NOTICE TO PROCEED

31 December 2021

Sir/Madam:

Please be informed that pursuant to the Notice of Award dated 31 December 2021, signed by the Acting Head of the Procuring Entity, *Medialabs General Merchandise* is hereby given Notice to Proceed with the delivery of six (6) units of filing cabinet, with a total cost of *Fifty-Seven Thousand Two Hundred Forty Pesos* (PhP 57,240.00) only, inclusive of all taxes and other lawful charges.

This Notice is being issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act of 2003".

Very truly yours,

OURDES O. YPARRAGUIRRE

//Undersecretary and

Acting Head of the Procuring Entity

Medialabs General Merchandise 32 Profugo St., Brgy V, Lucena City