advance payment shall be repaid by the contractor by deducting 15% from his periodic progress payments a percentage equal to the percentage of the total contract price used for the advance payment.</p> <p>b. 75% of the Contract Price: Through progress billing</p> <p>c. 10% of the Contract Price: Retention Fund</p> <p>d. 20% of the Contract Price: First Progress Billing</p> <p>The first progress payment may be paid by the Procuring Entity to the Contractor provided that at least twenty percent (20%) of the work has been accomplished as certified by the Procuring Entity's Representative.</p> <p>Once a month, the contractor may submit a statement of work accomplished (SWA) or progress billing and corresponding request for progress payment for work accomplished. The SWA should show the amounts which the contractor considers itself to be entitled to up to the end of the month, to cover (a) the cumulative value of the works it executed to date, based on the items in the Bill of Quantities, and (b) adjustments made for approved variation orders executed.</p> <p>The cumulative amount for progress billing to be collected by the contractor, solely for financial accomplishment, shall be up to 95% of the total contract amount of the project.</p> <p>The remaining balance/uncollected of the progress billing, except the retention money, will be paid to the contractor upon issuance of the Certificated of Completion for the project by the Head of the Implementing Office (IO).</p>
51.1	The date by which operating and maintenance manuals are required is <i>upon receipt of Certificate of Completion and Certificate of Turnover.</i>

	The date by which “as built” drawings are required is <i>upon receipt of Certificate of Completion and Certificate of Turnover.</i>
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Section VIII. Specifications

Notes on Specifications

A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying or conditioning their Bids. In the context of international competitive bidding, the specifications must be drafted to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of economy, efficiency, and fairness in procurement be realized, responsiveness of Bids be ensured, and the subsequent task of bid evaluation facilitated. The specifications should require that all goods and materials to be incorporated in the Works be new, unused, of the most recent or current models, and incorporate all recent improvements in design and materials unless provided otherwise in the Contract.

Samples of specifications from previous similar projects are useful in this respect. The use of metric units is mandatory. Most specifications are normally written specially by the Procuring Entity or its representative to suit the Works at hand. There is no standard set of Specifications for universal application in all sectors in all regions, but there are established principles and practices, which are reflected in these PBDs.

There are considerable advantages in standardizing General Specifications for repetitive Works in recognized public sectors, such as highways, ports, railways, urban housing, irrigation, and water supply, in the same country or region where similar conditions prevail. The General Specifications should cover all classes of workmanship, materials, and equipment commonly involved in construction, although not necessarily to be used in a particular Works Contract. Deletions or addenda should then adapt the General Specifications to the particular Works.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for goods, materials, and workmanship, recognized international standards should be used as much as possible. Where other particular standards are used, whether national standards or other standards, the specifications should state that goods, materials, and workmanship that meet other authoritative standards, and which ensure substantially equal or higher quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the SCC.

Sample Clause: Equivalency of Standards and Codes

Wherever reference is made in the Contract to specific standards and codes to be met by the goods and materials to be furnished, and work performed or tested, the provisions of the latest current edition or revision of the relevant standards and codes in effect shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national, or relate to a particular country or region, other authoritative standards that ensure a substantially equal or higher quality than the standards and codes specified will be accepted subject to the Procuring Entity's Representative's prior review and written consent. Differences between the standards specified and the proposed alternative standards shall be fully described in writing by the Contractor and submitted to the Procuring Entity's

Representative at least twenty eight (28) days prior to the date when the Contractor desires the Procuring Entity's Representative's consent. In the event the Procuring Entity's Representative determines that such proposed deviations do not ensure substantially equal or higher quality, the Contractor shall comply with the standards specified in the documents.

These notes are intended only as information for the PRO Procuring Entity or the person drafting the Bidding Documents. They should not be included in the final Bidding Documents.

Republic of the Philippines
DEPARTMENT OF FOREIGN AFFAIRS
2330 Roxas Boulevard, Pasay City

TECHNICAL SPECIFICATIONS
FULL RETROFITTING, REHABILITATION AND RENOVATION WORKS OF THE
DFA BUILDING

Item No.		
I.	<p>Background:</p> <p>The Department of Foreign Affairs (DFA) Main Building located at 2330 Roxas Blvd., Pasay City needs major retrofitting due to its near expiry lifespan and structural integrity. Palafox Associates (Designer) submitted the contract documents complete with specifications and drawings for the full retrofitting project for the Department.</p>	
II.	<p>Objectives:</p> <p>The Department is in need for a reputable construction company (a AAAA or AAA License Category), with experience in Government major renovation and repair projects, that will provide reliable and efficient works with the deployment of skilled manpower, materials, equipment and supervision. The project aims to:</p> <ol style="list-style-type: none"> 1. Give its occupants safe and convenient working environment; 2. Provide safe working conditions at the DFA premises preventing injury and loss of life; 3. Comply with statutory requirements such as the National Building Code, Fire Code of the Philippines and other related codes/laws; 4. Retrofit and upgrade the building's structural frame and components; 5. Update the current equipment to new green technology; 6. Upgrade its Air-conditioning System; 7. Preserve the building's facade in respect to its heritage; and 8. Prolong the DFA Building's life expectancy. 	
		Statement of Compliance
III.	<p>Coverage:</p> <p>The project will cover in accordance with program of works, plans and technical specifications attached in the bid documents.</p> <p style="text-align: center;">I. FACILITIES FOR THE ENGINEER</p> <p style="text-align: center;">Works include field office and living quarters for the engineer, furniture/fixtures, equipment and appliances for the field office of the engineer, operation and maintenance for the field office of the engineer, vehicles with operation and maintenance for the engineer, survey equipment with personnel,</p>	

photographs, and communication facility for the use of project management.

II. GENERAL REQUIREMENTS

Works include offices, shops, stores and workmen accommodation for contractor, medical room and first aid facilities, permits and clearances, project billboard/ sign board, occupational safety and health program, mobilization/demobilization, provision for green building, provision for unforeseen items of works, support equipment, temporary fence, and general scaffolding and shoring.

III. REMOVAL OF STRUCTURE AND OBSTRUCTION

Works includes removal of structure and obstruction, demolition of affected areas of rehabilitation (including hauling and clearing) of the following: Façade (including walls and windows); floor and wall tiles; interior Concrete Hollow Block (CHB) wall and dry wall partition (including doors); ceiling boards; roofing works (Auditorium); sanitary/plumbing works (existing fixtures and pipings); electrical works (existing generator, transformer, panel boards, fixtures, pipes and wirings); mechanical works (existing air conditioning system including cooling tower, chiller pumps and pipes, ducting and Air Handling Units (AHU) as specifies in the plans and specifications.

IV. PLAIN AND REINFORCED CONCRETE WORKS

Works include structural concrete, Reinforcing Steel Bars (RSB), Forms and Falseworks as specified in the plans and specifications.

V. CARBON FIBER RETROFITTING WORKS

Works include surface preparation (Chipping, Grinding, & V-Cutting, Epoxy bonding & Mortar Application) and application of carbon fiber from sub-basement to roof deck columns and beams except for auditorium beam as specified in the plans and specification.

VI. MASONRY WORKS

Works include laying of 150mm and 100mm thk. CHB only (it includes also reinforcing steel bars,

mortar and filler for laying) as specified in the plans and specification.

VII. PLASTERING WORKS

Works include plastering of exterior wall and interior wall including columns and beams as specified in the plans and specification.

VIII. FABRICATED MATERIALS

Works include fabrication and installation of wooden doors (with complete frames, hardware's & accessories), metal doors (with complete frames, hardware's & accessories) glass doors (with complete frames, hardware's & accessories), and windows (with complete frames, hardware's & accessories) as specified in the plans and specification.

IX. FINISHING WORKS

Works includes all floor finishes, wall finishes, ceiling finishes, stair finishes, wheel stopper and roofing works as specified in the plans and specifications.

X. PAINTING WORKS

Works includes painting works for exterior walls, interior walls, parking signage, ceiling boards and concrete ceiling as specified in the plans and specifications.

XI. WATER PROOFING WORKS

Works includes application of flexible cementitious waterproofing as specified in the plans and specifications.

XII. OTHER WORKS

Works includes refurbishment of Auditorium Oculus, additional catwalk and rectification of Auditorium ceiling, additional steel fabricated stairs, refurbishment and repainting of existing stairs and fabrication of DFA logo signage as specified in the plans and specifications.

XIII. SANITARY AND PLUMBING WORKS

Works includes all sewer and vent line pipes and fittings including accessories; storm drainage system (including concrete and PVC pipes, fittings,

drains, catch basins, manholes, supports, consumables and other miscellaneous items); water supply system including support and other accessories; plumbing fixtures (complete with fittings and accessories); AHU piping; and pumping equipment for sanitary as specified in the plans and specifications.

XIV. ELECTRICAL WORKS

Works include installation of service entrance (from concrete pedestal to transformer, transformer to ATS, ATS to MDP and generator to ATS); Feeder/Sub-Feeder Cables (From MDP to DP, DP to Lighting & Power Panels and Power Panels to ECBs); Power and Lighting system; lighting fixtures (including necessary supports, boxes and dropped flexible metal conduit); wiring devices; panel boards, generator sets and ECB Panel Boards, Transformers and ECB's, and Grounding and Lightning Protection System as specified in the plans and specifications.

XV. MECHANICAL WORKS

Works include supply, delivery and installation of all chilled water system; Air conditioning and ventilation; Ventilation system as specified in the plans and specifications.

XVI. FIRE PROTECTION SPRINKLER SYSTEM

Works include installation of sprinkler piping, black steel pipe schedule 40; pipe work ancillaries; floor control valves, OS and Y valves 175 psi rating; fire brigade connection DN150 with check valve, valve pit Fire Department connection; Fire Hose Cabinet (FHC), fire extinguishers; sprinkler heads; fire and jockey pumps and miscellaneous works as specified in the plans and specifications

XVII. AUXILIARY WORKS

Works include supply, delivery and installation of all structured cabling system; access control system; fire alarm and detection system; CATV system; CCTV system; PA/BGM system; Audio/Video System; and Building Management System as specified in the plans and specifications.

XVIII. POST CONSTRUCTION

	<p>Post construction documents such as but not limited to: As-built drawings; warranties; operation manuals; maintenance schedule plans for building and equipment; and other related documents needed by the end-user.</p>	
IV.	<p>Work</p> <p>Plans and Technical Specifications ("Annex A").</p> <p>Subject: Retrofitting and Renovation works for the DFA Main Building.</p> <p>DFA Main Building</p> <p>One hundred (900) calendar days upon receipt of Notice to Proceed.</p> <p>Reference: 2020-2022 MYCA-BMB-D-20-0000002</p> <p>Specifications for:</p> <ol style="list-style-type: none"> 1. Facilities for the Engineers; 2. General Requirements; 3. Architectural and Civil Works; 4. Structural works; 5. Mechanical, Chillers and Air Handling Units (AHU); 6. Fire Protection works; 7. Electrical and Lighting works; 8. Electronics and Communications works; and 9. Sanitary/Plumbing. 	
V.	<p>'Annex B'</p>	
VI.	<p>Qualifications</p> <p>A. The General Contractor shall comply with the following minimum requirements:</p> <ol style="list-style-type: none"> a. ISO Certification for ISO 9001:2015 b. Philippine Contractors Accreditation Board (PCAB) member with license category of AAAA or AAA. c. Experience with multi-storey building construction. (At least 50% of the ABC = PhP 973,531,081.89) d. Experience in renovation and retrofitting works. e. With at least 15 years' experience in infrastructure projects. f. PhilGEPS Platinum Member. 	

	<p>B. The Sub-contractor shall comply with the following minimum requirements:</p> <ol style="list-style-type: none"> a. ISO Certification for ISO 9001:2015 b. Philippine Contractors Accreditation Board (PCAB) member with applicable license category. c. With at least 10 years' experience in infrastructure projects. d. PhilGEPS Platinum Member. 	
IX.	<p>Contractor's Obligations</p> <p>or shall:</p> <ol style="list-style-type: none"> 1. Be over-all in-charge of the entirety of the project. All Mechanical Contractor, Electrical Contractor, Plumbing Contractor, Fire Protection Contractor, Specialty Contractor, Audio/Visual Contractor, Coating Contractor, Individual Contractor, Trade Contractor, etc. shall be the responsibility of the General Contractor. 	
	<ol style="list-style-type: none"> 2. Ensure that skilled and experienced craftsmen will undertake the renovation and repair works to assure first class quality, appearance and durability of the completed work. 	
	<ol style="list-style-type: none"> 3. Attend meetings weekly with the PM/CM at the Contractor's expense, as well as additional meetings as instructed by PM/CM. 	
	<ol style="list-style-type: none"> 4. Collaborate with the submission of progress reports with photographs to PM/CM, the Designer, and QS team at the Contractor's expense. 	
	<ol style="list-style-type: none"> 5. Secure and pay the necessary permits, licenses, clearances and other documents as required by the National Building Code and other related laws, rules and regulations, and bear all costs, duties, fees and other charges thereof. 	
	<ol style="list-style-type: none"> 6. Provide a team of licensed professionals to supervise daily the work progress at the site. Assign a well-trained Safety Officer tasked to check, implement and monitor safety precautions during construction. The team must coordinate with the Department's Project Management Team from DPWH. Provide Key personnel stated in SCC 6.5. 	
	<ol style="list-style-type: none"> 7. Provide minimum of Five (5) copies each of printed and electronic copies of complete "as built" plans, bill of 	

	materials, maintenance manual and procedures as requirement for final acceptance.	
	8. Provide reports, shop drawings, cost estimates and other necessary documents to be requested for any variation order to be made for assessment, review and approval of the DFA.	
	9. Prepare an inventory report to determine serviceable and unserviceable items and equipment acquired during the Works as validated by the DFA. Coordinate with DFA for its proper disposal.	
	10. Team up with DFA in the conduct of inspection for punch listing of work not conforming to contract specifications, if any, prior to turnover to the Department and issuance of Certificate of Acceptance.	
	11. Provide shop drawings in one (1) electronic copy in CAD and pdf format in a USB flash disk, two (2) blue print copies in 20" x 30" size drawings before starting the fabrication or installation of any work as may be required in the technical specifications and/or as instructed by DFA.	
	12. Provide mock-up tests stated in the technical specifications at the Contractor's expense. Coordinate mock-up test conditions and procedures with DFA prior to the test. Modifications if deemed necessary are subject for evaluation and re-testing until required results are gained.	
	13. Provide sub-meter base for the electric and water consumption of the project, in coordination with the Office of Asset and Management Support Services (OAMSS)-Engineering Division, for tapping from the property's utility sources. Pay the electric and water consumption incurred during the project as billed by the Department, based on the reading of the sub-meters.	
	14. Be solely responsible for the protection, security and safety of their personnel, third parties, equipment, installation, the public, and others.	
	15. Provide trained Safety Officers in coordination the PM/CM. The Contractor shall take overall responsibility on site safety. The Safety Officer shall brief the people on-site at the start of the project regarding the safety standards on site and impose all safety procedures.	
	16. Provide necessary protection, including sheet piles, barricades, sufficient warning lights, danger signals, and other signs, if needed, against harm or damage to adjacent	

	properties, persons, shrubs, trees, lawns, structures, and utilities therein.	
	17. Ensure that the permanent connections to the local utility lines for water, drainage, electrical and sewer lines including materials, equipment, facilities, fees, and/or work are in proper working order.	
	18. Be liable for any direct or indirect loss or damage to the DFA as a result of gross negligence or wilful misconduct on the part of the Contractor, or on the part of any person or firm acting on behalf of the Contractor, in carrying the project. The Contractor shall be responsible for the repair, restoration and the charges, fees or costs incurred due to damages or loss.	
	19. Comply with and strictly observe all laws on workers' health and safety, welfare, compensation for injuries.	
	20. Solely responsible for the construction personnel's work at night, on Sundays, Holidays and Overtime shall be strictly governed by pertinent laws and regulations. Costs and expenses associated shall be paid by the Contractor and to be included in the bid offer.	
	21. Provide minimum one-year warranty against defective materials and equipment.	
	22. Submit to the DFA, through the PM/CM, for checking, the schedule of all hardware, complete with specifications, to be purchased by the Contractor before ordering them.	
	23. Provide on-site office and facilities including the following; <ul style="list-style-type: none"> a. On-site office maintenance and relocation; b. Immediately adjacent to the office, a suitable parking area shall be provided and maintained; c. Office shall be of sufficient square meters of floor area, and shall include potable water supply, electric power supply, toilet and kitchen facilities, and air-conditioning units throughout; d. Office furniture to include adequate standard office tables with lockable drawers, and chair with foam or cushion, filing cabinets and shelves; and e. Conference room (with conference table and chairs for use of the project team). f. Field office shall be elevated high enough from the ground to prevent flooding during rainy seasons. 	

CC 6.9)

	<p>24. Provide the following office equipment and materials for the on-site office;</p> <ol style="list-style-type: none"> a. Internet connectivity; b. Photocopier including photocopying consumables either exclusive or shared site; c. Electric and water system at the on-site office; d. Basic pantry supplies; and e. Computers, software and office equipment including printers and scanners. 	
	<p>25. Provide Storage/Sheds facilities includes the following requirements:</p> <ol style="list-style-type: none"> a. Provide storage and sheds for stock piling of cement, steel bars, hardware and other construction materials intended for the project; b. Storage for cement shall be stored in an elevated platform and properly enclosed to protect from weather; 	
	<p>26. Provide barracks bunk houses for temporary shelter and or sleeping quarters for their construction personnel. It must be properly maintained for the duration of the project.</p>	
	<p>27. Provide temporary sanitary facilities such as toilets and lavatories for use during construction period. It shall be maintained at all times until completion of the project.</p>	
	<p>28. Remove and dispose, upon completion of work, all temporary office, storage, bunk houses, staging, equipment, scaffoldings, paint containers, scraps and debris.</p>	
	<p>29. Provide 77 cubic meter of storage space at the basketball court area for storage of serviceable equipment and materials for the duration of the project.</p>	
	<p>30. Remove paint drips, stains, oils, plaster-drop splatters on adjacent surfaces and clean the entire project site. Properly dispose all waste at the end of the day to prevent fire hazards.</p>	
X.	<p>Asbestos Removal</p> <p>Provide management, demolition, removal, handling and disposal of asbestos.</p> <ul style="list-style-type: none"> ● Identify materials containing asbestos on site; ● Provide an on-site register of asbestos materials; ● Establish a regular assessments and inspections of identified asbestos materials; ● Label identified asbestos materials; ● Implement an asbestos management plan; 	

	<ul style="list-style-type: none"> ● Demolition, removal, handling and disposal of identified asbestos material; ● Supervise asbestos removal control; ● Conduct post-removal monitoring and inspections; and ● Issue clearance certificates. 	
XI.	<p>General Conditions of Contract (GCC) and Special Conditions of Contract (SCC)</p> <p>The Contractor shall comply with the GCC and SCC included in the contract.</p>	
XII.	<p>Ownership and Confidentiality of Data</p> <p>The Contractor shall ensure that all data and information obtained in the course of the project is strictly confidential.</p> <p>The Contractor shall ensure that each of its personnel assigned to the Department shall execute and sign a Non-Disclosure Agreement which is to be submitted to the Department prior to the commencement of the services including period thereafter</p>	
XIII.	<p>Intellectual Property Rights</p> <p>The Contractor shall ensure all intellectual rights over the outcome of the project and its component shall belong to the Department.</p>	
XIV.	<p>Warranty Security</p> <p>Contractor shall provide a warranty security against defects in the workmanship for a period of one (1) year starting from project completion up to final acceptance.</p>	
XV.	<p>Project Duration</p> <p>The Contract will be implemented upon the issuance of the Notice to Proceed (NTP). The duration of the project shall be 900 calendar days after issuance of NTP.</p>	
XVI.	<p>Terms of Payment</p> <p>1. Progress billing and payment shall be as follows:</p> <p style="padding-left: 40px;">e. 15% of the Contract Price: Mobilization Cost</p> <p>The advance payment shall be repaid by the contractor by deducting 15% from his periodic progress payments a percentage equal to the percentage of the total contact price used for the advance payment.</p> <p style="padding-left: 40px;">f. 75% of the Contract Price: Through progress billing</p>	

	<p>g. 10% of the Contract Price: Retention Fund</p> <p>2. The Contractor shall be paid within thirty (30) working days upon the submission of the sales invoice and complete supporting documents through List of Due and Demandable Accounts Payable (LDDAP).</p> <p>3. All payments shall be inclusive of all applicable taxes and other lawful charges.</p>	
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Note:

Bidder must state compliance to each of the provisions in the Terms of Reference/Technical Specifications, as well as to the Schedule of Requirements. The Statement of Compliance must be signed by the authorized representative of the Bidder, with proof of authority to sign and submit the bid for and in behalf of the Bidder concerned. If the Bidder is a joint venture, the representative must have authority so sign for and in behalf of the partners to the joint venture. All documentary requirements should be submitted on or before the deadline for the submission of bids.

Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statement of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc. as appropriate. A statement that is not supported by evidence or is subsequent found to be contradicted by the evidence presented will render the bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1 (a)(ii) and/or GCC Clause 2.1 (a)(ii).

Conformé;

[Signature/s]

[Name of the Bidder/Bidder's Authorized Representative/s]

[Position]

[Date]

Section IX. Drawings

Insert here a list of Drawings. The actual Drawings, including site plans, should be attached to this section or annexed in a separate folder.

Section X. Bill of Quantities

Notes on the Bill of Quantities

Objectives

The objectives of the Bill of Quantities are:

- (a) to provide sufficient information on the quantities of Works to be performed to enable Bids to be prepared efficiently and accurately; and
- (b) when a Contract has been entered into, to provide a priced Bill of Quantities for use in the periodic valuation of Works executed.

In order to attain these objectives, Works should be itemized in the Bill of Quantities in sufficient detail to distinguish between the different classes of Works, or between Works of the same nature carried out in different locations or in other circumstances which may give rise to different considerations of cost. Consistent with these requirements, the layout and content of the Bill of Quantities should be as simple and brief as possible.

Daywork Schedule

A Daywork Schedule should be included only if the probability of unforeseen work, outside the items included in the Bill of Quantities, is high. To facilitate checking by the Entity of the realism of rates quoted by the Bidders, the Daywork Schedule should normally comprise the following:

- (a) A list of the various classes of labor, materials, and Constructional Plant for which basic daywork rates or prices are to be inserted by the Bidder, together with a statement of the conditions under which the Contractor will be paid for work executed on a daywork basis.
- (b) Nominal quantities for each item of Daywork, to be priced by each Bidder at Daywork rates as Bid. The rate to be entered by the Bidder against each basic Daywork item should include the Contractor's profit, overheads, supervision, and other charges.

Provisional Sums

A general provision for physical contingencies (quantity overruns) may be made by including a provisional sum in the Summary Bill of Quantities. Similarly, a contingency allowance for possible price increases should be provided as a provisional sum in the Summary Bill of Quantities. The inclusion of such provisional sums often facilitates budgetary approval by avoiding the need to request periodic supplementary approvals as the future need arises. Where such provisional sums or contingency allowances are used, the SCC should state the manner in which they will be used, and under whose authority (usually the Procuring Entity's Representative's).

The estimated cost of specialized work to be carried out, or of special goods to be supplied, by other contractors (refer to **GCC Clause 8**) should be indicated in the relevant part of the Bill of Quantities as a particular provisional sum with an appropriate brief description. A separate procurement procedure is normally carried out by the Procuring Entity to select such specialized contractors. To provide an element of competition among the Bidders in respect of any facilities, amenities, attendance, etc., to be provided by the successful Bidder as prime Contractor for the use and convenience of the specialist contractors, each related provisional sum should be followed by an item in the Bill of Quantities inviting the Bidder to quote a sum for such amenities, facilities, attendance, etc.

Signature Box

A signature box shall be added at the bottom of each page of the Bill of Quantities where the authorized representative of the Bidder shall affix his signature. Failure of the authorized representative to sign each and every page of the Bill of Quantities shall be a cause for rejection of his bid.

These Notes for Preparing a Bill of Quantities are intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They should not be included in the final documents.

Department of Foreign Affairs

Contract ID: **PB-IP-01-2020**
 Contract Name: **Full Retrofitting, Rehabilitation and Renovation Works of the DFA Building**
 Location of the Contract: **2330 Roxas Blvd., Pasay City**

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BILL OF QUANTITIES

Part I **Part Description: Facilities for the Engineer**

Pay Item No.	DESCRIPTION	UNIT	QTY	UNIT PRICE (Pesos)	AMOUNT (Pesos)
A.1.1 (3)	Provision of Field Office for the Engineer	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
A.1.1 (10)	Provision of Living Quarters for the Engineer (Rental Basis)	Month	30.00	In Words: Pesos In Figures: PhP	In Figures: PhP
A.1.1 (11)	Provision of Furnitures/ Fixtures, Equipment & Appliances for the Field office for the Engineer (including 1 unit drone, 3 units Desktop, 2 units Laptop, 2 units printer, etc.)	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
A.1.1 (16)	Operation & Maintenance of Field Office and Living Quarters for the Engineer including monthly bills for Power and Water utilities	Month	30.00	In Words: Pesos In Figures: PhP	In Figures: PhP
A.1.2 (4)	Provision of Three (3) Service Vehicle for the Engineer (Rental Basis)	Month	30.00	In Words: Pesos In Figures: PhP	In Figures: PhP
A.1.2 (6)	Operation & Maintenance of Service Vehicles for the Engineer	Month	30.00	In Words: Pesos In Figures: PhP	In Figures: PhP
A.1.3 (2)	Provision of Survey Equipment for the Assistance to the Engineer (Rental Basis)	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
A.1.3 (3)	Provision of Survey Personnel for the Assistance to the Engineer	Month	30.00	In Words: Pesos In Figures: PhP	In Figures: PhP
A.1.4 (1)	Provision of Progress Photographs	Month	30.00	In Words: Pesos In Figures: PhP	In Figures: PhP
A.1.5 (1)	Provision of communication facility for the Engineer	each	8.00	In Words: Pesos In Figures: PhP	In Figures: PhP
			Sub-Total for this Page		In Figures: PhP
			Sub-Total for Part I		In Figures: PhP

Submitted by:

Name and Signature of Bidder's Representative

Date: _____

Position

Name of Bidder

Department of Foreign Affairs

Contract ID: **PB-IP-01-2020**
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BILL OF QUANTITIES

Part II **Part Description: General Requirements**

Pay Item No.	DESCRIPTION	UNIT	QTY	UNIT PRICE (Pesos)	AMOUNT (Pesos)
B.1	Offices, shops, stores and workmen accommodation for contractor	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
B.2	Medical Room and First Aid Facilities	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
B.3	Permits and Clearances	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
B.5	Project billboard/ Sign board	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
B.7 (1)	Occupational Safety and Health Program (including safety net)	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
B.9	Mobilization/ Demobilization	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
B.11	Provisional Sum			In Words: Pesos In Figures: PhP	In Figures: PhP
	1. Provision for Green Building (15% of the Total Bid Price)	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	2. Provision for unforeseen item of works (10% of the Total Bid Price)	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
B.20	Temporary Fence	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
B.22	Support Equipment	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
B.24	General Scaffolding and Shoring	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
			Sub-Total for this Page		In Figures: PhP
			Sub-Total for Part II		In Figures: PhP

Submitted by:

Name and Signature of Bidder's Representative

Date: _____

Position

Name of Bidder

Department of Foreign Affairs

Contract ID: **PB-IP-01-2020**

Contract Name: **Full Retrofitting, Rehabilitation and Renovation Works of the DFA Building**

Location of the Contract: **2330 Roxas Blvd., Pasay City**

BILL OF QUANTITIES

Part III

Part Description: Part A – Earthworks

Pay Item No.	DESCRIPTION	UNIT	QTY	UNIT PRICE (Pesos)	AMOUNT (Pesos)
801(1)	Removal of Structure and Obstruction	L.S	1.00		
	Demolition of Affected Areas of Rehabilitation (including hauling and clearing)	L.S	1.00		
	Façade (including walls and windows)	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	Floor and Wall Tiles	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	Interior CHB Wall and Dry Wall Partition (including doors)	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	Ceiling Board	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	Roofing Works (Auditorium)	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	Sanitary/Plumbing Works (Existing Fixtures and Pipings)	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	Electrical Works (Existing Generator, Transformer, Panels Boards, Fixtures, Pipes and Wirings)	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	Mechanical Works (Existing Air Conditioning System including Cooling Tower, Chiller Pumps and Pipes, Ducting and AHU)	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
				Sub-Total for this Page	In Figures: PhP
				Sub-Total for Part III - A	In Figures: PhP

Submitted by:

Name and Signature of Bidder's Representative

Date: _____

Position

Name of Bidder

Department of Foreign Affairs

Contract ID: **PB-IP-01-2020**

Contract Name: **Full Retrofitting, Rehabilitation and Renovation Works of the DFA Building**

Location of the Contract: **2330 Roxas Blvd., Pasay City**

BILL OF QUANTITIES

Part III

Part Description: Part B – Plain and Reinforced Concrete Works

Pay Item No.	DESCRIPTION	UNIT	QTY	UNIT PRICE (Pesos)	AMOUNT (Pesos)
900(1) c1	A. Structural Concrete (ready mix, 5000 psi, 28 days)	cu.m	124.09	In Words: Pesos In Figures: PhP	In Figures: PhP
902(1) a	B. Reinforcing Steel Bars (RSB) Grade 60	cu.m	6,190.24	In Words: Pesos In Figures: PhP	In Figures: PhP
903(2)	C. Forms and Falseworks	cu.m	872.20	In Words: Pesos In Figures: PhP	In Figures: PhP
	D. Retrofitting Works				
	1. Surface Preparation				
	Chipping, Grinding, & V-Cutting	sq.m.	3,338.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	Epoxy bonding & Mortar Application	gal	2,047.12	In Words: Pesos In Figures: PhP	In Figures: PhP
1048	2. Application of Carbon Fiber (From Sub Basement to Roof deck except Auditorium Beams)				
	Column	sq.m.	3,049.83	In Words: Pesos In Figures: PhP	In Figures: PhP
	Beams	sq.m.	26,349.83	In Words: Pesos In Figures: PhP	In Figures: PhP
			Sub-Total for this Page		In Figures: PhP
			Sub-Total for Part III - B		In Figures: PhP

Submitted by:

Name and Signature of Bidder's Representative

Date: _____

Position

Name of Bidder

Department of Foreign Affairs

Contract ID: **PB-IP-01-2020**
 Contract Name: **Full Retrofitting, Rehabilitation and Renovation Works of the DFA Building**
 Location of the Contract: **2330 Roxas Blvd., Pasay City**

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BILL OF QUANTITIES

Part III **Part Description: Part C – Finishing and Other Civil Works**

Pay Item No.	DESCRIPTION	UNIT	QTY	UNIT PRICE (Pesos)	AMOUNT (Pesos)
	C.1 Masonry Works (Concrete Hollow Blocks; Jackbuilt or equivalent)				
1046(2)a1	100 mm thk. CHB Non-Load Bearing Wall (including Reinforcing Steel)	sq.m.	14,108.24	In Words: Pesos In Figures: PhP	In Figures: PhP
1046(2)a2	150 mm thk. CHB Non-Load Bearing Wall (including Reinforcing Steel)	sq.m.	15,724.73	In Words: Pesos In Figures: PhP	In Figures: PhP
	C.2 Plastering Works				
	Exterior Walls	sq.m.	1,160.72	In Words: Pesos In Figures: PhP	In Figures: PhP
	Interior Walls	sq.m.	34,506.38	In Words: Pesos In Figures: PhP	In Figures: PhP
	C.3 Fabricated Materials				
1010(4)	A. Wooden Doors (with complete frames, hardware & accessories)				
	D-1, 900mmW x 2100mmH, 50mm thk. Hollow Core Wood Door with Honeycomb Insulation and Wood Blade Louver	set/s	63.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	D-2, 1700mmW x 2100mmH, 50mm thk. Hollow Core Wood Door with Honeycomb Insulation	set/s	15.00	In Words: Pesos In Figures: PhP	In Figures: PhP
			Sub-Total for this Page		In Figures: PhP

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Part III **Part Description: Part C – Finishing and Other Civil Works**

Pay Item No.	DESCRIPTION	UNIT	QTY	UNIT PRICE (Pesos)	AMOUNT (Pesos)
	C.3 Fabricated Materials				
1010(4)	A. Wooden Doors (with complete frames, hardware & accessories)				
	D-5, 800mmW x 2100mmH, Wood Panel Door	set/s	87.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	D-6, 1700mmW x 2100mmH, Double Swing Hollow Core Wood Door with Honeycomb Insulation and Vision Panel	set/s	34.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	D-8, 800mmW x 2100mmH, Hollow Core Wood Door with Honeycomb Insulation and Vision Panel	set/s	77.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	D-9, 800mmW x 2100mmH, Wood Panel Door with Honeycomb Insulation and Vision Panel	set/s	72.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	D-12, 800mmW x 2100mmH, 50mm thk. Hollow Core Wood Door with Honeycomb Insulation and Wood Blade louver	set/s	44.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	D-13, 800mmW x 2100mmH, Smoked Glass with Solid Wood Frame	set/s	156.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	D-14, 1700mmW x 2100mmH, Double Swing Smoked Glass with Solid Wood Frame	set/s	64.00	In Words: Pesos In Figures: PhP	In Figures: PhP
			Sub-Total for this Page		In Figures: PhP

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Part III Part Description: **Part C – Finishing and Other Civil Works**

Pay Item No.	DESCRIPTION	UNIT	QTY	UNIT PRICE (Pesos)	AMOUNT (Pesos)
	C.3 Fabricated Materials				
1010(4)	A. Wooden Doors (with complete frames, hardware & accessories)				
	D-18, 1700mmW x 2100mmH, Double Swing Hollow Core Wood Door with Honeycomb Insulation, View Panel, Push Plate and Kick Plate	set/s	2.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	D-19, 800mmW x 2100mmH, Hollow Core Door with Honeycomb Insulation, View Panel, Push Plate and Kick Plate	set/s	4.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	D-21, 1700mmW x 2100mmH, Double Swing Hollow Core Wood Door with Honeycomb Insulation and Vision Panel	set/s	2.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	D-22, 800mmW x 2100mmH, Wood Panel Door	set/s	3.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	D-23, 1700mmW x 2100mmH, Double Swing Panel Door	set/s	8.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	D-25, 900mmW x 2100mmH, 50mm thk. Hollow Core Wood Door with Honeycomb Insulation and Wood Blade Louver	set/s	4.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	D-27, 600mmW x 2100mmH, 50mm thk. Hollow Core Wood Door with Honeycomb Insulation and Wood Blade Louver	set/s	10.00	In Words: Pesos In Figures: PhP	In Figures: PhP
			Sub-Total for this Page		In Figures: PhP

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Pay Item No.	DESCRIPTION	UNIT	QTY	UNIT PRICE (Pesos)	AMOUNT (Pesos)
	C.3 Fabricated Materials				
1010(4)	A. Wooden Doors (with complete frames, hardware & accessories)				
	D-28, 600mmW x 2100mmH, Wood Panel Door with Honeycomb Insulation and Vision Panel	set/s	9.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	D-30, 900mmW x 2100mmH, 50mm thk. Hollow Core Wood Door with Honeycomb Insulation and Wood Blade Louver	set/s	32.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	D-31, 800mmW x 2100mmH, 50mm thk. Hollow Core Wood Door with Honeycomb Insulation and Wood Blade Louver	set/s	64.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	B. Metal Doors (with complete frames hardware & accessories)				
	D-3, 1700mmW x 2100mmH, Double Swing G.A. 18 Mild Steel Panel Door with Honey Comb Insulation, Vision Panel and Panic Devices	set/s	43.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	D-4, 1700mmW x 2100mmH, Double Swing GA.18 Mild Steel Louver Door	set/s	59.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	D-7, 800mmW x 2100mmH, GA.18 Mild Steel Panel Door with Honeycomb Insulation, Vision Panel and Panic Devices	set/s	13.00	In Words: Pesos In Figures: PhP	In Figures: PhP
			Sub-Total for this Page		In Figures: PhP

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Pay Item No.	DESCRIPTION	UNIT	QTY	UNIT PRICE (Pesos)	AMOUNT (Pesos)
	C.3 Fabricated Materials				
1010(4)	B. Metal Doors (with complete frames hardware & accessories)				
	D-10, 1700mmW x 2100mmH, Double Leaf GA.18 Mild Steel Sliding Door with Honeycomb Insulation	set/s	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	D-11, 900mmW x 2100mmH, GA 18 Mild Steel Panel Door with Honeycomb Insulation, Vision Panel and Panic Devices	set/s	40.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	D-24, 1100mmW x 2100mmH, Metal Vault Door	set/s	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	D-32, 6000mm x 3000mm Removable Louver Wall Panels, GA.18 Mild Steel Louver Door	set/s	3.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	D-33, 5000mm x 3000mm Removable Louver Wall Panels, GA.18 Mild Steel Louver Door	set/s	2.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	D-35, 3000mm x 2500mm Removable Louver Wall Panels, GA.18 Mild Steel Louver Door	set/s	4.00	In Words: Pesos In Figures: PhP	In Figures: PhP
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Pay Item No.	DESCRIPTION	UNIT	QTY	UNIT PRICE (Pesos)	AMOUNT (Pesos)
	C.3 Fabricated Materials				
1010(4)	C. Glass Doors (with complete hardware & accessories)				
	D-15, 2200mmW x 2100mmH, 12mm thk Tempered Glass Automatic Door	set/s	4.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	D-16, 1700mmW x 2100mmH, Double Swing 12mm thk. Tempered Clear Glass Door	set/s	17.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	D-17, 800mmW x 2100mmH, 12mm thk. Tempered Clear Glass Door	set/s	8.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	D-20, 800mmW x 2100mmH, Glass Shower Door (smoked)	set/s	4.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	D-29, 1700mmW x 2100mmH, Double Swing 12mm thk. Tempered Clear Glass Door	set/s	4.00	In Words: Pesos In Figures: PhP	In Figures: PhP
			Sub-Total for this Page		In Figures: PhP

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Pay Item No.	DESCRIPTION	UNIT	QTY	UNIT PRICE (Pesos)	AMOUNT (Pesos)
	C.3 Fabricated Materials				
1010(4)	D. Windows (with complete hardwares & accessories)				
	W-01, 900mmW x 1350mmH Casement Type 6mm thk tinted double glazed glass with rubber seal on powder coated aluminum frame complete with hinges and locking mechanism	set/s	1,679.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	W-02, 1020mmW x 2700mmH 6mm thk Fixed glass on powder coated aluminum frame	set/s	18.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	W-03, 1000mmW x 1200mmH Casement Type 6mm thk tinted double glazed glass with rubber seal on powder coated aluminum frame complete with hinges and locking mechanism	set/s	8.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	W-04, 2013mmW x 2750mmH, 12mm thk fixed tinted double glazed glass with rubber seal on powder coated aluminum frame complete with hinges and locking mechanism	set/s	2.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	W-05, 2668mmW x 2750mmH, 12mm thk fixed tinted double glazed glass with rubber seal on powder coated aluminum frame complete with hinges and locking mechanism	set/s	3.00	In Words: Pesos In Figures: PhP	In Figures: PhP
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Pay Item No.	DESCRIPTION	UNIT	QTY	UNIT PRICE (Pesos)	AMOUNT (Pesos)
	C.3 Fabricated Materials				
1010(4)	D. Windows (with complete hardwares & accessories)				
	W-06, 1988mmW x 2750mmH, 12mm thk fixed tinted double glazed glass with rubber seal on powder coated aluminum frame complete with hinges and locking mechanism	set/s	2.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	W-07, 3130mmW x 2750mmH, 12mm thk fixed tinted double glazed glass with rubber seal on powder coated aluminum frame complete with hinges and locking mechanism	set/s	4.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	W-08, 1820mmW x 2750mmH, 12mm thk fixed tinted double glazed glass with rubber seal on powder coated aluminum frame complete with hinges and locking mechanism	set/s	2.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	W-10, 1053mmW x 2700mmH, 6mm thk double glazed fixed glass on powder coated aluminum frame	set/s	4.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	W-11, 900mmW x 800mmH Awning type 6mm thk tinted double glazed glass with rubber seal on powder coated aluminum frame complete with hinges and locking mechanism	set/s	12.00	In Words: Pesos In Figures: PhP	In Figures: PhP
			Sub-Total for this Page		In Figures: PhP

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Part III Part Description: **Part C – Finishing and Other Civil Works**

Pay Item No.	DESCRIPTION	UNIT	QTY	UNIT PRICE (Pesos)	AMOUNT (Pesos)
	C.4 Finishing Works				
1021(1)c	A. Floor Finishes				
	1. Plain Cement with Concrete Hardener	sq.m.	5,806.42	In Words: Pesos In Figures: PhP	In Figures: PhP
	2. 800mm x 800mm homogenous floor tiles	sq.m.	6,154.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	3. 600mm x 600mm Polished homogenous floor tiles	sq.m.	10,504.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	4. 300mm x 300mm Matte homogenous floor tiles	sq.m.	1,370.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	5. Engineered Wood Flooring	sq.m.	1,588.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	6. 500mm x 500mm Carpet tiles	sq.m.	8,626.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	7. 300mm x 300mm Anti-Static/Bacterial Vinyl Flooring	sq.m.	648.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	8. Epoxy Floor Coating	sq.m.	3,760.00	In Words: Pesos In Figures: PhP	In Figures: PhP
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Pay Item No.	DESCRIPTION	UNIT	QTY	UNIT PRICE (Pesos)	AMOUNT (Pesos)
	C.4 Finishing Works				
1021(1)c	B. Wall Finishes				
	Glass Fiber Reinforced Plastic (GFRP) with PIR infill Wall Panel at 100mm thk. Including framings and bracket by Bio 101 or approved equivalent	panel	1,500.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	Biodecorcrete Fineza Decorative Render Finish - Basecoat Application (Wall Preparation)				
	Wall Area w/out Groove @ Exterior Column and Plain Exterior Wall	sq.m.	5,468.20	In Words: Pesos In Figures: PhP	In Figures: PhP
	Wall Area w/out Groove @ GL 11-13/Line A & H' 2nd -6th Floor Level; GL C-E/Line 2 & 5 5th - Roof deck Level	sq.m.	1,622.72	In Words: Pesos In Figures: PhP	In Figures: PhP
	Eco Wall Panel Exterior Area	sq.m.	10,329.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	Biodecorcrete Fineza Decorative Render Finish - Direct Applied (Simulated Adobe Finish)				
	Wall Area w/out Groove @ Exterior Column and Plain Exterior Wall	sq.m.	5,468.20	In Words: Pesos In Figures: PhP	In Figures: PhP
	Wall Area w/out Groove @ GL 11-13/Line A & H' 2nd -6th Floor Level; GL C-E/Line 2 & 5 5th - Roof deck Level	sq.m.	1,622.72	In Words: Pesos In Figures: PhP	In Figures: PhP
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Pay Item No.	DESCRIPTION	UNIT	QTY	UNIT PRICE (Pesos)	AMOUNT (Pesos)
	C.4 Finishing Works				
1021(1)c	B. Wall Finishes				
	Biodecorcrete Fineza Decorative Render Finish - Direct Applied (Simulated Adobe Finish)				
	Eco Wall Panel Exterior Area	sq.m.	10,329.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	Full Therm with Fins design with Simulated Adobe Finish @ End Wall Area				
	Front and Rear Area	sq.m.	1,409.98	In Words: Pesos In Figures: PhP	In Figures: PhP
	300mm x 300mm Polished Homogenous Wall Tiles	sq.m.	3,050.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	100mm thk. Interior Glass Wall W/ Wooden frames	sq.m.	1,821.26	In Words: Pesos In Figures: PhP	In Figures: PhP
	75mm thk. Interior Low Partition Glass Wall W/ Wooden frames	sq.m.	762.08	In Words: Pesos In Figures: PhP	In Figures: PhP
	Double Wall Partitions using 12mm Gypsum Board on Metal Walling System	sq.m.	16,192.87	In Words: Pesos In Figures: PhP	In Figures: PhP
	Toilet Partition: Solid Phenolic Toilet Partition/Cubicle Door or 13mm Thk. Solid Compact Laminated Toilet Partitions including door with divider; including all necessary fixing materials	sq.m.	594.81	In Words: Pesos In Figures: PhP	In Figures: PhP
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Pay Item No.	DESCRIPTION	UNIT	QTY	UNIT PRICE (Pesos)	AMOUNT (Pesos)
	C.4 Finishing Works				
1021(1)c	C. Ceiling Finishes				
	12mm thk Moisture Resistant Gypsum Ceiling Board	sq.m.	198.72	In Words: Pesos In Figures: PhP	In Figures: PhP
	12mm thk Gypsum Ceiling Board	sq.m.	3,298.33	In Words: Pesos In Figures: PhP	In Figures: PhP
	Acoustic Ceiling Tiles				
	600 x 1200 mm Acoustical Ceiling Board	sq.m.	21,956.22	In Words: Pesos In Figures: PhP	In Figures: PhP
	600 x 600mm Acoustical Ceiling Board	sq.m.	1,415.38	In Words: Pesos In Figures: PhP	In Figures: PhP
	600 x 600mm Acoustical Moisture resistant Ceiling Board	sq.m.	1,212.61	In Words: Pesos In Figures: PhP	In Figures: PhP
	D. Stair Finishes				
	Stair Nosing (See specs for details)	l.m.	1,527.60	In Words: Pesos In Figures: PhP	In Figures: PhP
	Stair baluster (See specs for details)	l.m.	136.63	In Words: Pesos In Figures: PhP	In Figures: PhP
	Installation of Wood Hand rail (See specs for details)	l.m.	264.19	In Words: Pesos In Figures: PhP	In Figures: PhP
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Pay Item No.	DESCRIPTION	UNIT	QTY	UNIT PRICE (Pesos)	AMOUNT (Pesos)
1032(1)a	C.5 Painting Works				
	Exterior Walls	m ²	1,160.72	In Words: Pesos In Figures: PhP	In Figures: PhP
	Interior Walls	m ²	34,506.38		
	Parking Signage	l.m.	246.94	In Words: Pesos In Figures: PhP	In Figures: PhP
	Ceiling (Board)	sq.m.	3,497.05	In Words: Pesos In Figures: PhP	In Figures: PhP
	Ceiling (Concrete)	sq.m.	4,401.24	In Words: Pesos In Figures: PhP	In Figures: PhP
	C.6 Water Proofing Works				
	Flexible Cementitious Waterproofing				
	Toilet	sq.m.	1,632.80	In Words: Pesos In Figures: PhP	In Figures: PhP
	C.7 Others				
	Proposed refurbishment of Auditorium Oculus	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	Proposed additional catwalk and rectification of Auditorium ceiling	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
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Pay Item No.	DESCRIPTION	UNIT	QTY	UNIT PRICE (Pesos)	AMOUNT (Pesos)
	C.7 Others				
	Proposed additional steel fabricated stairs along Grid line L-(7-8)	sq.m	1.92	In Words: Pesos In Figures: PhP	In Figures: PhP
	Proposed refurbishment and repainting of existing stairs	sq.m	139.68		
	Proposed DFA Logo Signage	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
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Part III

Part Description: **Part D – Plumbing/Sanitary Works**

Pay Item No.	DESCRIPTION	UNIT	QTY	UNIT PRICE (Pesos)	AMOUNT (Pesos)
1001(8)	D.1.Sewer and Vent line pipes and fittings including support and other accessories	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
1001(9)	D.2. Storm Drainage System (Including concrete and PVC pipes, fittings, drains, catch basins, manholes, supports, consumables and other miscellaneous)	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
1002(6)	D.3. Water Supply System including support and other accessories	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
1002(4)	D.4. Plumbing Fixtures (complete with fittings and accessories)				
	Water Closet (Flush Type)	set/s	225.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	Lavatory (countertop)	set/s	196.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	Urinal	set/s	105.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	Kitchen Sink	set/s	52.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	Shower Head and Valve	pc/s	12.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	Bidet (Stainless)	set/s	225.00	In Words: Pesos In Figures: PhP	In Figures: PhP
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Part Description: **Part D – Plumbing/Sanitary Works**

Pay Item No.	DESCRIPTION	UNIT	QTY	UNIT PRICE (Pesos)	AMOUNT (Pesos)
1002(4)	D.4. Plumbing Fixtures (complete with fittings and accessories)				
	Floor Drain	pc/s	134.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	Hose Bibb	pc/s	20.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	Grease Trap, 25 gpm	pc	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	Grease Trap, 7 gpm	pcs	52.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	Facial Mirror	sq.m	189.52	In Words: Pesos In Figures: PhP	In Figures: PhP
	Stainless Grab Bar complete with accessories	pcs	144.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	Tissue Holder	sets	293.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	Soap Holder	sets	118.00	In Words: Pesos In Figures: PhP	In Figures: PhP
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Part Description: **Part D – Plumbing/Sanitary Works**

Pay Item No.	DESCRIPTION	UNIT	QTY	UNIT PRICE (Pesos)	AMOUNT (Pesos)
	D.5. AHU Piping				
	PVC Pipe including fittings and consumables	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	Insulations	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	D.6. Pumping Equipment for Sanitary				
	A. Transfer Pump-1				
	125 gpm x 225 ft. TDH	set/s	2.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	B. Transfer Pump-2				
	250 gpm x 220 ft. TDH	set/s	2.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	C. Triplex type CPS Booster Pump (Potable)				
	100 gpm x 130 ft. TDH	set/s	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
			Sub-Total for this Page		In Figures: PhP

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BILL OF QUANTITIES

Part III

Part Description: **Part D – Plumbing/Sanitary Works**

Pay Item No.	DESCRIPTION	UNIT	QTY	UNIT PRICE (Pesos)	AMOUNT (Pesos)
	D.6. Pumping Equipment for Sanitary				
	D. Triplex type CPS Booster Pump (Non-potable)				
	100 gpm x 165 ft. TDH	set/s	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	E. Triplex type Sump Pump (2 duty/1 standby)				
	150 gpm x 115 ft. tdh @ 10 HP	set/s	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	F. Triplex type Sewage Pump (2 duty/1 standby)				
	200 gpm x 65 ft. tdh @ 15 HP	set/s	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	G. Diaphragm Tank	set/s	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
			Sub-Total for this Page		In Figures: PhP
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Part III

Part Description: **Part E – Electrical Works**

Pay Item No.	DESCRIPTION	UNIT	QTY	UNIT PRICE (Pesos)	AMOUNT (Pesos)
	E.1. SERVICE ENTRANCE (From Concrete Pedestal to Transformer, Transformer to ATS, ATS to MDP and Generator to ATS)				
	Manholes, complete w/ cover, ground rod & other accessories.				
1111(2)	A. Concrete Pedestal and Encasement	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
1100	B. Roughing-ins Including accessories	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
1100(8)	C. Pull Box	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
1101	D. Wires & Cables (including connectors, tapes, etc.)	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	E. First Private Pole with Load Break Switch Power Fuse	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
				Sub-Total for this Page	In Figures: PhP

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BILL OF QUANTITIES

Part III

Part Description: **Part E – Electrical Works**

Pay Item No.	DESCRIPTION	UNIT	QTY	UNIT PRICE (Pesos)	AMOUNT (Pesos)
	E.2. FEEDER/SUB-FEEDER CABLES (From MDP to DP, DP to Lighting & Power Panels and Power Panels to ECBs)				
1100	A. Roughing-ins (Including all necessary fittings, supports, painting works, fire retardant sealants, and other accessories, in place)	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
1101	B. Wires & Cables (including connectors, tapes, etc.)	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	C. Grounding	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	E.3. POWER AND LIGHTING SYSTEM				
1100	A. Conduiting Works (Including all necessary fittings, supports, painting works, fire retardant sealants, and other accessories, in place)	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
1101	B. Wires & Cables (including connectors, tapes, etc.)	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	C. Grounding	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	E.4. LIGHTING FIXTURES (including necessary supports, boxes & dropped flexible metal conduit)				
1103(1)	Lighting Fixtures and Emergency Lights	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	E.5. Wiring Devices				
1101	Wiring Devices	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
			Sub-Total for this Page		In Figures: PhP

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Part III

Part Description: **Part E – Electrical Works**

Pay Item No.	DESCRIPTION	UNIT	QTY	UNIT PRICE (Pesos)	AMOUNT (Pesos)
	E.6 PANEL BOARDS, GENSET and ECB's				
1102	Panel Boards (according to plans and specification, complete with accessories and others to make the equipment functional)	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
1102(6)	Automatic Transfer Switch (ATS)	assy	2.00	In Words: Pesos In Figures: PhP	In Figures: PhP
1101	WIRE GUTTERS and Pull boxes	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
1102(12)	3500KVA, 34.5KV/480V, 3 Phase, 3W+G, 60Hz PAD Mounted Transformer	unit	2.00	In Words: Pesos In Figures: PhP	In Figures: PhP
1102(16)	Standby Genset	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
1102(17)	Generator Synchronization Panel (as per plan and specification)	unit	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
1102(13)	Step-Down Transformer	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	KWHR Meter, 230VAC, 100A, 3Phase	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
1102(3)	Enclosed Circuit Breaker (ECB)	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	E7. GROUNDING AND LIGHTNING PROTECTION SYSTEM				
1109	Grounding and Lightning Protection System	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
			Sub-Total for this Page		In Figures: PhP
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BILL OF QUANTITIES

Part III

Part Description: **Part F –Mechanical Works**

Pay Item No.	DESCRIPTION	UNIT	QTY	UNIT PRICE (Pesos)	AMOUNT (Pesos)
	F.1 CHILLED WATER SYSTEM				
	A. Pippings, fitting, miscellaneous and consumables	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	B. Pipe Insulation and consumables.	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	C. Actuator - Two Way modulating Valve	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	D. Y Strainer	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	E. Butterfly Valve	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	F. Check Valve	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	G. Isolating Valve	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	H. Balancing Valve	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	I. Control Valve (ON/OFF)	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	J. Globe Valve	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	K. Temperature Gauge	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	L. Pressure Gauge	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	M. Flexible Connector	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	N. Differential Pressure Controller	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	O. Air Vent	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
			Sub-Total for this Page		In Figures: PhP

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BILL OF QUANTITIES

Part III

Part Description: **Part F –Mechanical Works**

Pay Item No.	DESCRIPTION	UNIT	QTY	UNIT PRICE (Pesos)	AMOUNT (Pesos)
	F.1 CHILLED WATER SYSTEM				
	P. Concentric Reducer	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	Q. Drain Pipe, Fittings, miscellaneous and consumable.	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	R. Refrigerant	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
1200	F.2 Air Conditioning and Ventilation				
	A. Transfer Exhaust Fan	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	B. Pressurization Fan	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	C. Air Handling Units	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	D. Pre-cooled Air Handling Units	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	E. Fan Coil Unit	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	F. Cooled Water Pump	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	G. Chilled Water Pump	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	H. Chiller	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	I. Cooling Tower	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	J. Air Separator	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	K. Expansion Tank	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
			Sub-Total for this Page		In Figures: PhP

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Part III

Part Description: **Part F –Mechanical Works**

Pay Item No.	DESCRIPTION	UNIT	QTY	UNIT PRICE (Pesos)	AMOUNT (Pesos)
	F.3 Ventilation System				
	A. Ductworks, miscellaneous and consumables.	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	B. Air Terminals (Including Caps, Dampers, Grilles, Diffusers, Aluminum Lovers and others)	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
			Sub-Total for this Page		In Figures: PhP
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Part III

Part Description: Part G –Fire Protection Works

Pay Item No.	DESCRIPTION	UNIT	QTY	UNIT PRICE (Pesos)	AMOUNT (Pesos)
	A. Sprinkler Piping, Black steel pipe, Sched 40 (Including fittings, support/hangers, consumables and others)	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	B. Pipe Work Ancillaries (Including valves, strainers, switches, sight glass, connectors, meter, gauges, plates and others)	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	C. Floor Control Valves, OS and Y Valves 175, psi rating	pcs	65.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	D. Fire Brigade Connection DN150 c/w check valve, valve pit				
	Fire Dept. Connection (2x65x150mm ø)	pc	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	E. FHC/1: Fire Hose Cabinet, recessed mounted, galvanized steel with 65mm ø x 30m	pcs	108.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	F. Fire Extinguisher	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	G. Sprinkler Heads				
	1. Upright type; brass finish with temp rating at 135 deg F	pcs	177.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	2. Recessed pendent type; chrome finish with temp rating at 135 deg F	pcs	2,505.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	3. Sidewall type; brass finish with temp rating at 212 deg F	pcs	75.00	In Words: Pesos In Figures: PhP	In Figures: PhP
			Sub-Total for this Page		In Figures: PhP

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Part III

Part Description: **Part G – Fire Protection Works**

Pay Item No.	DESCRIPTION	UNIT	QTY	UNIT PRICE (Pesos)	AMOUNT (Pesos)
	H. Miscellaneous Works				
	1. Manhole	pcs	4.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	2. Roof Manifold Connection (2x65x150mm ø)	pc	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	I. Pumps				
	1. Fire pump set (duty/Standby) Q=750gpm H=225psi	set	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	2. Jockey Pump (duty / Stand by) Q=3 gpm H=225psi	set	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
				Sub-Total for this Page	In Figures: PhP
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Part III

Part Description: **Part H – Auxiliary Works**

Pay Item No.	DESCRIPTION	UNIT	QTY	UNIT PRICE (Pesos)	AMOUNT (Pesos)
1105	H.1 Structured Cabling System				
	A. Roughing-ins (including fittings and accessories, in place)	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	B. Boxes and Pull Boxes	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	C. Cabinets with Slide Gutters, Backboards, Bridle Rings, and Terminal Block, etc. 42U Equipment Rack (MDF)	assy	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	D. Wires and Cables (Inclgd. Accessories)	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	E. Equipment, Devices and Accessories	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
1108	H.2 Access Control System				
	A. Roughing-ins (including fittings and accessories, in place)	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	B. Boxes and Pull Boxes	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	C. Equipment and Devices (including all accessories)	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	D. Wires and Cables (including Accessories)	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
1208	H.3 Fire Alarm and Detection System				
	A. Roughing-ins (including fittings and accessories, in place)	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	B. Boxes and Pull Boxes	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	C. Wires and Cables	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	D. Devices and Equipment	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
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Part III

Part Description: **Part H – Auxiliary Works**

Pay Item No.	DESCRIPTION	UNIT	QTY	UNIT PRICE (Pesos)	AMOUNT (Pesos)
	H.4 CATV System				
	A. Roughing-ins (including fittings and accessories, in place)	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	B. Boxes and Pull Boxes	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	C. Cabinets with Slide Gutters, Backboards, Bridle Rings, and Terminal Block, etc.	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	D. Wires and Cables	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	E. Devices and Accessories	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
1106	H.5 CCTV System				
	A. Raceways / Roughing-ins (including fittings and accessories, in place)	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	B. Boxes and Pull Boxes	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	C. Wires and Cables	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	D. Wire nuts, Terminal Lugs, Tapes, Others	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	E. Devices and Equipment (including fittings and accessories, in place)	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
1107	H.6 PA/BGM System				
	A. Roughing-ins (including fittings and accessories, in place)	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	B. Boxes and Pull Boxes	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	C. Wires and Cables	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
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Part III

Part Description: **Part H – Auxiliary Works**

Pay Item No.	DESCRIPTION	UNIT	QTY	UNIT PRICE (Pesos)	AMOUNT (Pesos)
	H.6 PA/BGM System				
	D. Wirenuts, Terminal Lugs, Tapes, Others	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	E. Devices and Equipment	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	H.7 Audio/ Video System				
	A. Roughing-ins (including fittings and accessories, in place)	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	B. Boxes and Pull Boxes	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	C. Cabinets with Slide Gutters, Backboards, Bridle Rings, and Terminal Block, etc.	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	D. Wires and Cables	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	E. Devices and Equipment	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	H.8 Building Management System				
	A. Roughing-ins (including fittings and accessories, in place)	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	B. Boxes and Pull Boxes	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	C. Wires and Cables	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	D. Work Station, Network and Software	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
	E. BMS Components with Total Estimated Points of 2,500	L.S	1.00	In Words: Pesos In Figures: PhP	In Figures: PhP
				Sub-Total for this Page	In Figures: PhP
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GRAND TOTAL				In Words: Pesos	In Figures: PhP

Submitted by:

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Section XI. Bidding Forms

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Bid Form

Date:

IB3 No:

To: *[name and address of PROCURING ENTITY]*

Address: *[insert address]*

We, the undersigned, declare that:

- (a) We have examined and have no reservation to the Bidding Documents, including Addenda, for the Contract *[insert name of contract]*;
- (b) We offer to execute the Works for this Contract in accordance with the Bid and Bid Data Sheet, General and Special Conditions of Contract accompanying this Bid;

The total price of our Bid, excluding any discounts offered below is: *[insert information]*;

The discounts offered and the methodology for their application are: *[insert information]*;

- (c) Our Bid shall be valid for a period of *[insert number]* days from the date fixed for the Bid submission deadline in accordance with the Bidding Documents, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (d) If our Bid is accepted, we commit to obtain a Performance Security in the amount of *[insert percentage amount]* percent of the Contract Price for the due performance of the Contract;
- (e) Our firm, including any subcontractors or suppliers for any part of the Contract, have nationalities from the following eligible countries: *[insert information]*;
- (f) We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative offers in accordance with the Bidding Documents;
- (g) Our firm, its affiliates or subsidiaries, including any subcontractors or suppliers for any part of the Contract, has not been declared ineligible by the Funding Source;
- (h) We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed; and
- (i) We understand that you are not bound to accept the Lowest Calculated Bid or any other Bid that you may receive.

³ If ADB, JICA and WB funded projects, use IFB.

(j) We likewise certify/confirm that the undersigned, is the duly authorized representative of the bidder, and granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the *[Name of Project]* of the *[Name of the Procuring Entity]*.

(k) We acknowledge that failure to sign each and every page of this Bid Form, including the Bill of Quantities, shall be a ground for the rejection of our bid.

Name: _____

In the capacity of: _____

Signed: _____

Duly authorized to sign the Bid for and on behalf of: _____

Date: _____

Form of Contract Agreement

THIS AGREEMENT, made this *[insert date]* day of *[insert month]*, *[insert year]* between *[name and address of PROCURING ENTITY]* (hereinafter called the “Entity”) and *[name and address of Contractor]* (hereinafter called the “Contractor”).

WHEREAS, the Entity is desirous that the Contractor execute *[name and identification number of contract]* (hereinafter called “the Works”) and the Entity has accepted the Bid for *[insert the amount in specified currency in numbers and words]* by the Contractor for the execution and completion of such Works and the remedying of any defects therein.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents shall be attached, deemed to form, and be read and construed as integral part of this Agreement, to wit:
 - (a) General and Special Conditions of Contract;
 - (b) Drawings/Plans;
 - (c) Specifications;
 - (d) Invitation to Bid;
 - (e) Instructions to Bidders;
 - (f) Bid Data Sheet;
 - (g) Addenda and/or Supplemental/Bid Bulletins, if any;
 - (h) Bid form, including all the documents/statements contained in the Bidder’s bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder’s response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity’s bid evaluation;
 - (i) Eligibility requirements, documents and/or statements;
 - (j) Performance Security;
 - (k) Notice of Award of Contract and the Bidder’s conforme thereto;
 - (l) Other contract documents that may be required by existing laws and/or the Entity.
3. In consideration of the payments to be made by the Entity to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Entity to execute and complete the Works and remedy any defects therein in conformity with the provisions of this Contract in all respects.
4. The Entity hereby covenants to pay the Contractor in consideration of the execution and completion of the Works and the remedying of defects wherein, the Contract

Price or such other sum as may become payable under the provisions of this Contract at the times and in the manner prescribed by this Contract.

IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year first before written.

Signed, sealed, delivered by _____ the _____ (for the Entity)

Signed, sealed, delivered by _____ the _____ (for the Contractor).

Binding Signature of Procuring Entity

Binding Signature of Contractor

[Addendum showing the corrections, if any, made during the Bid evaluation should be attached with this agreement]

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the other:**

If a sole proprietorship: I am the sole proprietor or authorized representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. **Select one, delete the other:**

If a sole proprietorship: As the owner and sole proprietor or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Entity]* *[insert "as shown in the attached duly notarized Special Power of Attorney" for the authorized representative]*;

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Entity]*, accompanied by the duly notarized Special Power of Attorney, Board/Partnership Resolution, or Secretary's Certificate, whichever is applicable;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. **Select one, delete the rest:**

If a sole proprietorship: The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the following responsibilities as a Bidder:
 - a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this ___ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on ___ at _____.

Witness my hand and seal this ____ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. _____ *[date issued], [place issued]*

IBP No. _____ *[date issued], [place issued]*

Doc. No. _____

Page No. _____

Book No. _____

Series of _____

* This form will not apply for WB funded projects.

Bid-Securing Declaration

(REPUBLIC OF THE PHILIPPINES)

CITY OF _____) S.S.

X-----X

Invitation to Bid *[Insert reference number]*

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid-Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1 (f), of the IRR of RA 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid-Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right;
 - c. I am/we are declared as the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of *[month]* *[year]* at *[place of execution]*.

[Insert NAME OF BIDDER'S AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity]

Affiant

SUBSCRIBED AND SWORN to before me this __ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _____.

Witness my hand and seal this ____ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Serial No. of Commission _____
Notary Public for _____ **until** _____
Roll of Attorneys No. _____
PTR No. __, *[date issued]*, *[place issued]*
IBP No. __, *[date issued]*, *[place issued]*
Doc. No. ____
Page No. ____
Book No. ____
Series of _____.