



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

NOTICE TO PROCEED

01 January 2021

Sir/Madam:

Please be informed that, pursuant to the Notice of Award dated 01 January 2021, signed by the Undersecretary for Administration and Head of the Procuring Entity, the ***Hitachi Elevator Philippines Corporation*** is hereby given this Notice to Proceed to provide maintenance services for six (6) units of Hitachi Elevators at the DFA Main Building for the period of 01 January-31 December 2021 in the total amount of *Four Hundred Eighty-Six Thousand Pesos* (PhP 486,000.00) only, inclusive of all taxes and other lawful charges, subject to the signing of the Contract.

Very truly yours,

A handwritten signature in black ink, appearing to read 'J. Eduardo Malaya'.

J. EDUARDO MALAYA

Undersecretary for Administration
and Head of the Procuring Entity

Hitachi Elevator Philippines Corporation

U-604 Penthouse, Oppen Building
349 Sen. Gil Puyat Avenue, Bel-Air
Makati City