



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

BIDS AND AWARDS COMMITTEE

BAC Resolution No. (NTC) 68 – 21

RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 53.9 (SMALL VALUE PROCUREMENT) FOR THE PROCUREMENT OF OFFICE SUPPLIES

WHEREAS, the Office of Financial Management Services (OFMS) intends to procure various office supplies for its official use;

WHEREAS, the procurement of various office supplies, as listed in Purchase Request No. 02-06521, by the OFMS, with an Approved Budget for the Contract (ABC) of Three Hundred Forty-Seven Thousand Four Hundred Ninety Pesos (PhP 347,490.00) only, is included in the Department's Annual Procurement Plan (APP) for FY 2021;

WHEREAS, Section 53.9 of the 2016 revised Implementing Rules and Regulations ("IRR," hereinafter) of R.A. 9184, otherwise known as the "Government Procurement Reform Act of 2003", allows an agency to resort to Small Value Procurement as alternative method of procurement where the amount involved does not exceed the threshold amount of One Million Pesos (PhP 1,000,000.00) as prescribed in Annex "H" thereof;

WHEREAS, Annex H(IV)(J) of the IRR allows the conduct of Shopping and Negotiated Procurement under Emergency Cases, Small Value Procurement and Lease of Real Property and Venue to be delegated to the end-user unit or any other appropriate bureau, committee, or support unit duly authorized by the BAC;

WHEREAS, pursuant to Item No. (V)(D)(8)(b)(iii) of Annex "H" of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, a Request for Quotation (RFQ) was posted on the Philippine Government Electronic Procurement System (PhilGEPS) website for three (3) consecutive days, starting on 19 May 2021;

WHEREAS, in compliance with Item No. (V)(D)(8)(b)(ii), Annex H of the IRR, separate Requests for Quotation (RFQ) were also sent to at least three (3) potential suppliers/contractors;

WHEREAS, in response to the solicitation of offers, quotations were received from: the Answers General Merchandise (did not submit a quotation), the Clique Files Enterprises (PhP 303,870.40), the Fuzion Marketing (did not submit a quotation), and the **Tri-Green Supply and Technology Solutions, Inc.**, which submitted the lowest calculated and most responsive quotation in the amount of *Two Hundred Ninety-Nine Thousand Three Hundred Eighty-One Pesos and Forty Centavos* (PhP 299,381.40) only;

NOW, THEREFORE, we, the members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Head of the Procuring Entity (HOPE) resort to Negotiated Procurement as the alternative method of procurement of various office supplies from the **Tri-Green Supply and Technology Solutions, Inc.**, subject to the abovementioned requirements, and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

ADOPTED, this 1st day of July 2021, Pasay City.

NARCISO TEODORO CASTAÑEDA
BAC Chairperson

KRISTINE MARGRET M. MALANG
BAC Vice-Chairperson

JERICSON H. ARCEO
BAC Member

ELOISA KATRINA V. MADAMBA
BAC Alternate Member

MYLA GRACE RAGENIA C. MACAHILIG
Representative of the End-user

Approved:

By the Authority of the Secretary of Foreign Affairs:

ERNESTO C. ABELLA
Undersecretary for Strategic
Communications and Research
and Head of the Procuring Entity