



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

BIDS AND AWARDS COMMITTEE

BAC Resolution No. (NTC) 107 - 21

RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 52.1(b) (SHOPPING) AS ALTERNATIVE METHOD OF PROCUREMENT FOR THE PURCHASE OF VARIOUS TONER AND INK CARTRIDGES FOR THE OFFICIAL USE OF THE OFFICE OF THE UNDERSECRETARY FOR BILATERAL RELATIONS AND ASEAN AFFAIRS

WHEREAS, the Office of the Undersecretary for Bilateral Relations and ASEAN Affairs (UBRAA) intends to procure various toner and ink cartridges for its official use;

WHEREAS, the procurement for the purchase of various toner and ink cartridges, as listed under Purchase Request No. 03-042-21, by UBRAA, with an Approved Budget for the Contract (ABC) of Eighty-Three Thousand Eighty-Seven Pesos and Eighty-Four Centavos (PhP 83,087.84) only, is included in the Department's Annual Procurement Plan (APP) for FY 2021;

WHEREAS, Section 52.1(b) of the revised Implementing Rules and Regulations of Republic Act (RA) No. 9184 ("IRR," hereinafter), otherwise known as the "Government Procurement Reform Act of 2003", allows an agency to resort to Shopping as a method of procurement of goods whereby the procuring entity requests the submission of price quotations for readily available off-the-shelf goods or ordinary/regular equipment to be procured directly from suppliers of known qualification in the procurement of ordinary or regular office supplies and equipment not available in the Procurement Service involving an amount not exceeding one million pesos (PhP 1,000,000.00);

WHEREAS, Section 52.1(b) of the IRR applies to this procurement, as the Office of Assets Management and Support Services (OAMSS) certified that the items being procured by UBRAA are not included in the Procurement Service price list;

WHEREAS, Annex H(IV)(J) of the IRR allows the conduct of Shopping and Negotiated Procurement under Emergency Cases, Small Value Procurement and Lease of Real Property and Venue to be delegated to the end-user unit or any other appropriate bureau, committee, or support unit duly authorized by the BAC;

WHEREAS, pursuant to Item No. (V)(C)(2)(b)(iii), Annex H of the IRR, a Request for Quotation (RFQ) was posted in the Philippine Government Electronic Procurement System (PhilGEPS) website for three (3) consecutive days, starting on 06 July 2021;

WHEREAS, in compliance with Item No. (V)(C)(2)(b)(iv), Annex H of the IRR, separate Requests for Quotation (RFQ) were also sent to at least three (3) potential suppliers;

WHEREAS, in response to the solicitation of offers, quotations were received from: Business Machines Corporation (PhP 86,410.00; failed; exceeded the ABC), Xefar Enterprises (PhP 82,900.00), King of Kings. Trading (PhP 78,700) and **Best Choice Enterprises**, which submitted the lowest calculated and responsive quotation in the amount of *Sixty-Two Thousand Four Hundred Pesos* (PhP 62,400.00) only;

NOW, THEREFORE, we, the members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Head of the Procuring Entity (HOPE) resort to Shopping as the alternative method of procurement of the aforementioned cartridges from **Best Choice Enterprises**, subject to the above-mentioned requirements and provided that existing auditing rules and regulations shall be strictly observed by the end-user.


ADOPTED, this 20th day of August 2021, Pasay City.


NARCISO T. CASTAÑEDA
BAC Chairperson 


ZOILO A. VELASCO
BAC Vice-Chairperson


JED ELROY E. RENDOR
BAC Member


GEORGE MARIANO A. SORIANO
BAC Provisional Member


MA. THERESA P. LAZARO
Representative of the End-user

Approved:
By the Authority of the Secretary of Foreign Affairs:


ERNESTO C. ABELLA
Undersecretary for Strategic Communications and Research
and Head of the Procuring Entity